

**Warrant Committee Report Working Group of the Warrant Committee**

2018 NOV -9 AM 10:40

Minutes of the Meeting of Nov. 1, 2018, CMS Large Community Room

Attending: Paul Rickter, Chair, John Alcock, Mike Crowley, Jenny Fallon, Lynn Read

Meeting called to order at 7:00 p.m.

The group agreed that our goal should be to make recommendations to the full Warrant Committee about next year's report by the end of January, before work on the budget begins. It was agreed that our work would include: surveying Town Meeting Members; exploring what Warrant/Finance Committees in other comparable towns do to inform their Town Meetings; holding "focus group" meetings with Town Meeting Members following the survey.

1. Survey

Possible content for the survey was discussed. Mike will prepare a draft for review at the next meeting. The target will be to send the survey out during the week after Thanksgiving. Paul will ask Mike Widmer to make an announcement about the survey at the Special Town Meeting.

2. Information gathering from other towns

Paul will generate a list of towns, targeting those with Representative Town Meetings which are of reasonably comparable size. The list will be divided among the group at the next meeting.

3. Meetings with Town Meeting Members

We will schedule these for early January to have the survey results and other information available. All Town Meeting Members will be invited in two groups. We will refer them to last year's report as preparation for the meetings.

Next meeting, Nov. 7, 2018, 6:30, CMS Large Community Room

Meeting adjourned 8:05 p.m.

Submitted by Jenny Fallon, Secretary Pro Tem