

Town of Belmont
Public Services Subcommittee of the Warrant Committee

Minutes: Subcommittee Meeting

Wednesday, March 22, 2023 - 7:30 pm
Conference Room 1, Town Hall

Committee Attendees: Bill Anderson, Laurie Slap, Marie Warner, Jack Weis

The meeting was called to order at 7:35pm

- A. Approval of Minutes – Minutes for the subcommittee meeting of March 1 were reviewed, and unanimously approved. Minutes for the subcommittee meeting of March 16 were reviewed and unanimously approved.
- B. Members discussed the March 16 budget meetings with Public Service department heads and highlighted the key points, risks and takeaways. It was agreed that individual members' notes taken during the four-hour session with the department heads would be copied/scanned and mutually shared to assist members in the writing of their reports. A consistent format for each report was also agreed upon, with a brief description of each division/department, plus explanation of the changes from FY23 to FY24
- C. Committee discussed and agreed upon the preferred wording for recommendations and considerations.
- D. It was discussed and agreed that initial drafts of the department/division reports would be prepared for review internally by the subcommittee at the next meeting, March 29.
- E. A review of notes and discussion revealed several areas where additional questions and/or clarification were required before draft submission to the Warrant Committee. Individual members of the subcommittee will resolve these questions directly with the department heads, per the original assignment of tasks: Laurie Slap – Recreation; Jack Weis – Community Development; Bill Anderson and Marie Warner – Department of Public Works.
- F. There was no public participation nor comment.

Adjournment moved by Bill Anderson and seconded by Jack Weis. The meeting was adjourned at 9:20 p.m.

Submitted by Marie Warner