

**DRAFT**

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DATE: February 7, 2022

TIME: 11:47 AM

**Town of Belmont**

Communications Subcommittee of the Warrant Committee

**Minutes: Subcommittee Meeting**

December 8, 2021, 8:02 am

Via Zoom

Committee Attendees: Ellen Schreiber, Laurie Slap, Anne Helgen, Paul Rickter, Chris Doyle

Absent: Liz Goss, Elizabeth Dionne

1. Approval of Minutes – There were no minutes to approve.
2. ‘Explainer’ re American Rescue Plan Act (ARPA) funds – Paul Rickter reported that he had reviewed the latest draft with Town Administrator Patrice Garvin. Ms. Garvin explained that she was working with the auditors to calculate the amount that would qualify as “lost revenues” per newly released guidance, and recommended the WC hold off on releasing the explainer in case revisions were required once this was resolved.
3. Financial Indicators Report – Ellen Schreiber reported that she, Anne Helgen and Laurie Slap had reviewed the current draft with Superintendent John Phelan, School Committee representative to the Warrant Committee Jamal Saeh, and School Department Finance Director Tony DiCologero. The School group suggested (a) explicitly describing the purpose of the presentation in an introduction, and (b) either using the same group of comparable towns as the SD/SC typically uses in their presentations or explaining the criteria for a different selection. Subcommittee members agreed with the suggestions.
4. Other Initiatives: Laurie Slap reported that she and Liz Goss were reviewing the first cut of the ‘free cash’ podcast they had recorded.
5. Next steps: Ellen Schreiber will draft an introduction to the Financial Indicators report and contact WC Chair Geoff Lubien re plans to discuss the draft with the WC and then with a joint meeting of with the Select Board, School Committee and Capital Budget Committee.

The meeting adjourned at 9:08 am.

*Submitted by Laurie Slap*