

**Warrant Committee
Communications Subcommittee**

Minutes
November 22, 2021
Meeting conducted via Zoom
DRAFT

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TOWN CLERK
BELMONT, MA**

DATE: February 7, 2022
TIME: 11:46 AM

Members present: Elizabeth Dionne, Chris Doyle, Anne Helgen, Paul Rickter, Ellen Schreiber, Laurie Slap

Members absent: Liz Goss

Meeting was called to order at 8:33am.

State of the Town Presentation

Helgen reported on the status of the state of the town presentation. This presentation is currently in draft form but it is close to ready, with a few details still needed. This report contains ten years of factual financial and demographic data, from 2011 to 2021. The expectation is that the presentation will be updated annually, with the new year's data added to the existing tables.

The plan is to send the draft report to the full Warrant Committee and present it at the Warrant Committee meeting on December 1. Then it will be presented to a joint meeting of the Select Board, School Committee, Warrant Committee, and Capital Budget Committee on December 15.

The subcommittee agreed to meet again at 5:30pm on November 29 to review the next draft of this presentation. Members noted that once this presentation is done, it may be worth creating small documents to highlight and explain individual slides of the presentation.

ARPA Explainer

Rickter explained the current status of the ARPA explainer document, which has been revised based on feedback by Town Administrator Patrice Garvin and School Finance Director Anthony DiCologero. Subcommittee members suggested adding a Next Steps section at the end to explain how further decisions on allocating the ARPA funds would be made and when. After one final review, the document should be ready for release. The communications plan for this document is to send it out to the chairs of the Select Board, School Committee, Warrant Committee, and Capital Budget Committee as a courtesy and then distribute to Town Meeting members as well as School, Council on Aging, and Recreation mailing lists and Facebook groups.

Free Cash Podcast

Goss reported that she has completed an interview with Slap on the topic of free cash and is editing the audio, so it can be distributed as a podcast.

Adjourned at 9:12am. Moved: Helgen, Seconded: Slap, Voted: 4-0

Minutes submitted by Paul Rickter