Structural Change Impact Group
Working Group: Revenue, Budget and Town Services
MEETING MINUTES
Friday, May 14, 2021
Location – Remote Meeting on Zoom

Members present: Vicki Amalfitano, Joe Bernard, Matt Gasbarro, Anne Helgen

Members absent: None

[Meeting called to order at 8:01am]

- **Approval of May 6 2021 Minutes**
    - Motion to approve minutes by Vicki Amalfitano, *(Vote 3-0 in favor) [8:03am]*
        - Seconded by Joe Bernard
        - In favor: Vicki Amalfitano, Joe Bernard, Matt Gasbarro, Anne Helgen
        - Opposed: none

- **Review of Open Ideas Requiring Consultation with External Persons/Groups**
    - Matt Gasbarro shared 2021-05-14_SCIG_REV_Projects.xlsx
    - For ideas with status "Open, to be explored" and "Clarification Need To Score", the group discussed which persons or groups require consultation to provide information needed in moving the respective idea forward for analysis. The Consultation List tab was used to document the person or group to be contacted, the stated purpose of the meeting, and the questions to be asked of the participant(s). Also, the Status Note on the REV Project List sheet was updated with notes. The following ideas were discussed and documented:
        - Idea #92: COA Membership Fee
        - Idea #101: PILOT
        - Idea #164: Senior Tax Relief
        - Idea #221: 311 System
        - Idea #226: Insurance on Reserve Funds
        - Idea #227: WFH Opportunities
        - Idea #241: Traffic Cameras
        - Idea #250: Trash Removal
        - Idea #271: AirBnB
        - Idea #303: Residential Exemption
        - Idea #311: Police Officers as Flaggers
        - Idea #313: Community Engagement Committee
        - Idea #316: DPW Spending
        - Idea #326: Contractors
        - Idea #340: Budget Software
        - Idea #364: CORI Checks
        - Idea #378: New Growth Tax Assessment

Adjournment

- Motion to adjourn by Vicki Amalfitano, *(Vote 3-0 in favor)*
    - Seconded by Matt Gasbarro
    - In favor: Vicki Amalfitano, Joe Bernard, Matt Gasbarro, Anne Helgen
    - Opposed: none

[Vote to adjourn was unanimous; the meeting was adjourned at 10:05am]