

Structural Change Impact Group
Working Group: Revenue, Budget and Town Services

MEETING MINUTES
Friday, September 10, 2021
Location – Remote Meeting on Zoom

RECEIVED
TOWN CLERK
BELMONT, MA

DATE: September 30, 2021
TIME: 9:17 AM

Members present: Joe Bernard, Matt Gasbarro, Vicki Amalfitano

Members absent: Anne Helgen

[Meeting called to order at 9:02am]

- **Approval of August 27, 2021 Minutes**
 - Motion to approve minutes by Vicki Amalfitano *(No Vote Taken) [9:04am]*
 - With Anne Helgen absent and Matthew Gasbarro abstaining since not present during August 27 meeting, August 27 minutes approval postponed until September 24, 2021 meeting

- **Discussion on Meetings within the Town**
 - Matt Gasbarro updated on status of meeting with Information Technology Advisory Committee (ITAC) and Website Renewal Committee. He had contacted Paul Roberts, member of ITAC and Chair of Website Renewal Committee and provided the ideas to be reviewed at each meeting. Matt is awaiting response.

- **Updates on SCIG Spreadsheet**
 - Matt Gasbarro shared 2021-09-10_SCIG_REV_Projects.xlsx
 - Matt Gasbarro updated on meeting with Travis Frank and Aaron Pikilingis concerning the automation of composing the SCIG report from the collection of individual reports. Matt also updated on the new spreadsheet columns “Report Status” and “Labels” and new column values for column “Status”.
 - The group reviewed the outstanding ideas and applied the new column values accordingly.
 - Idea #24: Citizen Concerns on Tax Assessments (Joe Bernard to Write Up)
 - Idea #84: Library Hours (Vicki Amalfitano to Write Up)
 - Vicki Amalfitano suggested that the group report back on status of ideas with Label “interim” which are ideas that are neither “Quick Wins” nor “Big Wins”

- **Updates on Next Town Forum**
 - Matt Gasbarro updated on meeting with Travis Frank and Aaron Pikilingis concerning the next SCIG Town forum. Matt shared that the outcome of the meeting was that feedback from Town residents could be solicited for any ideas requiring it, else the forum will be an update of the status of SCIG work and presentation on “Quick Wins”.

- **Adjournment**

- Motion to adjourn by Anne Helgen, *(Vote 3-0 in favor)*
 - Seconded by Matt Gasbarro
 - In favor: Vicki Amalfitano, Joe Bernard, Matt Gasbarro, Anne Helgen
 - Opposed: none

[Vote to adjourn was unanimous; the meeting was adjourned at 10:00am]