

**Structural Change Impact Group**  
**Subcommittee on Revenue, Budget and Town Services**

MEETING MINUTES

Friday, January 14, 2022

Location – Remote Meeting on Zoom

**RECEIVED**  
**TOWN CLERK**  
**BELMONT, MA**

DATE: January 21, 2022

TIME: 11:05 AM

**Members present:** Vicki Amalfitano, Anne Helgen, Joe Bernard

**Members absent:** Matt Gasbarro

**Other attendees:** none

*[Meeting called to order at 8:14am by Chair Vicki Amalfitano]*

**Approval of meeting minutes**

- **Motion** to approve the meeting minutes from December 17, 2021 *(Vote 3-0 in favor)*
  - Moved by Anne Helgen, seconded by Joe Bernard
  - In favor: Vicki Amalfitano, Joe Bernard, Anne Helgen
  - Opposed: none

**Update Progress on Big Impact and Interim Impact Ideas**

- Anne Helgen and Vicki Amalfitano discussed their recent meeting with Jim Malloy, Lexington Town Manager
- Joe Bernard provided an update on two ideas for which write-ups are in progress—#101 PILOT payments and #271 Airbnb tax revenue—and further discussion ensued on the topic of PILOT payments
- Vicki Amalfitano provided an update on three ideas for which write-ups are ready to be sent to the full committee—#26 Centralize supply chain, #34 Naming rights, and #37 Programmatic budgeting
- Vicki Amalfitano screen-shared document 'SCIG – Evaluation Report – Idea 37 – Programmatic Budgeting.V Amalfitano.docx' for peer review and discussion
- The group agreed to meet next Friday—January 20<sup>th</sup>—for peer review of idea write-ups
- The group agreed to send all write-ups that are ready for full committee review directly to Travis Franck and copy all subcommittee members for their records

*[Vote to adjourn was unanimous; the meeting was adjourned at 8:54am]*

Meeting minutes recorded by Joe Bernard