

**Structural Change Impact Group
Revenue, Budget and Services Working Group**

MEETING MINUTES

Friday, August 6, 2021

Location – Remote Meeting on Zoom

**RECEIVED
TOWN CLERK
BELMONT, MA**

DATE: September 20, 2021

TIME: 9:34 AM

Members present: Vicki Amalfitano, Joe Bernard, Matt Gasbarro, Anne Helgen

Members absent: None

[Meeting called to order at 8:02am]

- **Approval of July 28, 2021, Minutes**
 - Motion to approve minutes by Anne Helgen (*Vote 4-0 in favor*) [8:13am]
 - Seconded by Vicki Amalfitano,
 - In favor: Vicki Amalfitano, Joe Bernard, Anne Helgen
 - Opposed: none

- **Review of New Ideas**
 - Matt Gasbarro shared 2021-08-06_SCIG_REV_Projects.xlsx
 - Idea #411: Pass Transaction Fees to Resident
 - Idea #412: Create New Town Website

- **Review of Report Evaluations**
 - Reports for the following ideas were reviewed:
 - Idea #250: Solid Waste Contract – Anne Helgen
 - Idea #29: Increase Service Fees – Anne Helgen
 - Idea #382: Implement One-Pagers – Anne Helgen

- **Discussion on Consultation Meetings**
 - The group discussed which consultation meetings should happen first. Matt Gasbarro proposed meetings on ideas around software solutions as no other working group is meeting with the relevant parties such as Belmont IT, Information Technology Advisory Committee (ITAC), Website Renewal Committee.
 - Matt Gasbarro will setup a meeting with David Petto, head of Belmont IT. Joe Bernard to join meeting.

- **Next Meeting Agenda**
 - Vicki Amalfitano to miss Aug 13 meeting and will send out her quick win reports for review by the other members at the next meeting.

- **Discussion on Idea #101: PILOT Payments**

- Anne Helgen and Vicki Amalfitano updated the group on the Warrant Committee's progress on seeking PILOT payments from non-profits in Belmont. They reported that the Warrant Committee is suspending their investigation. The group discussed next steps for this idea and assigned the report to Joe Bernard to be written. Matt Gasbarro shared "Belmont Non-Taxable Property List.xlsx"

[Joe Bernard left at 9:02am]

- **Review of Report Evaluations**

- Reports for the following ideas were reviewed:
 - Idea #218: Fewer Town Elections – Anne Helgen
 - Idea #216: Appoint All Positions – Anne Helgen
 - Idea #217: Elected Officials Take Office July 1 – Anne Helgen
 - Idea #213: Fewer Select Board Meetings – Anne Helgen
 - Idea #403: Use Financial Model to Compare Capital Projects – Anne Helgen
 - Idea #227: Work from Home Opportunities – Vicki Amalfitano

- **Adjournment**

- Motion to adjourn by Vicki Amalfitano, *(Vote 3-0 in favor)*
 - Seconded by Matt Gasbarro
 - In favor: Vicki Amalfitano, Matt Gasbarro, Anne Helgen
 - Opposed: none

[Vote to adjourn was unanimous; the meeting was adjourned at 10:00am]