

**Structural Change Impact Group
Revenue, Budget and Services Working Group**

MEETING MINUTES

Friday, July 16, 2021

Location – Remote Meeting on Zoom

**RECEIVED
TOWN CLERK
BELMONT, MA**

DATE: August 24, 2021

TIME: 8:57 AM

Members present: Vicki Amalfitano, Joe Bernard, Matt Gasbarro, Anne Helgen

Members absent: None

[Meeting called to order at 8:01am]

- **Approval of May 28, 2021 and June 4, 2021 Minutes**
 - Motion to approve minutes by Vicki Amalfitano, *(Vote 4-0 in favor) [8:03am]*
 - Seconded by Joe Bernard
 - In favor: Vicki Amalfitano, Joe Bernard, Matt Gasbarro, Anne Helgen
 - Opposed: none

- **Review of New Ideas**
 - Matt Gasbarro shared 2021-07-16_SCIG_REV_Projects.xlsx
 - The following new and transferred ideas were discussed:
 - Idea #309: Road Salt - Scored
 - Idea #386: Public Asset Management - Clarification Needed To Score
 - Idea #391: Home Sharing By-Laws - Transfer to Regionalization working group
 - Idea #392: Build Smarter & Long-Term Planning - Scored
 - Idea #395: BHS Open House - Ruled Out
 - Idea #397: Bottled Water - Duplicate
 - Idea #398: Facility Rental - Duplicate
 - Idea #399: Town Parking Plan - Merged
 - Idea #401: Fleet Management – Not Yet Scored
 - Idea #402: Dog License and Leash Permit - Merged
 - Idea #403: Capital Financial Model - Not Yet Scored
 - Idea #407: PTO on Paystubs - Merged
 - Idea #408: Expense vs Revenue Analysis - Duplicate
 - Idea #405: Bottled Water – Duplicate

- **Assignment of Ideas for Quick Win Reports**
 - The group discussed and assigned the member responsible for writing up a report on Ruled Out and quick win ideas

- **Adjournment**
 - Motion to adjourn by Vicki Amalfitano, *(Vote 4-0 in favor)*
 - Seconded by Matt Gasbarro

- In favor: Vicki Amalfitano, Joe Bernard, Matt Gasbarro, Anne Helgen
- Opposed: none

[Vote to adjourn was unanimous; the meeting was adjourned at 9:55am]