

DATE: May 12, 2021
TIME: 11:15 AM

**Structural Change Impact Group
Revenue, Budget and Services Working Group**

MEETING MINUTES

Friday, April 23, 2021

Location – Remote Meeting on Zoom

Members present: Anne Helgen, Matt Gasbarro, Vicki Amalfitano, Joe Bernard

Members absent: none

[Meeting called to order at 8:01am]

Updates on Structural Change Impact Group Meetings and Discussion

- Vicki Amalfitano updated upon discussion with Travis Franck, Chair of the Structural Change Impact Group, the agenda for the Thursday April 29, 8:00am SCIG meeting will include a discussion on the next town forum and the possibility of conducting a town survey.

- **Approval of April 16, 2021 Minutes**
 - Motion to approve minutes by Anne Helgen, *(Vote 4-0 in favor) [8:03am]*
 - Seconded by Joe Bernard
 - In favor: Vicki Amalfitano, Joe Bernard, Matt Gasbarro, Anne Helgen
 - Opposed: none

- **Review of Unexplored Ideas**
 - Vicki Amalfitano asked how many unexplored ideas were remaining to evaluate and Matt Gasbarro answered 32 ideas.
 - The group discussed, evaluated and/or scored the following ideas on 2021-04-23_SCIG_RBS_Projects.xlsx. See Status Notes, SCIG Next Step, Implementation and Scoring columns for further details on a discussed idea.
 - Idea #253: Town Consultants → Scored
 - Idea #271: AirBnB → Scored
 - Idea #279: Leonard St Dining → Status changed to Implementation: In Progress
 - Idea #292: McLean Barn → Scored
 - Idea #299: BPD as Flaggers → Status changed to Duplicate
 - Idea #301: Zoning Transparency → Status changed to Duplicate
 - Idea #313: Community Engagement Committee → Scored
 - Idea #316: Reduce DPW Spending → Scored, added to Consultation sheet
 - Idea #90: Grants → Status changed to Duplicate
 - Idea #92: Council on Aging Membership Fees → Scored
 - Idea #93: Council on Aging Fees → Status changed to Duplicate
 - Idea #94: Council on Aging Doctor Visits → Status changed to Duplicate
 - Idea #340: Budget Software → Scored
 - Idea #341: Electronic Payroll → Status changed to Duplicate

- Idea #349: Tax Assessment → Status changed to Duplicate
 - Idea #350: Trash Services → Status changed to Duplicate
 - Idea #354: Town Consultants → Status changed to Duplicate
 - Idea #355: Tax Assessment → Status changed to Duplicate
 - Idea #362: Commercial Zoning → Status changed to Duplicate
 - Idea #364: CORI Checks → Status changed to Clarification Needed To Score, added to Consultation sheet
 - Idea #372: Trash Services → Status changed to Duplicate
- The group elected to re-categorize the following ideas and therefore transfer to a different SCIG working group per 2021-04-23_SCIG_RBS_Projects.xlsx
 - Idea #261: Town Government
 - Idea #309: Reduce Road Salt
 - Idea #95: Council on Aging Transportation
 - Idea #342: Claffin St Parking Lot Development
 - Idea #343: Home Rule Petition
 - Idea #351: Casino/Shopping Mall Development
 - Idea #352: Mandatory PILOT
 - Idea #356: Eliminate Recreation Department
 - Idea #358: Soccer Bubble
 - Idea #366: Billboards
 - Idea #368: Withdraw from NEMLEC
- **Recategorization of Ideas**
 - The group filtered the ideas by the Category column and updated the categories on certain ideas to consolidate and regroup them. The following categories were deemed obsolete: Library, Housing, Recreation, Revenue, Town Initiatives. Their respective ideas were updated with an existing category and/or a new “Fees/Fines” category.
- **Other Business**
 - Anne Helgen reflected on a shared document: *Town of Westborough, MA Staffing Study*, that Belmont should take a similar approach in analyzing the staffing needs of the Town.

Adjournment

- Motion to adjourn by Anne Helgen, (*Vote 4-0 in favor*)
 - Seconded by Matt Gasbarro
 - In favor: Vicki Amalfitano, Joe Bernard, Matt Gasbarro, Anne Helgen
 - Opposed: none

[Vote to adjourn was unanimous; the meeting was adjourned at 9:59am]