

**Structural Change Impact Group
Consolidation, Regionalization & Outsourcing Working Group**

Minutes
October 29, 2021
Meeting conducted via Zoom

**RECEIVED
TOWN CLERK
BELMONT, MA**

DATE: January 10, 2022
TIME: 3:02 PM

Members present: Aaron Pikcilingis, Paul Rickter, Mark Paolillo

Members absent: Brian Antonellis

Other attendees:

Meeting was called to order at 8:05am.

Approval of Minutes

Minutes of September 17, September 24, and October 1 were approved.

Moved: Paolillo, Seconded: Pikcilingis, Voted: 3-0

Review of Ideas

The working group reviewed ideas, work being done to research these ideas, and who is responsible for writing up the report for each of these. All items are identified by their ID numbers and are included in the committee idea matrix posted at

<https://www.dropbox.com/sh/b64yoe9y05lnwzb/AAB5iDttndB5Pfik6Wzo5Qgva?dl=0>.

The following ideas are currently being handled by Mark Paolillo:

- 9 (Regionalization of Fire Suppression services)
- 22 (Consider merger of Council on Aging, Recreation, and Veterans)
- 95 (Council on Aging transportation alternatives)
- 108 (Establish working group of town managers/administrators in neighboring towns)
- 178 (Shared nurse with Lexington)
- 215 (Appoint Town Clerk)
- 223 (Outsource emergency response services)
- 240 (Explore alternative financial products and firms to adapt to market conditions)
- 360 (Consolidate polling locations)
- 366 (Sell advertising along Route 2 and at sports facilities)

The following ideas are currently being handled by Paul Rickter:

- 2 (Group purchasing)
- 14 (Merge service departments between school and town)
- 79 (Combine Higginbottom and Underwood Pool operations)
- 169 (Community compact for Collins Center assistance)
- 189 (Reorganize Accounting Department)
- 201 (Open marijuana retail dispensaries)
- 219 (Change open meeting law)

- 344 (Improve capital projects)
- 346 (Get more Collins Center help)
- 385 (Explore regionalizing/consolidating library services)
- CO411 (Consider developing a town charter)
- 404 (Rent or share equipment instead of purchasing)

Peer Review of Reports

The working group discussed the process of doing peer review of reports. Each writer will identify another member who will do the peer review of the report. Once the report is ready, we should review the resulting report as a full working group, especially for priority ideas. Then, the report should be submitted to the whole Structural Change Impact Group.

Next Steps

Information is needed on several ideas from the Board of Assessors and we have not been successful in reaching out to them. Paolillo will reach out to Board of Assessors Chair Robert Reardon to try to include him in our next meeting, November 5 at 8:00am. Because we are actively working on writing up reports, we agreed to meet weekly on Friday mornings during the month of November.

Adjourned at 9:26am (Moved: Paolillo, Seconded: Rickter, Voted 3-0)

Minutes recorded by Paul Rickter