Information Technology Advisory Committee (ITAC)
Town of Belmont
16 November 2023
Conference Room Virtual via Zoom

APPROVED MINUTES
[Minutes are sent to the Town Clerk, belmont-ma.gov!townclerk when approved]

Voting Members Present
- Jim Berets <gmail.com!jberets> (VM)
- Dan Ellard <gmail.com!ellard> (co-chair) (VM)
- Dave Goldberg <verizon.net!david.goldberg6> (co-chair) (VM)
- Jonathan Green <gmail.com!green.jbg> (VM)
- Phil Lawrence <live.com!plaw> (secretary of the day) (VM)
- Kristin Nelson-Patel <gmail.com!kristin.nelson.patel> (VM)
- Paul Roberts <gmail.com!paulroberts> (VM)
- Charles Smart <verizon.net!cnsmart> (founding chair) (VM)

Voting Members Not Present:

- Jonathan Birge <mit.edu!birge> (VM)

Meeting called to order at 7:39PM

Jim Berets moved to approve the last minutes

Jim Berets: yes
Dan Ellard: yes
Dave Goldberg: abstain
Jonathan Green: yes
Phil Lawrence: abstain
Kristin Nelson-Patel: abstain
Charles Smart: yes

Motion carried. Dave Goldberg to submit to TC

The committee discussed replacing D. Goldberg as the Secretary, as he is now Chair of the committee and will be running meetings. The committee decided to have a rotating secretary. Secretary to be designated at the time of the meeting and duties to be shared by all except the Chair.

The ITAC discussed having the Town website updated to reflect the new co-chairs.

D. Goldberg reports that we had a meeting with Travis Franck, Craig Spinale, and Robin Tillberg from Belmont Light, along with others from the Light Board. Two individuals from 1nteger security MSSP contractors, Aaron Rice and Nathan Rise, also attended the meeting. 1nteger is a subsidiary of the parent company ICS/TechMD, which is used by BMLD (Belmont Light). 1nteger was deemed capable by the

attending ITAC members. The Center for Internet Security was used as a benchmark for their controls, and the ITAC members were satisfied with the current status of BMLD scoring. Paul Roberts, Kristin Nelson-Patel, Dan Ellard, and Dave Goldberg attended on our side. Another company, ACS, is managing the SCADA and is using machine learning for anomaly detection. BMLD is concerned about moving EDR and wants to transition from Sophos to Sentinel One. The topic of staffing came up, with BMLD considering themselves short-staffed for more than normal operations. Budget considerations were mentioned. ITAC will provide a meeting summary, including takeaways and advisory suggestions. Dave Goldberg will draft this document. Jonathan Green made a motion to allow Dave Goldberg to draft the document and supply it to attending members of the meeting. The motion carried unanimously. Dave Goldberg and Paul Roberts expressed a concern for the Town to closely interoperate for a holistic Incident Response plan. Dave Goldberg will try to invite Dave Petto to the next meeting to discuss this.

The committee discussed using the AI transcription of the meeting as an aid to the Secretary. The last transcription is likely on J. Birge's computer.

K. Nelson-Patel noted that it would be good to have the Belmont Energy Committee review IT concerns with ITAC regarding EV Chargers at the new Belmont Library. Dave Goldberg will contact the chair of the Energy Committee to start a conversation about any EV charging issues that ITAC can help with. P. Roberts will reach out to Peter Struzziero regarding Library IT planning status. Issues may include securing camera footage, network segmentation, and other concerns.

Next meeting scheduled for Thursday, January 18, 2024 at 7:30PM

A motion was made to adjourn. The motion carried unanimously.

Meeting adjourned at 9:00PM