

MINUTES

Regular Meeting Virtual Zoom Meeting April 15, 2021

1. Meeting was called to order by Acting Chair Charles Laverty at 5:00pm.
2. Attendance: The attendance was taken. Commissioners Charles R. Laverty, III, Gloria Leipzig, Cassandra Page, Anne Mahon, and Sarah Bilodeau were present. Present from the Cambridge Housing were Kevin Braga, John Filip, Mike Johnston, Brenda Downing, Karrie Canavan, Allison MacMartin, and Sarah Cummings. Also present were housing authority residents/members of the public.
3. Welcome new Board Member: Sarah Bilodeau
4. Annual Meeting Nominations:
 - a. **Chairman:** Anne Mahon Nominated Gloria Leipzig. Charles Laverty seconded this motion. All were in Favor.
 - b. **Vice Chair:** Anne Mahon Nominated Charles Laverty. Gloria Leipzig seconded this motion. All were in favor.
 - c. **Treasurer:** Gloria Leipzig nominated Anne Mahon. Charles Laverty seconded this motion. All were in favor.
 - d. **Assistant Treasurer:** Anne Mahon nominated Cassandra Page. Charles Laverty seconded this motion All were in favor.
 - e. **Assistant Secretary:** Anne Mahon nominated Sarah Bilodeau. Charles Laverty seconded this motion All were in favor.
5. Items for Approval:
 - a. Approval of Meeting Minutes March 18, 2021:
 1. Anne Mahon motioned to approve the minutes. Charles Laverty seconded this motion. All were in favor (5). Motion passed.
 - b. Approval of Meeting Minutes Special Meeting March 25, 2021:
 1. Anne Mahon motioned to approve the minutes. Charles Laverty seconded this motion. All were in favor (5). Motion passed.
 - c. Updated Annual Plan
 1. Anne Mahon motioned to approve the plan. Charles Laverty seconded this motion. All were in favor (5). Motion passed.
 - d. Vote to move forward with Clark Street Furnace Replacement Change Order
 1. Anne Mahon motioned to approve. Charles Laverty seconded this motion. All were in favor (5). Motion passed.



e. Tenant Association MOU:

1. Anne Mahon motioned to approve. Cassandra Page seconded this motion. All were in favor (5). Motion passed.

6. New Business:

a. Executive Director's Report: Allison MacMartin

1. Vaccination 2nd Dose clinic at Waverley Oaks. Worked with the Town of Belmont Board of Health.
2. Re-opening of the Elderly Site Community rooms at Waverley Oaks and Sherman Gardens scheduled for April 21st with COVID safety protocols/conditions: Mask requirements, occupancy limits, cleanliness standards, and so on.
3. Police gate: Is now locked.

7. Open forum/Tenant participation:

- a. Wrong way drivers noticed in Belmont Village
- b. Increased amounts of loose trash on the grounds of Belmont Village
 - i. Possible solution: Set up community cleaning event to get residents involved in cleaning up excess trash to create sense of ownership.

8. Overview of Budget – John Filip, CFO of CHA:

- a. Vote to approve budget: Gloria motioned to approve the budget. Chuck Laverty seconded this motion.
 - i. Michael Johnston, Executive Director of CHA brought to attention that #8 was not a part of the regular agenda so it must be voted on to be added then it can be voted on for approval.
 - ii. The budget approval votes were rescinded, and all were in favor of amending the plan to add the budget.
 - iii. Charles Laverty motioned for approval of the budget. Anne Mahon seconded this motion. All were in favor (5). Motion passed.

9. Confirmation of next meeting

- a. May Regular Meeting – May 20th at 5:00pm via Zoom.

10. Adjournment

- a. Motion to adjourn Regular Meeting made by new Anne Mahon at 6:50pm
- b. Motion seconded by Commissioner Laverty
- c. Vote: all in favor (5).
- d. Motion declared passed.