

MINUTESSpecial Meeting          Virtual Zoom Meeting          March 25, 2021

1. Meeting was called to order by Acting Chair Charles Laverty at 5:02pm.
2. Attendance: The attendance was taken. Commissioners Charles R. Laverty, III, Gloria Leipzig, Cassandra Page and Anne Mahon were present. Present from the Cambridge Housing were Kevin Braga, Brenda Snowden-Downing, Mike Johnston, Karrie Canavan and Allison MacMartin. Also present were housing authority residents/members of the public.
3. Grievance Policy/ MOU Discussion

All agreed that having a Grievance Officer vs. a Panel made the most sense for BHA. A few grammar errors were pointed out and a repeated paragraph should be deleted. Commissioner Page asked if recordings could be optional, but it was pointed out that this was a requirement to retain a record of the proceedings.

Commissioner Mahon motioned to approve the Grievance Procedure pending the agreed upon edits. Commissioner Page seconded the motion. All in favor (4), motion approved.
4. Confirmation of next meeting
  - a. Regular April Meeting & Annual Organizational Meeting, Thursday, April 15<sup>th</sup> at 5:00pm
5. Adjournment
  - a. Motion to adjourn Regular Meeting made by Commissioner Leipzig at 6:00pm
  - b. Motion seconded by Commissioner Mahon
  - c. Vote: Unanimous (4)
  - d. Motion declared passed.