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**TOWN OF BELMONT
FINANCIAL TASK FORCE
REVENUE OPPORTUNITIES SUB GROUP**

Minutes: Wednesday, September 3, 2014, Town Hall Conference Room #4, 5:00PM
Present: Floyd Carman, Anne Helgen, Charles R. Laverty III, Jim Williams
Absent: Charles Clark, Daniel A Dargon Jr
Other: Michael Trainor

Floyd Carman called the meeting to order at 5:05 PM.

Old Business

Motion to approve minutes of the June 18, 2014 meeting passed with three votes.

- Anne Helgen abstained from voting, as she was not present for the June 2014 meeting.

Belmont Town Department Fee Review (Floyd Carman, Jim Williams, Michael Trainor)

The complete Belmont Fee Schedule has been generated. This document shows that overall Belmont municipal fees are similarly priced to those reported from comparable neighboring communities; and in some cases, Belmont fees are even higher. By documenting Belmont's municipal fees, the Sub Group hopes to eliminate the misconception that the Town is undercharging for services that are provided to the public.

Parking Revenue (Floyd Carman)

Floyd Carman will be meeting with the Board of Selectmen on September 29, 2014 to present the Sub Group's recommendations for raising parking revenue. The other members of the Sub Group were invited to attend the meeting and copies of the presentation will be distributed to members of the Sub Group beforehand.

PILOT Programs (Chuck Laverty)

Dan Dargon will schedule a meeting with David Kale (Town Administrator) to discuss options for Belmont's PILOT Programs. Floyd Carman referenced a report from the Warrant Committee in 2009 which identified Belmont Hill School and Belmont Day School as the only viable PILOT Program opportunities in the Town. The Sub Group agreed that currently these remain the Town's only significant PILOT Programs opportunities, but alternatives to a traditional PILOT Program should be considered.

While all members believed it unlikely that either Belmont Hill or Belmont Day School would agree to begin submitting PILOT payments to the Town, the aforementioned private schools may be willing to provide complimentary access to programs and facilities to Belmont residents as a form of compensation for town services. Floyd Carman suggested obtaining the number of Belmont children enrolled in these private schools and a list of programs from which children in the Belmont public school system could benefit.

Other Revenue Opportunities (Dan Dargon)

Anne Helgen noted that the School Department's Revenue Sub Committee recommended the town adopt a naming rights policy. Although this would not likely be a significant source of new revenue for the Town, the Sub Group will address naming rights as part of their final report and acknowledge their support for the School Committee's recommendation.

Dan Dargon will research whether the antennas located on top of Town owned buildings could be assessed personal property taxes.

Parks and Recreation Opportunities (Anne)

Anne Helgen has written the first draft of the Parks and Recreation section of the Sub Group's report. While comparable municipalities have employed numerous tactics to create self-sustaining recreation programs (enterprise funds, revolving funds, enforcing field fees, etc.), the final report from the Sub Group will focus on the need to appoint a committed Recreation Director for the Town. The Sub Group believes no significant changes will be made to Belmont's Parks and Recreation model until a Recreation Director has been appointed.

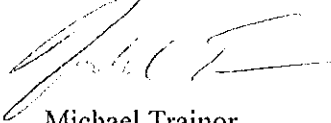
Other

Each member of the Sub Group will write their previously assigned section of the final report. Each section will address the research and analysis that has been conducted on the topic, the outcome of this research, whether any further follow-up is required and with whom, and any future opportunities. The report will be presented to the Board of Selectmen, Warrant Committee, and the Spring 2015 Town Meeting. A copy of the final report will be filed with the Town Clerk. The Sub Group expects the final report to be completed by December 3, 2014.

The next meeting is scheduled for Wednesday, October 1, 2014 at 5:00PM, Town Hall Conference Room 4.

Meeting was adjourned at 6:24 PM.

Respectfully submitted,



Michael Trainor