

CHA Activities March 2022

- Oversight of completion Phase 1 items
 - Punchlist – FFE
- Budget Updates
 - Contingency Refresh – Total Cost Exposure
- Communication and Coordination with School Administration and Staff
- PCO, Allowance Expenditure and Proposal Request Review
- Requisition Review and Reconciliation
- Collaboration with the design team and Skanska to resolve potential issues
- Coordination of work over April Vacation week
- Coordination with consultants – PV, Commissioning, Testing, Geotechnical
- Oversight of Site and Building Phase 2
 - Site Utilities / Building MEP's
 - Roadway
 - Locker rooms
 - Structural Steel
 - Concrete Slab Placement

P+W Activities March 2022

- In person representation on site (4 days/week).
- Weekly field observation reports issued.
- Attended weekly meetings with Town Facilities Director.
- Attended weekly change review meetings.
- Reviewed and responded to 26 change order requests, a total value of appx. \$600K.
- Review for design solutions that offer scope and cost reductions
- Attended weekly meetings with HS administration .
- Responded to 27 requests for interpretation (RFI's).
- Reviewed and responded to 33 submittal and shop drawing packages.
- Issued 25 drawing revision packages (ASI's, PR's, CCD's).

Skanska Activities March 2022

- Project Management
 - Procure material
 - Coordinate work between all subcontractors
 - Schedule construction activities
 - Phasing construction coordination
 - Review and process subcontractor payment applications
 - Process/Review RFIs
 - Attend weekly facilities, school dept and OAC meetings
- Field Supervision
 - Coordinate deliveries
 - Coordinate sequencing of subcontractors
 - Review work activities for compliance with safety standards
 - Maintain safe work environment
 - Punch List / Owner Issues List
 - Quality control
 - Commissioning Assistance/Coordination with subcontractors
- Change Order Management
 - Create rough order of magnitude estimates
 - Discuss/coordinate constructability of upcoming changes
 - Coordinate changes with subcontractors
 - Review and process subcontractor change request and change orders
 - Create prime contract change orders
 - Review for construction sequencing or material changes that provide cost savings
 - Attend weekly cost review meetings
 - Update and maintain Total Exposure Log
 - Create rough order of magnitude estimates for contingency refresh items