

TOWN OF BELMONT
COMMUNITY PRESERVATION COMMITTEE

OCT -9 PM 2:43

Minutes: Thursday, September 18, 2014, Town Hall Selectmen's Room, 7:00PM
Present: Floyd Carman, Anne Marie Mahoney, Paul Solomon, Margaret Velie
Absent: Joe DeStefano, Anthony Ferrante, Lisa Harrington, Gloria Leipzig, Andres Rojas
Other: Michael Trainor

Margaret Velie called the public meeting to order at 7:05 PM.

Introductory Remarks

Margaret Velie stated that the goal of the public meeting was to provide a brief history and background of the Community Preservation Act (CPA) and the eligibility criteria for potential CPA projects.

Paul Solomon explained what the CPA is, the creation of CPA legislation, and the origin of CPA funding. It was also noted that there is a growing number of municipalities who have adopted the CPA.

Summary of Projects Approved, May 2013 and May 2014

Floyd Carman reviewed the project status handout that was provided to the audience. It was noted that, although the contractor that was selected for the Underwood Pool project rescinded their bid, the Town still has an obligation to continue making payments for FY15 invoices. Floyd Carman also reminded attendees that projects are expected to be completed within 30 months following Town Meeting approval.

Project Eligibility

Margaret Velie provided an overview of eligibility requirements for CPA funding. The Department of Revenue's (DOR) allowable uses chart was also distributed to audience members for additional information on CPA eligibility.

Application Process and Timeline

Margaret Velie reviewed the important milestones in the current CPA application process, including the due dates for preliminary and final CPA applications, the anticipated selection date for approved projects, and presentations to the Board of Selectmen, Warrant Committee, and Town Meeting. The CPA Application and Timeline were also provided to audience members for additional information.

Questions

The eligibility of the Harris Field Press Box project was brought into question. The project proposes capital improvements to the stands of Harris Field by constructing an ADA compliant press box. Although the DOR's allowable uses chart stated that CPA funds could not be used for stadiums, Floyd Carman will confer with Stuart Saginor from the Community Preservation Coalition to determine whether the project is eligible to receive CPA funding.

The CPC confirmed that all projects must adhere to the state's procurement laws. For products and services under \$35,000, project sponsors will be required to solicit three bids. Should

specific qualifications be required of a vendor to perform a service, project sponsors should draft a Request for Proposals (RFP) in order that the vendor's qualifications may be considered as part of the bid selection process.

The meeting was adjourned at 7:32 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Trainor", written in a cursive style.

Michael Trainor