

**TOWN OF BELMONT**  
**COMMUNITY PRESERVATION COMMITTEE** 2014 AUG 15 AM 11:02

Minutes: Wednesday, July 9, 2014, Town Hall Conference Room #1, 5:00PM  
Present: Joe DeStefano, Anthony Ferrante, Lisa Harrington, Gloria Leipzig,  
Anne Marie Mahoney, Andres Rojas, Paul Solomon  
Absent: Floyd Carman, Margaret Velie  
Other: Michael Trainor

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Paul Solomon called the meeting to order at 5:00 PM.

Approve Minutes

Motion to approve minutes of June 11, 2014 passed with three votes.

- Joe DeStefano, Anthony Ferrante, and Lisa Harrington abstained from voting, as they were not present for the June 11, 2014 Meeting.
- Andres Rojas was not present at the time voting took place.

Assign Monitors for Open FY14 and FY15 Projects

The following CPC members were appointed as monitors to open FY14 and FY15 CPA projects:

- Floyd Carman – (Town Hall) Concord Avenue Door Remediation, Underwood Pool
- Joe DeStefano – Daniel Butler School Playground Project (Phase II)
- Anthony Ferrante – Winn Brook Field Renovation
- Lisa Harrington – Comprehensive Cultural Resources Survey
- Gloria Leipzig – Electrical Upgrade (Belmont Village), First Time Homebuyer Assistance
- Anne Marie Mahoney – Belmont Community Moving Image Archive
- Paul Solomon – Preserving and Digitizing Belmont's Vital Records
- Margaret Velie – Landscape Plan for Intergenerational Walking Path at Clay Pit Pond, Irrigation Improvements at Rock Meadow Community Gardens

Gloria Leipzig asked whether sponsors of the Electrical Upgrade Project, when applying for FY16 CPA funding, should request the full amount required for the project or a reduced amount given the limited available CPA funds. The CPC agreed that the full amount should be requested in the Preliminary Application. If the CPC determines that the full requested amount cannot be supported by current available funds, sponsors will be advised to reduce the amount of their request before submitting their Final Application.

Update: First Time Homebuyer Project

Project sponsors are continuing their work to make application documents available through the Town's website. It is anticipated that the use of the local preference will be approved by the State by the end of July 2014.

Election of Officers: Chair, Vice Chair, Clerk

Margaret Velie was nominated as Chair of the CPC. With no further nominations, motion to elect Margaret Velie as Chair of the CPC was approved unanimously. As Margaret Velie was absent during this session, Paul Solomon continued as acting Chair of the CPC for the remainder of the meeting.

Anne Marie Mahoney was nominated as Vice Chair of the CPC. With no further nominations, motion to elect Anne Marie Mahoney as Vice Chair of the CPC was also approved unanimously.

Floyd Carman was nominated as CPC Clerk. With no further nominations, motion to elect Floyd Carman as CPC Clerk was also approved unanimously.

*Andres Rojas arrived at 5:16pm*

Other Business

- Motion approved unanimously for payment of \$858.48 (24 hours @ \$35.77) to Michael Trainor for administrative work.
- Motion approved unanimously for payment of \$8,700.00 to D&D Irrigation Co., Inc for completing the FY15 JV Field Irrigation Upgrade Project.

Andres Rojas asked Lisa Harrington to clarify the purpose of the Comprehensive Cultural Resource Survey, as some Belmont residents had expressed concern that CPA funds were being used for the creation of a new Historic District at School St.

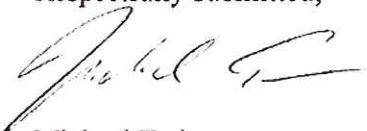
Lisa Harrington stated that the project was developed in response to the demolition delay bylaw, with the goal of updating the inventory of Belmont's historic buildings. After reviewing each building's architectural value and contribution to the historical development of the Town, a number of buildings will likely be added or removed from the current inventory list. The Preservation Consultant will collect data from individual neighborhoods and use this information to draft an overview of the Town's historic assets.

While the School Street neighborhood was the first to be examined by the hired consultant, this was only done by the request of a number of neighborhood residents who expressed interest in independently creating a Neighborhood Historic District. A Neighborhood Historic District is less strict than a Local Historic District, ensures the neighborhood residents are involved with changes that could affect the character of their district, and would be subject to neighborhood resident approval. Lisa Harrington stressed that, while information gathered from the Comprehensive Cultural Resource Survey may assist a resident-driven initiative to create a Neighborhood Historic District, the sole purpose of the project is to update the inventory of Belmont's historic buildings.

The next meeting is scheduled for Wednesday, August 13, 2014 at 5:00PM, Town Hall Conference Room 1.

The meeting was adjourned at 5:29 PM.

Respectfully submitted,



Michael Trainor