

**TOWN OF BELMONT
COMMUNITY PRESERVATION COMMITTEE (CPC)**

2018 DEC 10 AM 9:24

Minutes: Wednesday, October 10, 2018, Town Hall Conference Room #1, 5:00PM
Present: Gloria Leipzig, Margaret Velie, Floyd Carman, Tom Caputo, Stephen Pinkerton,
Elizabeth Dionne
Other: Glen Castro
Absent: Lisa Harrington, Andy Rojas, Matt Sullivan

Margaret Velie called the meeting to order at 5:00 PM.

Approved Minutes (Regular)

- Motion to approve minutes, as amended, for Thursday, September 13, 2018, passed unanimously.
 - Stephen Pinkerton moved to approve meeting minutes as amended.

Belmont Police Station – Conditions Assessment and Restoration Design - Discussion

CPC members noted that it is okay for the use of administrative funds for the conditions assessment and restoration design according to Stuart Saginor of the Community Preservation Coalition. Floyd Carman stated that using administrative funds requires that there are no changes to the character of the building, he will provide the Historic District Commission a copy of Stuart Saginor's email response to CPC. Stephen Pinkerton stated that paying for the conditions assessment and restoration design out of administrative funds is a way to make sure that the CPC is in compliant with CPA statutory requirements. Elizabeth Dionne stated her concern that the \$21K will be a legitimate use of administrative funds if some things they were looking at were not historic. Floyd Carman stated that the CPC will be getting a copy of the report. Margaret Velie stated that Lauren Meir and Michael Smith of the Historic District Commission will be aware of the Secretary of the Interior Standards the new addition will need to comply with. CPC noted that there will be a final CPA grant application submitted in December in the amount of \$500K - \$700K.

- Floyd Carman moved to using administrative funds for the conditions assessment and restoration design subject to the new additions to comply with the Secretary of Interior's standards, passed unanimously.

Review and Approve Preliminary Applications

- **Michael Fleming – Restoration Belmont Tower Clock at First Church**
 - CPC will table this project to the next CPC meeting pending preliminary application review by Town Counsel, George Hall.

Motion to table the vote until the project has been reviewed by Town Counsel passed unanimously.

Motion to use Administrative Funds for the Review by Town Counsel passed unanimously.

- **Mary Trudeau – Preservation and Restoration Vegetation at Clay Pit Pond**
 - Tom Caputo inquired; how is this maintained on an ongoing basis? Once CPA invest \$20K, is there a volunteer to maintain property or invest \$20K every five years? Margaret Velie stated that the school manages Northside and town DPW manages the Southside.

Gloria Leipzig moved to approve the preliminary application for the **Preservation and Restoration Vegetation at Clay Pit Pond**, passed unanimously.

- **Mary Trudeau – Habitat Preservation: Control of Non Native and Invasive Plant Infestations**
 - Margaret Velie stated Rock Meadow is owned and managed by the town since 1968.

Elizabeth Dionne moved to approve the preliminary application for the **Habitat Preservation: Control of Non Native and Invasive Plant Infestations**, passed unanimously.

- **Tomi Olson – Payson Park Music Festival Bandstand**
 - Floyd Carman stated that the design needs to be done and get buy-ins from the neighbors on the design before we can approve the project. Elizabeth Dionne inquired; do we give most weight to what neighbors said or users of the park? Floyd Carman stated that the view of the neighbors perspective as they have to live with the structure and police what's going on at Payson Park. Tom Caputo inquired; do we fund \$25K for a temporary structure or suggests that Tomi Olson contemplates a temporary structure?

Stephen Pinkerton moved to approve the preliminary application for the **Payson Park Music Festival Bandstand** with a caveat that Tomi Olson gets the design plan and talks and gets buy-ins from the neighbors, passed unanimously.

- **Patrice Garvin – Community Path Phase 1b (Brighton Street to Clark Street Bridge) Design**

Gloria Leipzig moved to approve the preliminary application for the **Community Path Phase 1b (Brighton Street to Clark Street Bridge) Design**, passed unanimously.

- **Anthony Ferrante – Belmont Police Station Conditions Study and Design**

Floyd Carman moved to approve the preliminary application for the **Belmont Police Station Conditions Study and Design**, passed unanimously.

- **Steve Dorrance – Town Hall Slate Roof Repairs**

Floyd Carman moved to approve the preliminary application for the **Town Hall Slate Roof Repairs**, passed unanimously.

- **Cortney Eldridge – Town Field Playground Restoration**

- Floyd Carman stated that Jay Marcotte, Director of Public Works, will give input but not suggestion. CPC noted that they have expanded the scope of work considerably and to look back to the original scope of the project. Gloria Leipzig stated that the final application will need to include the design plan. The equipment is old and needs replacement. CPC stated that if it is town own land you should have the town as a cosponsor. Gloria Leipzig noted that the design plan approved by CPC is beyond the original scope of work.

Gloria Leipzig moved to approve the preliminary application for the **Town Field Playground Restoration**, passed unanimously.

Community Path Phase 1a (Alexander Avenue Underpass) - Update

Margaret Velie stated that the Warrant Committee (WC) will be reviewing the Alexander Avenue Underpass. Floyd Carman stated that this is a safety issue. Gloria Leipzig stated that this is a normal procedure for WC to review funding application.

Other Business

- Administrative expenses – Floyd Carman stated that administrative expenses were for the months of June to October 2018.

Gloria Leipzig moved the approval for administrative expenses for Glen Castro, passed unanimously.

Project Updates: FY16-FY19

FY16 Project Homer House

Floyd Carman stated that the work is getting done. The bills are with Floyd Carman and Glen Castro as signatures are required and under review before processing payments to vendor.

FY17 Project Clay Pit Pond

Margaret Velie stated that clay pit pond path is underway. There are two CPA projects, the clay pit pond path and veterans memorial restoration. She noted that a third project, an expansion of the existing monument is privately funded. Concern was raised that the veteran's memorial wall restoration is not being restored in kind with stones in place. The CPC will follow up with the Historic District Commission, the Veterans Memorial Committee, and the Belmont Conservation Agent.

FY18 Grove Street Tennis Courts

Margaret Velie stated that Grove Street courts are open for use.

FY18 Sherman Gardens

Gloria Leipzig stated bid opening is October 30th.

FY18 Sons of Italy

Site visit October 21st.

FY18 Grove Street Intergenerational Path

Stephen Pinkerton confirmed that project designers were in alignment with Athletic Director Jim Davis regarding soccer field dimensions.

The meeting was adjourned at 6:30 pm.

Respectfully submitted,

Glen Castro