

TOWN OF BELMONT
COMMUNITY PRESERVATION COMMITTEE (CPC)

DATE: August 17, 2020

Minutes: Wednesday, July 8, 2020, Zoom Meeting, 5:00PM
Present: Elizabeth Dionne, Margaret Velie, Stephen Pinkerton, Adam Dash, David Kane,
Gloria Leipzig, Michael Chesson
Other: Glen Castro,
Absent: Andy Rojas, Floyd Carman

TIME: 2:08 PM

Elizabeth Dionne called the meeting to order at 5:00 PM.

Elizabeth welcomed Adam Dash, representative from the Board of Parks Commissioners, and Michael Chesson, representative from the Historic District Commission, to the Community Preservation Committee (CPC). Elizabeth extended a heartfelt thanks to Liza Harrington on her retirement from the CPC and thanked Roy Epstein for his service over the last year.

On Wednesday, June 10, 2020, CPC meeting was cancelled due to Town Meeting. An email went out at the request from the Town Clerk's office that any unnecessary meetings be postponed because of administrative responsibilities in preparation of Town Meeting.

Approve Meeting Minutes

- Motion to approve regular meeting minutes, as amended for:
 - Wednesday, April 15, 2020;
 - Gloria Leipzig moved to approve meeting minutes. Second by David Kane
 - The motion passed 5 Yeas, 0 Nay and 2 Abstentions (Adam Dash and Michael Chesson abstained)
 - Friday, May 1, 2020;
 - Stephen Pinkerton moved to approve meeting minutes. Second by David Kane
 - The motion passed 5 Yeas, 0 Nay and 2 Abstentions (Adam Dash and Michael Chesson abstained)
 - Wednesday, May 13, 2020;
 - Michael Chesson moved to approve meeting minutes. Second by Margaret Velie
 - The motion passed 5 Yeas, 0 Nay and 2 Abstentions (Adam Dash and Michael Chesson abstained)
 - Friday, May 22, 2020
 - Stephen Pinkerton moved to approve meeting minutes. Second by David Kane
 - The motion passed 4 Yeas, 0 Nay and 3 Abstentions (Adam Dash and Michael Chesson abstained)

2021 CPA Plan Update

Elizabeth reminded CPC of any changes to the CPA plan to please email her. Michael stated adding the historic resources, part of the plan, on agenda for the Historic District Commission. CPC discussed reusable signs for CPA funded projects. Glen will look into reusable CPA signs. Elizabeth and Glen will work to coordinate CPC timeline.

Emergency Rental Assistance Program Update

Elizabeth and Gloria were pleased with the overwhelming support from Town Meeting. Gloria gave an update regarding the emergency rental assistance program:

- Scope of services for administering agency went out to eight different agencies;
- Metro West Collaborative Development submitted a bid (no other bid packets received);
- Patrice and George Hall to review the bid document;
- Marketing
 - Flyers to be circulated to the community
 - Application to be on the Town's website
 - Marketing campaign for the next three weeks
 - Distribution of money will be about mid-August

Project Updates

- Town Meeting Update - Elizabeth gave an update on the Town Hall Chimney Repair.
 - The motion passed unanimously.
- Grove Street Trees Update – Stephen gave an update that all of the trees have been replaced per warranty. The warranty has been extended for another year.
- Belmont Police Station Update – Michael will look into getting an update from Anne Marie Mahoney or Michael Smith.

Other Business

- Administrative Expenses
 - Floyd and Elizabeth made an executive decision that Glen's administrative expenses could come out of CPC FY20 administrative expense account as opposed to the FY21 administrative expense account.
 - David Kane moved to approve administrative expenditure (February to June 2020) of \$1,085.00. Second by Stephen Pinkerton
 - The motion passed 6 Yeas, 0 Nay, and 1 Abstention (Michael Chesson)

The meeting was adjourned at 5:42 pm.

Respectfully submitted,

Glen Castro