

## TOWN OF BELMONT COMMUNITY PRESERVATION COMMITTEE (CPC)

Minutes: Thursday, November 15, 2018, Town Hall Conference Room #2, 5:30PM  
Present: Gloria Leipzig, Margaret Velie, Floyd Carman, Tom Caputo, Stephen Pinkerton,  
Elizabeth Dionne, Lisa Harrington, Andy Rojas  
Other: Glen Castro  
Absent: David Kane

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Margaret Velie called the meeting to order at 5:30 PM.

### Approved Minutes

- Motion to approve Public Meeting minutes, as amended, for Thursday, September 13<sup>th</sup>, 2018, passed 7 Yeas and 1 Abstentions.
  - Elizabeth Dionne moved to approve meeting minutes as amended.
- Motion to approve minutes, as amended, for Wednesday, October 10<sup>th</sup>, 2018, passed with 6 Yeas and 2 Abstentions.
  - Floyd Carman moved to approve meeting minutes as amended.

### Community Path Phase 1a Design (Alexander Avenue Underpass) - Update

Margaret Velie indicated to Community Preservation Committee (CPC) that the Community Path Phase 1a Design (Alexander Avenue Underpass) was approved at the November Special Town Meeting. Floyd Carman reiterated that the project is for the Community Path Phase 1a Design.

### Preliminary Applications Discussion and Review – Including:

- **Belmont Tower Clock – use of Administrative Funds for Town Counsel Review**
  - Floyd Carman stated that Town Counsel will review this project to avoid any issues. Elizabeth Dionne stated that this is money well spent for Town Counsel to review this project and decreases the likelihood of being challenged at Town Meeting. It was noted that the clock may need an historic restriction.
- **Belmont Police Station – Conditions Assessment and Study Update**
  - Michael Smith stated that Ted Galante will present PowerPoint Slides to show where we are in the process right now. Ted Galante stated that the project is generating construction level documents of general scope of work of where repairs and replacements need to be done.
- **Finances**

- Margaret Velie stated that the current Community Preservation Fund Balance is about \$1.1M. With the approval of \$400K for the Community Path Phase 1a Design, the new total net fund balance is about \$700K.
- Public Meeting
  - Margaret Velie stated that Glen Castro sent out eligibility letters October 19<sup>th</sup>.

### **Town Hall Railings and Retaining Wall Study – use of Administrative Funds**

Floyd Carman stated that a prior application has been submitted for the Town Hall Railings, but has been reverted back to CPA account. Andy Rojas asked if administrative funds are going to be used for the Town Hall Railings and Retaining Wall Study. Lisa Harrington stated there was a change and that Steve Dorrance was going to find money somewhere else for this project. Floyd Carman stated that Steve Dorrance will submit a CPA application in September 2019 for \$250K for the retaining wall and the railings. Andy Rojas asked why we aren't doing the study. Lisa Harrington stated that Steve Dorrance will be able to take care of the study himself.

### **Housing Trust Agreement**

Gloria Leipzig stated that the Housing Trust approved agreement at the last Housing Trust meeting. The Housing Trust will provide, under section III, that every six months a written update on the progress to CPC. Tom Caputo asked what is the criteria by which decision are made to spend the \$250K or not to spend the \$250K. Gloria Leipzig stated that the trust will make sure the money is used as set forth in the CPA document, but there are no specific criteria. Tom Caputo stated the concerns between eligible and maybe not a priority.

- Motion to approve Housing Trust Agreement
  - Floyd Carman moved to approve the Housing Trust Agreement, passed unanimously.

### **Project Updates: FY16-FY19**

#### *FY16 Project Homer House*

Floyd Carman stated that progress is being made. Floyd Carman signed off on invoices of completed work submitted and verified by Wendy Murphy in the sum of \$47K.

#### *FY17 Project Clay Pit Pond*

Margaret Velie stated that clay pit pond path is underway. The FY19 Veterans Memorial Restoration and Enhancement project is going on concurrently.

#### *FY17 Preserving Belmont's Original Vital Records and Digitizing Belmont's Town Meeting Records*

Floyd Carman stated that Ellen Cushman will have project completed in spring 2019.

*FY18 Grove Street Tennis Courts*

Floyd Carman stated that the project is about 99% completed confirming that all bills are paid.

*FY18 Sherman Gardens*

Gloria Leipzig stated two firms were interviewed and hoping that at the next Belmont Housing Authority meeting to award a contract.

*FY18 Sons of Italy*

Stephen Pinkerton stated that the project is a smaller collection and not the Armenia museum. Lisa Harrington stated that there was a presentation of the display case, archiving materials, and web base online information. Stephen Pinkerton was impressed with the use of CPA grant to leverage funding from other groups.

*FY18 PQ Revitalization Project Phase 2*

Andy Rojas stated that the project is about 90% completed. Floyd Carman stated CPA grant of \$615K was approved and that \$35K was turned over to the Treasurer's office.

*FY19 McLean Barn Conditions Study and Stabilization*

Lisa Harrington stated the design phase was awarded to Spencer & Vogt. Historic District Commission will be meeting next week with Spencer & Vogt. The design documents and will available and will be going out to bid soon.

The meeting was adjourned at 6:30 pm.

Respectfully submitted,

Glen Castro