

**TOWN OF BELMONT  
COMMUNITY PRESERVATION COMMITTEE (CPC)**

Minutes: Wednesday, May 12, 2021, Zoom Public Meeting, 5:00PM  
Present: Elizabeth Dionne, Margaret Velie, Michael Chesson, Gloria Leipzig, Stephen Pinkerton, David Kane  
Other: Glen Castro, Anne Marie Mahoney, Michael Smith  
Absent: Andy Rojas, Natasha Klemek, Mark Paolillo

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TOWN CLERK  
BELMONT, MA**

Elizabeth Dionne called the meeting to order at 5:00 PM.

DATE: July 15, 2021  
TIME: 10:35 AM

I. Police Station Building Update

Anne Marie Mahoney gave an update of the police station building. About \$35,000 from the \$100,000 received will be returned to the CPA fund account. Michael Smith gave the following update:

- Repointing of the front stairs – the work is ongoing
- Exterior work could not be done due to winter months
- Roofing work was completed in the fall; gutter (the work is currently ongoing)
- Repointing of the building – the work is ongoing

The police station building project to be completed at the end of next week. Town Meeting Members will hear an update of the police station project at the Annual Town Meeting on June 2<sup>nd</sup>.

Anne Marie Mahoney will present the historical envelope of the building as part of her presentation. DPW/PD Building Committee was reliant on the funds from CPA and Belmont Savings Bank. The \$65,000 paid for the design, engineering, stone, labor, and brick for the stairs.

II. Approve Meeting Minutes

- Motion to approve the regular meeting minutes, as amended for March 10, 2021. The motion passed, 6 Yeas, 0 Nay and 0 Abstentions.

Gloria moved to approve the regular meeting minutes as amended. Second by David.

- Motion to approve the public meeting minutes, as amended for April 14, 2021. The motion passed, 5 Yeas, 0 Nay and 1 Abstentions (David Kane).

Gloria moved to approve the regular meeting minutes as amended. Second by Michael.

### III. Annual Report to Town Meeting

Elizabeth stated a few edits to the report such as letter head, fiscal year 2020 to 2021, and page 6, last paragraph, asking Historic District Commission to assist the CPC in sponsoring studies to create inventories. Glen will update administrative budget chart on page 6 and percent of total collection on page 5. Elizabeth proposed to increase the administrative budget to \$80,000 for future proposed studies by other committees and commissions.

Motion to approve the Annual Report to Town Meeting

- David moved to approve the Annual Report to Town Meeting as amended. Second by Michael. The motion passed, 6 Yeas, 0 Nay and 0 Abstentions.

### IV. Other Business

Long Term Capital Planning Committee (LTCPC)

Peg reminded the CPC about the Conservation Commission inventory project that was completed in early 2015. This was a joint project with Community Housing constituencies. Elizabeth will be seeking co-sponsors from the Historic District Commission and Recreation Commission for condition studies and inventory assessment.

Stephen gave an update of the LTCPC. The LTCPC spent four month talking about the creating a Capital Planning Committee (CPC). Community Preservation Committee and Recreation Commission have no representatives to the CPC.

- Stephen moved to nominate Elizabeth Dionne to the Long Term Capital Planning Committee. Second by David. The motion passed, 6 Yeas, 0 Nay and 0 Abstentions.

Historic District Commission

Michael gave an update on two vacancies. Elizabeth wanted to make a motion to recognize the HDC to work in cooperation with CPC as per guidance from Stuart Saginor, Community Preservation Coalition.

- Stephen moved to resolve to work in cooperation with the Historic District Commission to design and to implement a study to address an inventory of publicly owned and nonprofit properties that would qualify for historic funds and asses the possible need thereof. Second by David. The motion passed, 6 Yeas, 0 Nay and 0 Abstentions.

Recreation Commission

David gave an update of the Recreation Commission (RC). The RC envision inventorying the assets, soil, turf, playground safety, proximity, and structures. The needs bucket and implementation stage will be forthcoming. RC will be asking CPC for the initial funding of investigatory bucket. Jon Marshall reached out to Weston and Sampson for the investigatory process cost. The cost is estimated to be \$25,000.

- Stephen moved to resolve to work in cooperation with the Recreation Commission to create an inventory assessment and condition study with the use of administrative funds as appropriate. Second by David. The motion passed, 6 Yeas, 0 Nay and 0 Abstentions.

The meeting was adjourned at 6:30 pm.

Respectfully submitted,

Glen Castro