

TOWN OF BELMONT
COMMUNITY PRESERVATION COMMITTEE (CPC)

DATE: November 24, 2020

Minutes: Wednesday, October 14, 2020, Zoom Regular Meeting, 5:00PM
Present: Elizabeth Dionne, Margaret Velie, Adam Dash, Michael Chesson, Gloria Leipzig, Stephen Pinkerton, Natasha Klemek
Other: Glen Castro
Absent: Andy Rojas, David Kane

TIME: 10:36 AM

Elizabeth Dionne called the meeting to order at 5:00 PM.

Introduction

CPC welcomed Natasha Klemek. Members gave a brief introduction of themselves and their role as a CPC member. Natasha appointed by the Select Board, introduced herself, spoke about her experience, and looks forward to being part of the CPC and community.

Approve Meeting Minutes

- Motion to approve regular meeting minutes, as amended for August 26, 2020. The motion passed unanimously.

Stephen moved to approve meeting minutes as amended. Second by Gloria.

Review FY22 Preliminary Applications

1. Phase I – Consulting Services for Payson Park Renovation – Linda Oates and Susanne Croy
 - a. Amount requested \$35,000

Adam wanted to know from project sponsors if the \$35K would be enough to cover the cost for the feasibility study and the cost of Phase II. Elizabeth reminded applicants to ask what they might need. CPC agreed that Jay Marcotte, Director of Public Works, must be listed as co-sponsor of the project. Elizabeth wanted to know more about the process for obtaining neighborhood feedback.

Margaret moved to advance Phase I – Consulting Services for Payson Park Renovation to the next phase of the application process, passed unanimously. Second by Michael.

2. Tennis Court Expansion – Winn Brook – Jon Marshall, Assistant Town Administrator
 - b. \$240,000

CPC had follow-up questions:

- Natasha - What youth sports and after-school programs use the field space?

- Adam - What is the impact on Second Soccer?

Michael stated that there should be two tennis courts for regulation. Adam stated that we need to check on whether the standard requires having two tennis courts. Stephen reiterated that the School Department needs to address CPC's questions:

- What is the impact on away games?
- What is the impact on Second Soccer?

Margaret asked if this could be a two-phase project.

Adam moved to advance the Tennis Courts Expansion – Winn Brook to the next phase of the application process; passed unanimously. Second by Stephen.

3. **Community Path Right of Way Acquisition – Russ Leino and Patrice Garvin, Town Administrator**
 - c. \$200,000

Elizabeth stated that the \$200K is not the final amount requested. CPC will get some guidance from the Community Preservation Coalition whether to categorize this project as "Open Space" or "Recreation". Adam stated the project will be a subset of the Community Path recreation project. Stephen stated it is an acquisition of space and defining whether "Open Space" or "Recreation" and is still worth asking the question. Elizabeth stated it should be a permanent easement. Margaret stated "Recreation" is a subset of "Open Space".

Adam moved to advance the Community Housing Path Right of Way Acquisition to the next phase of the application process, passed unanimously. Second by Stephen.

4. **Funds Set Aside to Belmont Housing Trust – Betsy Lipson and Rachel Heller, Co-Chairs**
 - d. \$250,000

The \$250K is to replenish the Housing Trust slush fund. The Housing Trust has the flexibility to use their seed money if a project were to come up for the development of affordable housing units. At the Special Town Meeting, on September 21, 2020, an additional \$100K was approved for the use of the emergency rental assistance program. Gloria stated 37 households were awarded rental assistance totaling \$134,535. An additional 20 applications were received since the August 14th deadline. A drive-up event is scheduled in two weeks at the Belmont Housing Authority office.

Gloria moved to advance the Funds Set Aside to Belmont Housing Trust to the next phase of the application process, passed unanimously. Second by Stephen.

Review and Discuss CPA Invoice Processing

Elizabeth, Patrice, Floyd, Margaret, and Glen met to go over the process of CPA invoice payments. Glen will provide a one-page proposal to CPC for the instructions for payment of CPA invoices.

Preliminary and Final Applications (Quick Links)

A suggestion to separate CPA Preliminary and Final Applications from the CPA Plan as a quick link on the CPC homepage.

Project Update

- CP-3 Report was updated for Belmont. CP-3 Report included Town Meeting approved CPA projects at the June 16th Annual Town Meeting and September 23rd Special Town Meeting.
- Stephen gave an update on the Grove Street project – the park is opened to all people, the neighbors are behind this project, and it has improved the quality of living in town.

David moved to adjourn CPC regular meeting, passed unanimously. Second by Gloria.

The meeting was adjourned at 6:10 pm.

Respectfully submitted,

Glen Castro