

**TOWN OF BELMONT
COMMUNITY PRESERVATION COMMITTEE (CPC)**

AM 11:12

Minutes: Wednesday, February 12, 2020, Town Hall Conference Room #1, 5:00PM
Present: Margaret Velie, Stephen Pinkerton, Floyd Carman, Roy Epstein, David Kane,
Elizabeth Dionne
Other: Glen Castro
Absent: Gloria Leipzig, Lisa Harrington, Andy Rojas

Elizabeth Dionne called the meeting to order at 5:00 PM.

Approve Meeting Minutes

- Motion to approve regular meeting minutes, as amended for Wednesday, January 8, 2020, passed unanimously.
 - Margaret Velie moved to approve meeting minutes as amended.

Final Applications Update

Homer House Window Restoration Project - \$100,000

Elizabeth Dionne asked whether the revised final letter was sent out to Wendy Murphy that 10% or \$10,000 of the Women's Club funds will be spent first before any of the CPA grant funds. Margaret Velie suggested that information be included in the final letter that goes out after Town Meeting approval.

Amended Motion January 8, 2020 Meeting Minutes Homer House Project

Elizabeth Dionne re-opened the meeting minutes to re-amend the meeting minutes, passed unanimously. The language should read: the letter recommending approval of the Homer House project.

Motion to approve minutes as open and amended

- Motion to approve regular minutes, as open and amended for Wednesday, January 8, 2020, passed unanimously.
 - Margaret Velie moved to approved meeting minutes as open and amended.

Elizabeth Dionne will follow up with George Hall regarding the Homer House Deed Restriction.

Letter of Support

Margaret Velie stated that Historic District Commission provided letters of support to both the Homer House and Town Hall Chimney Repair projects.

Town Field Playground & Court Restoration \$680,624

Elizabeth Dionne asked about the revised amount for Town Field Playground & Court Restoration project. The email sent showed about \$11K in their account.

CPC Timeline to Town Meeting

- Select Board – Roy Epstein stated that Select Board will meet with sponsors after sponsors meet with Warrant Committee.
- Capital Budget Committee – Floyd Carman stated Capital Budget Meeting date is on Thursday, March 5, 2020. Floyd Carman will be attending CBC meeting.
- Warrant Committee – Elizabeth Dionne stated project sponsors will present at the next Warrant Committee Meeting on Wednesday, March 4, 2020.

Annual Report

Elizabeth Dionne thanked Margaret Velie for working on the Community Preservation Committee 2019 Annual Report.

Motion to approve 2019 Annual Report Community Preservation Committee

- Motion to approve 2019 Annual Report as drafted by Margaret Velie, passed unanimously.
 - Elizabeth Dionne moved to approved 2019 Annual Report as drafted by Margaret Velie.

Long Term Capital Planning Committee – Community Preservation Committee

Elizabeth Dionne stated that the Long Term Capital Planning Committee is seeking representative from CPC. Stephen Pinkerton stated that it will be interesting to have a member from the Planning Board. Floyd Carman gave some background sample of addressing the long term needs for town buildings and assets. Stephen Pinkerton stated that this will be an opportunity for Gloria Leipzig to be on the committee. Elizabeth Dionne stated that the deadline has passed and that CPC needs to appoint someone now. Stephen Pinkerton stated that he will be attending the initial meetings as a place holder. Elizabeth Dionne stated that Stephen Pinkerton will be the designee. Roy Epstein stated that the charge for the Long Term Capital Committee is to make recommendations, not policy decisions.

Motion to appoint a member of the CPC to the Long Term Capital Planning Committee

- Motion to appoint Stephen Pinkerton to the Long Term Capital Planning Committee on behalf of the Community Preservation Committee, passed unanimously.

- David Kane moved to appoint Stephen Pinkerton to the Long Term Capital Planning Committee on behalf of the Community Preservation Committee.

Project Updates

- FY14 – (Belmont Village) Electric Service Upgrade Underground Wiring – Glen Castro will update to include category to read: Community Housing.
- FY17 – Preserving Belmont’s Original Vital Records and Digitizing Belmont’s Town Meeting Records - Elizabeth Dionne asked whether these projects need extensions beyond the 30 months. CPC authorized the 30 months extension at a previous CPC meeting. Floyd Carman will follow up with Ellen Cushman on project status.
- FY18 – PQ Playground Revitalization Project Phase 2 – Julie Crockett will reach out to Floyd Carman regarding fundraising monies. Roy Epstein wanted to know why the project has not been completed or closed. Floyd Carman stated that the project remains open as fundraising money still exists and is waiting for project sponsor to turn over the money and defining and informing the Select Board how the money will be spent.
- FY19 – Architectural Drawings for Music Bandstand at Payson Park – Margaret Velie stated that we did get drawings from Tomi Olsen. Glen Castro will follow up with Jay Marcotte, Director of Public Works.
- FY20 – Clay Pit Pond and Rock Meadow projects – Margaret Velie stated that nothing has been done at this time.
- FY20 Community Path Phase 1b – Roy Epstein stated that a meeting with MBTA and engineering firm is pending.

Other Business

- Administrative expenses – Floyd Carman moved to approve Glen Castro’s administrative expenses for Dec. – Jan., passed unanimously.
- Next meeting: March 11, 2020 at 5:00pm.

The meeting was adjourned at 6:30 pm.

Respectfully submitted,

Glen Castro