

**TOWN OF BELMONT
COMMUNITY PRESERVATION COMMITTEE (CPC)**

Minutes: Wednesday, January 10, 2018, Town Hall Conference Room #1, 5:00PM
Present: Anthony Ferrante, Lisa Harrington, Edward Sanderson, Gloria Leipzig, Anne Marie Mahoney, Andy Rojas, Margaret Velie, Adam Dash, Floyd Carman
Other: Glen Castro
Absent:

Margaret Velie called the meeting to order at 5:00 PM.

Approved Minutes

Motion to approve minutes, as amended, for Wednesday, December 13, 2017 regular meeting, passed unanimously.

- Andy Rojas moved to approve meeting minutes as amended

Update and Review Final Applications

Margaret Velie discussed the order of CPC projects as Anthony Ferrante was not present at this point in time.

Funds Set Aside to Housing Trust

Motion to approve Funds Set Aside to Housing Trust

- Andy Rojas moved to approve support for project from CPC perspective, passed with eight votes.

Floyd Carman stated, for point of clarification, that the CPC is approving the *project* and that Town Meeting still approves the *funding*. Margaret Velie reiterated that CPC is approving the project to go to Town Meeting. Floyd Carman stated that the process needed to be clear with CPC approving the project to go to the next step and not the funding as sponsors were calling inquiring when the money would be released.

Belmont Veterans Memorial Restoration

Lisa Harrington stated that at the last CPC meeting it was agreed that a letter of approval was needed from HDC, and noted that if the project had come to the HDC prior to submitting their application there would be better support of this project from HDC. Margaret Velie inquired; do they think it's historic? Lisa Harrington stated that the CPA portion of the project is historic, but the design of the whole project was not gaining full support of the HDC. Margaret Velie noted that the design is not final.

Lisa Harrington suggested that the CPC application needed to be amended to include the language that applicants must consult with the Historic District Commission prior to submitting application to refine their request and before it is not too late in the approval process. Adam Dash stated that this information should be on the application form; if you check the Historic box then you need to go talk to the Historic District Commission.

Andy Rojas inquired, how far along is the design of the memorial? Lisa Harrington stated that is something she could ask HDC.

Motion to approve the Veterans Memorial Restoration

- Andy Rojas moved to approve the Veterans Memorial Restoration subject to a meeting and design coordination discussion with the HDC and the applicant, passed with eight votes.

McLean Barn Stabilization

Floyd Carman inquired as to how the Barn will be maintained and what will it be used for? Adam Dash stated the Barn is to be stabilized. Andy Rojas stated (1) this is a stabilization because if not stabilized it will disappear; (2) this buys us the time to determine the best use. Floyd Carman inquired; if we don't preserve the Barn what happens? Adam Dash stated we are in violation of the agreement. Lisa Harrington stated that stabilizing the Barn is the first step. The next step is an adaptive re-use study to determine potential uses. The restriction states it can be used for agriculture, cemetery, and environmental education. Amending the restriction could allow for other uses. Adam Dash stated a second CPA application may come in the next year for an adaptive re-use study. Edward Sanderson inquired about the Conditions Assessment and Stabilization Study. Lisa Harrington stated that the survey work is being done tomorrow; the whole study is ongoing and the report and cost estimates will be completed towards the end of February.

Motion to approve the McLean Barn Stabilization

- Andy Rojas moved to approve the McLean Barn Stabilization Project, passed with eight votes.

Town Field Playground Restoration

Andy Rojas stated that he has spoken with Cortney Eldridge to narrow down quotes to three to four manufacturers that are responsive so that a decision could be made. Margaret Velie noted that both the DPW and Recreation Commission submitted letters of support of this project.

Motion to approve Town Field Playground Restoration

- Anne Marie Mahoney moved to approve the Town Field Playground Restoration, passed unanimously.

Music Bandstand at Payson Park Festival

Margaret Velie stated a letter was sent to Tomi Olson in December with our concerns. Andy Rojas stated Tomi Olson will request the design money this year and will be back to CPC once she had a site specific design for the bandstand.

Motion to approve Music Bandstand at Payson Park

- Adam Dash moved to approve \$5,000 for the architecture design for the Music Bandstand at Payson Park, passed unanimously.

Construction of Grove Street Park Intergenerational Walking Path

Anthony Ferrante stated that Recreation Commission provided a letter of support for the unified project.

Motion to approve Construction of Grove Street Park Intergenerational Walking Path

- Adam Dash moved to approve the Construction of Grove Street Park Intergenerational Walking Path, passed unanimously.

Project Updates and Project Monitor Reports

FY 2015 Projects

Floyd Carman moved to close the Butler Playground Project, passed unanimously.

FY 2016 Projects

Floyd Carman inquired about the; electrical upgrade. Gloria Leipzig stated one invoice potentially outstanding, about \$57K, she will email new executive director and accountant.

Floyd Carman will talk to Peter on the newspapers project. Margaret Velie stated that Michael Trainor had developed a one pager summary for sponsors to complete when projects are done.

Floyd Carman stated that the Homer House will need an extension. Lisa Harrington will follow up with Wendy Murphy.

Floyd Carman will follow up with Judi Carmody, Public Works, Business Manager to ensure that all invoices have been paid for the PQ Tennis Courts project.

Andy Rojas moved to close the Wellington Station project, passed unanimously.

FY 2018 Projects

Edward Sanderson stated that the sponsors of PQ Playground met with WDG, PQ Phase II bid opening end of February, contracts to Board of Selectmen sometime in March, start of construction sometime in May.

Other Business

- Warrant committee meeting on February 28th with project sponsors.
- Next Meeting: Wednesday, February, 14, 2018 at 5pm

The meeting was adjourned at 6:18 pm.

Respectfully submitted,

Glen Castro