

**TOWN OF BELMONT
COMMUNITY PRESERVATION COMMITTEE (CPC)**

Minutes: Wednesday, June 12, 2019, Town Hall Conference Room #1, 5:00PM
Present: Margaret Velie, Floyd Carman, Elizabeth Dionne, David Kane, Lisa Harrington,
Roy Epstein, Gloria Leipzig
Other: Glen Castro
Absent: Andy Rojas, Stephen Pinkerton

Margaret Velie called the meeting to order at 5:00 PM.

Approved Minutes

- Motion to approve Regular meeting minutes, as amended, for Wednesday, May 8, 2019, passed unanimously.
 - Roy Epstein moved to approve meeting minutes as amended.

FY20 Project Updates

Margaret Velie reminded the CPC that the award letters were sent to sponsors, and that for historic projects they included language requiring compliance with historic requirements using CPA funds. Margaret Velie read Tomi Olson's email to the CPC. She will hold a new meeting inviting neighbors within 300 feet and Peter Quinn, the architect, agreed to give the bandstand more of a gazebo look. It was noted that the CPC was satisfied with the original design of the bandstand.

The church tower clock and bandstand projects will require reapplying for CPA funds.

CPA Plan Update

Dates and Timeline for FY20

The following changes made to the FY20 CPA Application Timeline are as follows:

- Regular and public meetings to Wednesday, September 11, 2019
- Preliminary applications due on Monday, September 30, 2019
- Additional dates added to the timeline
 - Wednesday, May 13, 2020
 - Wednesday, June 10, 2020
 - Wednesday, July 8, 2020

Elizabeth Dionne made the motion to approve the FY20 CPA Application Timeline, passed unanimously.

Rules

Elizabeth Dionne stated drafting the rules is more of substance. CPC will review and agree to incorporate any substantive changes to the CPA Plan. Floyd Carman stated that item 9 is an extension of town government and the Board of Selectmen. Elizabeth Dionne revised the language to read “as related to long-term needs identified by CPC.” Lisa Harrington wanted clarification on item 9 “anticipated study or construction expenses.” Is the construction expenses for a particular project or a study? Elizabeth Dionne stated that it is a response to the community path setting aside \$500K in anticipation of the community path phase II. Floyd Carman stated having a Community Preservation Stabilization Fund Account to be used for emergencies. Floyd Carman stated setting aside a certain percentage of the total CPA Funds to CPA Stabilization Fund up to an amount to be determined by CPC for emergency purposes.

Elizabeth Dionne made changes item 3 to include “The CPC expects that private persons or entities shall provide funds equal to at least ten percent (10%) of the amount of public CPA funds being provided.” Roy Epstein stated that items 3 & 5 cover the same thing regarding private funding towards the cost of the CPA project.

Recreation Land Section

David Kane provided updates to the recreation land sections:

- Overview
- Resources
- Needs and goals
- Possible areas of focus
- Funded projects
- Administrative projects

Glen Castro will incorporate all changes to the CPA Plan as provided by David Kane at this meeting.

The CPC will continue drafting rules and updating the CPA Plan at the next meeting.

Project Updates

- Homer House – Floyd Carman about 99% completed pending invoices
- Clay Pit Walking Path – Mary Trudeau via email message that CPA project should be completed by end of August 2019. The CPA portion of the Veterans Memorial project should be completed by end of August as well.
- Sherman Gardens – Gloria Leipzig updated that consultants have been meeting with stakeholders.
- PQ Project – Jay Marcotte will be talking to Frank Satori for further update.

- Lisa Harrington updated CPC McLean Barn kick off meeting for construction is next week.

Community Path Phase 2

Roy Epstein suggested deferring any decisions for community path due to significant unresolved issues regarding routes.

Other Business

- Administrative Expenses - Floyd Carman made the motion to approve Glen Castro's administrative expenses for \$910, passed unanimously.
- Next meeting: Wednesday, July 10, 2019 at 5pm.

The meeting was adjourned at 6:30 pm.

Respectfully submitted,

Glen Castro