

**BELMONT MIDDLE and HIGH SCHOOL BUILDING COMMITTEE**  
**FINAL MEETING MINUTES**  
**February 5, 2020**  
**BMHSBC Construction Trailer**  
**7:30 AM**

2020 MAR -2 PM 4: 29

**Meeting #90**

*Committee Members Attending:*

Chair Lovallo; Members Tom Caputo, Pat Bruschi, Bob McLaughlin, Joe DeStefano, Joel Mooney, Chris Messer, Emma Thurston, Jamie Shea, Steve Dorrance, Kate Bowen, Ellen Schreiber

*From Daedalus:* Shane Nolan, Tom Gatzunis

*From Perkins+Will:* Brooke Trivas, Rick Kuhn, Vital Albuquerque

*From Skanska:* Mike Loring

*BMHSBC Members Absent:* John Phelan, Mike McAllister, Diane Miller, Patrice Garvin

**I. Call to Order**

The meeting was called to order at 7:31 a.m. by Chair Lovallo. He then reviewed the agenda and noted that the material color for the metal outside the building will need to be selected today. He informed the Committee that on Friday they will focus on the summary of costs that are coming in and to make bid approvals.

**II. Minutes of Previous Meetings**

*Mr. McLaughlin moved:* To approve the Minutes of 1/7/20.  
The motion passed unanimously.

**III. Update on Project Cost Events**

Mr. Nolan noted that there are no substantial changes to budget itself; just some bills to be paid. He reviewed the MSBA reimbursements and briefly explained the Pro-Pay system. Chair Lovallo observed that the contingency budget has not been utilized much at all, to date. Mr. Nolan reviewed Authorization Requests as well as the Approved Authorization Requests. The GMP (Guaranteed Maximum Price) summary was briefly explored by the Committee.

**IV. Construction Update**

Mr. Loring reviewed the work that was performed during the month of January, e.g., foundation work, site drainage, and the geo-thermal well. He then summarized what work is slated to be done in February/March, e.g., completing the foundation elements, decking, plumbing, framing, continued drilling and installing of the geothermal well system.

**V. Next Full Building Committee Meeting(s)**

Chair Lovallo reviewed the upcoming meetings and touched on what will be covered at each meeting.

Friday,	February 7, 2020 at 7:30 a.m.	Homer Building, 3 <sup>rd</sup> Floor [91]
Thursday,	February 27, 2020 at 7:30 a.m.	Homer Building, 3 <sup>rd</sup> Floor [92]
Wednesday,	March 11, 2020 at 7:30 a.m.	Homer Building, 3 <sup>rd</sup> Floor [93]
Wednesday,	March 25, 2020 at 7:30 a.m.	Homer Building, 3 <sup>rd</sup> Floor [94]
Wednesday,	April 8, 2020 at 7:30 a.m.	Homer Building, 3 <sup>rd</sup> Floor [95]

## **VI. Treasurer's Report**

Ms. Thurston informed the Committee that the following Invoices are ready for their approval:

### **Invoice 1: Anderson & Kreiger (Town Counsel)**

*Mr. McLaughlin moved:* To approve the Invoice of \$435.00.  
The motion passed unanimously.

### **Invoice 2: Andrew T. Johnson (printing costs) [See below; Invoice #2 was adjusted.]**

*Mr. Mooney moved:* To approve the Invoice of \$5,723.62.  
The motion passed unanimously.

### **Invoice 3: Andrew T. Johnson**

*Mr. Mooney moved:* To approve the Invoice of \$19,767.99.  
The motion passed unanimously.

### **Invoice 4: Eagle Leasing (storage boxes)**

*Mr. McLaughlin moved:* To approve the Invoice of \$297.00.  
The motion passed unanimously.

### **Invoice 5: Eagle Leasing**

*Mr. McLaughlin moved:* To approve the Invoice of \$99.00.  
The motion passed unanimously.

### **Invoice 6: iStorage**

*Mr. McLaughlin moved:* To approve the Invoice of \$369.80.  
The motion passed unanimously.

### **Invoice 7: Stantec (ConCom consulting group)**

*Mr. McLaughlin moved:* To approve the Invoice of \$266.86.  
The motion passed unanimously.

### **Invoice 8: Stantec**

*Mr. McLaughlin moved:* To approve the Invoice of \$1,205.04.  
The motion passed unanimously.

**Invoice 9: Sterling Corporation (moving company to move gym equipment)**

*Mr. McLaughlin moved:* To approve the Invoice of \$1,217.00.  
The motion passed unanimously.

**Invoice 10: UTS (testing agency)**

*Mr. McLaughlin moved:* To approve the Invoice of \$8,281.25.  
The motion passed unanimously.

**Invoice 11: Skanska**

*Mr. McLaughlin moved:* To approve the Invoice of \$4,052,080.  
The motion passed unanimously.

**Invoice 12: Daedalus**

*Mr. McLaughlin moved:* To approve the Invoice of \$110,000.  
The motion passed unanimously.

**VII. Approval of Skanska Amendment #15**

Mr. Loring summarized the Early Bid Package #2. He explained the credit of \$808,795. Chair Lovallo provided additional information concerning this credit and where it goes (back to the construction budget to fund future sub-contractor costs).

*Mr. McLaughlin moved:* To approve the Skanska Amendment #15 ....  
The motion passed unanimously.

**VIII. Selection of Building Exterior Metal Materials**

Mr. Albuquerque reviewed the brick type materials (metal panels, palettes, color selections, etc.). He showed the aluminum mark-up.

At this point in the meeting, the Committee went outdoors to view the construction site and to see the building exterior materials (metal panels).

*Mr. McLaughlin moved:* To approve metal panel color.  
The motion passed unanimously.

**IX. Comments from Belmont Residents**

No residents in attendance.

**X. Other/New Business**

Mr. Nolan provided some additional information on the bid process, e.g., DCAM requirements.

*Invoice Adjustment*

**Invoice 2: Andrew T. Johnson (printing costs)**

*Mr. McLaughlin moved:* To approve the Invoice of \$8,737.18.  
The motion passed unanimously.

**XI. Related Meeting Documents**

1. Daedalus Total Project Cost Summary
2. SBC Schedule Update
3. Skanska School Project Update
4. Skanska Amendment 15

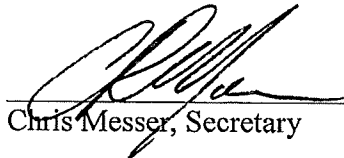
**XII. Adjournment**

The meeting ended at 8:55 a.m. by Mr. McLaughlin.

Respectfully submitted by:

Lisa Gibalerio

Approved:

  
Chris Messer, Secretary

Date

