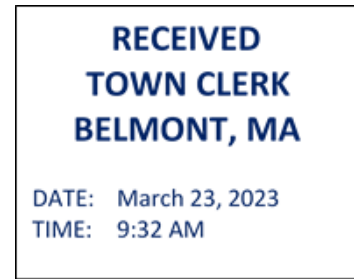


BELMONT MIDDLE and HIGH SCHOOL BUILDING COMMITTEE

**Final Meeting Minutes
Thursday, January 19, 2023
Virtual Zoom Meeting
8:00 AM**



Meeting #154

Committee Members Virtually Attending:

Chair Lovallo; Members, Emma Thurston (arrived late), Pat Bruschi, David Blazon, Tom Caputo, Joel Mooney, Kate Bowen, Mike McAllister, Chris Messer, Jamie Shea

Absent Members: Bob McLaughlin, John Phelan, Patrice Garvin, Diane Miller, Joe DeStefano

(Committee members who left the meeting early: Shea and Caputo)

From CHA: Don White, Tony DelGreco, Justin Ferdenzi, Sandra Saccone

From Perkins+Will: Vital Albuquerque, Brian Spangler, Christina Mulligan

From Skanska: Mike Morrison

Others in attendance: Karla Koza, School Department Director of Reconfiguration Transition

I. Call to Order

The meeting was called to order at 8:00 a.m. by Chair Lovallo. He thanked Matt and the Belmont Media Center for their technical support. He explained the remote meeting protocol, e.g., votes will be taken via roll call, state your name before speaking, mute computers, etc. Meeting materials were sent out this week and those materials will be posted on the BMHSBC website, shortly after the meeting. He also advised residents that they can click into the meeting during resident comment time by pressing #9 or by “raising” the hand icon.

Chair Lovallo noted that today’s meeting is a *continuation* from last week.

Chair Lovallo took attendance via roll call; he informed the Committee that he has added a meeting for Thursday, February 16 to review the changes in scope that have occurred. He briefly reviewed the major items discussed at last week’s meeting (e.g., approving of the additional PV scope and discussing the temporary parking lot). He then reviewed the agenda for this morning and turned to the first item.

II. Next Building Committee Meetings

Thursday	Feb. 9, 2023	at 8:00 AM	Virtual	[155]
Thursday	Feb. 16, 2023	at 8:00 AM	Virtual	[156]

Last week's meeting covered the following agenda items:

- III. Minutes of Previous Meetings: Review and Approve**
 - IV. Update on Project Cost Events**
 - V. Photovoltaic System Alternate Funding**
 - VI. Comments from Belmont Residents**
 - VII. Approval of Photovoltaic System Added Scope Change Order (PCCO #46)**
 - VIII. Discussion of Parking Lot at Goden Street**
 - IX. Comments from Belmont Residents**
 - X. Approval of Technology Vendor Procurement**
-

Today's meeting continued at agenda item XI:

XI. OPM, Designer and Construction Manager Updates

Mr. DelGreco provided the OPM updates, e.g., completing Phase 1 items and significant planning for all that needs to occur over April break. He thanked those involved in the April break planning.

Mr. Spangler provided the Perkins and Will updates, e.g., focusing on the April opening of a small portion of the middle school, reviewing building system testing, and design solutions. Chair Lovallo explained that the section where the middle and high school meet needs to be removed (i.e., the splice area). Classrooms will need to be moved to allow for the splice removal.

Mr. Morrison provided the Skanska updates, e.g., meeting with IT and preparing for all of the technology components to be moved over, dealing with PV, coordinating subcontractors and cost review meetings.

XII. Discussion of Pending Changes

Mr. Spangler noted that this list is fluid and varies from month to month. He asked if Committee members had any questions concerning the Pending Document Revisions Log. Chair Lovallo noted that "wayfinding signage" is occurring and the water issue on Concord Ave. is being addressed. He also explained the Field House AV rack and provided an additional information on several other items.

XIII. Review of Pending Change Orders

Chair Lovallo noted that these three change orders are "in the works" and they will not be approved today. Mr. DelGreco provided information on the following three PCOs:

- PCO 831 grinding of metals to cut base plates
- PCO 833 waterline re-routing
- PCO 834 adding electrical power to three doors

XIV. Prime Contract Change Order Discussion and Approval #45

Chair Lovallo noted that PCCO #45 is for \$247,204.00.

FINAL

Ms. Bowen moved: To approve the above Invoice, Skanska Pay Application 48.
The motion passed unanimously via a roll call vote of 8-0-0. (Yes: Thurston, Bruschi, Blazon, Mooney, Bowen, Messer, McAllister, Lovallo)

XVI. Construction Update

Mr. Morrison provided a brief construction update for work completed in December. He discussed details of both exterior and interior work, e.g., Phase 1 commissioning and balancing, Phase 2 site work and utilities, brick installation, flooring casework, and finishing device installation. He discussed interior and exterior work that is occurring this month, e.g., ceiling and roof work, flooring, painting, and grading of athletic fields.

He showed several progress photos from the site and discussed the work that was being done.

XVII. Project Schedule Update

Mr. Morrison discussed the project schedule noting that the PV schedule has not changed, but securing both the materials and keeping on schedule with the delivery dates, will be key in staying on schedule. Phase 2 should be finished in April, which will allow finishing work to be done before the school is occupied.

XVIII. Comments from Belmont Residents

None.

XIX. New Business/Other

Chair Lovallo will confirm February's meeting dates and inform the Committee.

XX. Related Meeting Documents

1. OPM, Designer, CM Updates
2. Perkins & Will: Pending Document Revisions Log
3. Skanska PCO documents #831, 833, 834
4. Prime Contract Change Order #45
5. Potential Change Order Request
6. Middle and High School Project Construction Update
7. Project Schedule Update

XXI. End

The Chair ended the meeting at 9:14 a.m., following a motion made by Mr. Messer.

Respectfully submitted by:

Lisa Gibalerio

Approved:

Chris Messer, Secretary

Date