

BELMONT MIDDLE and HIGH SCHOOL BUILDING COMMITTEE
FINAL MEETING MINUTES
Friday, April 9, 2021
Virtual Zoom Meeting
8:00 AM



Meeting #118

Committee Members Virtually Attending:

Chair Lovallo; Members, Tom Caputo, Pat Bruschi, Ellen Schreiber, Emma Thurston, Joel Mooney, Jon Marshall, Kate Bowen, Diane Miller, Chris Messer, John Phelan, Patrice Garvin, Bob McLaughlin, David Blazon

Director of BPS Technology: Steve Mazzola

From Daedalus: Tom Gatzunis, Sandra Saccone, Justin Ferdenzi,

From Perkins+Will: Brooke Trivas, Brian Spangler, Vital Albuquerque, Christina Strid, Evan Wang

From Skanska: Mike Loring, Jim Craft

From Edvance Technologies: Doug Faria

Members Absent: Jamie Shea, Joe DeStefano, Mike McAllister

I. Call to Order

The meeting was called to order at 8:00 a.m. by Chair Lovallo. He noted that meeting materials will be posted on the BMHSBC website, shortly after the meeting.

Chair Lovallo took attendance via roll call. He thanked Mr. Marcotte for serving as an interim Committee member and noted that he will be available as needed, going forward. He then welcomed David Blazon, the new Director of Facilities in Belmont. Mr. Blazon provided some background information on his professional experiences.

Chair Lovallo informed the Committee that, going forward, all votes taken in a virtual meeting must be by roll call. He explained how the roll call votes will be recorded. He said the order of names will remain the same. He then turned to the first item on the agenda.

II. Next Building Committee Meetings

Chair Lovallo reviewed the upcoming meetings and what will be covered at those meetings:

Wednesday	April 14, 2021	at 8:00 a.m.	Virtual	[119]
Friday	April 30, 2021	at 8:00 a.m.	Virtual	[120]

He noted that there will be a building tour on Tuesday, April 27 at 4:30 PM. This invitation will be extended to the School Committee members, as well.

III. Minutes of Previous Meetings

Ms. Brusch moved: To approve the minutes of 3/18/2021, as amended.

The motion passed via a roll call vote of 9-0-4. (Yes: Lovallo, Thurston, Phelan, Brusch, Miller, Caputo, Mooney, Bowen, Schreiber / Abstain: Garvin, Blazon, McLaughlin, Messer)

IV. Update on Cafeteria Furniture Selection

Ms. Strid provided a review of the cafeteria furniture selections. There are 759 total seats for the middle and high school. She noted that the high-density seating in the center area of the cafeteria was revised to allow for round tables. The middle school seating section has not been significantly adjusted. Chair Lovallo added that the round tables will allow for flexibility when holding civic or other school events. The Committee asked clarifying questions concerning the cafeteria furniture.

Ms. Strid next reviewed the style of the furniture. For storage purposes, she noted which pieces are stackable and which can flip. She reviewed where some seating will be placed, the color selections, finishes, and materials. The middle school section will have long tables with detachable benches.

Concerning the chair finishes and coloring (white and/or light gray), she provided the options and opened it up for Committee discussion. It was noted that the color scheme could get mixed up if two colors are used. The Committee agreed that one chair color should be selected and not a mix of colors; preferably with a color tone that would mask the show of unsightly markings. Superintendent Phelan said that he supports the light gray as a consistent color choice. He will speak with Principal Taylor and Director Blazon; the Committee will be informed of their decision when it meets again on Wednesday, 4/14. The selection of the color will be from a palette that will not affect current pricing.

V. Update on Bidding Progress for FF&E Bid Package 2

Next, Ms. Strid discussed the pricing and noted that the working group chose to cover the \$9,000 overage using the FF&E contingency budget. She explained how the furniture could be stored.

She then provided an overall Budget Summary, noting that FF&E is still under budget by about \$1,100. She reviewed the Purchase Order Packages by Manufacturer. She provided an overview of the overall budget numbers. The contingency for FF&E is now at about \$79,000. Chair Lovallo acknowledged Ms. Strid for the informative presentation this morning as well as the efforts of the FF&E working group.

Lastly, Ms. Strid recapped the schedule going forward, through September 2021. She discussed how the package pricing was developed.

VI. Approval of Bid Package 2 for FF&E

FF&E Bid Package Motions:

Ms. Brusch moved: To approve the FF&E Package 2A payment to vendor WB Mason in the amount of \$581,858.73.

The motion passed unanimously via a roll call vote of 12-0-0. (Yes: Lovallo, Thurston, Phelan,

Brusch, Miller, Blazon, Caputo, Mooney, Bowen, McLaughlin, Messer, Schreiber)

Ms. Brusch moved: To approve the FF&E Package 2B payment to vendor School Furnishings in the amount of \$11,386.50. /14/2021

The motion passed unanimously via a roll call vote of 13-0-0. (Yes: Lovallo, Thurston, Garvin, Phelan, Brusch, Miller, Blazon, Caputo, Mooney, Bowen, McLaughlin, Messer, Schreiber)

Ms. Brusch moved: To approve the FF&E Package 2C payment to vendor Gronk/BSN Sports in the amount of \$82,073.95.

The motion passed unanimously via a roll call vote of 13-0-0. (Yes: Lovallo, Thurston, Garvin, Phelan, Brusch, Miller, Blazon, Caputo, Mooney, Bowen, McLaughlin, Messer, Schreiber)

Ms. Brusch moved: To approve the FF&E Package 2D payment to vendor AET Labs in the amount of \$77,179.00.

The motion passed unanimously via a roll call vote of 13-0-0. (Yes: Lovallo, Thurston, Garvin, Phelan, Brusch, Miller, Blazon, Caputo, Mooney, Bowen, McLaughlin, Messer, Schreiber)

Ms. Brusch moved: To approve the FF&E Package 2E payment to vendor Theatrix in the amount of \$289,667.00.

The motion passed unanimously via a roll call vote of 13-0-0. (Yes: Lovallo, Thurston, Garvin, Phelan, Brusch, Miller, Blazon, Caputo, Mooney, Bowen, McLaughlin, Messer, Schreiber)

Ms. Brusch moved: To approve the FF&E Package 2F payment (for cafeteria furniture) to vendor WB Mason in the amount of \$233,125.50.

The motion passed unanimously via a roll call vote of 13-0-0. (Yes: Lovallo, Thurston, Garvin, Phelan, Brusch, Miller, Blazon, Caputo, Mooney, Bowen, McLaughlin, Messer, Schreiber)

VII. Update on Bidding Progress for IT Bid Package 1

Mr. Faria provided a presentation for Technology. He began with a budget summary overview and also discussed technology procurement. He reviewed the procurement of core equipment, fiber, wireless networks, classroom, staff, and specialized technology. He discussed vendors and pricing for Phase 1. IT is only being purchased for Phase 1 at this time, as best practice. Phase 2 purchasing will occur in 2023 to ensure latest technology and best pricing options.

In answer to a Committee member's question, Mr. Mazzola briefly discussed the Haverhill hacking. In answer to a question concerning the life expectancy of the technology equipment, Mr. Mazzola provided information on what is currently known concerning life expectancy and how replacement technology is budgeted for.

Mr. Faria then reviewed the Purchase Orders and the overall schedule for Phase 1.

VIII. Approval of Bid Package 1 for IT

IT Bid Package Motions:

Ms. Bowen moved: To approve the Tech Package 1 payment to vendor Apple Inc in the amount of \$153,627.00.

The motion passed unanimously via a roll call vote of 12-0-0. (Yes: Lovallo, Thurston, Garvin,

Brusch, Miller, Blazon, Caputo, Mooney, Bowen, McLaughlin, Messer, Schreiber)

Ms. Bowen moved: To approve the Tech Package 1 payment to vendor CCS Presentation Systems in the amount \$626,530.00.

The motion passed via a roll call vote of 11-0-0. (Yes: Lovallo, Thurston, Brusch, Miller, Blazon, Caputo, Mooney, Bowen, McLaughlin, Messer, Schreiber)

Ms. Bowen moved: To approve the Tech Package 1 payment to vendor Dell Technologies in the amount of \$78,219.35.

The motion passed unanimously via a roll call vote of 12-0-0. (Yes: Lovallo, Thurston, Garvin, Brusch, Miller, Blazon, Caputo, Mooney, Bowen, McLaughlin, Messer, Schreiber)

Ms. Bowen moved: To approve the Tech Package 1 payment to vendor NEC Corporation of America in the amount of \$76,197.01.

The motion passed unanimously via a roll call vote of 12-0-0. (Yes: Lovallo, Thurston, Garvin, Brusch, Miller, Blazon, Caputo, Mooney, Bowen, McLaughlin, Messer, Schreiber)

Ms. Bowen moved: To approve the Tech Package 1 payment to vendor Ockers Company in the amount of \$117,041.16.

The motion passed unanimously via a roll call vote of 12-0-0. (Yes: Lovallo, Thurston, Garvin, Brusch, Miller, Blazon, Caputo, Mooney, Bowen, McLaughlin, Messer, Schreiber)

Ms. Bowen moved: To approve the Tech Package 1 payment to vendor Pro AV Systems in the amount of \$13,685.56.

The motion passed unanimously via a roll call vote of 12-0-0. (Yes: Lovallo, Thurston, Garvin, Brusch, Miller, Blazon, Caputo, Mooney, Bowen, McLaughlin, Messer, Schreiber)

Ms. Bowen moved: To approve the Tech Package 1 payment to vendor Swift Educational Systems in the amount of \$19,000.00.

The motion passed unanimously via a roll call vote of 12-0-0. (Yes: Lovallo, Thurston, Garvin, Brusch, Miller, Blazon, Caputo, Mooney, Bowen, McLaughlin, Messer, Schreiber)

IX. Update on Transition Planning and Phase 1 Occupancy

BMHS Maintaining Schedule Discussion

Mr. Loring discussed the transition plan for Phase 1 occupancy. He reviewed the IT *Rough In* which will happen in May, the IT installation in June, FF&E installation throughout the summer, with classroom setup at the end of August, and the anticipated first day of school on September 9. He then reviewed the TCO in August, the Covid-19 impacts to the overall schedule, and the six-day work week that will be necessary to maintain the original schedule (of a September opening). The six-day workweek will incur overtime costs (\$1.7M). The other alternative is to delay the opening (from September to later in October), which delays both Phase 1 and impacts (delays by about 4 months) Phase 2, as well. An October delay could cost roughly \$3.3 million.

Mr. Loring reviewed in more detail the anticipated labor cost projections as a result of overtime pay (for the six day workweek). He discussed where the money might come from to finish Phase 1 on time.

Chair Lovallo summarized that \$1.7M in contingency will need to be drawn from various areas – and that to do nothing would cost double. To date, the Project has spent approximately \$700,000 of that total, and is projected to spend the balance by September 2021. The Committee asked clarifying questions: can this money be reimbursed from federal Covid funding (this will be looked into), the allocation of this to CCDs, can the day be extended to 12-hour days versus working on Saturdays/Sundays, and where the Contingency Fund is overall. The Committee discussed several impacts of the \$1.7M (the amount it will take to keep the project on schedule). It was reiterated that this money will come out of the already-allocated contingency fund.

The Committee asked for this information to be shown against the overall contingency summary. Chair Lovallo noted that information will be presented at the next Committee meeting on Wednesday (4/14).

X. Approval of Moving Crate Rental

Chair Lovallo reviewed the costs related to crates for packing and moving. There is an order for 250 crates to be delivered to the school. More crates (approximately double) will likely be ordered. Ms. Saccone noted that the packing should begin as soon as the crates are delivered. The packing and moving process was briefly discussed.

Ms. Bowen moved: To approve the Moving payment to vendor Re-Stream in the amount of \$8,130.00.

The motion passed unanimously via a roll call vote of 9-0-0. (Yes: Lovallo, Thurston, Bruschi, Miller, Blazon, Bowen, McLaughlin, Messer, Schreiber)

XI. Update on Concord Ave. Roadwork

Chair Lovallo tabled this agenda item to next week.

XII. Comments from Belmont Residents

None.

XIII. New Business/Other

None.

XIV. Related Meeting Documents

1. FFE Equipment Presentation
2. Edvance Technology Presentation
3. Skanska BMHS Maintaining Schedule Discussion
4. Re-Stream Quotation

XV. Adjournment

The meeting ended at 10:20 a.m. by Mr. McLaughlin.

Respectfully submitted by:

Lisa Gibalerio

Approved: Chris Messer
Chris Messer, Secretary

04/16/2021
Date