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BELMONT HIGH SCHOOL BUILDING COMMITTEE

COMMUNICATIONS SUBCOMMITTEE

MEETING MINUTES

February 5, 2018

Burbank Conference Room

7:45am

Meeting #2

Subcommittee members attending:

Jamie Shea, Tom Caputo, Chris Messer, Diane Miller

Subcommittee members absent: none

In attendance: Hannah Fisher

1. Call to Order – the meeting was called to order at 7:47am by Jamie Shea.
2. Discussion of upcoming media and community outreach –
 - a. Chinese New Year celebration Sun 2/11 at CMS from 2-4
3. Discussion of FAQs – need to update to reflect current progress and incorporate additional FAQs to address recent questions – Hannah to work on this. Chris to work on revisiting formatting on webpage
4. Date of next subcommittee meeting – Monday 2/12 at 7:45am, Burbank Conference Room
5. New business-none
6. End meeting – The meeting ended at 8:59am by Jamie Shea.