

BELMONT HIGH SCHOOL BUILDING COMMITTEE
FINAL MEETING MINUTES

August 24, 2017
Homer Building Gallery
7:30 AM

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Meeting #23

Committee Members Attending:

Chair Lovallo; Members: Adam Dash, Gerald Boyle, Pat Bruschi, Dan Richards, Phyllis Marshall, Bob McLaughlin, Joe DeStefano, Diane Miller, and Jamie Shea

From Daedalus: Mr. Tom Gatzunis and Mr. Shane Nolan

From Perkins+Will: Brooke Trivas, Patrick Cunningham, Rick Kuhn, and Tom Grimble

Members Absent: John Phelan, Tom Caputo, Chris Messer, Phil Ruggiero, Joel Mooney

I. Call to Order

The meeting was called to order at 7:35 a.m. by Chair Lovallo. He stated that this meeting was not an official business meeting, but that a lot of material would be covered.

II. Meet Belmont Night at CMS on August 29

Chair Lovallo informed the BHSBC that this event would be a good time to continue talking with the community about the project. The BHS construction model will be there. He suggested that name tags would be useful. Ms. Shea said she will be there and will have name tags on hand.

Website Update

Ms. Shea informed the group that the website is in the process of being finalized (the FAQ section needs to be finished before the site goes live to the community). Some of the material that is on the website was discussed. Mr. Boyle requested that whoever is managing the website stay in touch with the town-side website. Mr. Gatzunis suggested that *links* to various documents be used (with regard to website materials) instead of *copying* the documents. The documents are changing frequently and using links will be the best way to keep the documents up-to-date.

III. Geotechnical Services FRP Update

Mr. Nolan informed the Committee that an RFP was issued on August 11 to four firms. Three responses were received: McPhail Associates, Sanborn Head, and Weston & Sampson. Based on qualifications and price, McPhail Associates is the firm that is being recommended to be engaged for Geotechnical Services.

Chair Lovallo summarized his conversation with Mr. Mooney concerning McPhail Associates. Mr. Mooney's feedback was positive.

Mr. McLaughlin moved: To accept Daedalus' recommendation to engage McPhail Associates

for Geotechnical Services, not to exceed \$55,000.
The motion passed unanimously.

Chair Lovallo then discussed how these services will be funded and what the \$55,000 would cover. Mr. Nolan discussed issues relating to the various phases of the geotechnical services, e.g., field testing, the testing of borings, etc. Ms. Trivas added that the results of this testing will impact the overall design as well as the design costs.

IV. Project Schedule Update

Ms. Trivas began with the schedule update, noting that the meetings scheduled are tentative. She informed the BHSBC that no configuration decisions have to be made in Modular 3. Grade configurations and building options (renovation, addition, etc.) can still be discussed. She explained the process by which the BHS's gross square footage will be calculated – in more detail than currently exists. Mr. Gatzunis emphasized that that Perkins+Will schedule is a *draft* and that dates could shift.

Ms. Trivas then discussed the Educational Visioning meeting (with the community), which is scheduled for September 19 and 20, 2017.

Perkins+Will will create a draft of potential building configurations. However, the grade configurations – and whether the project will be a renovation, an addition, or full construction, etc. – will need to be determined in January 2018. Ms. Trivas stated that if there is a *new* pool, the entire BHS project will no longer be a part of the MSBA process, or the pool must be a separate future project. However, the MSBA will work with a pool *renovation*.

Ms. Trivas discussed the Educational Program process:

- SPED – The program needs will be up to Belmont; LABBB enrollment was discussed and further explained by the School Department, specifically as it relates to the high school.
- Educational Programming – The goal is to create an education program that suits Belmont's needs, with the understanding that not all aspects will be covered by the MSBA.
- Grade Configurations – If the building configuration is Grades 7-12, the MSBA would like to see an integrated, holistic approach to the educational programming.

Chair Lovallo added that the CMS Principal, Mr. Mike McAllister, will need to be brought into the grade configuration conversation.

The impact of *other* enrollment factors (e.g., METCO, LABBB, etc.) was then explored.

Ms. Trivas continued to review the meetings which have been tentatively scheduled, e.g., community engagement, School Committee meetings, PTO/PTA, Selectmen, etc.

The BHSBC explored the nature of the meetings, the scheduling of the meetings, the list of people who should be attending the meetings, the time the meetings are held, location, etc. Ms. Shea will work with Ms. Trivas on the scheduling of the community meetings. Ms. Shea explained the nature of Back-to-School nights, noting that having a BHSBC table there might be effective. Ms. Bruschi agreed, noting that more detailed information could be shared at a PTO/PTA meeting.

Ms. Trivas explained the meetings scheduled at the end of August:

- Existing Condition Analysis Walk Through meeting on August 28 at 11:00 a.m.
- At 3:00 that day (8/28), the MSBA is holding a kick-off meeting at BHS and a walk-through.
- Regulatory Meeting – with Consultants and Town Departments on August 29 at 1:00 p.m.

Ms. Trivas then provided an update on the project progress, e.g., existing condition plans, review of site, site analysis, etc. The first press release has been sent out and will be forwarded to Ms. Shea.

V. Other/New Business

Chair Lovallo noted that Mr. Gatzunis will have a cash flow report ready for the next meeting. The OPM is generating monthly reports; Chair Lovallo suggested that those reports be placed on the website.

VI. Next Full BHSBC Meeting

- Thursday, September 7 at 7:30 a.m. (#24)

Chair Lovallo noted that some of the BHSBC meetings will need to be scheduled in the evening.

Chair Lovallo provided some information (to Perkins+Will) about submitting invoices to Ms. Marshall.

VII. Related Meeting Documents

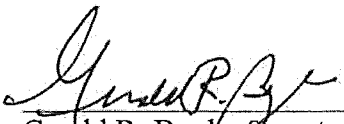
1. Perkins+Will meeting agenda
2. Perkins+Will draft schedule of meetings
3. Daedalus memo concerning the Geotechnical Services

VIII. Adjournment

The meeting ended at 9:15 a.m. by Mr. McLaughlin.

Respectfully submitted by:

Lisa Gibalerio

Approved: 
 Gerald R. Boyle, Secretary

10/10/17
 Date