

BELMONT HIGH SCHOOL BUILDING COMMITTEE
FINAL MEETING MINUTES
August 10, 2017
Homer Building Gallery
7:30 AM

RECEIVED
TOWN CLERK
BELMONT, MA
2017 SEP 14 PM 2:49

Meeting #22

Committee Members Attending:

Chair Lovallo; Members Adam Dash, Gerald Boyle, Pat Bruschi, Dan Richards, Phyllis Marshall, Bob McLaughlin, Joel Mooney, Diane Miller, Chris Messer and John Phelan.

From School Committee: Chair Lisa Fiore

From Daedalus: Mr. Tom Gatzunis and Mr. Shane Nolan

From: Perkins & Will: Robert Brown, Brook Trivas, Patrick Cunningham, Fei Xie and Steven Turckes (via skype)

Members Absent: Thomas Caputo, Jamie Shea, Joseph DeStefano and Phillip Ruggiero

I. Call to Order

The meeting was called to order at 7:39 a.m. by Chair Lovallo. The Chair introduced Cindy Papa who is filling in for Lisa Gibalerio today.

II. Minutes of Previous Meeting

Mr. Mooney submitted edits on meeting notes for meeting # 21, section 5, Geotechnical /Environmental Services Update

Mr. McLaughlin moved: To approve the Minutes of July 20, 2017 as amended.
The motion passed unanimously, by those present.

III. Treasurer's Report

Ms. Marshall informed the Committee that the following invoice is ready for approval:

- *Daedalus for the month of July, \$10,000.00*

Ms. Bruschi moved: To approve the Invoice of \$10,000.00 for Daedalus.
The motion passed unanimously.

Ms. Marshall presented the current budget and noted that \$25,000.00 was transferred from the Feasibility budget and \$25,000.00 was transferred from the OPM budget to cover the contract with the Architect.

FINAL

Ms. Marshall also reported \$20,845.00 in expenses have been submitted to ProPay for reimbursement by the State. Although all expenses will be submitted, only a percentage of costs are eligible for reimbursement.

Chair Lovallo explained that while not all costs will be reimbursed, project expenses such as Architectural, Owner's Project Mgr. and Environmental are 100% reimbursable.

Educational Consultant

Ms. Marshall concluded her report following up from the last meeting regarding Frank Locker's invoice and hourly rate. It was agreed and he was paid an hourly rate of \$150.00 plus expenses.

IV. Designer Introduction

Chair Lovallo introduced the architectural firm of Perkins + Will, selected by the MSBA Designer Selection Panel as the Designer on this project. Project Manager Brook Trivas will devote 90% of her work schedule to the Town of Belmont, Patrick Cunningham is the Project Architect. Perkins+Will has 200 employees in the Boston office and 2,200 employees world-wide. Questioned by Chair Lovallo, Ms. Trivas confirmed that all of the Belmont High School Building project will be completed by their Boston office.

Perkins + Will presented to the Committee the slideshow and discussion originally presented to the MSBA during the interview process. The presentation included different configurations of the High School building dependent upon decisions to be made regarding grades and programs. The large site model they constructed will be available for public viewing and comments at Meet Belmont night to be held at the Chenery Middle School on August 29, 2017. Also submitted was a timeline of meetings and deadlines required to prepare for the November 2018 funding vote by Belmont residents. Mr. McLaughlin commented that this is "an aggressive schedule." While agreed by most that the schedule is aggressive, Mr. Gatzunis reiterated that since the MSBA only meets every other month to review the project, it's important to try and meet this schedule.

Chair Lovallo recommended the Committee accept the timeframe presented by Perkins + Will and asked the Architect to "drill down" on these dates and create a detailed working calendar of meetings with the Community, School Committee and any other associated groups. They will present their detailed schedule at the next meeting in two weeks.

V. Geotechnical Services RFP Update

Shane Nolan of Daedalus reported that Requests for Proposals have been sent to four firms. Town Counsel has since made some changes and requested more scoring criteria be included in the RFP. The schedule for selection is dependent upon Town Counsel's final edits, but Daedalus hopes to review submissions and make recommendations to the Committee by August 22, 2017.

Mr. McLaughlin inquired as to billing if it would be a lump sum contract or maximum, according to Mr. Nolan, it would be a maximum.

No action by Committee at this time.

FINAL

VI. Other/Next Meeting

Ms. Brusch pointed out the importance of notifying the State with the exact wording of the funding request that will appear on the ballot in November 2018. The State must approve the wording of the ballot question in August.

Next Meeting: Thursday, August 24, 2017 (7:30 a.m.)

At the next meeting, Chair Lovallo expects to approve the Geotechnical Services Company as well as have a more accurate Milestone Schedule discussion with possible content to discuss at the Meet Belmont event on August 29th.

VII. Related Meeting Documents

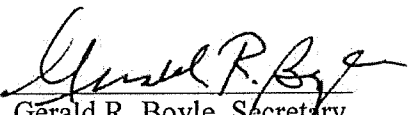
- 1. Joel Mooney edited meeting minutes – July 20th
- 2. Perkins + Will MSBA interview Powerpoint
- 3. Perkins + Will flyer
- 4. Perkins + Will Draft Milestone Schedule

VIII. Adjournment

The meeting ended at 9:39 a.m. by Mr. McLaughlin.

Respectfully submitted by:

Cindy Papa

Approved:  9/14/17
Gerald R. Boyle, Secretary Date