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BELMONT HIGH SCHOOL BUILDING COMMITTEE

COMMUNICATIONS SUBCOMMITTEE

MEETING MINUTES

January 29, 2018

Burbank Conference Room

7:45am

Meeting #1

Subcommittee members attending:

Jamie Shea, Tom Caputo, Chris Messer, Diane Miller

Subcommittee members absent: none

In attendance: Hannah Fisher

1. Call to Order – the meeting was called to order at 7:48am by Jamie Shea.
2. Election of Officers – Jamie Shea was elected Chair and Diane Miller was elected Secretary.
3. Discussion of upcoming media and community outreach –
 - a. PTO meeting on Thursday 2/1 at the CMS
 - b. School Committee meeting Tuesday 2/6
 - c. Chinese New Year celebration Sun 2/11 at CMS from 2-4
 - d. We will work on reviewing and updating the FAQ section of the website
4. Update on High School Video – Hannah is working with BMC on editing the video.
5. Date of next subcommittee meeting – Monday 2/5 at 7:45am, Burbank Conference Room
6. New business-none
7. End meeting – The meeting ended at 9:03am by Jamie Shea.