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**BELMONT HIGH SCHOOL BUILDING COMMITTEE**

**COMMUNICATIONS SUBCOMMITTEE**

**MEETING MINUTES**

April 30, 2018

Burbank Conference Room

7:45am

Meeting #8

Subcommittee members attending:

Jamie Shea, Chris Messer, Diane Miller

Subcommittee members absent: Tom Caputo

In attendance: Hannah Fischer

1. Call to Order – the meeting was called to order at 7:48am by Jamie Shea.
2. Approval of minutes
3. Discussion of website – waiting on virtual town hall proposal
4. Planning for televised update
5. Discussion of nomenclature for interior spaces – need to change room names to be more universally understood (media center = library, video production = computer lab, etc)
6. Date of next subcommittee meeting – Monday 5/14 at 7:45am, Burbank Conference Room
7. New business-none
8. End meeting – The meeting ended at 8:29am by Jamie Shea.