

*Town of*  
**Belmont**  
MASSACHUSETTS



*The Town of Homes*

**2022 ANNUAL REPORT**

# 2022 ANNUAL REPORT

This page was intentionally left blank

# 2022 ANNUAL REPORT

## TABLE OF CONTENTS:

### **Introduction:**

Table of Contents .....	3
Town Contact Information .....	5
Community Profile.....	6
Belmont’s History .....	7
Government Organization Chart .....	8

### **Elected Officials and Boards:**

List of Elected Officials.....	9
List of Elected Town Meeting Members.....	10
Select Board.....	13
School Committee .....	15
Board of Assessors.....	22
Board of Cemetery Commissioners.....	24
Board of Health.....	26
Board of Library Trustees .....	42
Housing Authority.....	59
Town Clerk.....	61
Town Treasurer.....	64
Capital Endowment Fund .....	66

### **Appointed Committees, Boards, and Individuals:**

#### *Moderator Appointed Committee Reports*

List of Moderator Appointees .....	67
Belmont Middle and High School Building Committee .....	70
Bylaw Review Committee.....	74
Capital Budget Committee .....	75
DPW/BPD Building Committee .....	79
Permanent Building Advisory Committee	81
Warrant Committee .....	82

#### *Select Board Appointed Committee Reports*

List of Select Board Appointees .....	85
Age Friendly Action Plan Committee.....	89
Cable Television Advisory Committee .....	93
Community Preservation Committee .....	94
Conservation Commission .....	99
Cultural Council .....	101
Disability Access Commission .....	107
Diversity Task Force.....	109
Economic Development Committee.....	111
Education Scholarship Committee .....	116
Historic District Commission.....	117
Housing Trust.....	120
Human Rights Commission .....	122
Land Management Committee for Lone Tree Hill.....	124
Permanent Audit Committee .....	128
Planning Board.....	129
Registrars of Voters .....	131
Shade Tree Committee.....	134
Transportation Advisory Committee .....	136
Zoning Board of Appeals.....	143

# 2022 ANNUAL REPORT

## Town Departments:

**Please Note:** Departments led by an elected board or individual are shown in the Elected Officials section of this report.

### *General Government*

Human Resources .....	144
Information Technology .....	146
Town Accountant .....	149

### *Public Safety*

Emergency Management .....	158
Fire Department .....	161
Police Department .....	188
Public Safety Communications .....	198

### *Public Services*

Community Development .....	200
Department of Public Works .....	204
Shade Tree Committee .....	134
Facilities Department .....	214

### *Human Services, Culture and Recreation*

Council on Aging .....	219
Recreation Commission .....	222

### *Municipal Light Department*

Municipal Light Department .....	226
----------------------------------	-----

## **Affiliated Organizations**

MBTA Communities Advisory Committee .....	236
Retirement Board .....	237

## **Appendix A:**

### **2022 Town Meeting Warrants and Motions**

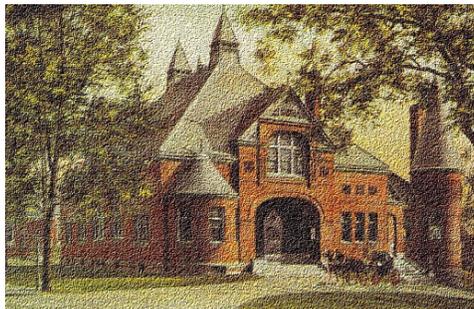
April 5: Election Results.....	239
May 2: Annual Town Meeting Motions .....	256
May 2: Annual Town Meeting Warrant .....	318
September 6: State Primary Election Results. ...	352
November 8: State Election Results .....	361
November 29: Special Town Meeting 1 Motions .....	366
November 29: Special Town Meeting 2 Motions .....	374
November 29: Special Town Meeting 1 Warrant .....	376
November 29: Special Town Meeting 2 Warrant .....	386

# 2022 ANNUAL REPORT

## TOWN PHONE LISTING BY DEPARTMENT

Department:	Number: (617)
Town's Main Phone Line	993-2600
<u>ACCOUNTING</u>	993-2620
<u>ASSESSORS</u>	993-2630
<u>FACILITIES DEPARTMENT</u>	993-2640
<u>COMMUNITY DEVELOPMENT</u>	993-2650
<i>BUILDING</i>	993-2664
<i>ENGINEERING</i>	993-2665
<i>PLANNING</i>	993-2666
<i>PLUMBING</i>	993-2662
<i>INSPECTION LINE</i>	993-2663
<u>COUNCIL ON AGING</u>	993-2970
<u>CREDIT UNION</u>	993-2790
<u>FIRE DEPT</u>	993-2200
<i>Fire Prevention</i>	993-2210
<u>BELMONT HOUSING AUTH</u>	484-1411
<u>EMERGENCY MANAGEMENT</u>	993-2260
<u>HEALTH</u>	993-2720
<i>VETERANS AGENT</i>	993-2725

Department:	Number: (617)
<u>HUMAN RESOURCES</u>	993-2740
<u>INFORMATION TECH</u>	993-2750
<u>LIBRARY</u>	993-2850
<u>LIGHT</u>	993-2800
<u>POLICE</u>	993-2501
<i>Traffic Division</i>	993-2530
<u>PUBLIC WORKS</u>	993-2680
<i>Snow Emergency Hotline</i>	993-2698
<i>Parks</i>	484-2538
<i>Cemetery</i>	993-2710
<i>Recreation</i>	993-2760
<i>Water</i>	993-2700
<u>RETIREMENT</u>	993-2792
<u>SCHOOL DEPT</u>	993-5400
<u>SELECT BOARD</u>	993-2610
<u>TOWN CLERK</u>	993-2603
<u>TREASURERS</u>	993-2770
<u>PARKING CLERK</u>	993-2770



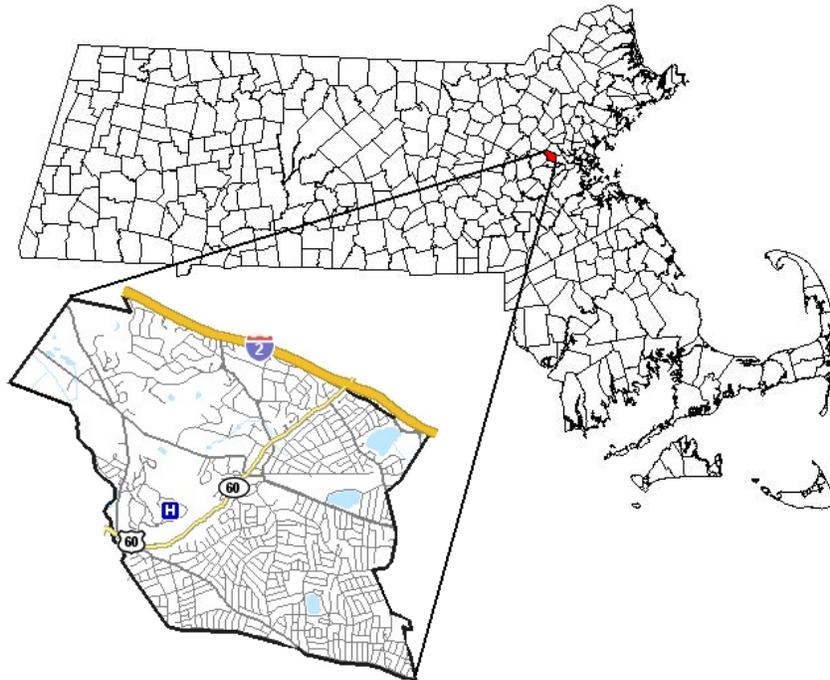
Belmont Town Hall  
455 Concord Avenue  
Belmont, Massachusetts 02478

Select Board and Town Administration  
Office General E-mail: [selectboard@belmont-ma.gov](mailto:selectboard@belmont-ma.gov)

Town Website: [www.belmont-ma.gov](http://www.belmont-ma.gov)

# 2022 ANNUAL REPORT

## COMMUNITY PROFILE:



### LOCATION:

The Town of Belmont is suburban community located in heart of the Greater Boston Metropolitan Area. Known to longtime residents as “The Town of Homes”, Belmont is a primarily residential community located in close proximity to the region’s economic centers. A part of Middlesex County, Massachusetts, Belmont is situated on Cambridge’s western border and is just 8 miles from Downtown Boston. The Town is also bordered by Watertown, Waltham, Lexington and Arlington.

### HISTORICAL:

First Settlers	1639
Town Incorporated	1859

### GEOGRAPHIC LOCATION:

Latitude	42° 23' 46"
Longitude	71° 10' 33"

### ELEVATION ABOVE SEA LEVEL:

High Point	341.2 feet
Low Point	6.8 feet

### AREA DATA:

Area in Square Miles	4.655
Total Acreage	2,978.95
Land Surface Acreage	2,946.40
Water Surface Acreage	32.55

### REAL ESTATE IN FY18:

Real Estate Valuation (total)	\$	10,365,286,669
Personal Property	\$	115,745,370
Total Valuation	\$	10,481,032,039
FY23 Tax Rate per Thousand	\$	11.24

### POPULATION:

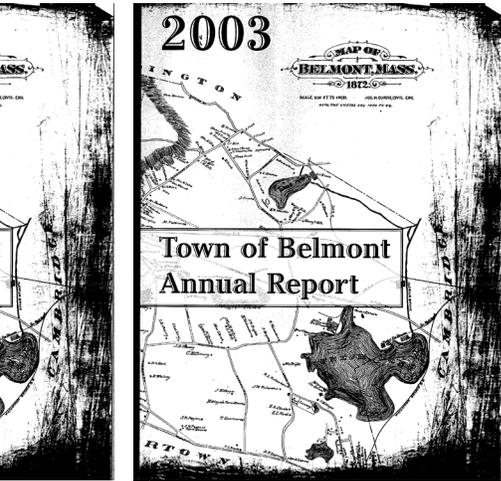
Federal Census, 1970	28,285
Federal Census, 1980	26,100
Federal Census, 1990	24,720
Federal Census, 2000	24,194
Federal Census, 2010	24,729
Town Census, 2015	23,570

# 2022 ANNUAL REPORT

## HISTORY OF BELMONT:

*By Richard Betts; Town Historian*

Settlement in the area that now includes Belmont began in 1630, when Sir Richard Saltonstall and approximately 40 families separated from the first settlers of the Massachusetts Bay Colony and moved inland to start an agricultural community. Originally called Pequosette after the local Indian tribe, the name of the new town soon changed to Watertown. In 1638, by order of the General Court, Watertown paid the Pequosette Indians the sum of 13 pounds, 7 shillings and 6 pence for the land.



The original settlement spread inland extensively into the present towns of Watertown, Waltham, Weston, Lincoln, and parts of Cambridge and Belmont. In 1738, Waltham seceded from Watertown, and the future Belmont was now part of three towns.

In 1805, Frederick Tudor began cutting ice on Fresh Pond. As his business grew, he decided to build a railroad from his wharves in Charlestown to Fresh Pond. This line was built about 1843.

With the railroad so near, the citizens of Waltham clamored to have it extended to their village which was granted and the line ran through what was to become the Town of Belmont. The railroad made the purely agricultural community available for residences of well-to-do Bostonians. Settlements centered around Wellington Station (now Belmont Center), Waverley Station, and Hill's crossing station.

Those settlements grew into villages, but local government arrangements were annoying because citizens had to go to Watertown, Waltham, or West Cambridge (now Arlington) to vote and attend town meetings. A group of about 1,000 people joined

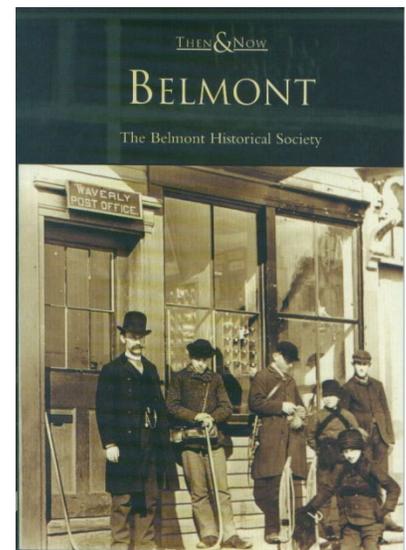
together in the early 1850's and announced their desire to form a separate town. One of the most enthusiastic advocates was John Perkins Cushing, the largest taxpayer of the proposed town, who gave generously and openly to the incorporation expense on the condition that it be named after his 200 acre estate "Bellmont."

The towns of Watertown, Waltham, and West Cambridge fought the proposed creation of a new town, but in the end the battle was won and on March 18, 1859 the Town of Belmont was born. Of the then total area of 5 square miles, 2.26 were taken from Watertown, 0.67 from Waltham, and 2.82 from West Cambridge. The population was 1,175 of whom 170 were registered voters and 325 were school children. The new town was a widespread collection of fruit farms and market gardens. Produce from Belmont farms was sold at Faneuil Hall market. Specialties included celery, tomatoes, cucumbers, berries, and small fruits. In fact, "Belmont" became a term of distinction indicating quality and large size.

The original town included a part of present day Cambridge including half of Fresh Pond. Because of a controversy over a slaughter house erected in Belmont on the banks of the pond which was the drinking water supply for Cambridge, 0.89 square mile of Belmont was annexed in 1880 to that city.

This left Belmont with a total area of 4.676 square miles. Minor adjustments due to various Route 2 widenings makes the total area 4.655 square miles today.

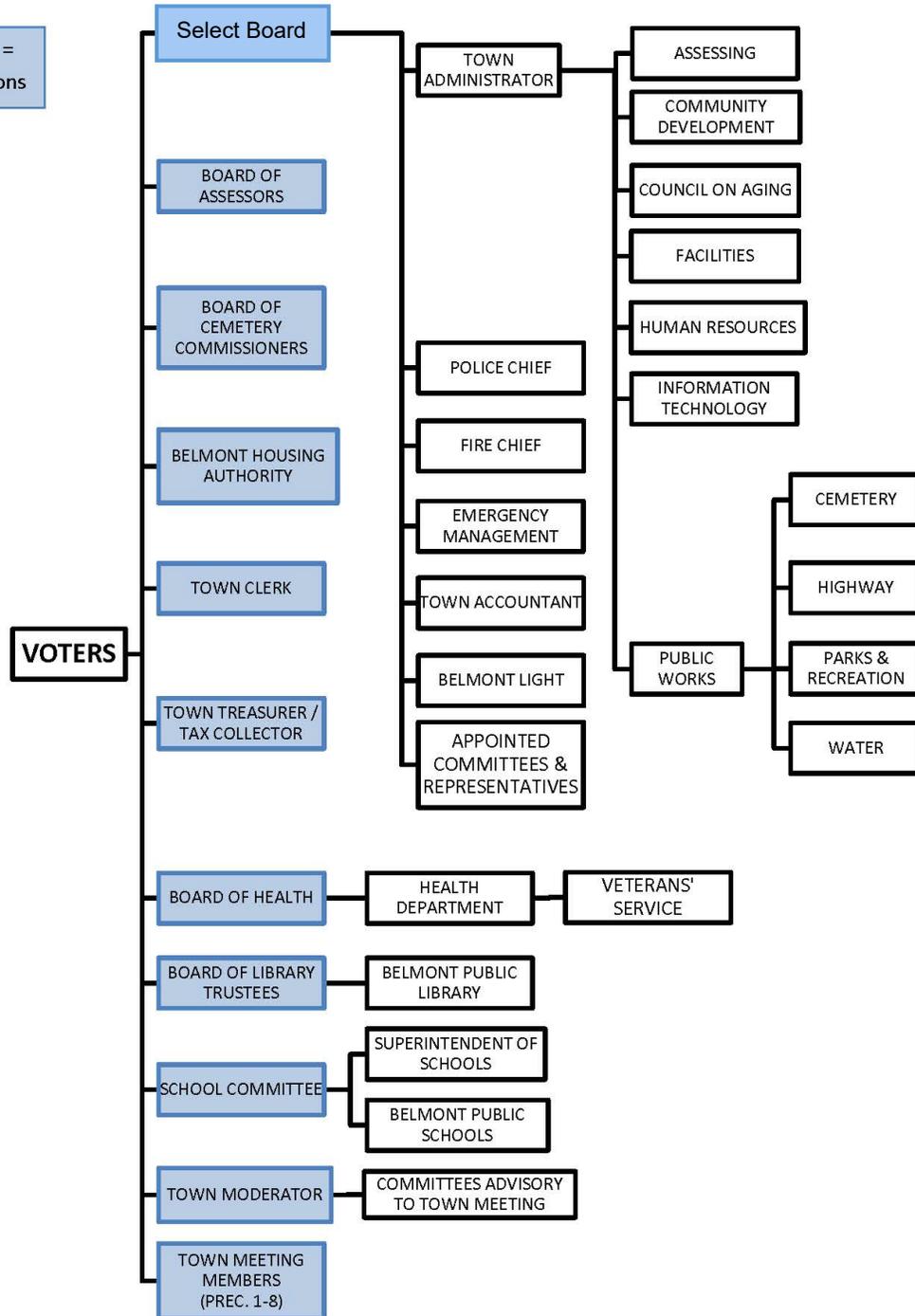
In the 1900's, the large number of artists, authors, educators, physicians, and scientists moving to the town doubled its population. As a result, the farming community disappeared. Belmont today, with a population of 25,349, is almost entirely residential and is known as "*The Town of Homes.*"



# 2022 ANNUAL REPORT

## Town of Belmont Organizational Chart

Legend:  
Shaded boxes =  
Elected Positions



# 2022 ANNUAL REPORT

## ELECTED OFFICIALS:

### Board of Selectmen:

	<u>Term:</u>
Mark Paolillo, Chair	2024
Roy Epstein, Member	2025
Adam Dash, Vice Chair	2023

### School Committee:

	<u>Term:</u>
Ralph Jones***	2022
Andrea Prestwich, Chair**	2022
Catherine A.C. Bowen	2023
Amy Checkoway	2022
Michael Crowley	2023
Meghan Moriarty	2024
Jamal Saeh	2024

### Board of Assessors:

	<u>Term:</u>
Robert P. Reardon, Chair	2023
Charles R. Lavery, III, Vice-Chair	2022
Charles Clark, Secretary	2024

### Board of Cemetery Commissioners:

	<u>Term:</u>
Ellen O'Brien Cushman, Chair	2024
William J. Chemelli, Vice-Chair	2022
Alexander E. Corbett, III, Clerk	2023

### Board of Health:

	<u>Term:</u>
Julie C. Lemay, Chair	2022
Donna Sue David, Vice-Chair	2023
Adrienne Allen	2024

### Board of Library Trustees:

	<u>Term:</u>
Kathleen Keohane, Chair	2023
Elaine C. Alligood, Vice-Chair	2024
Gail S. Mann, Secretary	2023
Mark Carthy	2022
Mary Donahue Stearns	2022
Corrine McCue Olmsted	2024

### Housing Authority:

	<u>Term:</u>
Gloria E. Leipzig, Chair	2023
Charles R. Lavery, III,* Vice-Chair	2021
Anne Barrington Mahon, Treasurer	2026
Sarah Bilodeau	2025
Cassandra Page	2024

*\*Massachusetts Governor's Appointee*

### Town Clerk:

	<u>Term:</u>
Ellen O'Brien Cushman	2022

### Town Treasurer:

	<u>Term:</u>
Floyd S. Carman	2023

### Town Moderator:

	<u>Term:</u>
Michael J. Widmer	2022

### Representative in General Court:

	<u>Term:</u>
David M. Rogers	2023

### Senator in General Court:

	<u>Term:</u>
William N. Brownsberger	2023

\*\*Resigned in 2021

\*\*\*Temporary Appointment

# 2022 ANNUAL REPORT

## TOWN MEETING MEMBERS:

### AT-LARGE

#### Town Treasurer:

Floyd S. Carman 184 Brighton St

#### Town Clerk:

Ellen O'Brien Cushman 38 Scott Rd

#### Board of Selectmen:

Adam Dash 12 Goden St

#### Board of Health:

Julie C. Lemay 37 Statler Rd

#### Town Moderator:

Michael J. Widmer 126 Gilbert Rd

#### Senator in General Court:

William N. Brownsberger 120 Gilbert Rd

### PRECINCT ONE:



### PRECINCT TWO:



Jennifer G. Ausrotas 65 Richardson Rd  
 Heather A. Barr 180 School St  
 Daniel Patrick Barry 129 Goden St  
 Jessica Lee Bennett 15 Trowbridge St  
 Carolyn J. Bishop 7 Orchard St  
 Kathryn M. Bonfiglio 84 Long Ave  
 Reed F. Bundy 259 School St  
 Mark Carthy 21 Stone Rd  
 Peter J. Dizikes 34 Randolph St  
 Christine M. Doyle 15 Cedar Rd  
 Mary T.W. Gavin 12 Long Ave  
 Christopher Grande 64 School St  
 Kimberly Nicole Haley 26 Merrill Ave  
 Daniel W. Halston 10 Myrtle St  
 Jessica Olans Hausman 11 Sharpe Rd  
 Jocelyn C. Hayes 5 Colonial Ter  
 David A. Lind 68 Fairmont St  
 Dawn MacKerron 70 Becket Rd  
 Anne Marie S. Mahoney 24 Goden St  
 Gretchen McClain 87 School St  
 Robert E. McGaw 23 Louise Rd  
 Holly Hart Muson 40 Temple St  
 Daniel J. Oconnell 23 Becket Rd  
 Henry M. Ogilby 96 Taylor Rd  
 Corinne McCue Olmsted 28 Stone Rd  
 Emily A. Peterson 22 Glendale Rd  
 Adriana Poole 53 Louise Rd  
 Yvette J. Tenney 70 Bow Rd  
 Jennifer Walker Thomas 55 Bright Rd  
 Alex Thurston 101 Baker St  
 Emma L. Thurston 101 Baker St  
 Stephen Tomczyk 47 Hamilton Rd  
 John J. Weis 30 Chenery Ter  
 Elizabeth Woo 16 Randolph St  
 Breda Zimkus 134 Concord Ave

Leslie J. Aitken 70 Evergreen Way  
 W. Sumner Brown 35 Ross Rd  
 M. Patricia Brusch 52 Radcliffe Rd  
 John J. Buckley 11 Leicester Rd  
 Susan Burgess-Cox 135 Radcliffe Rd  
 Thomas Caputo 63 Richmond Rd  
 Julia F. Corbett 48 Stella Rd  
 Joseph G. DeStefano 3 Sumner Ln  
 Elizabeth Dionne 55 Wellesley Rd  
 Frank French 44 Evergreen Way  
 Ronald H. Geiger 27 Stella Rd  
 Anne K. Helgen 243 Marsh St  
 Karen B. Herosian 585 Pleasant St  
 Kelly Ann Higgins 9 Garfield Rd  
 David Hurley 20 Birch Hill Rd  
 Kathleen Keohane 19 Rutledge Rd  
 Lydia L.W. Kogler 30 Rutledge Rd  
 Linda Levin-Scherz 75 Woodbine Rd  
 Barry Lubarsky 257 Rutledge Rd  
 Peter R. Magni 140 Radcliffe Rd  
 Robert E. McLaughlin 81 Wellesley Rd  
 Judith A. McSwain 35 Ross Rd  
 Meghan A. Moriarty 22 Garfield Rd  
 Deran M. Muckjian 108 Village Hill Rd  
 William Musserian 7 Greybirch Cir  
 Daniel D. Nolan 1015 Concord Ave  
 Karnig Ostayan 35 Lantern Rd  
 Elizabeth W. Pew 27 Wellington Ln  
 John Robotham 19 Scott Rd  
 Suzanne H. Robotham 19 Scott Rd  
 Maryann L. Scali 19 Prospect St  
 James T. Sullivan 32 Richmond Rd  
 Amy Trotsky 10 Clairemont Rd  
 Julia H. Weeks 585 Concord Ave  
 Elizabeth F. Weintraub 51 Prenitss Ln  
 David Zipkin 137 Claffin St

# 2022 ANNUAL REPORT

## PRECINCT THREE:

PRECINCT 3  
TOWN OF BELMONT, MA



Bradley Earl Abruzzi	14 Pearl St
John Alcock	5 Stables Way
Liz Allison	69 Pinhurst Rd
Adeshina Ayodeji Baptista	44 White St
Suzanne R. Bass	530 Concord Ave
Joseph John Bernard	71 Waverley St
David R. Chase	14 Waverley Ter
John T. Dieckmann	47 Lorimer Rd
Bonnie L. Friedman	16 Hay Rd
Shaun A. Goho	50 Davis Rd
Ariane Goodman-Belkadi	12 Woodland
Richard P. Hartley	11 Edward St
Rachel Heller	44 White St
James Patrick Herron	28 Hawthorne St
Vera L. Iskandarian	338 Waverley St
Ann M. Jansen	59 Lorimer Rd
Juliet B. Jenkins	76 Lorimer Rd
Ralph T. Jones	56 Summit Rd
Mary K. Kennedy	11 Lorimer Rd
Jason Ketola	11 C St
Sarah G. Lemieux	57 Common St
Raffi M. Manjikian	12 Pearl St
Diane Beckley Miller	80 Clark St
Martha C. Moore	331 Waverley St
Jill Souza Norton	98 Clark St
Lisa A. Oteri	31 Waverley Ter
Norah C. Piehl	150 Beech St
Martin Plass	10 Stanley Rd
Judith Ananian Sarno	30 Waverley Ter
Robert L. Sarno	30 Waverley Ter
Vincent P. Stanton, Jr.	32 Royal Rd
Mary Donahue Stearns	15 Winthrop Rd
Heli Tomford	72 Pinhurst Rd
Ian P. Watson	81 Clark St
Carole Williams	3 Stables Way
Michelle A. Young	34 Davis Rd

## PRECINCT FOUR:

PRECINCT 4  
TOWN OF BELMONT, MA



Rola M. Baghdady	14 Loring St
Roni Baghdady	14 Loring St
Sami S. Baghdady	14 Loring St
Helen E. Bakeman	92 Lexington St
Catherine A.C. Bowen	67 Bartlett Ave
Judith L. Brown	300 Trapelo Rd, #19
William J. Chemelli	11 Ripley Rd
Michael B. Chesson	21 Whitcomb St
Kevin M. Cunningham	20 Chandler St
Debra Deutsch	56 Hull St
David R. Flewelling	36 Sycamore St
Sheila M. Flewelling	36 Sycamore St
Lucia E. Gates	11 Agassiz St
Linda DeVito Ghilardi	16 Church St, 3L
Lisa M. Gibalerio	20 Chandler St
Dana Harrington	37 Holt St
Jirair M. Hovsepien	44 Chandler St
Brian Keefe	195 Lexington St
Anne B. Mahon	19 Alma Ave
Philip W. Lawrence	68 Agassiz Ave
Shonool Malik	4 Sycamore St, #1
William G. Messenger	84 Lexington St
John B. Occhino	18 Hull St
Sandra M. Occhino	18 Hull St
Rose E. O'Neil	77 Maple St
Michael A. Palomo	113 Sycamore St
Lisa A. Pargoli	223B White St
David Powelstock	23 Alma Ave
Gitanjali Rege	64 Beech St
Elizabeth B. Schmidt	59 Lexington St
Kevin Smith	18 Frederick St
Daniell G. Stevens	3 Chestnut St
Johanna M. Swift	92 Hull St
Laura Joy Vanderhart	96 Agassiz Ave
David M. Webster	18 Holt St
Joseph P. White	14 Maple Ter

## PRECINCT FIVE:

PRECINCT 5  
TOWN OF BELMONT, MA



Elaine C. Alligood	265 Beech St
Arto N. Asadoorian	40 Slade St
Jessica J. Barnard	48 Alma Ave
Claus C. Becker	20 Poplar St
Kristen Bell	121 Slade St
Sarah M. Bilodeau	203 Trapelo Rd
Suzanne W. Bloore	37 Hastings Rd
Mary Bradley	12 Leslie Rd
Luna Bradley-Hurley	12 Leslie Rd
Lisa Carlivati	22 Francis St
Nancy A. Carlson	12 Poplar St
Joanne E. Coakley	95 Horace Rd
Julie S. Crockett	232 Trapelo Rd
Thayer Donham	77 Hammond Rd
Janice M. Ellard	12 Horace Rd
Judith D. Feins	71 Bay State Rd
Howard Mark Fine	88 Bay State Rd
Travis R. Franck	102 Gilbert Rd
Matthew Garver	33 Homer Rd
Raymond Johnson	53 Hammond Rd
Cosmo Macero, Jr	4 Palfrey Rd
Norma Massarotti	53 Bay State Rd
Benjamin Montgomery	51 Horne Rd
Azra Nelson	28 Vincent Ave
John M. O'Connor	35 Upland Rd
Tommasina A. Olson	10 Bay State Rd
John W. Pollock	383 Common St
Lois J. Pollock	383 Common St
Andres T. Rojas	72 Drew Rd
Kathleen M. Rushe	64 Horne Rd
Andrea Serra-Masciari	51 Flett Rd
John P. Sullivan	72 Palfrey Rd
Mark D. Wagner	21 Hastings Rd
Jeanne Widmer	126 Gilbert Rd
Casey Claire Williams	46 Wiley Rd
Roger P. Wrubel	165 Slade St

# 2022 ANNUAL REPORT

## PRECINCT SIX:

PRECINCT 6  
TOWN OF BELMONT, MA



David B. Alper***	1 Oak Ave
Karen McNay Bauerle	59 Hurd Rd
John J. Bowe	20 Elizabeth Rd
Amy Checkoway	26 Pequossette Rd
Roger Duane Colton	34 Warwick Rd
Susanne Croy	95 Stults Rd
Tara Donner	47 Payson Rd, #2
Theodore Dukas	236 Payson Rd
Roy Epstein	34 Cushing Ave
Stephen A. Evans	100 Van Ness Rd
Judith F. Feinleib	87 Oakley Rd
Elizabeth Gibson	15 Oakley Rd
Laurie A. Graham	32 Warwick Rd
Suzanne Johannet	45 Warwick Rd
Virginia Jordan	34 Lawndale St
Elshad G. Kasumov	71 Payson Rd
Mary Ann Kazanjian	355 School St
Julie M. Kirrane	23 Lawndale St
Stephen H. Klionsky	196 Payson Rd
Priya Adhikari Licht	174 Lewis Rd
Betsy Lipson	89 Townsend Rd
Gail S. Mann	196 Payson Rd
Lauren Meier	39 Oak Ave
Jeanne R. Mooney	60 Oak Ave
Katherine Oates	82 Cushing Ave
Linda N. Oates	302 Payson Rd
Aaron B. Pikilingis	24 Branchaud Rd
Katherine Poulin-Kerstien	44 Townsend
Jocelyn Record	44 Oak Ave
Brian S. Saper	16 Old Middlesex Rd
Judith Singler	53 Selwyn Rd
Laurie R. Slap	95 Long Ave
Michael A. Smith	40 Warwick Rd
Philip K. Thayer	39 Oak Ave
Marie Virginia Warner	39 Hillside Ter
Julie Wu	66 Hillside Ter
Kristen F. Zecchi**	32 Warwick Rd

## PRECINCT SEVEN:

PRECINCT 7  
TOWN OF BELMONT, MA



Bethan J. Bailey	11 Springfield St
Seth D. Belcher	44 Dartmouth St
Carol Ann K. Berberian	93 Elm St
Edward B. Berberian	93 Elm St
David B. Boyajian	32 Clarendon Rd
Seetha Burtner	120 Elm St
Margaret M. Callanan	21 Sargent Rd
Richard "Nick" Candee	21 Anis Rd
Clare G. Crawford	134 Dalton Rd
James W. Curtin, Jr.	68 Unity Ave
Nancy A. Donald	31 Marlboro St
Joan A. Drevins	61 Betts Rd
Benjamin T.C. Geiger	3 Anis Rd
Elizabeth Ann Goss	102 Fairview Ave
Robert N. Imberman	450 School St
Patricia A. Kelley	30 Grove St
Natalie M. Kostich	262 Grove St
Jennifer D. Kundrot	101 Fairview Ave
Ellen S. Lewis	111 Elm St
Hannah Smith Liberty	43 Worcester St
Deborah S. Lockett	112 Dalton Rd
Geoffrey George Lubien	38 Unity Ave
Michael McNamara	41 Marlboro St
Benjamin J. Meshoulam	54 Newton St
Paul S. Nelson	40 Unity Ave
Mary-Ellen Oberhauser	2 Sargent Rd
Stephen R. Pinkerton	139 Dalton Rd
Alison M. Rhodes	54 Newton St
Heather M. Rubeski	133 Dalton Rd
Kimberly Selness	48 Unity Ave
Annis Whitlow Sengupta	35 Marion Rd
Brett C. Sorenson	30 Woods Rd
Susan Rebecca Titus	26 Livermore Rd
William Trabilcy	70 Marlboro St
Alexandra E. van Geel	64 Livermore Rd
Glenn P. Wong	70 Livermore Rd

## PRECINCT EIGHT:

PRECINCT 8  
TOWN OF BELMONT, MA



Kathleen M. Baskin	73 Munroe St
Marty Bitner	207 Claffin St
Kevin P. Brosnan	31 Tobey Rd
Carolyn A. Bunyon	50 Albert Ave
Brian C. Caputo	75 Oliver Rd
Laura S. Caputo	75 Oliver Rd
Alexander Corbett, III	114 Alexander
Kathleen "Fitzie" Cowing	278 Cross St
Michael F. Crowley	119 Farnham St
David J. DeMarco	36 Lodge Rd
Sharon L. DeMarco	36 Lodge Rd
Anthony A. Ferrante	15 Westlund Rd
Anne Covino Goldenberg	36 Stearns Rd
Melissa Ann Irion	132 Dean St
Radha Iyengar	76 Dean St
Mark Kagan	160 Claffin St
Stephen Michael Kerins	27 Sandrick Rd
Christine W. Kochem	21 Jason Rd
Anne-Marie M. Lambert	79 Chilton St
Allison V. Lenk	145 Sherman St
Melissa MacIntyre	94 Winn St
Donald H. Mercier	96 Cross St
Patrick J. Murphy, IV	130 Claffin St
David T. Nuscher	50 Winn St
Mark Paolillo*	42 Pilgrim Rd
Lynn Peterson Read	62 Munroe St
Roger Read	62 Munroe St
Paul C. Rickter	119 Cross St
Ann M. Rittenburg	42 Farnham St
Paul F. Roberts	54 Cross St
Deborah M. Rosales	48 Farnham St
Stephen B. Rosales	48 Farnham St
Ellen F. Schreiber	49 Sandrick Rd
Scott D. Stratford	97 Alexander Ave
Ellen J. Sugarman	119 Cross St
Gi Hyun Yoon-Huang	107 Winn St

# 2022 ANNUAL REPORT

## **SELECT BOARD:**

Chair: Adam Dash  
Vice Chair: Roy Epstein  
Member: Mark Paolillo



## **Town Administration Office Staff:**

**Town Administrator:** Patrice Garvin  
**Assistant Town Administrator:** Jennifer Hewitt  
**Budget Analyst:** Matthew Haskell  
**Administrative Supervisor:** Pam Callahan  
**Administrative Coordinator:** Mitch Carolan

## **Board's Purpose and Duties:**

The Office of the Select Board and Town Administrator is responsible for the oversight and general direction of the Town's delivery of municipal services, and all matters not otherwise provided for by law or specified in the Town's By-Laws.

The Select Board is comprised of three (3) elected members who serve in a part-time capacity and receive a small annual salary for their service. The members do not maintain individual offices in the Town Hall. Instead, they rely on full-time administrative and management staff to manage the day-to-day operations of the Town.

The Select Board appoints a full-time Town Administrator to serve as the Town's Chief Administrative Officer and to manage the daily operations of the Town on behalf of the Board.

The Board oversees many aspects of Town business, including the preparation of the annual budget and the Warrant for Town Meeting, approval of local licenses, making committee appointments, setting town policies and overseeing the management and delivery of municipal services. The Select Board convenes regularly throughout the year, typically biweekly on Monday evenings, to discuss policy issues; to set agendas for itself and the Town Meeting; to resolve disputes; to issue licenses; to establish ad hoc committees; to make appointments to existing boards and committees; and to develop a budget recommendation for Warrant Committee consideration and Town Meeting approval. Although the Town's governing structure is fragmented (e.g., many independent, elected boards and officials), the Select Board is the primary entity that has the structure and ability to identify issues of Town-wide importance that can be translated into operational goals or placed on the legislative warrant for Town Meeting consideration and approval. It is the Select Board that creates the official Warrant for the Town Meeting.

Many hours of staff and management support are provided to the Select Board to fulfill the Town's legal duties and to oversee the delivery of town services in the most efficient and effective way possible. The Town Administrator's Office coordinates the following activities under the authority of the Select Board: processing Town license applications; working with the Chairman of the Select Board to set the Board's meeting agendas;

# 2022 ANNUAL REPORT

preparing the “agenda packet” for each member of the Select Board; compiling background information for each agenda item to ensure efficient and effective meetings; processing the actions of each Select Board meeting; tracking requests from residents for Town information, tracking and processing insurance claims against the Town; preparing all materials for the smooth and efficient flow of the Town Meeting; facilitating the preparation and consolidation of the Town’s operating budget; formulating a budget recommendation to the Board for their consideration and approval as the Executive branch of Town government.

## **Summary of Activities and Accomplishments for 2022:**

- Continued collaboration between the Select Board, School, Warrant and Capital Budget Committees in developing a fiscal 2024 operating and capital budget.
- Continued the Belmont Middle High School Building process in accordance with MSBA requirements and timelines.
- Continued collaboration with boards and committees concerning ongoing projects, bylaws, policies, regulations and zoning.
- Established Municipal Skating Rink Committee
- Receipt and review of Collins Center report, prioritized recommendations
- Transmitted FY23 Balanced Budget
- Worked to distribute ARPA monies.
- Finalized contracts for 7 unions.
- Welcomed Frederic Henroit, the Deputy Chief of Belmont’s sister city, Orsay, France.
- Select Board worked with the Diversity Task Force before its dissolution and continued to work with the Diversity, Equity, and Inclusion Implementation Committee.
- Approved the initiatives for LGBTQ+ community organizations
- Proclamation in honor of Belmont’s 38<sup>th</sup> year declared as Tree City USA.
- Worked with the Transportation and Advisory Committee to redesign the stripping along Concord Ave in order to make the bike lane safer for cyclists.
- Accepted donations from the Shade Tree Planting program.
- Completion of Belmont’s Green Communities 2022 annual report
- Introduced monthly Town Administrator bulletin.
- Petitioned the General Court for special legislation to increase the number of liquor licenses that may be issued for the sale of all alcoholic beverages not to be drunk on the premises and the number of licenses that may be issued for the sale of beer and wine not to be drunk on the premises.
- Two ballot questions authorizing dept exclusions for the Library Building Project and the Skating Rink and Sports Facility passed.

## **Goals for 2023:**

- Continue progress working with Belmont Boards and Committees in fulfilling their charges
- Continue work with Building Committees – Municipal Skating Rink Building Committee, Library Building Committee, and Middle and High School Building Committee.
- The Select Board, School, Warrant, and Capital Budget Committees will continue to collaborate on developing a balanced fiscal 2025 operating and capital budget.

# 2022 ANNUAL REPORT

## **ENTER COMMITTEE NAME HERE: Belmont School Committee**

**Chair:** Meghan Moriarty

**Secretary:** Amy Checkoway

**Committee Members:**

Catherine Bowen

Michael Crowley

Jeffrey Liberty

Jamal Carlos Saeh

Curriculum and Instruction Subcommittee: Chair: Jeffrey Liberty, Secretary: Meg Moriarty

Equity Subcommittee: Chair: Amy Checkoway, Secretary: Mike Crowley

Policy/Procedure Subcommittee: Chair: Catherine Bowen, Secretary: Michael Crowley

Superintendent Evaluation Subcommittee: Chair: Meg Moriarty, Secretary: Jeffrey Liberty, Member: Jamal Saeh

### **Purpose and Duties:**

The Belmont School Committee is a volunteer six-member board elected to three-year terms at Belmont's annual Town Election. Terms overlap so that two members are elected on a town-wide basis per year. The Committee organizes itself into subcommittees to help carry out its business.

Massachusetts law grants three main authorities to School Committee including: hiring and evaluating the Superintendent, developing and reviewing district policies, and reviewing and approving the annual district budget. The School Committee works closely with the Superintendent to develop policies and practices to improve the school system and student outcomes. The School Committee is also responsible for conducting collective bargaining with local employee organizations.

### **Goals for 2022:**

The overarching mission of the Belmont Public Schools remains as follows: *“With a commitment to teaching and learning, the Belmont Public Schools strive to nurture the intellectual, social, and personal development of each student and to create a dynamic community of lifelong learners who contribute to the common good and are of service to others.”*

### **School Committee Goals for the 2022-2023 school year include:**

- Modernizing Belmont School Committee Policies
- Committing to efficient meeting management, keeping the focus on student outcomes
- Promoting School Committee, family, and community engagement around our schools for the success of all students
- Leading a comprehensive, transparent, and inclusive Superintendent search process aligned with district goals that results in the hiring of effective leadership for the district.

### **Summary of Activities and Accomplishments:**

- The district re-focused on configuration work during 2022, appointing a Director of District Configuration Transition

# 2022 ANNUAL REPORT

- The grade 7-8 wing of the Belmont Middle High School was constructed and is expected to open on time in the fall 2023
- The district continued to deploy federal relief funds to support additional positions and programming to support student academic recovery, mental health needs.
- The findings of the 2021-2022 Equity Audit were implemented in the district, and equity work continues to be a priority during 2022.

## **Programs and Instruction**

This town report encompasses January-June of the 2021-22 school year and September-December of the 2022-23 school year. While schedules and learning modes returned to pre-pandemic structures in September 2021, the district has continued to focus on impacts to students (academic and social emotional well-being) with the support of ESSER and ARPA COVID relief funds. Among the positions hired with these funds are social workers for the middle and high schools and math specialists for the elementary schools. (See slide 25 of the Annual Town Meeting [FY23 Budget Presentation](#) for the complete list.) With the opening of the high school wing of the new Belmont Middle High School in September 2021 and the opening of the middle school wing in September 2023, much of 2022 was dedicated to creating a unified 7-12 schedule and staffing model to support teaching and learning in the new facility beginning in September 2023.

BPS educators are supported in their learning and growth through the district's professional development program. This includes professional development meetings led by Principals, Directors, and Curriculum Specialists which focus on district and school strategic initiatives and professional development courses, seminars, workshops, and study groups led by BPS educators and partner organizations (held during meeting and early release times as well as optional times after school, evenings, weekends, and summers. Professional development during 2022 focused on diversity, equity and inclusion, culturally responsive teaching, social emotional learning, and student mental health and well-being. All of these areas of focus strive for the same goal: ensuring that the district effectively meets the needs of all students, so that they feel a strong sense of belonging and are therefore able to learn at their highest potential. Professional development offerings can be viewed on the [Professional Development website](#). In September 2021 the district welcomed its first ever Director of Diversity, Equity and Inclusion, and hired outside auditors to conduct an equity audit of the district. The audit results were presented in March 2022 and can be found on the district DEI webpage at this [link](#).

## **Assessment**

Belmont students in grades 3-10 participated in the spring 2022 administration of the Massachusetts Comprehensive Assessment System (MCAS). Due to the pandemic and interruptions/changes in standardized testing in 2020 and 2021, the Massachusetts Department of Elementary and Secondary Education received approval from the U.S. Department of Education to temporarily modify the accountability system for 2022. Under the approved "accountability lite" model, DESE has published "district, school, and student group-level performance data for each of the approved accountability indicators, as well as certain normative measures (e.g., school percentiles) that help districts, schools, DESE, and the public assess the performance of all districts and schools using common measure" ([Summary of Massachusetts' District and School Accountability System](#), 1).

Here is the [2022 accountability information and school percentiles](#) for Belmont:

# 2022 ANNUAL REPORT

DETAILED DATA FOR EACH INDICATOR

SCHOOLS IN THIS DISTRICT

School Accountability Information		About the Data
School	Accountability information	School accountability percentile
<a href="#">Belmont High</a>	Due to the COVID-19 pandemic, most districts and schools did not receive an accountability determination in 2022	97
<a href="#">Daniel Butler</a>	Due to the COVID-19 pandemic, most districts and schools did not receive an accountability determination in 2022	99
<a href="#">Mary Lee Burbank</a>	Due to the COVID-19 pandemic, most districts and schools did not receive an accountability determination in 2022	98
<a href="#">Roger E Wellington</a>	Due to the COVID-19 pandemic, most districts and schools did not receive an accountability determination in 2022	88
<a href="#">Winn Brook</a>	Due to the COVID-19 pandemic, most districts and schools did not receive an accountability determination in 2022	90
<a href="#">Winthrop L Cheney Middle</a>	Due to the COVID-19 pandemic, most districts and schools did not receive an accountability determination in 2022	98

Here is data from the 2022 MCAS for Belmont students.

Number of students tested, by grade and subject:

Grade Tested spring 2022	YOG	Current Grade In 2022-23	# Tested	Subject Tested
10	2024	11	339 335	English Math
9	2025	10	312	Physics
8	2026	9	356 357 355	ELA Math Science
7	2027	8	352 350	ELA Math
6	2028	7	311 311	ELA Math
5	2029	6	351 349 351	ELA Math Science
4	2030	5	346 341	ELA Math
3	2031	4	335 338	ELA Math
Total MCAS Tests Administered, Spring 2022			5,789	

Comparison of combined percentages of students Exceeding or Meeting Expectations on the MCAS:

[Note: MCAS was not administered in 2019-20.]

Grade	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2020-2021	2021-2022

# 2022 ANNUAL REPORT

3 Reading 3 Math	82% 82%	86% 85%	77% 83%	81% 89%	85% 85%	82% 85%	69% 79%	80% 79%	83% 81%	81% 70%	76% 75%
4 English 4 Math	84% 69%	80% 73%	83% 78%	72% 79%	90% 80%	85% 83%	75% 73%	83% 78%	82% 79%	83% 72%	73% 76%
5 English 5 Math 5 Science	88% 82% 72%	83% 84% 71%	86% 81% 67%	91% 88% 81%	87% 75% 72%	89% 78% 79%	72% 74% 78%	79% 75% 80%	84% 80% 85%	69% 57% 73%	72% 76% 83%
6 English 6 Math	94% 85%	91% 83%	89% 84%	90% 82%	90% 84%	84% 79%	80% 81%	78% 79%	76% 85%	75% 71%	73% 86%
7 English 7 Math	93% 76%	97% 78%	93% 80%	93% 83%	90% 76%	90% 84%	71% 75%	71% 76%	75% 78%	76% 75%	74% 73%
8 English 8 Math 8 Alg. 1 8 Science	93% 79% 71%	95% 79% 78%	98% 87% 80%	97% 83% 78%	91% 70% 75%	91% 62% 72%	85% 85% 76%	76% 78% 72%	78% 79% 83%	69% 57% 70%	75% 79% 81%
9 Physics	94%	95%	92%	91%	94%	95%	90%	93%	97%	86%	76%
10 English 10 Math	98% 95%	99% 96%	97% 95%	98% 96%	97% 96%	98% 96%	96% 96%	98% 93%	90% 91%	88% 85%	84% 81%

All students must pass the high school science, English, and math test in order to earn a high school diploma. English Learners (ELs) participate in the MCAS. In addition, all EL students are assessed annually with the ACCESS test. This test measures students' English language proficiency and progress in learning English in the four domains of reading, writing, listening, and speaking across all content areas. For more information on assessment and accountability information for the district and schools, go to the [MCAS/Report Cards webpage](#) of the Belmont Public Schools website.

### Other Assessments:

In addition to the required state assessments (MCAS), Belmont High School students also participate in Advanced Placement Tests.

The Advanced Placement Program offers 36 discipline-based examinations. These exams consist of multiple choice and open response questions. The examinations are graded on a 5-point scale. Most of the nation's colleges and universities award credit for grades of 3 or higher. The values of an Advanced Placement Program are many. First, AP courses offer a standard curriculum that is used across the country and acknowledged throughout the world for its quality and rigor. Second, the AP curriculum tends to raise the quality of curriculum throughout the entire high school. Finally, the AP courses at Belmont High School are aligned with university standards and expectations, allowing students to experience rigorous, college-level courses while still in high school.

# 2022 ANNUAL REPORT

Year	Students participating in AP program	Exams taken by the participating students	Subject areas of the exams	Percentage of scores of 3, 4, or 5
2013	414	838	22	93%
2014	459	1,006	25	95%
2015	458	1,032	27	95%
2016	468	1,034	25	95%
2017	498	1,099	28	95%
2018	502	1,159	25	95%
2019	528	1,206	28	93%
2020	489	1,088	26	96%
2021	491	1,037	26	92%
2022	560	1,273	29	92%

In 2021, Belmont High School students took Advanced Placement Exams in 29 subject areas. They are listed by discipline:

<p>English</p> <ul style="list-style-type: none"> <li>• English Language and Composition</li> <li>• English Literature and Composition</li> </ul> <p>World Language</p> <ul style="list-style-type: none"> <li>• Chinese Language and Culture</li> <li>• French Language and Culture</li> <li>• German Language and Culture</li> <li>• Italian Language and Culture</li> <li>• Latin</li> <li>• Spanish Language and Culture</li> </ul> <p>History and Social Science</p> <ul style="list-style-type: none"> <li>• European History</li> <li>• Macroeconomics</li> <li>• Microeconomics</li> <li>• Psychology</li> <li>• United States Government and Politics</li> <li>• United States History</li> </ul>	<p>Mathematics</p> <ul style="list-style-type: none"> <li>• Calculus AB</li> <li>• Calculus BC</li> <li>• Computer Science A</li> <li>• Computer Science Principles</li> <li>• Statistics</li> </ul> <p>Science</p> <ul style="list-style-type: none"> <li>• Biology</li> <li>• Chemistry</li> <li>• Environmental Science</li> <li>• Physics 1</li> <li>• Physics 2</li> <li>• Physics C: Electricity and Magnetism</li> <li>• Physics C: Mechanics</li> </ul> <p>Visual and Performing Arts</p> <ul style="list-style-type: none"> <li>• 2-D Art and Design</li> <li>• Drawing</li> <li>• Music Theory</li> </ul>
--	---

## AP Scholar Awards

Belmont High School students are well represented in the AP Scholar Awards Program.

- The AP Scholar Award was earned by 86 students who received grades of 3 or higher on three or more AP exams
- The AP Scholar with Honors Award was earned by 65 students who received an average grade of at least 3.25 on all AP Exams taken and grades of 3 or higher on four or more of these exams.
- The AP Scholar with Distinction award was earned by 144 students who received an average grade of at least 3.5 on all AP Exams taken and grades of 3 or higher on five or more of these exams.
- The AP International Diploma was earned by 2 students. This certificate is available to U.S. high school students applying to universities outside the country who earned a score of 3 or higher on five or more AP exams.

# 2022 ANNUAL REPORT

In total, 297 AP awards were earned by BHS students in 2022.

Belmont High School students also participate in the Preliminary Scholastic Achievement Tests. This test is the basis for the National Merit Scholarship Program. This year 7 Belmont High School students were named semi finalists and finalists in the 2023 Merit Scholarship Competition. In addition, there were 31 commended students.

## **Business and Finance:**

### *Budget*

At the Annual Town Meeting, the members approved a general fund school budget for FY22 of \$66,205,558. Supplementing this Town appropriation were expenditures of recurring federal and state grants totaling \$3,464,273. The School Department also offsets a portion of its operational expenses through user fees. In FY22, \$3,058,450 was charged to fee-based revolving accounts to cover operational areas including preschool, food service, athletics, busing, visual and performing arts, student activities, building maintenance, and community education.

Contractual salary raises, health insurance, and mandated student services were the main cost drivers in the budget.

Statewide, as well as nationally, communities and school districts were managing instruction and operations during the COVID-19 pandemic.

To support the district's work in delivering instruction and services in light of the unique academic and mental health challenges brought about by the pandemic, Belmont, like virtually all other school districts, received one-time federal grants in FY22. The awarding of these grants and the respective amounts were largely unknown at the time that the FY22 budget was approved at Town Meeting. For the Belmont Public Schools, \$1,164,703 was expended in FY22 from these one-time federal grants. Expenses included:

- Academic tutoring
- Social Workers
- Math Intervention Specialists
- School Nurses
- Transition Room Educator (to transition hospitalized students back into school)
- Building Substitutes
- Elementary Assistant Principal
- Instructional Aides
- Special Education Teacher
- Special Education contract services
- Instructional supplies
- Professional development

### *Belmont Middle High School Project*

On November 7<sup>th</sup>, 2018, the Town of Belmont voted in favor of a building project for a 7-12 Belmont Middle and High School. This project has been undertaken with assistance from the Massachusetts School Building Authority (MSBA), which provides partial funding for the project. Construction of Phase One (9-12 portion of building) began in the summer of 2019 and was completed on time, with grades 9-12 using the school for

# 2022 ANNUAL REPORT

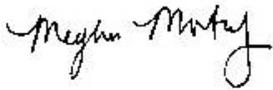
all of the 2021-2022 School Year. Phase Two (7-8 portion of building) began in the summer of 2021 with an estimated completion date of summer, 2023.

Conclusion:

During 2022, the Town of Belmont and the Belmont Public Schools worked together to ensure our students were able to attend school each day safely. It is with deep gratitude that I thank and recognize the support of all the Town Departments and School staff who championed this effort.

In addition, I thank the families of Belmont for their continued interest and support.

Respectfully submitted,



*Meg Moriarty, Chair  
Belmont School Committee*



*John P. Phelan, Superintendent  
Belmont Public Schools*

# 2022 ANNUAL REPORT

## **Board of Assessors**

**Chair:** Robert P. Reardon, C.A.E.

**Vice - Chair:** Charles R. Lavery, III, Esq.

**Secretary:** Charles Clark, MAI

### **Appointed Staff:**

**Assessing Administrator:** Daniel A. Dargon, Jr., M.A.A.

### **Purpose and Duties:**

The Assessors' Office is responsible for administering Massachusetts property tax laws effectively and equitably and for producing accurate and fair appraisals of all taxable property. In Belmont, the property tax contributes over 80% of the town's operating budget. Taxable property includes not only real estate, but business personal property as well.

### **Summary of Activities and Accomplishments:**

The Assessors held regular bi-monthly meetings, and met on a weekly basis during the busy tax-billing periods, and at other such times, as requested, had conferences and meetings with taxpayers, interested citizens and various Town Boards, Officials and the Board of Selectmen. All in person review and activity was suspended at the start of the pandemic. The assessors resumed modified inspections and meetings through virtual meetings and exterior inspections. The Board would like to thank all of the taxpayers for their patience and cooperation in navigating this year as their assistance and understanding insured that final certification was approved and granted by Massachusetts Department of Revenue.

Members of the Board and office staff attended schools, classes and conferences sponsored by the Department of Revenue, International Association of Assessing Officers, Massachusetts Association of Assessing Officers, the Appraisal Institute and the Middlesex County Assessors Association, in an effort to maintain their proficiency in the administration of the office and the appraisal and maintenance of real and personal property for assessment purposes.

The Board of Assessors voted to issue an actual real estate tax bill for Fiscal Year 2022, with a tax rate of \$11.56 per thousand, in December 2021, to ensure proper financial management for the Town by avoiding unnecessary borrowing costs. The Board of Assessors has successfully issued timely tax bills for more than thirty years.

The assessed value tax roll for the Town of Belmont contains 8,400 real property accounts and 410 personal property accounts with an annual total assessed value of \$9,488,120,829, an increase in value of \$176,233,690 for a 1.8% increase for Fiscal Year 2022. The office staff processed approximately 632 transfers of real property, of which approximately 43.7% of the transfers were determined "valid" sales.

The Board successfully defended overvaluation appeals before the Massachusetts Appellate Tax Board. The Board of Assessors continued the real and personal property re-inspection program as part of the computerized assisted mass appraisal system, otherwise known as the "CAMA" system. During 2022, the Board of Assessors continued updating the existing CAMA system with regards to all property information: building permits, building plans, sketches, images, living

# 2022 ANNUAL REPORT

area, as well as all other assessment information. Personal Property accounts have also been updated with regards to assessment of furniture and fixtures, equipment and machinery, and inventory. The re-inspection program provided an increase in assessed value of \$89,671,250 in new growth for an increase in tax levy of \$1,034,086 for Fiscal Year 2022. The continual updating of the computer system of the Assessor's Office allows for improved working conditions and public access. The Board also updated the property record information on the Town's Web site to make data, pictures and sketches available on line.

The Board will continue with an equalized value program. All building, plumbing and electrical permits, and occupancy certificates, will continue to be monitored for possible adjustments in value. Sales ratio studies will be monitored as part of the equalization program in preparation of the Fiscal Year 2023 reappraisal. Given the prior year's challenges with the Pandemic field review has begun early to insure completion in a timely manner.

The Board of Assessors also provided technical assistance to the Board of Selectmen on matters relating to the potential acquisition and sale of public land. The expertise of the Board and staff saves the cost of real estate appraisal services which would otherwise be required in such matters.

The Town of Belmont's Board of Assessors Office holds many designations by individual members of the Board and staff. These designations include: one Certified Assessment Evaluators (CAE), (AAS), awarded by the International Association of Assessing Officers (IAAO), one Massachusetts Accredited Assessor (MAA) and one Certified Massachusetts Assessor (CMA), awarded by the Massachusetts Association of Assessing Officers (MAAO), and one (MAI) awarded by the Appraisal Institute as well as numerous other professional designations from both the public and private sectors.

In April Mr. Charles Clark was elected to the Board replacing Mr. Martin Millane who did not seek reelection. In April, Robert P. Reardon was re-elected as Chairman of the Board, with Charles R. Lavery, III, as Vice Chairman, and Mr. Clark as Secretary. Mr. Millane served the Board for over eleven years of professionalism and dedication. This year also saw the retirement of Ms. Mary Anne Knorr who worked in the Assessors Office for over 25 years and for the town for over thirty. Ms. Knorr was a valued employee and her dedication to the town and taxpayers will be missed.

Respectfully Submitted,

Robert P. Reardon, C.A.E., Chair  
Board of Assessors

# 2022 ANNUAL REPORT

## **BOARD OF CEMETERY COMMISSIONERS**

**Chair: Ellen O'Brien Cushman**

**Vice-Chair: William J. Chemelli**

**Clerk: Alexander E. Corbett**

### **Purpose and Duties:**

The Board of Cemetery Commissioners herewith files our annual report of activities for the calendar year 2021, our 163<sup>rd</sup> year in operation. We are a three member, elected, volunteer board, consisting of the above named members. The Department of Public Works employees are responsible for day to day cemetery operations of both Belmont Cemetery and Highland Meadow Cemetery. The Cemetery Commission is responsible for setting prices and policies for both Belmont Cemeteries, working with and on the Land Management Committee for Lone Tree Hill, the group that manages the inactive cemetery land at Highland Meadow Cemetery under a Conservation Restriction B2, and planning for any future phases of cemetery development. In addition the Board works cooperatively with the Town Treasurer to ensure proper investment planning for the perpetual care funds as articulated in MGL. Ch. 114.

### **Summary of Activities and Accomplishments:**

The buffer strip of the Belmont Day School project, along the new roadway has been installed however even in 2020 we continue to receive complaints from visitors about its lack of value and density. We have asked the Planning department of the Town to inspect the installation and report back to confirm that all plantings are installed and of the correct size/caliper and we've spoken with Belmont Day School about the issue. We continue to receive complaints from grieving families who feel that the solace of the cemetery has been inexorably altered by the installation of the road and new parking

The final report by Stantec, a consultant hired several years ago to perform long-term analysis the pooling of surface water and hydrology at Highland Meadow was finally delivered in December 2021 and the was presented and discussed at the January 2022 meeting. Highland Meadow is on the dividing line between two watersheds with water flowing naturally in two directions. Studied by underground wells for a period of 24 months, including droughts and moderate rainfall. Unfortunately, Stantec did not provide any recommendations or design assistance. We must engage an engineering consultant to examine the findings and design a solution; we are anxious perform the necessary work that will alleviate the hydrology problems they identify. We finally engaged Weston & Sampson to perform this work and expect their report in 2023.

The staff has observed corrosion of the number lot markers. They will need to be replaced in 2023 after a full survey.

Working with Jay Marcotte the new acting Tree Warden, to perform much needed pruning and tree removal along the border with Cambridge. Cambridge Tree Wardens performed the tree removal and pruning work.to remove the hazard and allow more daylight. The Memorial Tree program has been merged with a new DPW led

The Cemetery software system and data conversion project with PeopleGIS is nearing completion, expected in early 2023. The new sign at Highland Meadow is expected to be installed in early 2023. Telecom upgrades to connect the Cemetery office have been made.

Co-sponsor with the DPW Director Jay Marcotte, of a CPA project has engaged specialized consultant kzla, kyle zwick landscape architect, to create a Preservation Master Plan with Treatment Options for the historic Belmont

# 2022 ANNUAL REPORT

Cemetery;; we expect the report in early 2023. We began the work with a walking tour in December and will provide historical documents.

<b>Balances As of December 31, 2022:</b>	<b>Per Accountant December 31, 2022 * interest not yet attributed</b>
Cemetery Annual Planting Fund	\$ 150,005
Cemetery Perpetual Care Fund	\$ 2,009,765
Northway Erikson Perpetual Care Fund	\$ 48,397
Highland Meadow Total Lot Sales	\$ 3,788,300

## Goals for 2023:

- Complete , audit movement of all cemetery lot, owner, interment data for both cemeteries into a GIS based data system in advance of the discontinuance of support for our access-based Cemeteck management program
- Design and install new signage at Highland Meadow Cemetery to inform and assist visitors.
- Continue to fund the perpetual Care Account at 50% of cemetery lot sales per Town Meeting vote.
- Continue to work cooperatively with Belmont Day to ensure the buffer as planted fulfills the requirements of the Site Plan Review for Belmont Day expansion; develop a plan to lessen direct impact at Highland Meadow.
- Develop a work plan and perform the work that Weston & Sampson designs to alleviate the hydrology issues at Highland Meadow.
- Evaluate, recommend/perform survey to replace all lot number markers to correct potential corrosion issue at Highland Meadow.
- Advocate with DPW on their operating model to maintain quality and flexibility as well as long-term financial viability. We still await their current cost elements and cost structure to consider for appropriate pricing of cemetery services.
- Prepare/plan for future cemetery phases – the original master plan maps show possible, future phase alternatives, and we will continue to work with the Town Treasurer to maintain flexibility to fund.
- Continue to advocate for and encourage participation in the Annual Planting Program and the Memorial Tree Planting Program to enhance landscape areas at both cemeteries, especially as trees are removed due to damage. Work with Tree Warden and possible donor organizations to plant trees at Belmont Cemetery.
- Develop a long-term plan to propose Cemetery Capital projects to be paid by Perpetual Care Fund Interest account for significant maintenance and/or installation of such projects such as Walls, Irrigation.

Respectfully Submitted,

Ellen O'Brien Cushman  
Chairman, Board of Cemetery Commissioners

# 2022 ANNUAL REPORT

## **BOARD OF HEALTH:**

**Chair:** Julie C. Lemay, M.P.H.

**Vice - Chair:** Adrienne S. Allen, M.D., M.P.H.

**Board Member:** Donna S. David, R.N., M.N

## **Health Department Staff:**

**Director:** Wesley Chin, M.P.H.

**Assistant Director:** Diana Ekman, M.S., REHS

**COVID-19 Public Health Agent / Data Analyst:** Lindsey Sharp, M.P.H.

**Animal Control Officer:** Suzanne Trasavage

**Public Health Program Assistant & Clerk of the Board:** Maria Reddington

**Youth & Family Services Coordinator:** Janet Amdur, LICSW, EdM

**Public Health Nurse:** David Neylon, R.N., CIC, REHS

**Veterans' Service Officer:** Robert Upton

## **Purpose and Duties:**

The objective of the Belmont Board of Health (BOH) is to protect and promote the health and wellbeing of Belmont residents and visitors to the town. This mission is accomplished by a BOH that consists of three elected members who meet on a regular basis to establish and review local public health policies, regulations, and programs; these programs are designed to minimize the risk of disease, injury, and environmental health hazards to residents and visitors. The day-to-day operations of the BOH are carried out by Health Department staff. Staff interact with the public to provide education with the goal of promoting better health and preventing the spread of disease, along with overseeing enforcement of local, state, and federal environmental and public health regulations, monitoring health status indicators to determine the needs of the community, and overseeing emergency preparedness efforts in response to possible communicable pandemic diseases.

In 2022 the department continued to dedicate time and resources to the local COVID-19 response. The department partnered with staff from the Belmont Fire Department and held two clinics for senior residents at the Belmont Housing Authority. The department also collaborated with Vaxinate-RX, a Massachusetts based pharmacy, to hold 25 community vaccination clinics. Most of the community vaccine clinics were held in a space generously donated, at no cost to the Town, at Temple Beth El. A total of 1,988 doses of COVID-19 vaccine and 788 doses of flu vaccine were administered to residents throughout the calendar year.

Other COVID-19 related work included maintenance of a local case count and trends information dashboard, coordination of free PCR testing for residents between New Year's and February school vacation, regular community updates at BOS meetings, and receipt and distribution to residents of free rapid tests, masks and thermometers received from the state,

# 2022 ANNUAL REPORT

Department staff also continued to meet regularly with school health officials to help provide guidance for school COVID-19 policies.

In terms of regular non-COVID-19 related work, the health department continues to collaborate regionally with other municipalities to maximize services to the community in areas such as public health nursing, tobacco control and prevention of youth access to tobacco, mosquito control, and emergency preparedness. Belmont and Arlington entered into a new three-year agreement to share a public health nurse. The beginning of this relationship unfortunately meant the end of a 12-year relationship with Lexington for shared nursing services. Belmont shares a regional Tobacco Control Coordinator with Arlington, Brookline, Norwood, Randolph, Stoughton, and Watertown. Belmont contracts with Brookline for the services of a Sealer of Weights and Measures. Belmont, Brookline, Waltham, and Watertown are members of a Substance Abuse Prevention Collaborative. The Collaborative shares a grant from the Massachusetts Department of Public Health; this grant is managed and administered exclusively by staff from the Wayside Multi-Service Center in Watertown to raise awareness and change social norms around underage drinking through the work of the Belmont Wellness Coalition.

Additionally, the health departments from Belmont, Brookline, and Newton were collectively awarded a Public Health Excellence (PHE) grant from the Massachusetts Department of Public Health (DPH). The three health departments will receive up to \$300,000 on an annual basis for the next 10-years to help fund supplemental positions and programs to be shared by the three communities. Brookline is the lead agency for the grant and will be responsible for management and accounting of the funds. DPH is trying to encourage local health departments to adopt a regional approach for some of our work and we believe this is also an attempt to encourage an offering of consistent programs and services across different municipalities as too often throughout the COVID-19 pandemic we observed neighboring communities adopt different approaches to address the same issues.

Other Health Department responsibilities include inspection of permitted food service establishments to ensure that safe and sanitary conditions are being maintained and to minimize the risk of a foodborne illness outbreak. There are 95 permitted food service establishments in Belmont. These establishments include retail food stores, restaurants, catering establishments, bakeries, schools, mobile canteen trucks, farmers' market stands, etc. Between one to three routine inspections are conducted at each of these establishments throughout the year, depending on the relative risk of the operation and their history of compliance. Plan reviews are conducted for new food establishments and for renovations to existing ones. Pre-operational inspections are performed to ensure that new construction is consistent with the plans that were submitted and approved.. The Department also conducts regular inspections at the seasonal Farmers' Market because products available for purchase now include many prepared foods, meats, dairy products and seafood. Volunteers and non-profit organizations, as well as for-profit organizations, are also subject to food safety regulations when they are serving food to the public at temporary food events. Event organizers regularly contact the Department for advice to determine if a temporary food permit is required for their event.

# 2022 ANNUAL REPORT



The Department enforces the State Sanitary Code, 105 CMR 410.000 Minimum Standards of Fitness for Human Habitation, and responds to residents' complaints concerning possible health and safety violations in their homes or dwelling units. If a housing violation is observed during an inspection, an Order Letter for Correction(s) is issued to the property owner and sometimes to the occupant/tenant. The Health Department is often required to facilitate corrective actions between occupants and landlords, so that violations can be remedied in a timely manner. However, cases may occasionally require court intervention and/or assistance from the Massachusetts Attorney General's Office to achieve desired compliance.

In addition to housing concerns, the Department spends significant time responding to complaints that include inappropriate garbage/rubbish storage and disposal, air quality, electric sanding, overgrown lawns, rat sightings, food and general safety issues, and numerous questions and concerns related to COVID-19.

The Department also inspects recreational day camps, swimming pools, and one biotech facility/laboratory annually.

The Board of Health is responsible for the approval of the installation, maintenance, and/or removal of subsurface sewage systems in the town, under the Department of Environmental Protection's (DEP) regulations known as "Title 5." Soil testing, plan reviews, and oversight of construction are the responsibilities of Health Department staff.

In 2022, the Department was allotted 10 doses of flu vaccine from the State, to provide flu vaccines to residents that are underinsured or uninsured.

In 2022 the Health Departments in Arlington, Belmont, Brookline, Norwood, Randolph, Stoughton, and Watertown continued to share a grant from the Massachusetts Department of Public Health to fund a full-time regional Tobacco Control Program Coordinator. The Tobacco Control Program Coordinator conducts inspections at tobacco retailers and performs tobacco compliance checks in the seven towns. There are currently 14 tobacco sales establishments in Belmont.

The Animal Control Officer (ACO) patrols the town's parks, streets, and conservation areas. The ACO is responsible for the quarantine of domestic animals for possible exposures to rabies

# 2022 ANNUAL REPORT

and responds to numerous animal related service requests. Examples of service requests include: wild animal rescues, wild animal euthanasia due to severe injuries, home visits, Police and Health Department dispatches, and reports of found and missing dogs and cats. Additional responsibilities of the ACO include submission of bats for rabies testing, annual inspections of backyard chicken coops, and scheduling and coordination of the annual community rabies clinic for dogs and cats.

In an effort to maximize services to Town residents, the Youth and Family Services Coordinator is shared with the Council on Aging (COA). Under this arrangement, the Coordinator works 20 hours per week for the Health Department providing social services for families and children in need and 20 hours for COA providing services for senior citizens. The Coordinator offers referrals to individual and family mental health counseling, case management, and crisis intervention services. The Coordinator can also connect residents to resources for basic needs such as food, housing, and fuel assistance. Additionally, the Coordinator develops and oversees a number of community programs such as the Giving Tree, Golden Shoes, Peeps Diorama Contest, clutter support groups, a 50+ job seekers networking meetup and substance abuse education.

Belmont is one of approximately 28 cities and towns that comprise the East Middlesex Mosquito Control Project. Each participating municipality contributes funds toward the overall maintenance and administration of the District and then additional funds cover specific services provided to each community. Mosquito control specific to Belmont includes adult mosquito surveillance by trapping, helicopter Bti (*Bacillus thuringiensis* var. *israelensis*) application in a small area of Beaverbrook Reservation, and catch basin larval control.



Belmont is a member of Public Health Emergency Preparedness Region 4A/B, which encompasses 60 communities. Through this collaboration local municipalities are encouraged to work together to coordinate for emergency response planning. A prime example of this effort were the regional COVID-19 vaccine clinics that were held with Arlington and Lexington when COVID-19 vaccines first became available in 2021.



# 2022 ANNUAL REPORT

In accordance with Chapter 115 of the Massachusetts General Laws, the Veterans' Service Officer (VSO) provides comprehensive services to the Town's veterans and their dependents. The VSO is typically the first individual that a Veteran or dependent contacts for advice and assistance. The VSO works to determine a Veterans' eligibility to receive entitlements from the Department of Veterans' Services and Veterans' Affairs through extensive vetting in accordance with State and Federal rules and regulations. The VSO also coordinates and oversees many events to raise awareness and honor Veterans including the annual Memorial Day Parade, Purple Heart Ceremony, Flag Disposal Ceremony, Veterans' coffee hour at the COA, and Veterans' Day exercises with the schools, COA, and local VFW.

The Director and Assistant Director manage all of the programs that are housed in the divisions of Environmental Health, Disease Control, Animal Control, and Social Services with a great deal of support from the Public Health Program Assistant. The day-to-day administrative tasks of the Health Department rest on the shoulders of the Public Health Program Assistant. Administration is considered a division in itself due to the abundance of permits processed, accounts managed, and grants monitored by the Program Assistant. On a regular basis there are also burial permits that must be reviewed and processed, dozens of phone calls to answer, Board meeting minutes to write, meetings and program planning, social media and web page maintenance and a variety of bookkeeping duties involved. The Program Assistant manages free sharps disposal collection and safe disposal, mercury and button cell battery disposal, temporary dumpster permits and edits documents for all staff members. Animal Control dispatch and response is a crucial task for the Program Assistant that takes coordination and attention to detail due to the potential for exposure to rabies. The Program Assistant assures that department has the most current public health information and updates by maintaining contact with several organizations such as the Massachusetts Health Officers' Association (MHOA), the Massachusetts Environmental Health Association (MEHA), and the Massachusetts Association of Health Boards.

At the beginning of FY23, the Youth Coordinator position was moved to the Recreation Department. It is believed that this position, along with Youth Commission programs, will be better able to flourish under the direction of the Recreation Department and access to its financial resources and experience working directly with youth. The Health Department and its staff will continue to be available to collaborate and provide the Youth Coordinator and Youth Commission with assistance and advice for any programs that they decide to pursue with a public health angle.

## **Summary of Activities and Accomplishments in 2022:**

- The Health Departments in Belmont, Brookline, & Newton were jointly awarded a shared \$300,000 Public Health Excellence Grant from the Massachusetts Department of Public Health to expand local public health efforts in the form shared regional public health positions and programs. The life of this grant is for three years, with the opportunity to renew it for up to 10-years depending on the availability of funds from the state.

# 2022 ANNUAL REPORT

- The Youth & Family Services Program Coordinator was awarded a \$2,500 grant from MassHousing to run a Decluttering Program for residents of all ages.
- The Belmont Health Department partnered with Belmont Fire Department and Vaxinate-RX to organize and hold 27 COVID-19 vaccine clinics in 2022. Through these clinics 1988 COVID-19 and 788 flu vaccines were administered to Belmont residents.
- The Health Department worked with the Town Administrator and Superintendent of Schools to offer four free PCR testing clinics to residents strategically scheduled following holiday periods such as New Year's, MLK Day, and February School Vacation. 794 PCR tests were administered to Belmont residents at these clinics.
- The Health Department distributed over 15,000 free rapid COVID-19 test kits to the community.
- The Health Department developed a new relationship with the Arlington Health Department to share Public Health Nursing Services over the next three years. This unfortunately meant the end of a productive 12-year relationship for these shared services with Lexington.
- The Animal Control Officer held the first community rabies clinic for cats and dogs, which had been suspended during the first two years of the pandemic.

The Health Department was awarded a \$5000 grant for 2022 from the FDA to complete a first-time self-assessment of all nine retail program standards of the FDA Retail Food Program Standards. An additional \$5000 grant was awarded for 2023 to develop a strategic improvement plan to improve the quality of Belmont's food inspection program.

## **Goals for 2023:**

- To continue holding community clinics for the administration of COVID-19 and flu vaccines to Belmont residents, employees, and other members of the community.
- To hold "catch-up" vaccine clinics for parents that may have fallen behind during the pandemic on keeping their kids current with recommended childhood vaccines.
- To continue to identify and apply for public health grant opportunities for needs determined through regional and local health assessments.
- To continue to contract out food service inspections in order to increase our capacity to respond to allow department staff to better respond to other local public concerns.
- To continue to expand assistance and linkages of resources to residents and veterans who require counseling and/or other services in order to maintain a safe and healthy lifestyle.
- To develop and implement intergenerational social programs and community involvement projects to promote charitable contributions, healthy lifestyles, and improved mental health.

Thanks and gratitude to the Belmont Board of Health Members, Ms. Donna David, Ms. Julie Lemay, and Ms. Adrienne Allen for their continued service and devotion to the Town of Belmont and support to the staff of the Health Department.

A special thank you to my dedicated colleagues in the Health Department, who all continued to work many endless weeks, and took on additional roles and responsibilities to tirelessly

# 2022 ANNUAL REPORT

research, interpret, and respond to the many different COVID-19 related questions and scenarios that the town and schools faced throughout the year.

I would also like to thank the other town Departments, Boards, Commissions and Residents for their continued support and resilience throughout another challenging year for everyone.

Respectfully Submitted,

Wesley Chin, MPH  
Director Belmont Health Department

# 2022 ANNUAL REPORT

## Cases of Reportable Diseases by Year

<b>Confirmed Disease</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
<b>Amebiasis</b>	0	0	0	
<b>Babesiosis</b>	0	0	0	
<b>Calicivirus/Norovirus</b>	0	2	0	1
<b>Campylobacteriosis</b>	11	4	0	6
<b>COVID-19</b>		697	1402	3082
<b>Cryptococcus neoformans</b>	0	0	0	
<b>Cryptosporidiosis</b>	0	0	0	
<b>Cyclosporiasis</b>	2	1	0	1
<b>Dengue Fever</b>	0	0	0	
<b>Enterovirus</b>	0	0	0	

# 2022 ANNUAL REPORT

<b>Giardiasis</b>	0	0	0	1
<b>Group A streptococcus</b>	0	0	0	
<b>Group B streptococcus</b>	0	0	0	
<b>Haemophilus influenza</b>	0	0	0	1
<b>Hepatitis A</b>	1	0	0	
<b>Hepatitis B (acute)</b>	0	0	0	1
<b>Hepatitis B (chronic)</b>	0	3	0	
<b>Hepatitis C (acute)</b>	0	1	0	2
<b>Hepatitis C (chronic)</b>	5	1	0	
<b>Human Granulocytic Anaplasmosis</b>	0	0	0	
<b>Influenza</b>	46	35	0	105
<b>Invasive bacterial infection (other)</b>	0	0	0	

# 2022 ANNUAL REPORT

<b>Legionellosis</b>	0	0	3	0
<b>Listeriosis</b>	0	0	1	0
<b>Lyme Disease</b>	0	0	0	
<b>Measles</b>	0	0	0	
<b>Meningitis – Unknown Type</b>	0	0	0	
<b>Mumps</b>	0	1	0	
<b>Pertussis (and other Bordetella species)</b>	3	0	0	
<b>Salmonellosis</b>	3	0	4	
<b>Shiga toxin producing organism</b>	0	0	0	2
<b>Shigellosis</b>	1	2	0	
<b>Streptococcus pneumoniae</b>	0	1	1	1

# 2022 ANNUAL REPORT

<b>Tuberculosis, Active</b>	0	0	1	0
<b>Tuberculosis, Latent (LTBI)</b>	0	0	0	36
<b>Tuberculosis, Class A/B</b>	0	0	0	0
<b>Varicella</b>	1	0	0	1
<b>Vibrio sp.</b>	0	1	1	0
<b>West Nile Infection</b>	0	0	0	1

# 2022 ANNUAL REPORT

<b><u>Cancer Deaths 2022</u></b>	
<b><u>Breast</u></b>	<b>2</b>
<b><u>Lung</u></b>	<b>6</b>
<b><u>Stomach</u></b>	<b>1</b>
<b><u>Ovary</u></b>	<b>2</b>
<b><u>Prostate</u></b>	<b>0</b>
<b><u>Colon</u></b>	<b>2</b>
<b><u>Pancreas</u></b>	<b>5</b>
<b><u>Remaining Sites</u></b>	<b>23</b>

Breakdown by age and gender available in the Health Department. This total will not correspond to the total under "All Cancers" in the death statistics below because this total includes more than the primary cause of death.

# 2022 ANNUAL REPORT

<u>DEATHS OF BELMONT RESIDENTS -2022</u>			
<u>Heart Disease</u>	<b>31</b>	<u>All Cancers</u>	<b>35</b>
<u>Cerebrovascular Disease</u>	<b>15</b>	<u>Pneumonia &amp; Influenza</u>	<b>15</b>
<u>Chronic Obstructive Pulmonary Disease</u>	<b>4</b>	<u>Diabetes Mellitus</u>	<b>0</b>
<u>Liver Diseases/Cirrhosis</u>	<b>0</b>	<u>Atherosclerosis</u>	<b>3</b>
<u>Accidents/Suicides</u>	<b>11</b>	<u>Alzheimers/Dementia</u>	<b>60</b>
<u>Birth Injuries, Newborn</u>	<b>0</b>	<u>Infections, Congenital</u>	<b>0</b>
<u>Malformations</u>	<b>0</b>	<u>All Other Causes</u>	<b>28</b>
<b><u>TOTAL DEATHS = 202</u></b>			

# 2022 ANNUAL REPORT

<b>2022 Permits and Licenses Issued</b>			
Animal Permits	15	Food Permits (All Types)*	169
Biotech Licenses	1	Rubbish Hauler Permit	52
Burial Permits	78	Septage Hauler Permits	4
Day Camp Licenses	6	Swimming Pool Licenses	9
Dumpsters, Annual	23	Tanning Facilities	0
Dumpsters, Temporary	218	Tobacco Permits	14

# 2022 ANNUAL REPORT

<b>2022 RECEIPTS</b>	
Abrasive Blasting Permits	150.
Animal Permits	35.
BioTechnology Permits	100.
Burial Permits	660.
Citations, Animal	017.
Citations, Tobacco	0.
Citations, Other	0.
Day Camp	1775.
Dumpster Permits	12930.
Food Establishment Permits	15860.
Food Service Plan Review	1120.
Mobile Food Trucks	300.

# 2022 ANNUAL REPORT

Rabies Clinic	130.
Rubbish Haulers	4900.
Swimming Pools	600.
Septage Haulers Permits	700.
Sealer of Weights & Measures Fees	4305.
Tobacco Sales Permits	2800.
Misc. (late fees, re-inspections, variance requests, etc.)	0.
<b>Total</b>	<b>\$46365.</b>

# 2022 ANNUAL REPORT

## **(Belmont Public Library):**

**Department Head:** (Peter J. Struzziero):

**Assistant Director:** (Position Requested for FY24):

## **Purpose and Duties:**

The Belmont Public Library is guided by the past and focused on the future. Its mission is to enrich the lives of the community by empowering its citizens' personal, educational, and professional growth. The Library is dedicated to advancing literacy and fostering life-long learning.

The Belmont Public Library aims to provide a center for information and discovery through innovative programming, robust collections, and responsive services. The Library is a place for Belmont to learn, share, and create.

## **Our Core Values**

Knowledgeable staff and great service  
Intellectual freedom and access to knowledge for all  
Current and historical digital collections  
Technology and information literacy training  
Spaces for study, collaboration, and innovation  
A place where Belmont comes to explore, learn, and discover

## **Founded on the Five I's**

### Information & Exploring

Knowledge, Resources, and Access: All Formats for All Ages

### Instruction, Learning & Enriching

Guiding Life-Long Learners Through Literacy & Technology

### Interaction & Community Building

Partnering with the Community: A Library Without Walls

### Innovation, Creating & Dreaming

Today's Librarians & Tomorrow's Technology: Educating & Empowering

### Inspiration & Discovering at Our Library

Be Inspired at Your Belmont Public Library, The Doorway to Opportunity

## **Summary of Activities and Accomplishments:**

### **Library Administration**

- The Belmont Public Library continues to be a top circulating public library in the Commonwealth of Massachusetts, even when compared to communities that are much larger than Belmont. FY2022 showed the highest patron usage in our Library history, with 676,640 in total collection use. This was a 43% increase from FY2021, bringing the library back from the lower COVID numbers. The devotion of our patrons to the library and the hard work of our staff to keep making our services even better are an important part of why that number is so high.

# 2022 ANNUAL REPORT

- In FY2022 we enjoyed the highest digital circulation in Library History as well with 161,944 uses of electronic content. This is a 250% increase in just the last five years. While physical item circulation continues to be our #1 function, digital library use grows each day.
- We completed One Book One Belmont Programs in back-to back years for the first time in library history. While FY2022 focused on wellness and Antiracism, FY2023 celebrated all things Library with NYT best seller Susan Orlean. These events kicked off a year-long 50th anniversary celebration of the Friends of the Library, and their longtime support of library programming.
- After a reworking of salary lines in FY22 the Library saw the return of summer Sunday hours in the summer of 2022. The Library will now be a 7 day a week operation all year long.
- Our Library Director was nominated and appointed to be the Vice President of the Minuteman Library Network. This carries a three-year commitment with successive terms as President and Past President. This is the first time Belmont has had a leadership role on the Minuteman Executive Board.
- We worked in support of the Library Building Committee and Board of Library Trustees to see the Select Board place a new Library on the town wide ballot. This has been a library goal for 23 years, and was the first vote taken in over 60 years.
- The Belmont Library Foundation and Board of Trustees raised over \$5 million for a new library, which is the most money ever raised for any reason in Belmont's history.
- We saw overwhelming support from both Town Meeting and voters as a brand new library was approved for construction. The anticipated opening will be in the summer/fall of 2025. This is a true achievement for our town and generations to come as the building is expected to last 100 years.

## Circulation

- The Circulation Department processed over 80,000 holds in 2022. These are items requested by Belmont patrons from other libraries in our Minuteman Library Network. We send out tens of thousands in addition to those we request, but overall Belmont is a net borrower, as opposed to lender. We benefit greatly from this robust network.
- Nearly 1,500 new patrons joined the library family by creating new library cards.
- We had a total patron count of almost 17,000 this year. 60-65% of our residents have Library cards.
- Circulation staff members answered 7,168 questions from our patrons.
- This year we started work on a project to add RFID tags to all of our Library materials. With support and supervision from the Technical Services Department, Circulation staff members began adding tags to Library materials new and old. This process will help ensure faster and more accurate checkouts and item locating in the future.
- Lisa Cassidy, the Longtime Head of Circulation stepped down from her role as Department Head to explore new opportunities within the Library. With over 30 years of service to the library (15 as a Department Head) she is our most tenured library staff member and we are grateful for her years of support and leadership.
- After a thorough internal search one candidate emerged from the ranks as the best choice for this opportunity. For 15 years Gráinne Griffin has climbed the ranks of the department to become the

# 2022 ANNUAL REPORT

longstanding assistant supervisor, and the right person to lead the department forward. We are very pleased to have retained former Circulation Department Head Lisa Cassidy as a part of our team, now moving forward under Gráinne's leadership.

## **Jane Gray Dustan Children's Room**

It was a year of rebuilding for the Jane Gray Dustan Children's Room. It was our first year since 2020 of being fully open to the public without disruption of service which meant we were able to resume in person storytimes and performances again much to the happiness of the public and the staff. Children's program attendance totaled an estimated 5,217 attendees from in person, virtual, and outdoor programming as well as outreach programs. We continue to look for all the ways we can keep our beloved programs on the calendar while still adding new ones and prioritizing the health and safety of library users. With the support of our patrons and our colleagues at the library we are excited to look ahead and continue our work supporting Belmont families.

## **Programs for All Ages**

After months of outdoor storytimes and programs held virtually over Zoom, we were at long last able to hold storytimes inside the library. Being able to welcome families back indoors for stories and songs and activities was a huge missing piece of our services. Its return has been incredibly fulfilling for patrons and for staff alike. Staff still provided virtual options and outdoor options throughout the year in order to work with the comfort level of every family, but giving families the opportunity to attend in person storytime is a resumption of services that we have all been anxiously awaiting. By December we had returned to nearly all programs being indoors.

School aged kids had many choices for activities that suited their interests. Our Take and Make Programs continued to provide creative challenges to kids and their families. Throughout the year they made many fun crafts including 3D pumpkins, and origami tulips. We also launched our first ever Tween Write Night with writing related activities and projects for kids ages 11 and up.

Karen Land, a former Iditarod athlete, was our first non storytime in person program. In March, she visited with her dogs and discussed her experiences as an athlete as well as history of the Iditarod. Matt Heaton's monthly concerts could finally move off Zoom, and into the Assembly Room, and Belmont resident Rubi Lichauco was able to bring back her Music and Movement program for a whole new group of little ones. Fans who love all things from a galaxy far, far away could gather in person once again with Library Director and Star Wars expert Peter Struzziero for our first in person Star Wars Symposium in several years.

Children's Room staff are working to strengthen our mission to ensure that our programming is reflective of the many cultures and parts of the world that are important and relevant to the families who use our library. Take and Make crafts featured a demonstration for Lunar New Year. We hosted a book discussion of *All Different Now* by Angela Johnson to commemorate Juneteenth as well as a storytime for Indigenous People's Day. With help from a dedicated teen volunteer, we were able to offer virtual storytimes in Mandarin and English for the first time in many years.

# 2022 ANNUAL REPORT

October was all about One Book One Belmont, and our programs included Virtual Pajama Storytime, Build Your Own Fairy Houses, and a Make Your Own Board Game take and make/craft demonstration. This was the biggest variety of ages and activities that we have ever had for One Book One Belmont and we were excited to have nearly sixty participants of all ages, including twenty for our first in person Family Book Club in over two years. Adults and kids alike had the chance to enjoy pizza while doing activities and discussing *Escape from Mr. Lemoncello's Library*.

## Staffing

With the support of Library Administration and the Town of Belmont, the Children's Room was at long last able to add a third full time librarian position. Rosanna Clarke, who had been part time for several years, and an essential part of our team, was promoted to this new position just in time for the start of our busy summer season. We were also able to welcome Jamie Lamy, Nancy Preston, and Maya Escobar to our part time librarian team. These additions to our team will help us continue to expand our programming while continuing to offer the best customer service within the Children's Room to our patrons.

## Summer Reading

Summer Reading 2022 was fully in person with no virtual component for the first time since 2019. Participants logged the time they spent reading and traded it for surprise bundles of beads to add to a necklace. Kids enjoyed building necklaces made of all kinds of beads including sparkling, ocean animals, hearts and stars, and many others as well as a variety of fun tags. 452 readers from ages 4 to 12 participated this summer.

Along with the return of a non-virtual summer reading program, in person summer programming was back too. The start of Summer Reading kicked off with an outdoor party planned with the Recreation Department at the Underwood Pool with 150 attendees. Families could finally enjoy concerts, magic shows, science programs, crafts and more in person here at the library. 1,450 participants came to our in person and off-site summer programs.

## Outreach and Bringing the Community Together

The Children's Room continued to partner with the local residents, organizations, and town agencies. Belmont Recreation and the Library teamed up to do outdoor storytimes next to the Underwood Pool to help families using the pool have easier access to programs. Belmont Fire Chief David DeStefano read stories outside and answered kids' questions, and arranged for two Touch a Truck visits so kids could see what a fire truck was like. The Library was happily able to return to in person storytimes at the Belmont Farmers' Market. Children's Staff conducted regular visits to the Recreation Department's Summer Program to read to campers from ages 4 to 11 and read stories related to their themes at camp. During the fall of 2022, the library continued its Access for Every Student Outreach program to insure that all fifth and sixth graders at Chenery Middle School had the chance to create a library card of their own.

The Children's Room and the Belmont Wellness Coalition teamed again to provide a program to help families support the mental health needs of their children ages 8 to 14 and find reliable assistance and strategies. In

# 2022 ANNUAL REPORT

partnership with the Henry Frost School, author/illustrator Cathryn Falwell visited and taught preschoolers about how she creates her books.

Visits to preschools and daycares were also able to resume in the fall. Librarians started their regular visits to the Wonder School, Waverly Square Daycare, and Payson Park Preschool to visit classrooms full of kids of all ages and bring stories to children who may not otherwise get to experience library storytimes.

## Working Together Again with the Belmont Public Schools

The COVID-19 pandemic took away two years' worth of visits and collaboration with the Belmont Public Schools. This year we worked hard to restart the valuable connections that we began. Librarians visited Burbank Elementary to introduce summer reading to the four second grade classes and share stories and games. Then for the fall, a new group of second graders were able to have their first field trip in two years right here at the library.

Belmont Public School Staff and library staff collaborated to bring a morning of crafts, stories, and learning to the English Language Learning community and beyond for an International Celebration of Spring. Families new to the country and to Belmont came together to form friendships and find community resources while their children had fun creating and learning.

## **Reference**

The Library's community partnerships continue to thrive and expand in 2022. Just consider some of the following collaborations:

The Library partnered with the Council on Aging for a variety of engaging programs, including a four week class series on Chinese Brush Painting. This intensive course, taught by graphic designer and art director Vartus Varadian, led participants through the basics of Chinese brush painting.

The collaboration with the Council on Aging continued in February, when we were able to jointly hold a cold process soap making workshop, which was well attended and stirred community and togetherness during the cold winter months.

The Library, in collaboration with Belmont Human Rights Commission, Belmont Against Racism, the Town of Belmont, and several neighboring libraries, was honored to host a talk with Sybrina Fulton - activist, public speaker, and mother of Trayvon Martin. She led a conversation around the important, varied, and difficult topics of race, justice, and equity. Over 150 people attended on the night and the YouTube recording has been viewed over 270 times.

Belmont LGBTQ+ Alliance, Belmont Human Rights Commission, LexPride, Network for Social Justice, and the Library partnered to host a panel of trans speakers in honor of Trans Day of Visibility (March 31). Our panelists generously shared their stories and thoughts with attendees, proving what should go without saying - that trans people are just as ordinary and extraordinary as everyone else! It was a warm, fun, and engaging evening all around.

# 2022 ANNUAL REPORT

The winter of 2022 saw the return of the Winter Reading program! A way to engage patrons with the library during the snowy months (January-March), the library offered activity ideas for all ages, with chances to earn gift cards to local businesses as a way to support them during this challenging economic time. 60 individuals participated, completing over 220 activities.

We also continued and strengthened our partnership with the Belmont Farmer's Market. The library was yet again invited to table at the market on the first Thursday of each month, in addition to the weekly storytimes the children's librarians provided. We brought books for children and adults about food, farming, and community that patrons could check out right at the market. Residents could also sign up for a library card while shopping, and we offered a craft relating to the storytime.

We helped increase the variety of the town's home chefs' repertoires with virtual visits from area favorite restaurant Mei Mei for dumpling making instruction sessions. In a program so popular we had to offer a second session, attendees learned how to create a variety of different dumpling shapes, as well as tips and tricks for fillings, pairings, and freezing and storing. Another savory collaboration between the library and Belmont Farmers Market!

Reference librarians partnered with the Belmont Human Rights Commission and Belmont LGBTQ Alliance on a Pride Parade to celebrate Pride Month in June, providing a list of recommended books as well as a display that patrons could check out at the parade's end gathering point.

In partnership with Belmont Against Racism, Beech Street Center, and neighboring libraries, Belmont hosted the incredibly knowledgeable and engaging Dr. Kellie Carter Jackson, an award winning author, Wellesley professor, and Historian-in-Residence for the Museum of African American History in Boston. Dr. Carter Jackson presented on the history of Juneteenth, which is unknown to many non-African-American people. The audience was particularly involved, asking questions and thanking Dr. Carter Jackson for offering her insights. Over 100 people attended on the night and there have been many additional views on the library's YouTube page.

Thanks to the continuing generosity of Belmont residents with their book donations, the library is able to offer much needed reading material for incarcerated populations through partnership with the Prison Book Program in Quincy, MA. To date, nearly 150 boxes of books have been donated to help fulfill inmate requests.

A new book display for Disability Pride Month turned out to be one of the most popular of the year. Multiple books were checked out each day, highlighting the interest and attention of the disabled community and their supporters in library resources.

During the summer of 2022, we expanded our outreach locations to Wellington Camp pickup, Payson Park Music Festival, and Town Field movie nights weekly, as well as tabling at the Farmer's Market monthly. By adding camp pickup we were able to sign up an additional 20 kids for summer reading, and at Payson Park we were able to promote our new vinyl record collection and circulating record player.

# 2022 ANNUAL REPORT

The summer of 2022 also brought the return of the Knitting Club to the library. This group, a mainstay of pre-COVID library life, has seen significant interest from both Belmont residents and those from surrounding communities.

The summer reading program conducted a total of 65 programs with over 450 participants signed up and 1450 attendees at summer reading programs. We were overwhelmed by the response!

2022 also brought about the return of the Music on Saturdays programming. Generously funded by the Friends of the Belmont Public Library, the library hosted three in-person concerts throughout the course of the year, ranging from Great American Songbook classics to 500 years of guitar music. These concerts, brought in an average of 30 attendees

Collaborating with Belmont Against Racism, UUtheVote, Belmont League of Women Voters and the Belmont League of Women Voters, the library hosted a screening of the documentary *Suppressed and Sabotaged: The Fight to Vote*. After the viewing, our enthusiastic attendees heard from Jacob Love of Lawyers for Civil Rights and Beth Huang of Massachusetts Voter Table about local concerns and ways to get involved in protecting voting rights nationwide. Several people reached out after the fact to express their gratitude for this type of programming and the local speakers in particular.

The library's monthly adult craftalong program continues to be a reliable hit with patrons, and in the fall of 2022 moved back to in person meetings! Participants of all skill levels register for the event and then join us at the library for a fun, relaxing, and social gathering to complete the craft.

This year the library became another friendly face at Back to School Nights across k-12 schools in Belmont. While being introduced to new teachers, classrooms, and programs, families who attended Back to School Nights also had the opportunity to get information about library programs and services for all ages.

September was a big month for virtual author talks! We hosted Josh Prager, speaking on his narrative nonfiction investigation into the family at the heart of *Roe v. Wade*; David Kruh on the storied construction of Route 128, aka the "road we love to hate"; Morgan Talty, whose NYT Best Book of the Summer features interconnected stories set in a Penobscot community in Maine; and Daniel Nieh, a trailblazer in the emerging global noir genre.

2022 was a hallmark year, as we celebrated the Belmont Community Read One Book, One Belmont for the first time in back to back years (2021 & 2022.) Inspired by the NY Times best-selling book *The Library Book* by Susan Orlean, staff worked hard to plan and offer over 20 programs throughout the month of October with over 690 attendees in all. Indeed, Susan Orlean's keynote address was attended (both virtually and in person) by over 150 attendees.

The Amateur Telescope Makers of Boston joined us on the fields at Winn Brook School in November, treating over 75 adults and kids to a telescope's eye view of the stars. Jupiter and Venus were particularly prominent, and ATMOb's president set up a screen overlapping real-time images so that even more detailed and impressive sights could be experienced - from a red dwarf to apple core nebulae. Multiple attendees expressed an interest in having a similar event in the spring.

# 2022 ANNUAL REPORT

One-time Belmont resident Frederick Law Olmsted took center stage in a virtual presentation from Cornell Cooperative's Community Horticulturist Roxanne Zimmer, PhD. 2022 marks the 200th anniversary of his birth and attendees were invited to explore the way his ideals of nature as a remedy for the stress of urban life resound today. Patrons were also encouraged to experience some of Olmsted's work first hand by taking advantage of the Trustees of the Reservations museum pass to visit many of the places Olmsted designed.

Our newest book club Pages & Pints, meeting off-site at Trinktisch and aimed at folks in their 20's and 30's (and the young at heart!) has continued to grow in its three month lifespan. Among this difficult to reach demographic great discussions have been had, along with a lot of enthusiastic suggestions for future titles, all while supporting a local small business.

With community partner Belmont Against Racism and 11 other libraries, Belmont hosted Claudia Fox Tree for an indigenous ally program called Settler-Colonist Ties to Thanksgiving & Columbus: Taking Back Narrative. The program was another great virtual collaboration, with over 300 registrants and 177 attendees in total.

This December the library went electric with two programs featuring collaborations with Belmont Light. First up was an evening keeping folks informed about the 2023 rate increases - always an unwelcome thing, yet one that was explained to be much less significant in Belmont than in neighboring towns. Attendees heard the reasons behind the increase, tips for how to mitigate their own expenses, and had time to ask follow-up questions. Next was So You Want to Buy an Electric Car? with Chaya Milchtein of Mechanic Shop Femme, who went over the ins and outs of the current state of electric vehicles. Belmont Light was again on hand to answer town-specific questions regarding rebates and programs that patrons can take advantage of if/when they decide to go electric. This event had high interest and high attendance to match.

Throughout the year, the Reference Department provides so many regular services and programs. These are just a few of those offerings:

The Library continued to offer two different weekly conversation groups for adult English language learners from countries around the globe, with weekly sessions for multiple skill levels held throughout the year.

Taught by local programming expert Charles Ray Smith, the Reference Department continued to offer the 7 week class series on Programming with Python. This class, offered twice seasonally in 2022, brings a focus on adult lifelong learning.

Over Zoom and throughout the course of the year, Tai Chi instructor Aisling O'Shea guided students through this beautiful and low impact form of martial art and meditation. She provided an overview of the basic concepts of Tai Chi and Qi Gong, and introduced patrons to the Tai Chi Long Form, open for all physical abilities since it can be adapted for standing, walking, or sitting. In between classes, students can continue to practice the Tai Chi movements by following along with recordings and tutorial videos on the library's YouTube channel.

The Library's Virtual Trivia Night was a continued success in 2022. Participants are asked about a wide range of topics and the questions grow more challenging as the game goes on. The questions are geared towards adults in difficulty level but are tame enough that the game is still accessible for families to play together. This monthly

# 2022 ANNUAL REPORT

event has had consistently high attendance since it was first offered in July 2020, with over 243 participants in calendar year 2022 alone. The Library also held two one-off trivia events with an R-Rated Trivia Night and a One Book, One Belmont Trivia Night in October 2022. The OBOB trivia focused on libraries and literature and the R-Rated trivia featured questions that are not as family friendly as those found in the monthly game.

The Page of Enlightenment Book Club had a successful first full calendar year. The club reads a historical narrative each month and meets to discuss it. The club has a small but dedicated and enthusiastic group of regular participants.

The Belmont Public Library Cookbook Club had another great year. Working from a different cookbook each month, participants selected a dish to make and brought it to showcase over Zoom, where they discussed what they liked and disliked about the book. In October 2022 the club returned to its in-person potluck format for the first time since before the pandemic, where participants still work from the same cookbook but instead share a meal consisting of the selected dishes. The club has had consistently strong attendance numbers since it started in February 2019 and showcases one of the Library's most diverse print collections.

## **Young Adult**

This year Young Adult services focused on creating programs that met teens where they were at, increasing our presence in the community, and creating space for teens to be themselves and feel supported by the library.

For 2022, the Library offered 426 programs for teens with 2,915 total attendees. Major highlights included the virtual D&D Super Dungeon, our first in-person Teen Career Fair, regular school visits, and the implementation of seasonal Study Spaces for teens. Our virtual summer reading challenge for 2022 had a total of 47 online participants, with 70 in-person summer journals taken for our weekly Journal Station. Our staple programs, such as Study Buddies and YA Book Clubs, remained consistent throughout the year. Innovative programs, such as Boba and Board Games, Play-by-Post D&D, and College Essay Help appointments, were integral in giving teens an outlet for creative, social, and academic growth.

We had 67 active volunteers under the supervision of the YA Services Librarian this year. The majority of volunteer efforts was spent on the Study Buddies / Mentor Match program, but many also accrued time in Teen Advisory Board, D&D Super Dungeon development, and special community volunteer events.

Our Study Buddies for grades K-5 and Mentor Match for grades 6-10 ran for the full year under the guidance of the YA Services Librarian. Special training by the Belmont Wellness Coalition gave our volunteer mentors access to mental health support resources on top of their monthly check-ins. Some of our matched mentors and mentees are starting their second year of working together.

The creation of a Tween section in the YA Room has flourished in a partnership between the Children's Department and the Young Adult Services Department. As an "in between" space, it has allowed 6th and 7th grade students to grow outside the range of genres available in the Children's Room and has been well-received by parents who are seeking easy ways to get their tweens back into reading after the decline of reading interest after COVID.

Partnerships with the school became an essential component to their curriculum as teachers began implementing the use of SORA in their classrooms and requested materials for their students' Capstone projects. The librarian

# 2022 ANNUAL REPORT

offered special services for both the BHS and CMS English departments, including departmental library cards for teacher use.

On Trans-Affirmation Makeovers for Pride Prom:

*"If this wasn't happening, I wouldn't be going to Prom."*

On the National D&D Super Dungeon:

*"I loved being a part of Super Dungeon. Being able to participate as a player, watching the story unfold, actively building on a character that I love, it was all an amazing experience and I'm so glad that this was my first experience with playing D&D."*

*"It was a way for me to interact with people who are like me. I have online school and in general my friends don't like fantasy and stuff so it was fun to have a safe space to play."*

On our Coloring Station Program with the BHS PTSO:

*"This is the best day of the month."*

## **Technology & Technical Services**

It was a progressively busy year for the Technology and Technical Services department. As patrons returned to the library, there was an increased need for public access to technology, from printing, internet access to one on one technology assistance appointments. In addition, the number of materials ordered and processed returned to pre-pandemic levels, all of which was handled with remarkable efficiency, in spite of the challenges of onboarding a new Technology Librarian and being short a part time position.

- A major focus of the Technology Department in the second half of the year was to address the Library server, including the need for replacement and a related issue of finding more reliable ongoing IT server support. The Library server is the backbone of the Library's IT hardware. It encompasses a number of critical functions from staff file storage, network print mapping, patron time management to DHCP (internal IP assignment). The warranty on the server had been extended for one year to October 2022 to buy more time to make a considered decision about maintaining a physical server versus transitioning services to the cloud. After analysis and outside consultation, it was determined that the Library is best served by continuing to utilize an in-house server.
- Ahead of the process of server migration, it was decided to re-evaluate our current server support vendor and compare with competitors to ensure that the Library was getting the most comprehensive service for the best price. The evaluation process was two-fold. There was a need for an outside consultant to perform the technical aspects of migrating to a new server, as well as to secondarily identify a vendor to provide ongoing server support after the migration. After testing several vendors, the decision was made to contract with M&H Consulting, a local company from Sherborn. The server migration took place from October to November, and M & H are under contract for regular quarterly maintenance. In addition there is a team of technicians available for immediate assistance as needed. Included in their services is the implementation of Pulseway, a remote monitoring and management

# 2022 ANNUAL REPORT

system that will alert both library technology staff and M & H technicians when various parameters are met or exceeded - a significant improvement over the previous lack of awareness which unfortunately had resulted in a breakdown of major server systems in June 2022.

- Over the fall, the Technology and Technical Services department collaborated with the Children's department to establish a new Children's Library of Things collection, with the goal to begin circulating in early 2023. Planning for the collection started with researching appropriate items, both from existing Library of Things at other libraries and consultation with Belmont Library staff and patrons. New Technology Librarian, Jack Clark then designed branding to complement the existing Library of Things collection, while adding in the specific colors, logos and fonts already in use for in the Children's Room. A particularly sweet touch is the inclusion of Children's Library of Things items in the background images, a small but telling example of the attention paid to this part of the process. An added challenge was to figure out how to proactively package these items for the anticipated heavy usage, both in terms of circulation and the child-proofing required not only for safety, but to make them as indestructible as possible.
- The collection falls into two categories – "Science" things and "Play" things. The "Science" category includes a microscope, binoculars, and coding toys. The "Play" category has a toy railroad set, Rubiks cubes, play food / kitchen equipment, and magnetic building tiles. As the collection begins to circulate, success will be evaluated through a combination of circulation statistics, durability and patron feedback. This is just the beginning. Expansion opportunities are highly anticipated; not only to get additional copies of popular items but to supplement with new items and categories.
- Not to be out shadowed, the existing Library of Things continues to be well used. By far, one of the most popular items are Rokus with Library provided paid streaming services. In addition to Netflix, HBO Max and Disney+, the Library now offers Apple TV+. These were well received by the public and flew off the shelves as did the rest of the Roku fleet. One challenge that became apparent at the end of the year involved how to pay for these services, since invoicing is not an option. The practice had been to use a combination of reimbursement for personal credit card use and / or Amazon prepaid Visa cards. Both of these methods are unavailable at the close of the year, but the hope is that a library credit card could be used to authorize these payments in the future.
- The Library continued to expand in-house technology to the public, doubling the number of public workstations, re-introducing circulating laptops, and installing public computers back in the Children's Department. Over the course of the year, over 7,000 computer sessions were logged for 228,097 minutes, or just over 3,800 hours.

# 2022 ANNUAL REPORT

- This year saw the return of One on One technology appointments. This had been one of the services that was not possible to provide in previous years with limited technology staff. Appointments are now easily visible and bookable through the library events calendar, a change much noticed by patrons as appointments are becoming fully booked on a regular basis. The majority of appointments focused on library digital resources, such as Hoopla & Overdrive, as well as more general computer assistance.
- As mentioned earlier, this department serves two key roles, the second of which, Technical Services, was the driving force behind the long identified goal of implementing RFID library-wide. Radio-frequency identification (RFID) uses tags attached to items to identify and track inventory. The advantage is that a stack of books can be placed on an RFID pad, and then checked or out in a group instead of scanning individual barcodes. Much of the fall was spent on learning the details of how to use the system, both hardware & software, and then building a plan that could be most easily incorporated into existing departmental workflows. It was a complicated and involved process, requiring creative in-house solutions to avoid exorbitant additional vendor costs. To give one brief example, vendor Bibliotheca offered tag dispensers for \$250 ea. Given the need for one of these at each of the eight tagging stations, this would have added \$2,000 in unanticipated expenses. After trial and error, a serviceable alternative was found costing \$30 each for a total cost of \$240, a fraction of the vendor-quoted price.
- This will be a long process, as it involves tagging all new and existing Library items. If it gets a barcode, it will also get a RFID tagged mapped to that barcode. To date, Tech Services staff have incorporated this additional procedure into their workflow, without any noticeable disruption in service. The next steps involve tagging the existing collection, all 150,000 items. Plans are in place to train Adult and Children's staff to tag items as they are returned in addition to tagging "in the stacks". As time has allowed, Tech Services staff have also taken on tagging collections that are a bit more time consuming to tag, including vinyl, playaways and books on cd. The eventual end results are well worth the effort though, as RFID will facilitate circulation workflow, weeding, inventory control and be an essential function of the anticipated automated server in the new library building.
- One of the areas that sometimes come up for review is the possibility of utilizing the preprocesses services of Ingram, the main library wholesale book vendor. This would mean that books would arrive in the library with the protective mylar jackets already applied. This is the case with some juvenile materials, but has not been utilized for any Adult or Young Adult materials. Over the course of the year, informed by vendor meetings at the Public Library Association conference in March, this idea was looked into more thoroughly. The final decision was not to add any additional preprocessing services at this point mainly because it would add an additional \$1 per book cost which would then have to be reflected in the overall materials budget. It's interesting that recent experiences at other libraries reinforce this choice. One of the hottest titles of the fall was Spare by Prince Harry. Libraries that used Ingram preprocessing (Cambridge Public Library, specifically) saw delays of several weeks after publication date before the books arrived in their libraries. Belmont received all copies ordered on the

# 2022 ANNUAL REPORT

publication date, processed them in-house and made them readily available to patrons. The issue has to do with staffing shortages on the preprocessing line at Ingram. This was thought to be a pandemic issue, but seems to be ongoing.

- Technical Services saw a return to pre-pandemic levels in the number of items coming into the Library. To give an idea of the scope, on a monthly basis, over 1000 books are added to the Library collection along with an additional 250 periodical items. Regular print titles require departmental sorting, creating records in Sierra (the library ILS), cataloging, labeling and finally covering each book in protective mylar, a time consuming process. Periodicals consist of magazines, along with daily and weekly newspapers, all of which require different processing than regular materials. For example, newspapers are tracked internally instead of adding to the library ILS (which is the usual practice) and in order to keep the shelves tidy, periodicals are weeded on a rotating plan allowing for the differences in daily/weekly/monthly publishing schedules.
- In collaboration with Children’s staff, Technical Services facilitated the expansion of the juvenile World Languages collection, specifically with more Armenian language selections. Cataloging these is a bit of a tricky business. With non-Roman language, it’s always difficult to identify the key parts needed to fully process these items. Unfortunately Minuteman Library Network does not provide support at this time for Armenian. With a truly dedicated effort, Technical Services staff was able to use OCLC to catalog and process these items, including creating original cataloging for 100 titles.
- In that same vein, Technical Services staff expanded several newer collections, and reconfigured existing ones. The popular puzzle collection was doubled, as was the retro Vinyl collection, and the juvenile Wonderbooks collection - an interactive combination of print picture books with ready to play audiobooks. These combination picture/audio books have proven to be a great success. The initial 40 Wonderbooks circulated over 300 times, prompting the purchase of an additional 30, bringing the collection up to a total of just over 70.
- During the daily work, Technical Services staff was able to also identify and implement areas of improvement, both in terms of work flow and presentation. New labeling was created to give a non-text based, more attractive way to distinguish library items. Sounds complicated, but in simple terms, we replaced the harsh all caps “BELMONT PUBLIC LIBRARY” stamp with in-house produced logo labels reflective of the three departments - Children’s, Teen Services and Adult. It’s a simple change that is both more attractive, friendly to non-English speakers and is indicative of the thoughtfulness that this department puts into their work.
- **Overdrive** - For the first time, Overdrive, the shared digital catalog for all Minuteman libraries, offered Partner Analysis Reviews to gauge the performance of individual libraries versus the network as a whole.

# 2022 ANNUAL REPORT

Some of the results were expected and gratifying. While the average wait time at the network level hovers just under 50 days, the average wait time for Belmont patrons in a typical month was 36.1 days - two weeks shorter than the network. Similarly at the network level, the goal is to achieve a 10:1 ratio, meaning that there are 10 holds per copy. Through purchasing additional copies of popular titles through the Advantage program Belmont is able to reduce that ratio to 3:1, and in most cases 2:1. One statistic in particular stood out. Belmont saw a 16% year-over-year growth in the number of checkouts, while the network saw half that rate increase at 8%. In terms of sheer numbers, this equates to 2.7 million consortium checkouts, which included 100,600 Belmont checkouts

## Friends of the Belmont Public Library

The Friends of the Belmont Public Library turned 50 in September, 2022. Preparation for and the initial celebration of this milestone was a primary focus during 2022. We updated the Friends logo to mark the anniversary and emphasize the broad range of programs supported by our organization; an owl, symbolizing wisdom, is the dominant image. (Thank you to our board member and graphic designer, Robin Ratcliff for this work.) The Friends leadership remained the same this year as last, with Stephanie Cahoon and Kristen Carte-Smith serving the second of their two-year term as co-presidents and Cyndi Reitmeyer and Anne Lougee continuing for a second year as co-treasurers. Pamela Delalla continued as secretary for a third year. Our 20 member board meets monthly.

The Friends 50th Anniversary Appreciation Tea was held on October 6 at the Belmont Woman's Club. We welcomed 36 guests, among them past Friends presidents, trustees, library staff, board members and elected officials. Our honored guest was Josephine Fang, who turned 100 in 2022 and was a long-time board member and inspiration to the Library community. The event allowed many to renew friendships while reflecting on the numerous accomplishments of the Friends including having raised the money necessary to join the Minuteman Network. The event also represented an important collaboration with the Belmont Woman's Club and an opportunity to showcase this valuable town resource.

Additional celebration events will continue in 2023. We plan to host mini golf in the Library in March, a STEM event, and Books in Bloom in April, to be organized in collaboration with the Belmont Garden Club. The goal of all events is *friendraising*, increasing awareness of the important mission of the Friends in supporting and expanding the Library community.

In fiscal year 2021-2022, the Friends raised \$82,000 through a successful direct-mailing membership campaign in November and two in-person book sales. The membership campaign again included current town meeting members. The high dollar amount reflects several generous one-time donations. Again this year, we were able to offer a match during our Giving Tuesday initiative of \$5000. The October book sale included the return of the preview night for Friends members, and the sale of our new book bag. To date this year, we have raised \$46,900, a figure similar to the 2019/2020 fundraising level.

The Friends provided the primary funding for the month-long One Book, One Belmont event in October, which focused on the value of Libraries. The culminating event was keynote speaker Susan Orlean, co-hosted by the Newton Free Library. Orleans discussed her book, *The Library Book*, via Zoom to an audience of 350 viewers.

# 2022 ANNUAL REPORT

To increase book revenue, the Friends opened another location of the Everyday Book sale in the Children's Room, called the Book Store. This initiative allows us to reach readers who do not visit the main level of the Library. All books in this area are \$1. This is also the home of our stuffed owl who was named Woodsy during a contest in November.

The Friends also initiated a scholarship at Belmont High School. The \$500 award was given to a graduating senior who will be majoring in English Literature, Library Science or another Humanities subject.

We produced four quarterly newsletters and contributed a monthly column in the Library newsletter.

Board Secretary Pamela Delalla and Trustee Chair Elaine Allgood created a thorough and inspiring PowerPoint presentation exploring the Friends' 50-years of support to the Library. They found old photographs and records that helped to document the progression of the physical facility as well as the expanding role of the Friends. Their presentation ran as a continuous loop during the Appreciation Tea and can be found on the Library website.

The backdrop for the year was the ultimately successful campaign for a new Library. While the Friends organization was not officially involved, many board members served on the YES campaign and worked for the Foundation. Many Friends members posted YES lawn signs at their homes. At our June board meeting MIT librarian and Belmont resident Jen Greenleaf spoke about libraries as an essential component of a thriving community, especially as the need for the latest technologies expands. We are thrilled with the successful vote and look forward to ongoing conversations about space for the Friends in the new facility.

In the future, we hope to provide more support for STEM and STEAM programming. We are exploring grant opportunities to fund these initiatives.

## **Belmont Library Foundation**

The Belmont Library Foundation successfully completed its formal capital campaign to raise funds for the new library. The \$5+ million accumulated for the building project included donations from over 800 residents, grants from local businesses and foundations and funds from additional sources including bequests made to the Trustees. The campaign was a key element in the strategy to win voter support and get the project through the political approval process. Happily, it had the desired effect, and, along with the BLF's strong community education outreach and separate, well-run political campaign, took the effort over the finish line. Twenty years after the BLF was founded for the express purpose of building a new library for Belmont, the town has approved the construction of a new home for our library.

## **State Requirements**

As always, we want to share the requirements that must be met annually to be certified by the State.

The Massachusetts Board of Library Commissioners outlines several criteria for operation and certification. If a library does not meet these requirements, then they face losing certification.

To be a certified by the Massachusetts Board of Library Commissioners, the library must:

1. Meet the Municipal Appropriation Requirement

# 2022 ANNUAL REPORT

2. Meet the minimum standards of free public library service
3. Remain open a minimum number of hours per week
4. Allow non-resident borrowing
5. Expend a percentage (based on population) of the municipal appropriation on materials
6. Have a Director with a Master's Degree in Library Science

By meeting these State requirements, the Town of Belmont receives the following benefits:

1. The Library is allowed continued membership to the Minuteman Library Network which in turn allows interlibrary loans, reciprocal borrowing privileges, and free use of other libraries for Belmont patrons.
2. The Library is allowed access to grants and ensures yearly state funding. Belmont Library usually receives in the range of \$35,000 - \$40,000 per year.

## **Final Thank you.**

I want to stop and reflect on all the great things we have and give thanks. To start, thank you to our wonderful staff. You are far more than the people who work in the building; you are the Library. It is you who greet our patrons, choose and prepare our materials, answer questions, put on great programs and events, and offer access to the collection. It is you who work day in and day out with the patrons across the desks, on the phones, online, and every other way. It is you who've made the library such a destination.

Thank you to the Friends of the Library, who help to celebrate this place in many ways—most recently through October's One Book One Belmont month long display of library love and programming. We are celebrating now the Friends and their 50th anniversary year. Check the website for exciting events coming up.

Thank you to the Belmont Library Foundation, who helped to raise over 5 million dollars in cash and pledges to support the hope of a new library building. This effort is not only incredible, it is also historic. The generosity and support of the Library Foundation and all the donors is overwhelming.

The Building Committee was formed over five years ago and they have been working hard ever since. The citizens of Belmont made the right decision for our community with regards to a new library. The LBC have all worked so hard to show their love and support of our library. We'll never forget it. Thank you, Library Building Committee for the work you are doing now to finalize the plans for the future.

Patrice Garvin and her team have been incredible to work with. They are always there to make the Library feel like an integral part of the Belmont team. We are grateful to our Town Administrator, her staff, and the Select Board for their support.

The Board of Library Trustees have guided the library to its greatest successes over the last 10 years: record breaking statistics, refreshed spaces, new services, and new budget opportunities, all of which have made our library one of the best in the Commonwealth. Their oversight, guidance and support has been tremendous. Thank you, Library Trustees. Last, but certainly not least, we want to thank all of you. You have made the library such a wonderful place to work. In June we completed our fiscal year with the highest collection use in library history.

# 2022 ANNUAL REPORT

Patrons checked out over 676,000 books, movies, records, games, magazines, graphic novels, and eResources this year. Truly remarkable. Thank you, library patrons. As we prepare to build the new library, we have a lot to be thankful for. If you are reading this, you are part of this team, and we thank you so much for believing in the Library.

Peter J. Struzziero  
Library Director  
Belmont Public Library

# 2022 ANNUAL REPORT

## **BELMONT HOUSING AUTHORITY:**

Chair: Gloria E. Leipzig

Secretary: Allison MacMartin, District Manager

Committee Members: Charles R. Laverty, III, Anne Mahon, Cassandra Page, Sarah Bilodeau

## **Purpose and Duties:**

The Belmont Housing Authority provides decent, safe and sanitary housing assistance for low-and moderate-income persons. The BHA's Board of Commissioners set policy, while the Cambridge Housing Authority runs the day-to-day operations of the Authority.

Belmont Housing Authority's current portfolio includes:

### **State Aided Assistance**

- 154 c.667 Elderly/Disabled Housing units (80 one-bedroom units at Sherman Gardens, and 74 one-bedroom units at Waverly Oaks, of which 3 are handicap accessible units)
- 100 c.200 Family Housing units, (50 two-bedroom units and 50 three-bedroom units at Belmont Village)
- 8-bedroom c.689 Department of Mental Health duplex at Clark Lane
- 17 Alternative Housing Vouchers Program (AHVP) Vouchers

### **Federal Aided Assistance**

- 47 Housing Choice Voucher Programs (Section 8)

## **Summary of Activities and Accomplishments:**

Cambridge Housing Authority continues to run all Operations of Belmont Housing Authority under a management contract.

The following was accomplished in 2021:

- Capital Improvement Projects: Completion of Furnace Replacement at Clark Lane; Phase 3 of Roof Replacement at Belmont Village; Bathroom exhaust fan replacement of all 3-bedroom apartments at Belmont Village; Started major renovations of 15 Bradley Road (a long-term vacant apartment at Belmont Village)
- Continued the feasibility study for the Redevelopment of Sherman Gardens, Initiated feasibility study for Redevelopment of Belmont Village
- Secured ten additional AHVP vouchers
- Hosted multiple Covid-19 vaccination clinics on-site at BHA

# 2022 ANNUAL REPORT

## **Goals for 2022:**

In 2022, the Authority looks forward to:

- Complete feasibility studies at both Sherman Gardens and Belmont Village
- Secure additional funding to continue redevelopment efforts
- Replace exhaust fans in 2-bedroom apartments at Belmont Village
- Upgrade kitchens and flooring at Clark Lane 689 project
- Continuing collaboration with the Town of Belmont departments and committee's to best serve our residents
- Continue to establish a strong connection between the management staff and the Tenants Association

Respectfully Submitted,

Gloria Leipzig, Chair Belmont Housing Authority

# 2022 ANNUAL REPORT

## TOWN CLERK'S OFFICE

**Department Head:** Ellen O'Brien Cushman, Town Clerk (Elected)

**Assistant Town Clerk:** Meg Piccione

### Purpose and Duties:

The Town Clerk's Office gathers, records, and communicates governmental vital information in a timely manner and is the first point of contact for most resident/agency inquiries as well as contact point for residents to begin the complaint process. The Town Clerk's Office consists of three programs:

- **Town Clerk:** Responsible for creating, registering and maintaining official Town records, including births, deaths, marriages, businesses, pets, meetings and filings of governmental bodies, serving as the Town's Records Access Officer for Public Records Requests, and Ethics and legal filings and is the point of contact for Town residents, and local, State and federal agencies.
- **Elections & Registrations:** Responsible for running elections and management of the Town census of voters and residents in compliance with local, State and federal laws and verifying residency for inquiring agencies.
- **Legislative:** Responsible for managing Town Meeting through the elected Moderator, submitting votes to the Attorney General, Department of Revenue and other State agencies, maintaining contact information for and sending official communications to Town Meeting Members.

### Summary of Activities and Accomplishments:

- 
- *Customer Interactions:* As forecast, these numbers settled back to the one-election normal. Telephone calls are of course not included in these numbers. As expected, we continue to host a surge in electronic interactions during COVID-19. Customer-reported satisfaction, trust and confidence in our department is extremely high.

Customer Interactions	2022	2021	2020	2019	2018	2017	2016	2015
Visitors	7693	3243 9/1-12/31/21 COVID closure	5011 1/1-3/15/20 COVID closure	15694	19,040	14,300	25729	15029
Emails Sent & Received	60,676	29,403	67,252	38,182	39,175	43,878	65,366	31,800

- *Elections and Reprecincting:* Annual Town Election, September State Primary and November State General Election, each with In Person Early Voting and Vote by Mail mandates were extremely challenging. The Legislature passed the Votes Act in June that piled many new requirements on Clerks Statewide without adding any tools or funding to accomplish the work. We issued 9676 Vote by Mail Ballots during the year and the November Election had a fairly high turnout of 66%. In December we issued a Request for Proposal for new electronic vote tabulators in fulfillment of our capital budget request from a few years ago. We had delayed purchase in anticipation of new cybersecurity requirements. Every voter affected by the 2021 Reprecincting of Precincts 1, 2, 6 and 8 were sent individual postcards to inform them of their new voting locations and all households in Town received an explanation and new precinct map. Thirty-six Town Meeting Members each were elected in all eight precincts.
- *Fulfillment of Public Records Requests:* Our Public Records Portal, NextRequest, used to track and fulfill Public Records Requests per the MA Public Records Law has dropped slightly to 85 requests per month Town-wide. Though the number of requests is down slightly, the corresponding increase in the complexity of the responses is noticeable. There were 1016 new requests in 2022 with an average response period of 4 days, bringing the total at year end to 5990 requests since inception in 2017. The Town Clerk's office fulfilled directly 105 of the total requests, 101 in

# 2022 ANNUAL REPORT

2021. The portal allows centralized viewing and depository of documents as well as requests; currently 13,479 documents are contained in the system with more than 33,728 downloads. All Town departments use this utility, which saves a tremendous number of emails and coordination effort; the NextRequest system is a major laborsaving utility, allowing coordination, tracking, automated timelines, in-system redaction and legal information to allow Town employees to easily respond to requests within the law. The Town Clerk's office provides oversight, consulting and monitoring to ensure that departments are properly addressing the requests in a timely manner.

- *Community Preservation Act Project to Digitize and Preserve Belmont's Records:* We continue to depend upon our digitized records to issue certified copies of vital records and provide documents in response to requests for vital records, Town Meeting votes and transcripts, Town Annual Reports, and Board of Selectmen minutes from 1859 to the present, etc.
- *Town Meeting Actions:* With our two years of experience running Town Meetings by remote-access, we were more confident in 2022 and created training videos for our Town Meeting Members for Zoom Webinar and TurningPoint electronic voting. Thankfully our experienced Town Meeting Team of employees and Belmont Media folks supported all ten Town Meeting sessions. Annual Town Meeting had 22 articles, two Special Town Meetings an additional six. Successful acceptance by the Attorney General of five amendments to the General By-laws.
- *Minutes for Town Boards, Commissions and Committees:* Due to the election demands in 2022, we have delayed our informal audit of minutes submissions to the Town Clerk to early 2023. Committees continue to thrive online with notable increases in resident attendance/participation. The Town Clerk's office posted 2080 meeting postings and minutes in 2022.
- *Online Ordering and Payments:* Our online ordering and payment systems are incredibly successful using PeopleGIS, for Business Licenses, Pet Licenses and Certified Copies of Vital Records, totaling \$30,000 or 32% of our total revenue. The customers find them convenient and use them; more importantly, these online systems allow the Town Clerk's office to control our time and tasks so we can fulfill requests quickly and when convenient for us.
- *Some additional Statistics:* 2575 pet licenses issued, more than 3951 other fee-based requests fulfilled, 172 births, 192 deaths and 80 marriages were recorded for Belmont residents.
- During 2022, again we had no volunteer help from Belmont High School students but look forward to the return of volunteers in 2023. This of course means that we had to prioritize and our usual quick turnaround time for responses was relaxed or managers worked more hours to complete the work.
- I'll tell anyone who'll listen - Belmont is lucky to have the employees of the Town Clerk's office who each have the "whatever it takes" attitude required to respond to everchanging demands put on us, most often by the MA legislature while representing our residents. All four are residents of the Town and they work tirelessly to provide an extraordinary level of service to all who ask for or need it. Meg Piccione, Nancy Casale and Dan Cane, along with our election workers, are once again my unsung heroes of 2022..

## **Continuing Goals for 2023:**

- In 2023 we plan award the contract for purchase new vote tabulators and electronic pollbooks for our elections, and train all of our staff and election workers beginning with the Annual Town Election in April.
- We have our sights on 2024 and will be planning to make the next Presidential Election year one that the Town Clerk's staff survives and thrives. We look forward to the introduction of the State's updated Central Voter Registry in hope that it is a tool that improves processes and workflow, decreasing required manual tasks.
- With the Moderator's announcement that we will return to in-person Town Meetings, we will begin planning to use the new High School Auditorium to accommodate all 300 Town Meeting Members, plus staff, visitors, etc.

# 2022 ANNUAL REPORT

- Continue CPA project indexing Town Meeting Transcripts & Annual Reports and Select Board minutes, preserving fragile record books. In addition, we'll continue to update our Town Meeting votes database, currently containing votes from the present back to 1879, closing in on 1859!
- We hope to participate in the updating of the website to make the Town Clerk's services even more available to all who need or request them.
- The Town Clerk's Office staff will continue to strive for efficiency by tracking and improving our process throughput. Policies and procedures are developed thoughtfully to minimize effort and maximize results. We strive to address a customer's problem in the first contact with complete and accurate information. Touch a piece of paper once. Enter data once. Make information accurate and accessible so it's not a time-consuming hunt when asked to produce a document.

Respectfully Submitted,

Ellen O'Brien Cushman  
Town Clerk

# 2022 ANNUAL REPORT

## ELECTED TREASURER, COLLECTOR AND PARKING CLERK: Floyd S. Carman

### TREASURER'S OFFICE STAFF:

**Assistant Treasurer and Assistant Collector:** Richard Arria

**Administrative Assistant:** Elaine Tripoli

**Real Estate Technician:** Janine Doumanian

**Excise Technician:** Celina Corbo

**Accounts Payable:** Odalys Torres

### Purpose and Duties:

The Treasurer/Tax Collector Office has responsibilities to oversee the Town investments, cash management, and revenue collection activities, manage the issuance of General Obligation Bonds, prepare and file debt service compliance reports and administration of payroll and employee benefits. They also directly support the Parking Clerk, Permanent Audit Committee, Capital Endowment Committee, Town of Belmont Scholarship Fund Committee, Community Preservation Committee, Belmont Employees Credit Union and Belmont Cultural Arts.

### FY22 ACCOMPLISHMENTS:

- **PAPERLESS TAX BILLING SOLUTION:**

As of 12/31/2022 Belmont was 1 of 185 communities offering the optional paperless solution. The future benefits for a paperless solution should reduce paper cost and postage.

As of 12/31/2022 these are the metrics for Belmont Taxpayers using the on-line features:

	12/31/2020	12/31/2021	12/31/2022
<b>Real Estate bills Issued:</b>	8,366	8,615	8,635
<b>Personal Property bills Issued:</b>	485	385	444
<b>Excise Tax bills issued:</b>	<u>20,682</u>	<u>20,991</u>	<u>20902</u>
<b>Total:</b>	29,533	29,991	29,981
<b>On-line Users</b>	11,102	11,375	11,525

The Department also offers the ability to pay on-line with a credit card. It is anticipated that as time moves on the next generation of Belmont homeowners will sign up for paperless billing in larger numbers.

- **FY22 ISSUED DEBT**

Water Bond (MWRA) \$0.5 Million

Sewer Bond \$0.5 Million

BHS Bond \$1.3 Million

- **REAL ESTATE TAX LIEN CLEAN UP PROJECT**

- Engaged outside attorney, KP LAW, P.C.
- During calendar year 2022 closed 7 liens totaling \$759,000.

- **RATING AGENCY UPDATE**

- FY2022 Financial Audit completed on time.
- All financial disclosure documents filled on time.
- Updated \$1.0M Water Main and Sewer Projects.
- April 2022 Moody's and Standard & Poor's AAA rating reaffirmed for Belmont. We are 1 of 11 communities out of 351 in Massachusetts with AAA rating from both.

# 2022 ANNUAL REPORT

## **Miscellaneous Accomplishments:**

### **Treasury Management**

The balance of Governmental earnings \$392,517 decreased by \$2,292,325 from the previous years. The FY22 weighted annual interest rate was .25%. Our cash flow continues to be steady with a 99.5% tax collection rate.

### **Debt Management**

As of 6/30/22 the current year Net Debt Service Cost was \$18,465,817 with total outstanding debt remaining of \$244,546,664. This represents thirteen projects which include Belmont High School, DPW/Police, Blair Pond Electric Substation, Wellington Elementary School, Town Hall Complex, Fire Station, BHS Athletic Field and Town Water/Sewer projects.

### **Tax Collection**

The Town continues to enjoy a high collection rate, 99.5% for FY22. A number of properties are delinquent with back taxes and the appropriate tax title taking documents were filed to establish a lien and protect the Town's interest in collecting delinquent taxes. Taxpayers experiencing financial hardship are encouraged to consult with the Board of Assessors to determine eligibility for deferrals and exemptions as options to allow them to remain in their homes. While properties in deferral accrue interest on outstanding taxes at 4.5% annually, overdue tax and lien amounts incur 14% interest and 16% when in Tax Title. All taxes, liens, and accrued interest are ordinarily collected when the property is sold or refinanced.

### **Parking Clerk**

The parking revenue for FY22 was \$186,326.

Respectfully Submitted,

Floyd S. Carman  
Treasurer, Collector and Parking Clerk

# 2022 ANNUAL REPORT

## CAPITAL ENDOWMENT FUND Fiscal Year 2022

The advisors for the Capital Endowment Fund are:

- Jonathan B. Treat
- Ernest E. Fay
- S. Warren Farrell, Jr.
- Roy Epstein, Ex-Officio, Select Board
- Floyd S. Carman, Ex-Officio, Town Treasurer
- John J. Olohan, Ameriprise Financial Services, Inc.

The Capital Endowment Fund was established to fund and facilitate innovations in town government and to assist with long range capital planning. This fund was enacted by the state legislature and signed into law by the Governor of the Commonwealth in April of 1995.

\$2,000,000 was received from the proceeds of the sale of Belmont's cable system. An additional \$943,949.24 was appropriated into the fund by Town Meeting in 2001. All proceeds from the voluntary tax bill check-off for capital projects are deposited into this account.

### Capital Endowment Fund Activity

Opening Balance 7/01/2021	\$4,969,104
Withdrawal per TMM Vote***	(150,000)
Income Earned	<u>(245,790)</u>
<b>Closing Balance 6/30/2022</b>	<b><u>\$4,573,314</u></b>

### Capital Endowment Fund Asset Allocation As of 6/30/2022

Cash & Cash Investments	\$363,303
Equities	2,825,581
Fixed Income	<u>1,384,430</u>
<b>Closing Balance 6/30/2022</b>	<b><u>\$4,573,314</u></b>

\*\*\*Note: Distribution of \$150,000 in FY2022 to Capital Budget

Respectfully submitted,  
Floyd S. Carman, Town Treasurer

# 2022 ANNUAL REPORT

## LIST OF MODERATOR APPOINTED COMMITTEES:

### PERMANENT

#### Bylaw Review Committee:

Charles Hamann, *Chair*  
Joe Hicks  
Robert McGaw  
Robert Schafer  
Ellen O'Brien Cushman *ex-officio, Town Clerk*

#### Capital Budget Committee:

Anne Marie S. Mahoney, *Chair*  
Rebecca Vose, *Secretary*  
Patricia Brusch  
Meghan Moriarty *ex-officio, School Committee*  
Susan Burgess Cox – *Moderal Appointee*  
Jennifer Fallon *ex-officio, Warrant Committee*  
Adam Dash *ex-officio, Board of Selectmen*

#### Minuteman High School Committee Member:

James Gammill

#### Permanent Building Advisory Committee:

Patricia Brusch, *Chair*  
William Lovallo  
Robert McLaughlin  
Joel Mooney  
Stephen Sala  
William Shea  
Mark Haley

### COMMITTEES

#### Warrant Committee:

Geoff Lubien, *Chair*  
Chris Doyle, *Vice-Chair*  
Tom Caputo  
Elizabeth Dionne  
Christine Doyle, *Vice Chair*  
Jennifer Fallon  
Elizabeth Goss  
Daniel Halston  
Anne Helgen  
Andrew Levin  
Robert McLaughlin  
Lynn Read  
Paul Rickter  
Ellen Schreiber  
Laurie Slap  
Jack Weis  
Jamal Saeh *ex-officio, School Committee*  
Adam Dash *ex-officio, Select Board*

# 2022 ANNUAL REPORT

## TEMPORARY

### DPW/Police Short Term Building Committee

Anne Marie Mahoney, *Chair*  
Anthony Ferrante, *Vice-Chair*  
Kathleen (Fitzie) Cowing, *Secretary*  
Roy Epstein  
Richard McLaughlin  
Stephen Rosales  
Judith Sarno  
William Shea  
Michael Smith  
James MacIsaac, *Town Liaison – Police Chief*  
Michael Santoro, *Town Liaison – DPW Highway Mgr.*

### High School Building Committee

William Lovallo, *Chair*  
Patricia Brusch  
Joseph DeStefano  
Michael McCallister  
Robert McLaughlin  
Christopher Messer  
Diane Miller  
Joel Mooney  
Ellen Schreiber  
Jamie Shea  
Emma Thurston  
David Blazon, *ex-officio, Town Facilities Director*  
Catherine Bowen, *ex-officio, School Committee*  
Tom Caputo *ex-officio, Select Board*  
Patrice Garvin, *ex-officio, Town Administrator*  
John Phelan *ex-officio, School Superintendent*

## COMMITTEES

### Library Building Committee

Clair Colburn, *Chair*  
Stephen Sala, *Secretary*  
Sally Martin, *Treasurer*  
Steven Engler  
Jennifer Fallon  
Madeline Fraser Cook  
Marcie Hirsch  
Kathleen Keohane  
Robert McLaughlin  
Barton Nelson  
Robert Schafer  
Ellen Schreiber  
Heli Tomford

# 2022 ANNUAL REPORT

# 2022 ANNUAL REPORT

## **Belmont Middle and High School Building Committee:**

**Chair:** Bill Lovallo, Permanent Building Committee Liaison

**Vice-Chair:** Patricia Bruschi, Permanent Building Committee Liaison

**Secretary:** Christopher Messer

**Treasurer:** Michael McAllister, Belmont School Administration

## **Committee Members:**

John Phelan, Belmont Superintendent of Schools

David Blazon, Director of Facilities

Kate Bowen, School Committee Liaison

Thomas Caputo, Select Board Liaison

Jamie Shea, High School Teacher

Joseph DeStefano

Patrice Garvin, Town Administrator

Diane Miller

Joel Mooney, Permanent Building Committee Liaison

Robert McLaughlin, Warrant Committee Liaison

Emma Thurston

## **Purpose and Duties:**

In 2016 the Building Committee was formed after the MSBA [Massachusetts School Building Authority] accepted Belmont into their Grant program to partially fund the design and construction of a new or renovated Belmont High School. The Building Committee's responsibility is to oversee the execution of this task with the MSBA. In 2018 the School Committee approved the school to be a Middle and High School consisting of grades 7-12.

In 2018 the Schematic Design was approved for a single four-story school building consisting of a separate Middle School area serving grades 7 and 8 and a separate High School area servicing grades 9-12. The total square footage of the building is 445,100 square feet with approximately 56,000 square feet being a renovated portion of the existing High School consisting mainly of the Field House, lockers, pool and Small Gym. The remaining area is all new construction.

The Belmont Middle and High School was designed to allow the Town to apply and achieve ZNE (Zero Net Energy) status. It takes a community to get this project over the ZNE finish line. The Building Committee's role is to provide design components such as building orientation, window to wall ratio, sun shading, high performance building envelope, efficient MEP systems, geothermal wells, no fossil fuels, and a rooftop photovoltaic system that will provide approximately 1/3 of the total annual energy needs. The School Department is responsible for establishing a program to achieve ZNE by setting policy and engaging the right guidance to operate the building. The Building Occupants (administration, teachers, students, community users) shall participate by being aware of energy usage and striving to change typical habits to more energy-conscious behavior such as using less plug loads, adjusting to warmer interior temperatures in the summer and cooler interior temperatures in the winter, and adopting proper window ventilation protocols. And the Belmont Community contributes by continuing to foster an awareness as a regional leader in energy change and to advocate for choices necessary to achieve project ZNE.

# 2022 ANNUAL REPORT

Construction was broken into two main phases with Phase 1 being the construction of the High School portion with occupancy planned for the fall of 2021 and Phase 2 consisting of the construction of the Middle School portion with occupancy planned for the fall of 2023. In 2018 the Voters of Belmont approved the Project for funding based on a budget of \$295,159,189 with a potential grant of \$80,644,278 of that cost being funded by MSBA.

## **Summary of Activities and Accomplishments:**

In 2019 the Construction Documents were complete. Prior to that three separate rounds of estimating occurred to ensure that the estimated cost of construction, based on the design, was within the construction cost budget. Value engineering was completed in two of the estimating rounds to align the design with the construction cost. Construction on Phase 1 was started in the summer of 2019 through the release of early bid packages consisting of site work, foundations, and the building superstructure.

Bidding for the remainder of the Project was completed in 2020. In the summer of 2020, the construction agreement for the entire project was completed through the execution of the GMP [Guaranteed Maximum Price] which is the Owner's mechanism to define the project scope, cost, and schedule for Contractor execution under MGL Ch149a. With this agreement in place, the MSBA reviewed the Project Funding Agreement executed in 2019 between MSBA and Belmont and in 2021 modified their agreement to align with the details of the GMP committing to funding the project to a maximum of \$79,436,265.

With the onset of COVID-19 the project was impacted in multiple ways including meetings and site access, the construction means and methods, costs, and schedule. Per the decision of the Belmont Select Board, the Building Committee switched to conducting its business via remote Public Zoom meetings starting in March 2020 and is continuing with Public Zoom meetings for the foreseeable future. Protocols were implemented for site worker safety that incurred additional cost to the project. These costs were funded through Project's contingency budget. The Building Committee worked with the Town Administration Office to offset these unanticipated COVID-19 costs in 2020 through funding from the CARES Act and continued to track and allocate costs directly associated with COVID-19 to Federal funding mechanisms rolled out in 2021 as ARPA funding. Further funding from APRA was realized in 2022 to offset a portion of the COVID-19 costs.

Construction delays from COVID-19 caused by supply chain impacts and working protocols were managed by working longer days and 6-day work weeks. These efforts incur additional costs which were funded through the contingency budget and the Committee continues to seek funding mechanism to offset these costs. Currently the project estimates the final COVID-19 cost impacts at the end of the project to be in the range of \$4,500,000 if not higher, particularly because some COVID-19 cost impacts are not clearly evident in all pricing.

Phase 1 was substantially completed by September 2021 with the successful opening of the high school portion of the new school welcoming students and staff into the new facility on schedule. That allowed for the demolition of the original high school to commence on time over the summer of 2021 and made way for construction of Phase 2, which is the middle school portion, to start in 2021 as scheduled.

# 2022 ANNUAL REPORT

The selection of Furniture, Fixtures and Equipment began in 2020 and concluded in 2021 with delivery of Phase 1 FF&E being mostly completed by the time the school opened in September 2021. Similarly, the bidding of Technology consisting of computers, classroom monitors, and similar equipment was completed in 2020 for Phase 1, and technology was installed and operating in support of the first day of school in September 2021.

Bidding of FF&E components for Middle School not purchased in 2020 was started last year and concluded this year in support of the Phase 2 Middle School opening later this year. Similarly the technology purchase for Phase 2 took place last year to achieve the latest in technology for the Middle School opening later this year. Both FF&E and Technology purchases for this entire project concluded within budgets established in 2018.

PV installation was a focus of Committee effort in late 2021 and early 2022. Earlier last year the Committee retained a PV design consultant to provide expertise in design of a rooftop PV solution and to guide the Committee through the bidding, construction and commissioning of a PV system. In April 2022 the Committee voted in favor of committing to install a PV system throughout the entire roof of the new building consistent with the original design intent of the project. Bidding of the PV system took place in the fall of 2022, and although escalation costs through the bidding effort exceeded the original budget established in 2018, additional financial recourses from contingency and ARPA funding helped finance the full rooftop PV solution committed to at the start of this project.

As a result of COVID-19 impacts, project changes, and site latent conditions, costs for the project rose dramatically with a concern that final project costs may exceed the budget. The Building Committee spent much time in early 2022 working on various ways to reduce the costs of the project and ensure all projected costs remain in line with the budget. A refresh and thorough look was taken with all items that had not been finished in an attempt to find savings. The project is on budget and this proactive effort continues into 2023 to ensure that the project remains on budget and the Committee expect to continue that effort through the end of the project

## **Goals for 2023:**

Phase 2 will be completed this summer. Substantial work in the Middle School is completed. Punchlist is ongoing in Middle School with completion scheduled for April 2023. Remaining work will include the removal of a temporary stair following school dismissal this June. PV installation is scheduled to start April 2023 and be complete by the end of this summer. Planting of trees will commence this April with over 100 trees being delivered to the site for installation. Removal of the temporary parking lot at Goden St will take place this summer as much more parking will be available in the Phase 2 area. Final landscape started this month given the favorable weather conditions, with the east fields being completed and sodded this spring with the plan that they may be usable come fall, all depending on the growing season next year. Continued thanks to the Hittinger, Baker, Underwood, and Trowbridge neighborhood who endured continued contracting impacts this past year.

The School Department plans to bring in the rising 7<sup>th</sup> and 8<sup>th</sup> graders later in the spring to get a chance to see their new spaces ahead of the fall start. The plan is to get teachers in later in August to set up their classrooms and then open the school up to parents of those rising 7<sup>th</sup> and 8<sup>th</sup> graders at the end of the summer break so they can see where their children will be learning come the fall. Over this coming summer we will complete the areas that form the connection between the Middle and High School areas, move all the temporary classrooms into their permanent

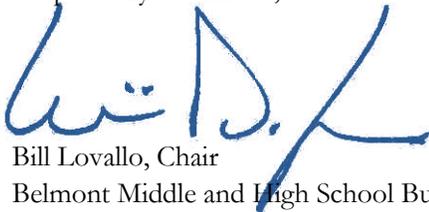
# 2022 ANNUAL REPORT

classrooms, bring in the new furniture for the MS, clean, hook up all the technology, and be ready for the first day of school following Labor Day 2023.

The Building Committee continues to hold regular monthly business meetings to receive updates on the progress of construction, review the Project schedule, review the Project budget, pay bills, review change orders as a result of ongoing design impacts, coordination, and latent conditions, and to determine the appropriate mechanism to fund those changes. The Building Committee conducts periodic site tours of the Project to observe the progress of construction and will continue to do so. Members of the Committee meet weekly with the Owner's Project Manager, CHA Companies (formally Daedalus Projects), the architect, Perkins & Will, the Construction Manager, Skanska, as well as the School Administration and Facilities, to provide oversight and guidance.

The Project remains on budget and on schedule and the Building Committee continues to ensure those targets are met.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Bill Lovallo". The signature is stylized and fluid, with a long horizontal stroke extending to the right.

Bill Lovallo, Chair  
Belmont Middle and High School Building Committee

# 2022 ANNUAL REPORT

## **Bylaw Review Committee**

**Chair:** Robert E. McGaw

**Committee Members:**

Joe Hicks, Vice-Chair

Robert Schafer

Elizabeth Goss

Ellen O'Brien Cushman, Town Clerk- Ex-officio member

Beloved by the Town, Charles Hamann was the long-serving member and long-time Chair of the Bylaw Review Committee, and retired from the Committee in 2022, after over 25 years of service. His leadership and steadying understanding of the Town guided the Town through many Town Meetings where proposed Bylaw amendments were debated. Charlie will be missed by all of us. Joining the Committee in 2022 was Elizabeth Goss.

## **Purpose and Duties.**

The Bylaw Review Committee is a permanent committee established under §40-400 of Belmont's General Bylaws and its members are appointed by the Town Moderator. The principal function of the Committee is to review proposals for amendments to the General Bylaws to ensure that the proposed changes do not conflict with existing Bylaws or State Laws. The detailed responsibilities of the Bylaw Review Committee are set forth in Section §40-400. Members of the Committee also assist citizens in drafting proposed amendments to the General Bylaws to fulfill a specific purpose as determined by the citizens. In addition, amendments to the proposed language, offered by Town Meeting Members, are also reviewed by the Committee. The Committee does not have the responsibility to review amendments to the Belmont Zoning By-Law.

In 2022, and there were five proposed amendments to the General Bylaws filed reviewed by the Committee, Comprehensive Capital Budget Committee, Demolition Delay, Membership on Town Committees, Stormwater and Leaf Blower Control. All five of the Bylaw amendments were adopted at the 2022 Town Meetings and approved by the Massachusetts Attorney General.

Respectfully submitted,

Robert E. McGaw, Chair

# 2022 ANNUAL REPORT

**ENTER COMMITTEE NAME HERE:**

**Chair:** Anne Marie S. Mahoney

**Vice-Chair:** NA

**Secretary:** Rebecca Vose

**Committee Members:**

<b>M. Patricia Brusch</b>	<b>Moderator Appointee</b>
<b>Susan Burgess-Cox</b>	<b>Moderator Appointee</b>
<b>Adam Dash</b>	<b>Select Board from April 6, 2022</b>
<b>Roy Epstein</b>	<b>Select Board to April 5, 2022</b>
<b>Jennifer Fallon</b>	<b>Warrant Committee</b>
<b>Meg Moriarty</b>	<b>School Committee</b>

**Purpose and Duties:**

According to Article 13 of the Town's by-laws: "It shall be the duty of the Committee annually to prepare a capital report showing, for each six years hence following, a list of those public improvements and non-recurring major equipment needs which, in its opinion, represent the most necessary enhancement projects or purchases to be undertaken by the Town during each such year. The report shall include the probable cost of each such improvement or purchase and the Committee's recommendations as to the method of financing them."

In addition, the CBC reviews and recommends the capital purchases funded by water and sewer enterprise funds and the roads and sidewalk repairs funded by the 2001 and 2015 overrides and state Chapter 90 funds.

**Summary of Activities and Accomplishments:**

The Capital Budget Committee routinely meets from January through the budget sessions, Part B, of Annual Town Meeting in June. The Committee meets with department heads to review their requests; analyze and prioritize their requests; and vote to fund those items and projects for which CBC has sufficient funds. See CBC Report to Town Meeting Members, May 2022, for details and discussion of capital projects and decisions.

The June 2022 Town Meeting voted to approve the formation of the Comprehensive Capital Budget Committee which would replace the Capital Budget Committee. The new committee would oversee the annual Capital Budget but would also form long-term plans for capital projects and spending. See separate entry for Comprehensive Capital Budget Committee. Thus, following a vote of the Massachusetts Legislature the Capital Budget Committee was disbanded.

For FY2023 the Capital Budget Committee was fortunate to have the following funds to allocate to departments:

\$1,549,953	Discretionary Allocation
\$1,042,722	Sale of Cushing Square Parking Lot
\$ 545,121	Total Capital Funds Turned Back
	Includes balance from vehicles, modular classrooms, changed and completed projects
\$3,137,796	Total Available Revenue
	Plus 2001/2015 Override Funds

# 2022 ANNUAL REPORT

Note the one-time funds from the sale of the Cushing Square Parking Lot and an unusually large amount of turned back funds from prior projects. The Committee decided that these one-time funds should be spent on one-time expenses and directed much of the money toward repairs, replacements, and building envelope work on the Butler School. Total Capital funds were used in the following way:

\$3,065,538		Total Discretionary Requests Funded Includes added \$25,000 for trees; \$145,750 for Project Bid Reserve
\$4,900,477		Total Non-Discretionary Requests Funded \$2,345,502 Roads and Sidewalks Includes added \$150,000 for road patch; \$100,000 for sidewalks \$1,985,700 Sewer Enterprise \$ 569,275 Water Enterprise
\$ 413,654		Total Discretionary Requests Withdrawn

The following discretionary requests were funded:

Facilities	Hybrid Utility Fleet Vehicle	\$ 55,666
Facilities	Electric Van for new staff position	\$ 54,756
Facilities	Butler Masonry Façade Repair	\$487,000
Facilities	Butler KalWall Replacement	\$415,000
Facilities	Butler PA System Replacement	\$300,000
Facilities	Wellington Heat Pump Replacement	\$ 97,595
Facilities	Winn Brook Fire Alarm/PA Systems	\$ 75,000
Info. Tech.	Fiber to Burbank and Wellington	\$ 20,000
Info. Tech.	Network Storage	\$ 60,000
Info. Tech.	Fiber Line to Antenna Site	\$150,000
Fire Dept.	Air Packs	\$376,584
Fire Dept.	Ambulance Power Load Cot System	\$ 45,081
Fire Dept.	Chief Staff Car	\$ 75,000
Fire Dept.	Ambulance Replacement Fund	\$ 80,000
Fire Dept.	Cardiac Monitor Replacement Fund	\$ 7,000
Library	RFID Tags/Reader	\$ 32,306
Police Dept.	Radio Amplifier	\$ 30,000
Police Dept.	Emergency Medical Dispatch Server	\$ 12,000

# 2022 ANNUAL REPORT

DPW	#117 Cemetery Pick-up Truck	\$ 58,310
DPW	#110 Parks Pick-up Truck	\$ 58,310
DPW	#108 Parks Front End Loader	\$112,450
DPW	Tree Inventory	\$ 55,000
DPW	Replace Storm Damaged Trees	\$ 25,000
All Depts.	Project Bid Reserve	\$145,750

Roads and Sidewalks funded with Override funds:

Sidewalks	2015 Override/Capital Turn-backs	\$ 337,730
Roads	2001/2015 Override/Capital Turn-backs	\$2,007,772
	Chapter 90 funds to be added	

Capital projects and equipment purchases using Water and Sewer Enterprise Funds:

DPW Sewer	#2 Administrative Hybrid Vehicle	\$ 56,765
DPW Sewer	#21 One Ton FWD Pick-up Truck	\$ 58,310
DPW Sewer	#24 Front End Loader	\$220,625
DPW Sewer	Trapelo Rd. Culvert	\$800,000
DPW Sewer	Claflin St. Culvert	\$250,000
DPW Comm. Dev.	Sewer/Drain Rehabilitation	\$600,000
DPW Water	#81 Administrative Hybrid Vehicle	\$ 31,575
DPW Water	Electronic Sign Board	\$ 20,850
DPW Water	Tag Along Compressor	\$ 30,000
DPW Water	Trailer Mounted Vacmachine	\$ 86,850
DPW Water	Water Main Replacement	\$500,000

Capital requests withdrawn due to lack of funds or changed priorities:

Facilities	Butler Phase 4 Window Replacement	\$235,000
Facilities	Electric Van	\$ 54,704
Facilities	Butler Fire Alarm Delta	\$ 66,000
	Funded by School Department	
DPW	#55 Brush Chipper	\$ 57,950

# 2022 ANNUAL REPORT

## **Goals for 2023:**

The Capital Budget Committee has been formally disbanded. In their place is the newly formed Comprehensive Capital Budget Committee.

On behalf of the dozens of Capital Budget Committee members who have faithfully served for long stretches of time since its formation, it has been a privilege to serve the Capital needs of the Town. Members from the Planning Board, Warrant Committee, Select Board, later the School Committee, and moderator appointees who served for years did so with dedication and passion. Thank you!

Respectfully Submitted,

Anne Marie S. Mahoney  
Chair, Capital Budget Committee

# 2022 ANNUAL REPORT

**ENTER COMMITTEE NAME HERE:**

**Chair: Anne Marie S. Mahoney**

**Vice-Chair: Anthony Ferrante**

**Secretary: Kathleen “Fitzie” Cowing**

**Treasurer: Judith Ananian Sarno**

**Committee Members:**

**Roy Epstein**

**Richard McLaughlin, retired Chief**

**Stephen Rosales**

**William Shea**

**Michael Smith**

**Ex Officio:**

**Jason Marcotte, DPW Director**

**Michael Santoro, Assistant DPW Director**

**James MacIsaac, Police Chief**

**Mark Hurley, Assistant Police Chief**

**Owner’s Project Manager:**

**Thomas Gatzunis, Daedalus Projects, Inc./CHA Companies, Boston**

**Architect:**

**Theodore Galante, The Galante Architecture Studio, Inc., Cambridge**

**DPW Construction Contractor:**

**E. A. Colangeli Construction Company, Inc., Malden**

**Police Station Construction Contractor:**

**GVW Construction, Inc., East Boston**

**Purpose and Duties:**

(See Department of Public Works/Belmont Police Department Building Committee reports to Annual Town Meeting dated May 30, 2018; May 1, 2019; June 2, 2021)

The DPW/BPD Building Committee was authorized by Town Meeting on November 13, 2017 and subsequently appointed by the Town Meeting Moderator. The Building Committee was tasked with forming a schematic design with cost estimates and ultimately construction documents for renovations and additions to the DPW facility at the Town Yard and the police station on its present location on Concord Avenue. The work done on the DPW is intended to last for ten years until a completely new facility can be constructed. The work on the police station is intended to be a permanent, fifty-year solution to the needs of the Police Department.

**Summary of Activities and Accomplishments:**

In 2022 the Building Committee has overseen minor repairs and adjustments to the police station, in particular some HVAC humidity issues in the original building. The Committee closed out with the general contractor, GVW. Work is now overseen by the Facilities Department.

# 2022 ANNUAL REPORT

## **Goals for 2023:**

It is the goal of the Building Committee to finally be done with this project by Spring of 2023, issue a final financial report, and vote to disband. All remaining funds from the Community Preservation grants, Warrant Committee and Town Administrator transfers have been returned.

The Building Committee reminds the Town that the DPW ten year work was completed in January, 2020. The clock is ticking on a permanent solution for the DPW.

Respectfully Submitted,

Anne Marie S. Mahoney

Chair, Department of Public Works/Belmont Police Department Building Committee

# 2022 ANNUAL REPORT

## **PERMANENT BUILDING ADVISORY COMMITTEE**

**Chair:** Patricia Brusch

**Vice-Chair:** Stephen Sala

**Committee Members:**

William Lovallo

Robert McLaughlin

Joel Mooney

William Shea

Mark Haley

The meeting held in calendar year 2022 was to discuss and help create the Preliminary Rink Design Committee.

# 2022 ANNUAL REPORT

## **WARRANT COMMITTEE:**

**Chair:** Geoffrey Lubien

**Vice-Chair:** Paul Rickter

**Secretary:** Elizabeth Dionne (through March 2023)

### **Committee Members:**

William Anderson

Tom Caputo

Christine Doyle

Anne Helgen

Conor McEachern

Robert McLaughlin

Lynn Peterson Read

Laurie Slap

Matt Taylor

Marie Warner

Jack Weis

### **Ex-Officio and Liaisons:**

Mark Paolillo, Select Board

Michael Crowley, School Committee (through March 2023)

Meghan Moriarty, School Committee (Beginning April 2023)

## **Purpose and Duties:**

The Warrant Committee (many towns use the label “Finance Committee”) consists of up to seventeen members appointed by the Town Moderator for staggered three-year terms. One representative from the Select Board and one from the School Committee serve as ex-officio members. The Warrant Committee elects its officers: Chair, Vice-Chair and Secretary. The Town By-Laws give the Warrant Committee responsibility for reporting and making recommendations to Town Meeting on any article that involves the appropriation of money. The most significant article is the annual Town budget where the Warrant Committee, representing Town Meeting, will present its annual budgetary and capital positions to Town Meeting. The Warrant Committee also reports on any matter that in the Committee’s judgment significantly impacts the Town’s financial interest. In addition, the Warrant Committee reviews and approves all requests for transfers from the Reserve Fund. Established by Town Meeting, the \$400,000 Reserve Fund is designed for use for unbudgeted emergency expenditures that arise during the year.

## **Summary of Activities and Accomplishments:**

Continuing to work with the challenges resulting from the defeated override in April of 2021, the Warrant Committee worked with the Select Board, the School Committee and various town and school departments to present a FY2023 budget to Town Meeting under tight time constraints. This work included the annual Warrant Committee Report on the Town Budget. This document provides an executive summary of the budget for Town Meeting Members, as well as more detailed analyses of individual department budgets. Examples of other warrant articles examined include projects recommended by the Community Preservation Committee.

In 2021, there were several recommendations that came from the work on the Financial Indicators Report (“FI report”) by the Communications Subcommittee that were adopted by the full Warrant Committee. The primary recommendation was to establish Budget Summits beginning in the fall of 2022 leveraging the information in the FI report to create a more robust budgeting framework that would engage and inform

# 2022 ANNUAL REPORT

Town Meeting Members and residents in the budgeting process. This recommendation was reinforced by recommendations made in the Collins Center Report in June of 2022. The Collins Center was commissioned by the Select Board and Town Administrator to review Belmont's financial organization structure and offer recommendations for an improved structure for financial management. Over the summer and early fall of 2022, the Warrant Committee collaborated with the Select Board, School Committee and School Department, the Comprehensive Capital Budget Committee as well as with the Town Administrator and Finance Director/Assistant Town Administrator to implement these recommendations.

Over the course of the fall of 2022 and the winter of 2023 there have been five Budget Summits where input gained resulted in a new budgeting process for Belmont. The following is the new budget process for FY24 with the key changes focusing on revenue projections and revenue availability to guide departmental requests.

- Host a series of Budget Summits with increasingly precise revenue projections encouraging discussion to inform later iterations.
- Develop budget projections for the “core services” that are funded first – refined alongside revenues.
- Determine remaining revenue that the Town Administrator and School Superintendent use to inform their recommended budgets alongside identified needs.
- Determine and agree to the level of one-time funding use to supplement revenues.
- Review multi-year budget forecasts and the impact on one-time funds, reserve balances and potential future budget deficits.
- Release high-level School budget numbers released for mid-January summit.
- Provide overall budget detail for early February summit.
- Collect feedback and adjust budgets for Town Meeting

The process will be continued to be refined and improved upon with future budget cycles.

## **Goals for 2023:**

The main responsibility of the Warrant Committee is to recommend and present the annual Town budget to Town Meeting. Throughout the year, the Warrant Committee works with a series of subcommittees, namely: Education, General Government, Human Services, Shared Services, Public Safety, and Public Services – with additional liaisons to the Comprehensive Capital Budget Committee, the Structural Change Implementation Committee, and the Belmont Middle and High School Building Committee. The Committee also meets with the Select Board, School Committee, Comprehensive Capital Budget Committee, and School Committee from time to time to consider relevant financial issues.

The Warrant Committee uses a framework to evaluate appropriations and Warrant Articles. Specifically, for all projects coming before Town Meeting where a Warrant Committee recommendation is appropriate, the framework includes: 1) questions about project scope, costs, and justification as well as requests for clarifying data; 2) assessment of future financial impacts such as effects on operating revenues and costs; and 3) assessment of broader economic effects on the Town such as growth, distribution / equity, and efficiency. The Committee may also consider the longer-term consequences and tradeoffs of pursuing capital projects. The Warrant Committee relies on its collective professional expertise in finance and economics as well as experience in Town affairs.

# 2022 ANNUAL REPORT

In 2023 & 2024, the Warrant Committee will continue to implement and improve the new budgeting framework for the final FY24 budgeting season but more importantly for FY25 and beyond. It will work collaboratively with the Select Board, School Committee, and Comprehensive Capital Budget Committee to strengthen the budget process and reduce reliance on one-time funds. The goal is to use this framework that will enable a "soft landing" using a mix of one-time funds and an operating override that is currently planned for the spring of 2024 to address the Town's structural deficit.

Respectfully Submitted,

Geoffrey Lubien  
Warrant Committee

# 2022 ANNUAL REPORT

## SELECT BOARD APPOINTEES:

### Age Friendly Action Plan Committee:

Heidi Barberio  
Kristin Daley  
May Forkin  
Ralph Jones  
Timothy Flood  
Jolly Kabatoro  
Judith Morrison, *Chair*  
Nava Niv-Vogel, *COA Staff Liaison*  
Susan Polit  
Judy Singler

### Belmont Emergency Management (BEMA):

Rick Nohl, *Assistant Director*  
David DeStefano  
Wayne Haley  
Glen Castro

### Belmont Energy Committee:

Claus Becker  
Marty Bitner, *co-chair*  
James Booth, *co-Chair*  
Travis Franck  
Brian Kopperl  
Donald Mercier  
Greg Piotrowicz  
Alex Thurston  
Francesca Kitch

### Belmont Media Center Board of Directors:

Laurie Graham, *School Committee Appointee*  
Ralph Jones

### Cable Television Advisory Committee:

Mark Carthy, *Chair*  
Chester (Chet) Messer II, *Secretary*  
Jonathan Birge

### Community Path Project Committee:

Russell Leino, *Chair*  
Catherine Bowen  
Bonnie Friedman  
Philip Lawrence

Holly Muson  
Vincent Stanton Jr.  
Ellen Sugarman

### Community Preservation Committee:

Margaret Velie, *ex-officio* conservation commission  
Michael Chesson, *ex-officio, Historic District Commission*  
Sarah Caputo  
Elizabeth Dionne, *Chair*  
Mark Paolillo  
David Kane, *ex-officio, Recreation Commission*  
Gloria Leipzig, *ex-officio, Housing Authority*  
Stephen Pinkerton, *ex-officio, Planning Board*  
Juliet Jenkins

### Conservation Commission:

James Roth, *Chair*  
Christopher Morris  
Daniel Nolan  
Jeffrey North  
Margaret Velie  
Miriam Weil  
Mary Trudeau *Conservation Agent*  
Roy Epstein, *Select Board Liaison*

### Constables:

David Benoit  
William Chemelli  
Donna Feeley  
Richard Picceri  
James Tortola

### Council on Aging:

Chao-Qiang Lai, *Chair*  
Theodore Dukas  
Tommasina Olson  
Mark Paolillo  
Andrea Paschal  
Maryann Scali  
Joel Semuels  
Judy Singler  
Ellen Sullivan  
Marjorie Wayne  
Judith Morrison  
Karen Donelen  
Jane Shapiro

# 2022 ANNUAL REPORT

Nava Niv-Vogel, *COA Staff Liaison*

## **Cultural Council:**

Juliet Jenkins  
Vicki Amalfitano  
Jennifer Angel  
Evelyn Corsini  
Volkan Efe  
Nancy Linde, *Chair*  
Haixi Liu  
Robert Nalbandov  
Rebecca Richards  
Karen Twietmeyer  
Anette Goodrow  
Kathleen Hagan  
Gloria Pimentel

## **Disability Access Commission:**

Janet MacDonald  
Nancy Donald  
Patricia Groves  
Michael Lanza  
Emily Walsh

## **Education Scholarship Committee:**

Sebahattin Demirkan  
Floyd Carman, *Chair*  
Leslie Aitken  
Stephanie King  
Mary McCormick  
Daniel O'Brien, *School Superintendent Designee*  
Zhenzhen Sun  
Xin Yu

## **Financial Task Force 2:**

Thomas Caputo, *Chair*,  
Catherine Bowen  
Floyd Carman  
Daniel Dargon  
Anthony DiCologero  
Patrice Garvin  
Geoffrey Lubien

Mark Paolillo  
John Phelan  
Rebecca Vose

## **Traffic Working Group- Middle and High School:**

Roy Epstein  
Jeffery Held  
Lawrence Link  
Ranganath Nayak  
Martin November  
Jeffery Roth  
Alex Thurston  
Mary Wybieralla  
Patrice Garvin

## **Historic District Commission:**

Lisa Harrington, *Chair*  
Michael Chesson  
Carol Moyles  
Drew Nealon  
Carl Solander  
Nushin Yazdi

## **Belmont Housing Trust:**

Rachel Heller, *Co-Chair*  
Elizabeth Lipson, *Co-Chair*  
Paul Rickter  
Thayer Donham  
Judith Feins  
Madeline Fraser Cook  
Gloria Leipzig  
Tommasina Olson  
Judy Singler

## **Human Rights Commission:**

Fran Yuan  
Rodmina Abellard  
Kathleen (Kayta) Gajdos  
Laura Guzman-Hosta  
Kimberly Haley-Jackson  
Jess Hicks  
Brian Nadeau, *Chair*  
Gaye Ozpinar  
Ye Pogue

## **Information Technology Advisory Committee:**

Paul Roberts, *Chair*  
James Berets

# 2022 ANNUAL REPORT

David Goldberg  
Daniel Ellard  
Jonathan Birge  
Jonathan Green  
Philip Lawrence  
Charles Smart  
Glenn Wong  
Steve Mazzola  
David Petto  
John Steeves  
Robin Tillberg

## **Land Management Committee for Lone Tree**

### **Hill:**

Ellen O'Brien Cushman, *Chair*  
Adriana Bobinchock  
Radha Iyengar  
Tom Grimble  
Andy Healy  
Stephen Kidder  
Jeffrey North  
Carl Solander

## **Light Board Advisory Committee:**

Stephen Klionsky  
Travis Franck  
Jonathan Abe  
David Beavers  
Robert Forrester  
Ralph Jones

## **Local Emergency Planning Committee:**

Wayne Haley, *Chair*  
Robert Gad  
Wes Chin  
John Farino,  
Andrew Healy  
James MacIsaac  
Jay Marcotte  
Rick Nohl  
Michael Santoro  
Craig Spinale  
Scott Spuria

## **Logan Airport Community Advisory Committee:**

Myron Kassaraba, *Primary Representative*

## **Massport Community Advisory Committee:**

Myron Kassaraba

## **MBTA Advisory Board:**

Roy Epstein, *Primary Representative*

## **Meet Belmont Planning Committee**

Lucy De Lefevre, *Chair*

Rosa Sanhueza

May Yingchun Ye

## **MWRA Advisory Board:**

Jay Marcotte

Mark Mancuso

## **Parking Clerk:**

Floyd Carman

## **Permanent Audit Committee:**

Robert Keefe, *Chair*

Floyd Carman

Frank Caruso

Roy Epstein

Robert Forrester

Glenn Logan

Glen Castro

## **Planning Board:**

Stephen Pinkerton, *Chair*

Thayer Donham

Rui "Renee" Guo

Karl Hagland

Matthew Lowrie, *Vice Chair*

Edmund Starzec

## **Recreation Commission:**

Anthony Ferrante

Marsha Semuels

Steven Colello

David Lind

Courtney Eldridge

Mary Bradley

Paul Cowing

Melissa Hart

# 2022 ANNUAL REPORT

Anne Helgen  
David Kane  
Theresa O'Connor

Laurence Link

## **Registrars of Voters:**

Robert McGaw, Democrat  
Paul Minor, *Republican*  
Ellen O'Brien Cushman; *Town Clerk, Unenrolled*  
Stephen Shestakofsky, *Democrat*

## **Shade Tree Committee:**

Lucia Gates, *Chair*  
Michael Chesson  
Kathleen (Kayta) Gajdos  
Eva Hoffman  
Caroline Hurwitch  
Jennifer Parker  
Laura Simmons  
DeNee Reiton Skipper

## **Traffic Working Group- Middle and High School:**

Roy Epstein  
Jeffery Held  
Lawrence Link  
Ranganath Nayak  
Martin November  
Jeffery Roth  
Alex Thurston  
Mary Wybieralla  
Patrice Garvin

## **Transportation Advisory Committee:**

Laurence MacDonald  
David Coleman  
Clifford Gaysunas  
Wayne Haley  
Charles Hamad  
Jeremy Romanul  
Jeffrey Roth  
Glenn Clancy  
Sgt. Paul Garabedian  
Daniel Eldridge  
Ken Lind

## **Vision 21 Implementation Committee:**

Kevin Dorn  
Rogelio Fussa  
Justin Bakule  
Amy Kirsh  
Ira Morgenstern  
Aaron Pikclingis  
Ruchi Pinisetti  
Talor Yates  
Gang Zhao

## **Water Advisory Board:**

Frank French  
William Shea  
Joseph Barrell, Jr.

## **Youth Commission:**

Suzanne Morris  
Chrispogher bauge  
Anya Chen  
Gavin Farrell  
Eliana Lesser  
Rosa Sanhueza  
Agnus Schen  
Claire Svetkey  
Joanna Tzouvelis  
Heidi Wickersham  
Sarah Wynn  
Zhenzhen Zhang

## **Zoning Board of Appeals:**

Nicholas Iannuzzi  
Demetrios (Jim) Zarkadas  
Elliot Daniels  
Andrew Kelley  
Teresa MacNutt  
Phil Ruggiero  
Casey Williams  
Ara Yogurtian

# 2022 ANNUAL REPORT

**Age Friendly Action Committee:**

**Chair: Judy Morrison,** COA board representative

**Committee Members:**

- Tim Flood – Special Needs Task Force Member
- Betsy Lipson - Housing Representative
- May Forkin – Library Representative
- Lt Kristin Daley, BPD - Public Safety Representative
- Amy Checkoway – School Representative
- Paul Cowing - Recreation Representative
- Susan Polit – Resident Representative
- To be named - Resident Representative
- Dana Bickelman (Director COA) – Ex-Officio Member

**Purpose and Duties:**

<b>Name of Plan</b>	<b>Goal #1</b>	<b>Goal #2</b>
<b>Housing</b>	<b>Develop guide for homeowners wishing to make age friendly home modifications</b>	<b>Allow Accessory Dwelling Units (ADUs)</b>
<b>Transportation/ Walkability</b>	<b>Create safe walkways, free of tripping hazards and snow/ice impediments, for older adults.</b>	<b>Create transportation options</b>
<b>Outdoor Spaces</b>	<b>Expand number of age friendly recreational spaces</b>	<b>All planned outdoor space designs will incorporate age friendly features</b>
<b>Communications</b>	<b>Expand avenues for communications among various groups and media forums with older adult community</b>	<b>Acquire communications consultant to develop new and improved avenues of communications</b>

**Summary of Activities and Accomplishments:**

For activities and **accomplishments in 2022 and Goals for 2023 ( next steps)** by each of the four goal areas noted above, please see the charts below.

# 2022 ANNUAL REPORT

## HOUSING:

Goal	2022 Activity	2023 – Goals/Next Steps
Create and Distribute HomeFit guide	<ul style="list-style-type: none"> <li>• Use Free AARP guide and created companion BELMONT specific guide.</li> <li>• AFAC – housing group created content.</li> <li>• THANK YOU to Meghann Remick and BHS digital media class who designed the brochure</li> </ul>	<ul style="list-style-type: none"> <li>• Print in March               <ul style="list-style-type: none"> <li>• Funding by AARP</li> </ul> </li> <li>• Launch Event in April 7 with:               <ul style="list-style-type: none"> <li>• AARP</li> <li>• Planning board</li> </ul> </li> </ul>
Assess need/ use of ADUs	A 2023-24 initiative	Partner with Housing Trust, LWV, Sustainable Belmont, DEI implementation Committee to Assess need and concerns. <ul style="list-style-type: none"> <li>• Research neighboring towns – Feb.</li> <li>• Share across groups – March.</li> <li>• Public review – Q2</li> </ul>

## TRANSPORTATION AND WALKABILITY:

Goal	2022 Activity	2023 – Goals/Next Steps
Transportation		
<ul style="list-style-type: none"> <li>•Create Seniors Parking Permits</li> <li>•Volunteer Driver and Ride share program</li> <li>•Advocate for safe walk/ bikeway</li> </ul> Long term: <ul style="list-style-type: none"> <li>•Explore intra Belmont transit</li> </ul>	<ul style="list-style-type: none"> <li>√ Successfully expanded</li> <li>√ Relaunched post covid 2022</li> <li>•Partner with TAC and Community Path to insure Seniors’ input</li> <li>•2023-24 Initiative</li> </ul>	<ul style="list-style-type: none"> <li>•385 total parking permits given last year. 106 as of 1/18/23.</li> <li>•Funded via grants, Friends of COA and donations</li> <li>•Public design review at COA 2/17</li> <li>•</li> <li>•Partner with TAC, housing and LWV to assess alternatives</li> </ul>
Walkability		
<ul style="list-style-type: none"> <li>•Organize walking groups</li> <li>•Ice/ Snow Removal</li> <li>•Coordinate town-wide safe walking routes</li> </ul> Long term: <ul style="list-style-type: none"> <li>•Evaluate methods to expedite sidewalk repairs</li> <li>•Audit and enhance routes with age friendly features ( seating, shade, pavers, ramps etc.)</li> </ul>	<ul style="list-style-type: none"> <li>√ COA re-starting walking groups</li> <li>√ Partner with BHS, Belmontians</li> <li>•Initiated discussions with Transportation Advisory Committee and Safe walks to school</li> </ul>	<ul style="list-style-type: none"> <li>•Newly hired Asst. Director and Volunteer Coordinator allows us to re-initiate programs – walking, volunteer ice/snow removal and drivers.</li> </ul> 2023-24 Goal/Activities: <ul style="list-style-type: none"> <li>•Survey seniors on most used facilities ( Sr Center, PO, retail centers)</li> <li>•Leverage census and School Maps</li> <li>•GIS – software to map routes</li> <li>•Partner with TAC, Safe Schools, etc. to set priorities that include Seniors needs.</li> </ul>

# 2022 ANNUAL REPORT

## OUTDOOR SPACES:

Goal	2022 Activity	2023 – Goals/Next Steps
Expand number of age friendly recreational spaces	2022 - made initial connections Appointed Paul Cowing as Recreation Representative in October/November	2023 – partner with Rec Department, public works, community path to insure representation
<ul style="list-style-type: none"> <li>• Define Age Friendly Components of outdoor space</li> <li>• Advocate for Age Friendly Features in outdoor space projects</li> </ul>	A 2023 initiative Invite sponsors of outdoor projects to have public hearings at Sr. Center – The first Community path design review 2/17/23	<ul style="list-style-type: none"> <li>• Leverage AARP to help define age friendly features”</li> <li>• Get list of all outdoor space initiatives and coordinate input from Seniors as possible</li> </ul>
Long Term:	2024 and beyond	
<ul style="list-style-type: none"> <li>• All outdoor spaces to include age friendly features</li> <li>• Institutionalize age friendly features via town guidelines</li> </ul>		<ul style="list-style-type: none"> <li>• Integrate guidelines, processes in town policy</li> </ul>

## COMMUNICATIONS:

Goal	Status/2022 activity	2023+/ Next Steps
Expand Communication among various groups and media forums with older adult community		
<ul style="list-style-type: none"> <li>• Representation on Town Website redesign</li> <li>• Connections across town websites</li> <li>• Support Seniors adoption of digital resources</li> <li>• Participate integration of Volunteer clearing house</li> </ul>	<ul style="list-style-type: none"> <li>• TBD</li> <li>• Explored Possible aggregation app;</li> <li>• Sr. Center Hired Volunteer Coordinator to support Sr. Needs and classes.</li> <li>• Hold until town able to activate.</li> </ul>	<ul style="list-style-type: none"> <li>• Link The Beech Street Center website to other town department sites Create representative group to maintain.</li> <li>• Coordinate across departments about volunteer needs.</li> <li>• The Library and Senior Center hold sessions on downloading digital materials (books, movies, recordings. ) Sessions start March 2023</li> <li>• The library to form a group for Seniors without family: Kinship for the Kinless.</li> </ul>
Long Term - Acquire communication consultant to plan ways to reach aging adults.	2023 - 24 initiative	Explore non-municipal funding options (AARP, Umass Gerontology )

# 2022 ANNUAL REPORT

Respectfully Submitted,

Judy Morrison  
Age Friendly Action Committee

# 2022 ANNUAL REPORT

## **Cable Television Advisory Committee**

**Chair:** Mark Carthy

**Secretary:** Chet Messer

**Committee Members:** Jonathan Birge

### **Ex-officio and Liaisons:**

Jeffrey Hansell, Executive Director, Belmont Media Center

David Petto, Director of Information Technology, Town of Belmont

Steve Mazzola, Director of Technology, Belmont Public Schools

Patrice Garvin, Town Administrator

### **Purpose and Duties:**

The Cable Television Advisory Committee advises the Select Board in their role as Issuing Authority when negotiating the cable TV franchise agreements with the Town's cable TV providers (currently Comcast and Verizon).

### **Summary of Activities and Accomplishments:**

- Completed process to renew Verizon cable contract.
- Negotiated renewal terms.
- Recommended new license contract and terms to Select Board.
- Verizon contract was renewed.

### **Goals for 2023:**

- Manage existing Cable TV franchisee holders.
- Manage renewal of Comcast license (due 2024) – e.g. start public ascertainment process

Respectfully Submitted,

Mark Carthy

Cable Television Advisory Committee

# 2022 ANNUAL REPORT

## **COMMUNITY PRESERVATION COMMITTEE**

**Chair:** Elizabeth Harmer Dionne (Select Board nominee)

**Vice-Chair:** Margaret Velie (Conservation Commission)

**Secretary:** Juliet Jenkins (Select Board nominee)

### **Committee Members:**

Carol Berbarian (Planning Board)

Sarah Caputo (Select Board nominee)

Michael Chesson (Historic District Committee)

Roy Epstein (Board of Parks Commissioners)

Gloria Leipzig (Housing Authority)

David Lind (Recreation Commission)

## **Purpose and Duties:**

The Community Preservation Committee (CPC) was formed to evaluate the community preservation needs of Belmont and make recommendations to Town Meeting for appropriation of Belmont's CPA Fund as part of the annual budget process. The CPC is responsible for reviewing applications for funding under the Community Preservation Act (CPA). The CPA Fund is a powerful resource that can be used to maintain the character of Belmont, but doing so requires active members of the community to sponsor CPA-eligible projects. With this in mind, the CPC encourages Belmont residents to spearhead community-based projects, in line with the policies, priorities, and procedures set forth in the town's CPA Plan (updated annually and posted on the CPC page on the town's website).

The CPA allows towns to preserve Open Space, including Recreational Lands; preserve Historic Resources; and create and support Community Housing. There are two sources of revenue for Belmont's CPA Fund: a 1.5% surcharge on our annual property taxes and a partial match on that amount from the state.

## **Summary of Activities and Accomplishments:**

The CPC received eight regular funding applications in the fall of 2021. In addition, in March 2022 the CPC received two off-cycle "Special" funding applications for the Benton Library, both of which it determined met the criteria for an off-cycle funding application. The CPC ultimately recommended nine projects for funding by Town Meeting, finding one of the regular funding projects to be ineligible. In June 2022, Annual Town Meeting approved and appropriated a total of \$2,500,039 for projects listed below for FY2023.

In September the CPC received another off-cycle funding application. In November 2022 Special Town Meeting approved and appropriated a total of \$266,300 to repair the slate roofs on Town Hall, bringing total FY2023 expenditures from the CPA Fund to \$2,766,339.

## **Community Housing**

- Pre-Development Funding for Revitalization of Sherman Gardens. The Belmont Housing Authority requested \$400,000 to fund ongoing pre-development activities necessary to update, reconstruct, and expand the number of housing units at Sherman Gardens. This is a state public housing development of eighty one-bedroom units housing elders and persons with disabilities, owned and managed by the Belmont Housing Authority. In its current condition, it is outdated and inaccessible for many residents. This is a continuation of \$173,200 appropriated to the same project from the CPA Fund in FY2018.

# 2022 ANNUAL REPORT

## Historic Resources

- **Town Hall Slate Roof Repairs.** The Facilities Department requested \$266,300 to fund necessary repairs to the slate roofs on Town Hall. In June 2019 Town Meeting approved and appropriated \$100,000 (FY2020) for this project. However, with the departure of the prior Facilities Director and the advent of Covid, the project did not go out to bid until the spring of 2022. The single bid came in at \$333,000. With additional funding from Town Meeting, the project will go out to bid again this spring.
- **Restoration of Benton Library Chimney and Building Repairs.** The Friends of the Benton Library, Inc., requested \$150,000 to repair the building's stone chimney, which collapsed on February 10, 2022, damaging elements of the roof, one rafter, and the bulkhead. Funds are necessary to rebuild the chimney, repair the roof and other areas of damage, and remove non-historic, non-functioning ventilation fans.
- **Benton Library Building Envelope Study.** The Friends of the Benton Library, Inc., requested \$20,000 to hire a consultant to identify any required maintenance so that they can conduct necessary repairs and maintenance and avoid further damage, such as the collapse of the chimney.
- **Belmont Cemetery Preservation Master Plan.** The Department of Public Works and the Board of Cemetery Commissioners requested \$60,000 to hire a qualified consulting firm to research, prepare, and present a comprehensive preservation and restoration master plan with treatment recommendations for both the hardscape and landscape elements of the Belmont Cemetery, which dates from the town's incorporation in 1859.
- **Restoration of Belmont's Historic Tower Clock.** Belmont Citizen's Forum and The First Church in Belmont Unitarian requested \$26,100 to restore the historic clock in the tower of the First Church in Belmont Unitarian Universalist so that it will tell the correct time and ring on the hour. Towns and cities in the Commonwealth have used CPA funds for exterior improvements of religious buildings of historic significance.

## Open Space/ Outdoor Recreational Land

- **Payson Park Revitalization, Phase II—Construction.** The Friends of Payson Park requested \$1,190,529.83 to provide the necessary construction and administrative costs to implement the design plan (funded with \$35,000 from the CPA fund in FY2022) of the landscape architectural design firm, Activitas, Inc. The park reconstruction will keep the original design of the park, while making it safer and more accessible by: clearing and leveling playing fields, replacing crumbling foundation walls, replacing broken fencing, repairing or replacing all entrances, adding accessible walkways, replacing picnic tables and benches, and replacing playground equipment.
- **Town Field Playground Restoration.** The Friends of Town Field Playground requested \$343,409 to augment funding of \$25,000 (FY2019 for design funds); \$60,000 (FY2020 for construction and bid documents; and \$680,624 (FY2021 for construction funds). Due to supply chain issues and inflation during and after the Covid-19 pandemic, all bids to construct the project came in higher than the appropriated funds. These are the additional funds required to complete the project that Town Meeting approved in June 2020.
- **Belmont Community Path Phase 2.** The Community Path Project Committee requested \$200,000 to begin planning for Phase 2 of the Belmont Community Path (Clark St. Bridge to Waltham). This is a continuation of prior appropriations to Phase I of the project (Brighton St. to Clark St. Bridge) of \$400,000 (FY2019 for Phase 1a design); \$1,000,000 (FY2020 for Phase 1b design); and \$200,000 (FY2022 for right-of-way acquisition).
- **Grove Street Baseball and Basketball Reconstruction.** The Recreation Department, Friends of Grove Street Park, and Belmont Youth Baseball and Softball requested \$40,000 to create design plans to reconstruct the three youth baseball fields and the basketball court and to address drainage issues in those areas. Prior appropriations to Grove Street Park include \$35,000 (FY2018 for walking path site plan); \$336,000 (FY2018 for tennis court reconstruction); and \$780,087 (FY2019 for walking path construction).

# 2022 ANNUAL REPORT

## Goals for 2023:

The CPC has recommended seven projects that have requested CPA funding for FY2024, including one off-cycle funding request. These projects will be presented before Segment A of the May 2023 Annual Town Meeting. In preparation for Town Meeting, the CPC will convene with the Select Board, the Warrant Committee, and the Comprehensive Capital Budget Committee. It will also hold a public forum with the League of Women Voters and the Warrant Committee to consider any questions or concerns the community may have regarding the proposed projects.

## Ongoing Projects

Throughout the year, the CPC will continue to monitor the progress of approved projects to ensure they are completed on time and within their allotted budgets. All FY2014 through FY2016 CPA projects have been completed. In addition to the FY2023 projects outlined above, the following FY2017 through FY2022 projects are expected to continue through calendar year 2021.

## FY2017

### **Historic Resources**

- ***Preserving Belmont's Original Vital Records*** - \$80,000 to preserve the original vital records of births, deaths and marriages in Belmont that was started as part of the FY14 Preserving and Digitizing Belmont's Vital Records Project. The Town Clerk's office will select which books to preserve of the original documents, per the preservation survey, and engage a vendor to conduct the prescribed preservation. Due to pandemic-related delays, the CPC voted to extend the deadline for completing this project.
- ***Digitizing Belmont's Town Meeting Records*** - \$85,000 to digitize the images of the Town Meeting and Annual Report documents from their many forms and index them topically into the existing Paper Vision database software the Town Clerk's office licenses for managing Belmont's vital records. Indexing by topic will make them accessible and usable to the Town Clerk's staff utilizing the existing database software, cutting the research time certainly, but more importantly, it will allow the staff to obtain a complete picture of all the transactions or items involving that topic. Due to pandemic-related delays, the CPC voted to extend the deadline for completing this project.

## FY2018

### **Community Housing**

- ***Assessment and Project Redevelopment of Sherman Gardens*** - \$173,200 to complete an assessment and project redevelopment plan of Sherman Gardens Apartments. The plan will focus on the feasibility of new construction on the site to provide elevator access for the elderly and disabled residents of Belmont and also the creation of affordable apartments on the site. This is part of the overall redevelopment plan for Sherman Gardens that includes additional appropriation requests for FY2023. (Please see further explanation on page 1 above.)

## FY2019

### **Open Space / Recreational Land**

- ***Community Path Alexander Avenue Underpass*** - \$400,000 to design Phase 1a of the Community Path, the Alexander Avenue Underpass, under the MBTA rail lines joining Channing Road/Alexander Avenue with the

# 2022 ANNUAL REPORT

Belmont High School property. This is part of the overall planning for and design of the Community Path. (Please see further explanation on page 2 above.)

## FY2020

### Open Space/ Outdoor Recreational Land

- ***Clay Pit Pond, Preservation and Restoration of Vegetation*** – The Conservation Commission requested \$20,000 to help restore the vegetative buffer around the bank of the pond. The project's goal is to remove non-native and invasive vegetation to improve the health of the native trees and shrubs. This should also improve vistas into the pond as exotic bittersweet vines seasonally screen much of the pond from view. The project will be conducted over three years. This project is a result of an earlier CPA funded Master Plan for Clay Pit Pond Park which was completed in 2015. Due to pandemic-related delays, the CPC voted to extend the deadline for completing this project.
- ***Community Path Phase 1b Design (Brighton Street to Clark Street Bridge)*** – The Select Board requested \$1,000,000 to design Phase 1b of the Community Path. The project will create a new recreational path in Belmont from Brighton Street to the Clark Street Bridge. This is part of the overall planning for and design of the Community Path. (Please see further explanation on page 2 above.)
- ***Rock Meadow Habitat Preservation*** – The Conservation Commission requested \$24,400 to preserve Rock Meadow by removing non-native and invasive plants. This is a three-year project with the bulk of the work in the first year. The exotic species of greatest concern in the meadow is Black Swallowwort. Due to pandemic-related delays, the CPC voted to extend the deadline for completing this project.

### Historic Resources

- ***Town Hall Complex Slate Roofs Restoration*** – The Belmont Facilities Department requested \$100,000 to rehabilitate and restore the slate roofs and associated internal water damage at Town Hall and the Homer and School Administration Buildings. The repairs are essential for preservation of Belmont's historically significant municipal core. Due to pandemic-related delays, the CPC voted to extend the deadline for completing this project. (Please see further explanation on page 2 above.)

## FY2021

### Historic Resources

- ***Homer House Window Restoration Project*** – The Belmont Women's Club requested \$100,000 to restore 43 windows (currently inoperable and energy inefficient) in the 1853 William Flagg Homer House, located in the Belmont and Pleasant Street Historic Districts. Restoration work will include: restoration of sashes, frames, glazing, and hardware; weatherization; restoration of stained glass; replacement of missing exterior trim; and repair of pulley systems. In keeping with CPC requirements for private project sponsors, the Belmont Women's Club will contribute an additional \$10,000 to fund the restoration project.

### Open Space/ Outdoor Recreational Land

- ***Town Field Playground Restoration, Phase II*** – The Friends of Town Field Playground requested \$680,624 out of a total cost of \$705,624 to fund implementation and construction of the playground and courts per the Phase I architectural drawings funded in FY2020. Because this project is a public playground, the project sponsors are not required to contribute to the overall project cost. Nonetheless, The Friends of Town Field Playground have raised over \$25,000 to supplement the appropriation by Town Meeting. Due to pandemic-related inflation and higher-than-expected bids, The Friends of Town Field Playground submitted a supplemental appropriation request for FY2023. (Please see further explanation on page 2 above.)

# 2022 ANNUAL REPORT

## Community Housing

- ***Feasibility Study for the Redevelopment and Creation of New Affordable Housing Units*** – The Housing Authority requested \$173,000 to complete an assessment and project redevelopment plan of Belmont Village. This assessment and redevelopment plan will focus on the feasibility of new construction of 1-, 2-, and 3-bedroom units, with accessibility access for families and disabled residents of Belmont and the creation of additional affordable housing apartments on the site.

## FY2022

### Open Space/ Outdoor Recreational Land

- ***Community Path Right of Way Acquisition*** - The Community Path Project Committee (CPPC) requested \$200,000 to fund the initial processes related to right of way (ROW) acquisition for Phases 1a and 1b (Brighton Street to Clark Street Bridge plus the underpass at Alexander Avenue and connecting links to Channing Road and Concord Avenue) of the Community Path project. (Please see further explanation on page 2 above.)
- ***Consulting Services for Payson Park Renovation*** – The Friends of Payson Park requested \$35,000 for the first phase of a two-phase plan to renovate Payson Park. This funding was used to hire the services of a landscape architecture firm to conduct and administer an assessment of existing site conditions, and to develop a conceptual design and opinion of probable construction costs for renovations to Payson Park. (Please see further explanation on page 2 above.)

### Community Housing

- ***Transfer to Belmont Housing Trust*** – The Belmont Housing Trust requested \$250,000 to establish readiness for opportunities that arise in town for creating affordable housing for individuals and families whose annual income is less than 80 percent of the areawide median income.

Respectfully Submitted,

Elizabeth Harmer Dionne

Chair, Community Preservation Committee

# 2022 ANNUAL REPORT

## **Belmont Conservation Commission:**

**Chair:** (James Roth)

**Vice-Chair:** (Christopher Morris)

### **Committee Members:**

Dan Nolan

Mark Smith

Margaret Velie

Prassede Vella

Miriam Weil

## **Purpose and Duties:**

The Conservation Commission is appointed by the Board of Selectmen and is responsible for the implementation of the Massachusetts Wetlands Protection Act (WPA), a state law that is administered primarily by municipalities throughout the Commonwealth. As the Town has adopted and implemented Storm Water Regulations, the Conservation Commission has been an integral part of this increasing level of environmental protection within Belmont. Through their experience in the implementation of storm water management regulations developed by the Massachusetts Department of Environmental Protection, the Commission has modeled regulatory implementation of Storm Water Regulations and works with the Office of Community Development to issue permits.

While the regulation of activities within the jurisdiction of the Wetlands Protection Act is the primary function of the Commission, the Conservation Commission is also the responsible agent for Conservation lands in Belmont, and spends a great deal of time and energy in promoting and sponsoring the stewardship of Rock Meadow. With the considerable assistance of an active group of volunteers, the Commission also runs the Victory/Community Gardens at the southern end of Rock Meadow, and provides over one hundred thirty low cost plots for the growing of produce, herbs or flowers. The Commission has also taken the initiative to design and improve the paths, and eco system, at Clay Pit Pond.

## **Summary of Activities and Accomplishments:**

### CPA FUNDED PROJECTS

The Town of Belmont adopted the Community Preservation Act in 2010. The Commission has used this funding for several projects. Currently, CPA funding has allowed for multi year projects, at Rock Meadow and Clay Pit Pond, to control and manage the non native and invasive plant species found on the properties. These projects were delayed, by the Covid-19 pandemic, but work at Clay Pit Pond resumed in the Spring of 2022, and work at Rock Meadow is anticipated to begin in 2023. At the 2023 Town Meeting, the Conservation Commission is proposing the establishment of a CPA Fund dedicated to the purchase and protection of open space in Belmont.

### LAND MANAGEMENT ACTIVITIES

The Conservation Commission continues the maintenance (mowing) of Rock Meadow, as well as the responsibility for a dog waste removal station. An annual mowing is required to keep the grassland in a meadow condition, and is supplemented by path mowing throughout the growing season. During the recent pandemic, recreational Rock Meadow use increased dramatically, increasing maintenance and mowing costs to provide safe and continuous access to the meadowland. In response to the increased costs at this regional recreational area, in 2022, the Commission received \$60K dollars of funding from State Legislator David Rogers to pay for approximately three years of maintenance and path mowing at Rock Meadow. These funds have allowed the Commission to mow wider paths (8 foot rather than 4 foot wide) encouraging social distancing, and better tick control. The funds are used to provide seasonal toilet facilities, as well as maintenance and supplies for a dog waste station.

# 2022 ANNUAL REPORT

The Commission continues to work with the Belmont Hill School to use Rock Meadow running trails for “home” cross country meets this year, and anticipates continuing with this practice. For the first time, in 2022, Belmont High School began using the trails at Rock Meadow to host their “home” cross country running events. The Harvard Cross Country Running Club also uses the Meadow for an annual running event in the fall, as does the Race Around Waltham running event. These events hosted approximately 500 runners through the six events, and provided great exposure for our trails and paths. The Commission received donations towards the upkeep of the meadow from Belmont Hill School, the Harvard Running Club and the Race Around Belmont road race sponsors in return for the use of the running trails. These funds are put towards mowing the paths and trails to keep them accessible throughout the year.

## VICTORY GARDENS and ROCK MEADOW ACTIVITIES

The Victory Gardens are located in the southeast corner of Rock Meadow, and provide plots for up to about 137 local gardeners. The gardens remain a popular activity, and there continues to be a waiting list of approximately 100 gardeners. While each plot is individually managed, the Commission uses the rental fees to provide water and compost to the gardens and funds access and restoration of the path system. As noted above, in recent years, garden receipts have also been used to help with maintenance in Rock Meadow. The Commission continues to delegate much of the garden management responsibilities to a team of gardeners. The team, this year, includes: Steve Pinkerton, Nigel Krauss, Diane Bissaro, Suzanne Johnette, Jeff Laurie, Rich Minton and Steve Klionsky. The operation of the gardens is managed by this team, and the Conservation Commission continues to maintain oversight of the program and its finances. The gardeners meet once a month throughout the year, and, when public, the meetings are posted at the Town Hall. The garden committee promotes the use of environmentally sensitive pest control; efficient watering and conservation; and provides education to the community on a variety of topics throughout the growing season.

Again, this past summer, the Commission approved the raising of chickens for eggs within a small fenced section of the gardens. The project was managed cooperatively by a small group of citizens interested in local food sourcing. The layer project was very popular, and successful, and included approximately 16 layer hens. This is the 13th year of privately managed bee hives at the Meadow, and this continues to be a very exciting project. In addition to the honey produced, the bees increase pollination within the gardens and meadow. In the upcoming year, Mandy will be passing the leadership of the apiary project to Sadie Forbes and Suzanne Burns. A grazing project, promoted by local herder Joan Teebagy, will be sponsored at Rock Meadow, again, this summer. A mix of goats and sheep will be used to maintain an approximately one acre, fenced, portion of Rock Meadow. This has been a popular demonstration project amongst visitors to Rock Meadow, in past years.

## PUBLIC HEARINGS and IMPLEMENTATION OF THE MASSACHUSETTS WETLANDS PROTECTION ACT

The Commission meets monthly to review applications for work within the jurisdiction of the Commission. Any project within one hundred feet of a wetland requires the review of the Conservation Commission and the issuance of a permit under the Massachusetts Wetlands Protection Act. The review and issuance of permits is time consuming, requiring extensive review of proposals, site visits and occasionally the use of experts to evaluate a particular project. This year the Commission reviewed proposals for delineations of wetlands; additions to single family homes; as well as the demolition and reconstruction of single family homes.

### **Goals for 2021:**

The Commission will continue to protect and preserve open space within the Town of Belmont. Projects anticipated this year include the continued efforts to control non native and invasive plant species at both Clay Pit Pond and Rock Meadow. These programs are designed to improve the quality of native habitat within these tracts of open space. The Commission anticipates working with the School Department to restore the walking paths on the new school campus, providing access to the complete perimeter of Clay Pit Pond.

Respectfully Submitted,

James Roth  
Belmont Conservation Commission

# 2022 ANNUAL REPORT

## Belmont Cultural Council Annual Report

### 2022 Annual Report

#### CULTURAL COUNCIL

Chair: Vicki Amalfitano

Co-Chair: Millie Rahn

Secretary: Gloria Pimentel

Treasurer: Annette Goodro

Committee Members:

Evelyn Corsini

Volkan Efe

Kathleen Hagan

Nancy Linde (Non-voting member)

Gloria Pimentel

Rebecca Richards (non-voting member)

May Ye

The Belmont Cultural Council is a permanent committee appointed by the Select Board and is a part of a network of local and regional cultural councils which receive funding through a central state agency, the Massachusetts Cultural Council (MCC). Funds are regranted by the Belmont Cultural Council (BCC) through the MCC Grant Application Process. In conjunction with the MCC processes, we accept grant applications that are due on or about October 15 on an annual basis for cultural projects and events designed to enrich the lives of our community. The Cultural Council meets publicly one to several times depending on the number of applications after the October 15 deadline to make grant decisions. Applicants are informed no later than mid-January via email as to the disposition of their application. Those who have been denied funding have a two-week period in which to appeal their application.

**Purpose of the Council** - The purpose of the Belmont Cultural Council (BCC) is to support public programs that promote excellence, education, diversity, and inclusion in the arts,

# 2022 ANNUAL REPORT

humanities, and sciences, in order to foster a rich cultural life in Belmont. The BCC's primary responsibility is to regrant its annual allocation of funds from the Massachusetts Cultural Council. Local council funds may only be used to support programs in the arts, humanities, and sciences in Massachusetts. This definition includes the study, pursuit, performance, exhibition, and appreciation of cultural activities in the broadest sense.

- Arts: The creation of work in the crafts, performing, visual, media, folk, design, literary, and interdisciplinary arts.
- Humanities: Types of learning that deal with human thought and culture, language, and creativity. Examples include, but are not limited to, history, social studies, philosophy, criticism, and literature.
- Sciences: Types of learning that deal with nature, science, and technology in ways that explain how they relate to people's lives. Some examples of organizations that conduct interpretive science activities are arboretums, botanical gardens, nature centers, natural history, and anthropology museums, planetariums, and science and technology centers.

## **Council Priorities**

It is important to note that the following description of the Belmont Cultural Council priorities were subject to adjustment during the COVID-19 crisis that was still acute in 2022. The Belmont Cultural Council was open to waiving "physical venue" requirements due to COVID-19 considerations. All proposals that included an in-person event or physical gathering had to adhere to the Town of Belmont and Commonwealth of Massachusetts COVID rules and regulations.

The Council prioritizes funding applicants from Belmont and cultural events and activities that benefit the Belmont public. Our July 2022 Community Input Survey indicated that town residents had the greatest preference for community-wide gatherings (festivals, farmers' market activities), the performing arts (concerts and

# 2022 ANNUAL REPORT

plays), programs that celebrate cultural diversity, educational programs and events in Belmont schools, public art, and nature, science, and environmental education. The population segments of highest importance were families, teens, and senior citizens.

Priority is given to events that occur in Belmont, and that are in collaboration with Belmont based organizations. Applicants based outside of Belmont are required to secure the sponsorship of a Belmont public or non-profit organization and include a sponsorship letter endorsing the project which must be attached to the online application.

The Council places a priority on programs that occur after January of the grant cycle for the upcoming grant year. All grant recipients are expected to present a publicity plan as part of their application, which includes acknowledgement of the BCC and MCC as funding sources. Field trips and funds for food or drink cannot be awarded grants.

## **2022 Community Input Survey**

The Cultural Council is required by the MCC to gather community input on needs and priorities around cultural activities. The Cultural Council conducted an electronic survey in July 2022, promoted by the Town, Belmont Arts Association, and other venues in Belmont. With 96 responses collected, our Community Input Survey indicated some important considerations for the Council.

- **Awareness and Familiarity:** 75% of respondents were either very or somewhat aware of grants funded through the Council, but 25% of respondents are not at all aware of the work of the Council, and we need to improve our awareness and familiarity with Belmont residents. That said, 67 % had attended a Payson Park Summer Concert, 58% of respondents had attended Porchfest, and 38% had seen one of the Belmont Art Association's painted Transformer Boxes, all of which receive partial funding from the Belmont Cultural Council.
- **Funding Priorities:** Respondents had the greatest preference for community-wide

# 2022 ANNUAL REPORT

gatherings (festivals, farmers' market activities), programs that celebrate cultural diversity, the performing arts (concerts and plays), educational programs and events in Belmont schools, public art, and nature, science, and environmental education. The population segments of highest importance were families, teens, and senior citizen.

## **Summary of Activities and Accomplishments:**

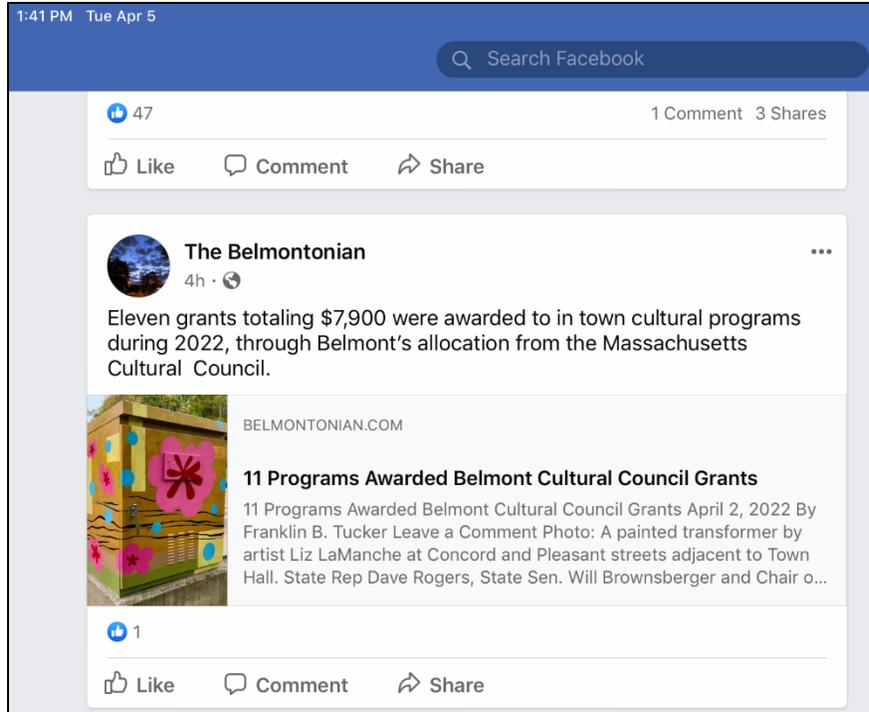
The Belmont Cultural Council received grant applications in 2022 requesting a total of \$19, 713.

We approved the following 11 grants, totaling \$7,900, for cultural programs in Belmont during 2022:

- Belmont Porchfest Mural Project received \$1,300
- Belmont World Film's 20<sup>th</sup> International Film Series received \$800
- Payson Park Musical Festival Concert received \$1,100
- Belmont Art Association: Beautifying Belmont's Transformer Boxes received \$1,000
- Belmont Chinese American Association Documentary Screening and Discussion with the Filmmakers received \$400
- Daniel Butler Elementary School Multicultural Fair received \$400
- Musical Baseball Show at the Belmont Senior Center received \$300
- The Dorothy & Charles Mosesian Center: ASL Interactive Storytime Workshop Program received \$600
- International Asian Music Festival received \$900
- The Benton Lending Library received \$500
- Powers Music School: Musical Storytelling Program received \$600.

In order to improve awareness of the BCC and community participation in our grants process, we expanded promotion of our grants through the local media. The image below is from The Belmontian's Facebook page.

# 2022 ANNUAL REPORT



In addition, we reached out to Belmont Center landlords with vacant storefronts to host an exhibit of local artists, with the involvement of the Belmont Gallery of Art and the Belmont Art Association. The photos below from April-May 2022 are of 48 Leonard Street.



## **Goals for 2023:**

As indicated in our 2022 Community Input Survey, the Council still needs to raise awareness of its work and the programs of our grantees. Each grant is assigned a BCC member as a liaison, and these Council members will work closely with grant recipients on promotional advice as well as initiating more publicity for our grant-funded events. We

# 2022 ANNUAL REPORT

will continue to use the BCC Facebook site as an economic tool to increase visibility as well as updating BCC content on the Town and MCC websites.

We intend to expand the reach of our press releases as well. In addition, we continue to reach out to landlords with vacant storefronts to host pop-up exhibits of local artists, to enhance resident experiences and promote the work of the BCC.

We will continue to monitor the cultural needs and priorities of Belmont residents with our next Community Input Survey in July 2023.

# 2022 ANNUAL REPORT

## **Disability Access Commission**

**Chair:** Emily Walsh

**Vice-Chair:** Erica Zidel

**Secretary:** Nan Donald

### **Committee Members:**

Michael Lanza

Janet MacDonald (resigned October 2022)

Norma Massarotti (appointed October 2022)

Andrew Poulsen (appointed October 2022)

## **Purpose and Duties:**

The Belmont Disability Access Commission is dedicated to protecting the rights of all Belmont citizens, of all ages and with the full range of all abilities and disabilities, to fully access Town services and programs.

## **Summary of Activities and Accomplishments:**

In the spring the DAC welcomed Sarah Nechamen, Outreach and Training Specialist for the Disabled Persons Protection Commission (DPPC) which is state agency responsible for investigating and remediating abuse against disabled adults between the ages of 18 and 59 by caregivers. We continued to work on a resource guide for the town website and made recruitment for new volunteers a priority. At the October 2022 meeting Andrew Poulsen was elected chair of the DAC and Norma Massarotti was elected clerk. Michael Lanza will continue to represent the DAC on the Towns website renewal committee and Andrew Poulsen will represent the DAC on the Diversity, Equity and Inclusion Implementation Committee.

## **Goals for 2023:**

We will move forward without DAC Benchmarking project in 2022. We will continue to serve the Belmont Community according to our mission statement. We will respond to requests from citizens regarding issues with respect and dignity. We continue to monitor requests for variances from the MAAB and the various Building Committees as the many new building projects/renovations continue in the town. We will meet monthly or as needed during the year. We invite residents of Belmont with Special Needs/Disabilities, those who work with or care for, family members, and persons who are interested in accessibility issues to apply to become members of Disability Access Commission.

Respectfully Submitted,

# 2022 ANNUAL REPORT

*Emily A. Walsh*

Emily A. Walsh

Belmont Disability Access Commission

# 2022 ANNUAL REPORT

## 2022 Annual Report

### Diversity Task Force

#### Commission Members:

Chair- Kim Haley-Jackson, Belmont Human Rights Commission

Jordan Biggers, Community Member at Large

Rogelio Fussa, Vision 21

Patrice Garvin- Town Administrator

Denise LaPolla- Belmont Public Schools

Angela Middleton- Belmont Against Racism

Pritha Mitra-Stiff- Community Member at Large

Sharon Rich- LGBTQ + Alliance

Lixin Qin- Belmont Chinese American Association

Julie Wu- Pan Asian Coalition

#### Purpose and Duties:

Study the causes of systemic racism and stereotypes attached to race, religion, ethnicity, sexual orientation and culture. Meet with local and state stakeholder groups to identify areas that need to be evaluated to determine if they are still appropriate in today's culture. Provide observations and develop recommendations to the Select Board for steps the Belmont community can take to combat systemic racism and embrace greater diversity, equity, and inclusion in Belmont. The committee will suggest ideas to help to educate the citizens of Belmont and make it a more welcoming community.

**Deliverable:** The Diversity Task Force will meet for a six-month term beginning in February 2021 and continue through the end of September 2021. The Task Force will provide an interim report to update the Select Board on their progress. A final report along with an Executive Summary will be delivered no later than September 15, 2021 to the Select Board. This request was amended to extend the completion of the report to February 2022.

#### Summary of Activities and Accomplishments

Over the course of 16 meetings, spanning from March 2021- March 2022, we met monthly to review inequities in DEI across the Town of Belmont; including housing, education, health, business and government. Given the scope of our duties; outreach to various community groups/leaders was needed. We met with the following groups to review data and to give insight to our individual findings:

- Belmont Board of Health
- Belmont Council on Aging
- Belmont Disability Access Commission

# 2022 ANNUAL REPORT

- Belmont Economic Development Committee
- Belmont Fire Department
- Belmont LBGTQI+ Alliance
- Belmont Housing Trust
- Belmont Housing Authority (now Cambridge Housing Authority)
- Belmont Police Department
- Belmont Public Schools
- Belmont Religious Council
- Belmont Special Education Parent Advisory Council (SEPAC)
- Belmont Women’s Club
- April Bradshaw, Real Estate Agent
- Marianne Cooley, Needham Unite Against Racism Working Group and Needham Select Board member
- Joseph Corazzini, former DEI Director, Framingham Public Schools
- Jillian Harvey, DEI Director, Town of Arlington
- Rosa Innis, METCO Director

The report was completed in February, with the final draft going to the Select Board on February 28, 2022. The report was presented to the Select Board and the public on March 21, 2023. On March 21, 2022, the Select Board voted in favor of our recommendations. As a result, the Diversity, Equity and Inclusion Implementation Committee was established to carry out the final recommendations of the Diversity Task Force.

The link to the Diversity Task Force recommendations is listed below:

[https://www.belmont-ma.gov/sites/g/files/vyhlf6831/f/uploads/2022.03.17\\_dtf\\_select\\_board\\_recommendations\\_1st\\_revision.pdf](https://www.belmont-ma.gov/sites/g/files/vyhlf6831/f/uploads/2022.03.17_dtf_select_board_recommendations_1st_revision.pdf)

# 2022 ANNUAL REPORT

## **Belmont Economic Development Committee**

**Chair:** Emma Thurston, January to March of 2022

**Co-Chair:** Paul Joy and Katherine Venzke, starting in April of 2022

**Vice-Chair:** Erin Brown, January to March of 2022

**Secretary:** Wendy Etkind

**Communication Coordinator:** Erin Brown, starting in April of 2022

### **Committee Members:**

**Paul Joy:** Co-Chair, Senior Analyst. Ducker Carlisle

**Katherine Venzke:** Co-Chair Owner, Helena's Boutique

**Wendy Etkind:** Secretary, Product Management, Oracle Retail Global Business Unit

**Erin Brown:** Communications Coordinator, Owner Blue Butterfly, Freelance Writer

**Deran Muckjian:** Member, Owner, Toy Shop of Belmont

**Emma Thurston:** Member, COO, Cal Verde Naturals

**Jack Sy:** Member, Owner, Number One Taste, appointed to the Committee in July of 2022

**Marie Warner:** Member, CEO & Founder, Boston Women Connect and Warner Professional Sales, appointed to the Committee in August of 2022

**The Select Board amended the Economic Development Committee Charge by increasing the number of seats from seven to nine members on April 25, 2022.**

### **Former Committee Members:**

**Edmund Starzac:** Planning Board Representative until his resignation in March of 2022.

**Jeffrey Birenbaum:** Planning Board Representative from his appointment in July until his resignation in September of 2022.

## **Purpose and Duties:**

- Advise the Select Board and other town boards on issues concerning bylaws, policies, regulations, and zoning that foster commercial growth, strengthen the local economy, and are consistent with maintaining the character of our community
- Focus efforts on activities that maintain or expand the commercial & industrial tax base
- Identify changing economic trends and develop recommendations to maximize interest in our community and attract these potential new businesses
- Advocate for state and federal grants, incentives, or for improvement in regulations that help advance our economic priorities
- Establish relationships and improve communication with local businesses

## **Summary of Activities and Accomplishments:**

### **Charge 1: Advising the Selectboard & Town Departments**

- Presented 2021-22 achievements to the Select Board in Feb 2022 & created an Annual Report

# 2022 ANNUAL REPORT

- Town committee outreach included Planning Board, Zoning Board of Appeals, Long-Term Capital Budget Committee, School Committee, Community Path Project Committee, Energy Committee, Diversity Task Force & DEI Implementation Committee, Website Renewal Committee, and the MBTA Multifamily Zoning Committee
- External organizational outreach included the Urban Land Institute (Wavery Square TAP Public Forum); MassDevelopment PACE (Property Assessed Clean Energy) and Work-Based Learning Alliance (successfully handed off to School Committee and Administration)
- Researched opportunities to improve parking regulations, zoning regulations pertaining to business formation, and networked with Belmont landlords and members of the public to better inform challenges and opportunities
- Expanded committee membership to 9 via committee charge change in order to expand impact and outreach

## **Charge 2: Focus efforts on activities that maintain or expand the commercial & industrial tax base**

- Hosted Elizabeth Dionne, Dan Berry, and Max Colice after their Belmont Citizens Forum piece “Belmont is Sitting on a Fiscal Cliff?”
  - Listened to their suggestions (and other members of the public) around Rezoning and Planning Ordinance Changes; utilizing town-owned land for additional development; utilization of State-owned land; and Eminent Domain alterations.
  - EDC Committee agreed its worth pursuing suggestions for zoning bylaw changes, in coordination with other relevant committees and the Select Board
- Attended discussions (alongside SB Chair Paolillo, Administrator Garvin) with Belmont Center commercial property owners and the Belmont Business Center Association about vacant storefronts on Leonard St. and beyond.
- Have had additional conversations with other Leonard St. property owners as well as outreach to current and former businesses owners about the challenges of opening and operating a business in Belmont.
- Hosted Anne Marie Mahoney (former Capital Budget Committee chair) about her experiences in Belmont Town Government building capital projects, as well as her take on Belmont’s future.
- Reviewed the findings of the Collin’s Center Report—especially sections pertaining to economic development
- Advocated for an Economic Development Coordinator position, including drafting a job description (roles and required experience)

## **Charge 3: Identify changing economic trends and develop recommendations to maximize interest in our community and attract these potential new businesses**

- Wayfinding
  - Pursued and received a wayfinding grant;
  - Created Wayfinding working group including EDC representation, Trapelo Corridor business representatives, Community Development, Belmont Police, and Belmont DPW representatives
  - Successfully iterated final design after Select Board review, community suggestions, and consultant buy-in
  - SB Belmont Gardenia approved August 2023
  - Currently awaiting funding opportunities

## **Charge 4: Advocate for state and federal grants, incentives, or for improvement in regulations that help advance our economic priorities**

# 2022 ANNUAL REPORT

- Wayfinding \$25,000
  - Used to design aesthetically striking and Belmont-specific wayfinding signage
  - Would positively impact Trapelo Road Corridor businesses and beyond
  - Additional funding required in order to fully execute the project—could be a combination of private/donated and public capital dollars.
- Massachusetts State Surplus \$100,000
  - EDC and SB created the Small Business Grant program, executed by Town Administration
  - Town Granted ten \$10k grants to Belmont local businesses
  - Grant Program architecture can be used to execute additional small business grant opportunities

#### Awardees:

- Avalon Dance Production
  - The Exercise Coach
  - Malcolmson Philanthropic Advisors
  - Gregory's House of Pizza
  - Cheeky Monkey
  - Burnin by Ray
  - Sweet Heart
  - Valentina Day Spa
  - Il Casale
  - The Wellington
- ARPA Funding request \$312,000
    - EDC requested 4% of total Belmont ARPA funding for economic development
    - This request was denied: funding request was deferred due to other budgetary priorities
    - Belmont ought to compete for other grant fundings through MA, IJJA, IRA, and other sources
  - Other n/a
    - Identified other grants in partnership with the LRRP to move forward on the results of that study

#### **Charge 5: Establish relationships and improve communication with local businesses**

- Communication Coordinator Role: Sends a bi-monthly newsletter to businesses with updates, important information and surveys to get feedback
- Business Database: Established to be able to communicate with businesses, with periodic updates
- Belmont Business Directory: Launched, maintained, and hosted on the town's website
- Small Business Networking Event: Drew 40-50 local business owners. Fundraised for the event and procured sponsorship; raised a \$2,000 event budget. Got participant feedback about opportunities for future networking events
- EDC and Belmont Town Day: Hosted informational table and raised awareness among residents of our charge and initiatives.

# 2022 ANNUAL REPORT

- Business Outreach: Sought to better understand the challenges through the town's zoning bylaws. Discussed offering an informal new business mentoring program.
- Media: Wrote op-eds for the Belmontonian, Belmont Citizen Forum, and co-chairs were interviewed for the Belmont Journal (Belmont Media)

## **Goals for 2023:**

EDC Vision Statement - Belmont is a vibrant and inclusive community that fosters innovation and growth, where businesses thrive and individuals can live, work and play in a safe and sustainable environment.

- Local Government Support for Small Business
  - Small business and property owners to have open lines of communication with the town, including someone in the town with the position to guide in the process of opening business
  - A more proactive Belmont in attracting new business from across Metro Boston and beyond
  - We want Belmont to be able to better identify, research, apply for, and win state and federal grants
  - We encourage Belmont to pursue additional Commonwealth surplus dollars for local one-time projects
  - Create a comprehensive and reliable checklist for opening a business in Belmont that covers different industries and business types—including estimated time of completion
- New Business Formation and Growth
  - Strive to make it easier to open a business in Belmont, including bylaw review, small business input, and strategic flexibility and change in accordance with other peer communities
  - Advocate for and help fund the Trapelo Wayfinding project to increase the number of people who visit, shop, and dine along the corridor
- Continued EDC Activity
  - The EDC commits to continue hosting networking events, posting a communications newsletter,
  - We will also continue bringing small business, citizens, committees, and property owners together to discuss future initiatives, as well as support other committee activities as a supporter, liaison, or participatory member (i.e. MBTA Community Advisory Committee)

Respectfully Submitted,

Paul Joy, Co-Chair

# 2022 ANNUAL REPORT

Katherine Venzke, Co-Chair

Economic Development Committee

# 2022 ANNUAL REPORT

## EDUCATION SCHOLARSHIP COMMITTEE Fiscal Year 2022

The members of the Education Scholarship Committee are Leslie Aitken, Daniel O'Brien, Floyd Carman, Zhenzhen Sun, Stephanie King, Mary McCormick, and Xin Yu.

Chair: Floyd Carman

The Belmont Education Scholarship Committee was established under MGL 60 §3C by the April 1995 Town Meeting. The Education Scholarship Committee awards scholarships to residents of Belmont who are pursuing higher education. Awards are based on the applicants' financial need, academic achievement, community involvement and school activities. The Committee also makes an annual award to the Belmont Public Schools. Funding is provided by Belmont Taxpayer's contributions to the voluntary Education and Scholarship check-offs on Belmont's real estate, personal property and motor vehicle excise tax bills.

**The 2022 Town of Belmont Scholarship was awarded to the following recipients totaling \$10,000. Checks were mailed on 8/19/2022 to be applied to the recipient's second semester.**

Recipient	College/University	City and State	Awarded
SCALI, SPENCER V	PROVIDENCE COLLEGE	PROVIDENCE, RI	1,000.00
YOUCHANG HU, TIFFANY	YALE UNIVERSITY	NEW HAVEN, CT	1,000.00
MANJIKIAN, CHRISTIAN	UMASS AMHERST	AMHERST, MA	1,000.00
DUFFY, NOLAN D	BENTLEY UNIVERSITY	WALTHAM, MA	1,000.00
HUANG, ANDREW	STANFORD UNIVERSITY	STANFORD, CA	1,000.00
SHEN, AGNES M	NORTHEASTERN UNIVERSITY	BOSTON, MA	1,000.00
ZARKADAS, ALEXANDRA ZOY	FAIRFIELD UNIVERSITY	FAIRFIELD, CT	1,000.00
ABUTAYYOUN, OMAR AMJAD	UMASS BOSTON	BOSTON, MA	1,000.00
PETERSON, OLIVIA C	CLARK UNIVERSITY	WORCESTER, MA	1,000.00
PETERSON, SAMANTHA J	UNIVERSITY OF NEW ENGLAND	BIDDEFORD, ME	1,000.00

### Activity Report for the Town of Belmont Scholarship Check-Off Fund for Fiscal Year 2022

Opening Balance 7/1/21	\$291,687
Plus Tax Check-Off Donations	992
Plus Income Earned	3,613.18
Plus Transfer From Closed TF Accts	0
Less Scholarship 2022/mailed December 2022 (FY23)	(13,200)
Less Admin Fee	(0)
<b>Closing Balance 6/30/2022</b>	<b>\$283,092</b>

*In Fiscal Year 2022, twenty-six residents contributed to the Town of Belmont Scholarship Check-Off Program.*

### Activity Report for the Town of Belmont Education Check-Off Fund for Fiscal Year 2022

Opening Balance 7/1/21	\$99,568
Plus Tax Check-Off Donations	1780
Plus Income Earned	1278
<b>Closing Balance 6/30/2022</b>	<b>\$102,626</b>

*In Fiscal Year 2022, twenty-five residents contributed to the Town of Belmont Education Check-Off Program.*

Respectfully submitted,  
Floyd S. Carman, Town Treasurer

# 2022 ANNUAL REPORT

## *2022 Annual Report*

---

### **HISTORIC DISTRICT COMMISSION:**

**Chair:** Lisa Harrington January to June

**Co-Chair:** Carl Solander and Carol Moyles, June to January

**secretary:** Rotates each meeting amongst committee members

### **Committee Members:**

<b>NAME</b>	<b>EXPERTISE</b>	<b>REPRESENTATION</b>	<b>TERM EXPIRATION</b>
Michael Chesson	Historian	Belmont Historical Society	2024
Stefan Ahlblad	Architect	BSA	2023
Jacqueline Appel		Resident	2025
Carol Moyles	Landscape Architect	BSLA	2025
Drew Nealon	Realtor		2024
Carl Solander	Architect	BSA	2024
Nushin Yazdi	Architect	Resident Pleasant Street Historic District	2024

### **Alternate Committee Members:**

<b>NAME</b>	<b>EXPERTISE</b>	<b>REPRESENTATION</b>	<b>TERM EXPIRATION</b>
Mary Perry	Resident		2024
Meghan E. Reilly	Resident		2025

### **Purpose and Duties:**

The Historic District Commission (HDC), appointed by the Select Board (SB), is charged with reviewing modifications to properties located within the Town's four local historic districts as well as those properties on which the Town holds preservation restrictions. The HDC offers advice to those property owners considering alterations to their historic properties. The HDC holds public hearings to review proposed projects on protected properties to determine the appropriateness of such alterations and issues Certificates of Appropriateness or Non-Applicability to those projects that meet the HDC's Guidelines. The HDC also holds public hearings related to demolition applications for buildings subject to the Demolition Delay Bylaw and addresses Town-wide historic preservation issues. As part of the Town's 1999 Memorandum of Agreement with McLean Hospital regarding the rezoning of the McLean Hospital campus, the HDC acts as the historic preservation authority regarding changes proposed for the exterior of historic buildings, historic landscapes, and historic landscape elements of the hospital campus and its adjacent McLean zones 1A, 1B, 2, 3 and 4 as well as land and historic resources that were transferred to the Town (McLean Barn and Lone Tree Hill open space). The HDC serves as the principal local contact

# 2022 ANNUAL REPORT

## *2022 Annual Report*

---

for the Massachusetts Historical Commission and responds to Section 106 notifications. The HDC also serves as the Town's Historical Commission, advising the town on matters related to historic resources in Belmont, including buildings, structures and landscapes. The HDC appoints members to two other Town committees: Community Preservation Committee and Land Management Committee for Lone Tree Hill.

### **Summary of Activities and Accomplishments:**

From January until December of 2022, administrative support was provided by Gabriel Distler in the Office of Community Development. Jacqueline Appel was appointed to the HDC and became a full voting member. Mary Perry and Meghan Reilley were appointed and became alternate voting commission members. Lisa Harrington resigned from the HDC in the summer of 2022 and Carl Solander and Carol Moyles became Co-Chairs.

HDC worked other town committees to amend and make a permanent Demolition Delay Bylaw which passed at 2022 spring Town Meeting. This is now a permanent by-law so other town resources can be reviewed for adding to the list. Any additions to the list would require town approval.

### **Reviewed twenty-five (25) applications for projects within the Pleasant Street Historic District**

One of the HDC's most critical functions is technical assistance to property owners and project review and approval in the four local historic districts (Pleasant Street, Common Street, Richardson Farm and Thaddeus Frost Local Historic Districts). In 2022, HDC conducted twenty-five public hearings for applications for Certificate of Appropriateness in the Pleasant Street Historic District. The Commission also reviewed and approved one project related to the Town's Historic Accessory Building Preservation Bylaw.

Advised the Town on repairs to the School Administration Building and Benton Library. Held a joint meeting with the Land Management Committee to map out next steps for determining a use for the McLean Barn.

### **Goals for 2023:**

- Continue timely review, advice, and action on applications and requests for technical assistance from property owners in the four historic districts;
- Provide review, advice and action as needed related to other properties in Belmont with preservation restrictions and/or agreements;
- Issue a RFP for a Envelope Conditions Assessment and Stabilization Recommendations Report for certain Town of Belmont-owned municipal historical buildings,
- Provide timely response to Section 106 notifications as they are received;
- Continue participation on the Community Preservation Committee, providing historic preservation input on projects and applications;
- Continue collaboration with the Land Management Committee on preservation of the McLean Barn and stewardship of the historic open space;

# 2022 ANNUAL REPORT

## *2022 Annual Report*

---

- Provide input to the Planning Board and other committees related to proposed zoning changes and other matters affecting historic resources in Belmont;
- Participate and provide input into major Town capital projects (Community Path, etc.);
- Conduct a review of and develop potential amendments as necessary for the General Bylaws;
- Update the HDC's Design Guidelines;
- Maintain and enhance HDC website; and
- Continue to integrate files and coordinate administrative responsibilities with OCD.
- Identify and recruit new HDC alternate members

Respectfully Submitted,

Carol Moyles, Co-Chair  
Historic District Commission

# 2022 ANNUAL REPORT

## **HOUSING TRUST**

**Chairs:** Rachel Heller and Betsy Lipson

**Secretary:** Rotated each meeting among committee members

**Committee Members:**

Madeline Fraser Cook

Judie Feins

Mark Kagan

Tommasina Olsen

Michael Marotta

Benjamin Meshoulam

Paul Rickter

Thayer Donham, Ex-Officio, Planning Board representative

Gloria Leipzig, Ex-Officio, Housing Authority representative

## **Purpose and Duties:**

The Belmont Housing Trust was enacted by the Massachusetts Senate and House of Representatives and is supervised by the Board of Selectmen. Chapter 126 of the Acts of 1999 details the establishment of this nonprofit corporation.

The Trust's duties are to investigate and implement alternatives for the provision of and providing affordable housing for persons of low, moderate and middle income, and others in the Town of Belmont whose needs may be identified from time to time.

Increasing the number of deed restricted affordable homes in Belmont is the Trust's primary focus. In 2022, DHCD's subsidized housing inventory listed Belmont as having 10,117 housing units, of which 675 count as affordable. This is 6.5% and the state benchmark is 10%. In addition, the Trust seeks to expand more types of "missing middle" homes in Belmont, such as a duplexes, townhouses, and small apartment or condo buildings. Denser development is more sustainable and less polluting, and it allows for homes that fit more sizes and types of households, while also being more attainable.

## **Summary of Activities and Accomplishments:**

1. The Trust began 2022 by closing out its Emergency Rental Assistance program. In total \$350,000 of CPA grant funding assisted 186 Belmont residents (68 children) during the pandemic, two-thirds of whom had incomes below 30% AMI. Funds were provided directly to landlords.
2. For several months in the first half of the year, the Trust worked on a potential design for developing mixed income multifamily homes on Moraine Street. This effort was at the request of the representative of the owner a large parcel. While the owner chose not move forward at this time, the Trust discovered this parcel and neighborhood could fit in the MBTA zoning and could accommodate 30-40 units.
3. Recognizing the Housing Production Plan (HPP) expires in May 2023, the Trust worked closely with the planning department on a proposal that was awarded state funds for technical assistance. The Metropolitan Area Planning Council (MAPC) is assisting Belmont in updating the HPP. In addition to support from MAPC, the Trust leveraged local residents' tax contributions to Metro West Community Development (MWCD) for updating the HPP. MWCD is focused on local community engagement in the plan development.

# 2022 ANNUAL REPORT

4. In March, along with the Economic Development Committee, the Housing Trust welcomed urban planning experts from the Urban Land Institute (ULI) to conduct a Technical Assistance Panel focused on redevelopment opportunities for Waverley Square. The project included stakeholder interviews and a community-wide survey that had 168 respondents. Among ULI's recommendations were to consider the area for re-zoning under the MBTA guidance for increased density and possibly for 40R development, and enhance the streetscape (i.e., landscaping, bike and pedestrian plan with improved signage and lighting, expanding the triangle into a greenspace park).
5. Mid-year, a representative of the Trust began serving on Belmont's MBTA Multifamily Zoning committee, and another representative began serving on the Age-Friendly Committee to advance an accessory dwelling unit policy in town.
6. Using CPA grant awarded funds, the Housing Trust established a Fund to Support the Creation of New Affordable Housing. These funds will be awarded to developers that have site control and that commit to increasing affordable housing beyond the standard set by the Town's inclusionary zoning bylaw. Developers that commit to reducing the affordability level for at least one unit from 80% AMI to at or below 60% AMI can be awarded \$125,000 towards the project; or, developers that commit to creating at least one additional affordable unit (at or below 80% AMI) more than required by the inclusionary zoning bylaw can be awarded \$125,000. The Trust will continue to seek CPA grants to expand this Fund and its potential.
7. Beginning in October several community engagements took place as part of updating the Housing Production Plan. These included the formation of an advisory subcommittee of community representatives, focus groups with different resident subgroups (i.e., seniors, young families, public housing residents, environmentalists), a public survey, and a hybrid public forum. The Trust worked closely with the MAPC and Metro West on research and demographic data collection needed for the report.

## **Goals for 2023:**

- Facilitate completion and approval by the Planning Board and Select Board of the 2023-2028 Housing Production Plan;
- Promote to housing developers our Fund to Support the Creation of New Affordable Housing and seek out interested developers;
- Conduct a review of our inclusionary zoning bylaw relative to neighboring communities;
- Continue participation on the MBTA Zoning Committee to help Belmont complete necessary work to be in compliance with state requirements for new zoning by December 2024; and
- Continue participation on the Age Friendly Action Committee and produce a summary report of accessory dwelling policies in neighboring communities.

Respectfully Submitted,

Betsy Lipson, Co-Chair  
Housing Trust

# 2022 ANNUAL REPORT

## 2022 Annual Report

### Belmont Human Rights Commission (BHRC)

#### Commission Members:

**Chair:** Kimberly Haley-Jackson

**Vice Chair:** Lara Guzman-Hosta

**Secretary:** Joan Horgan (resigned post in January- currently rotating amongst members)

Jess Hicks, Joan Horgan, Ye Pogue, Mike McGillivray, Diana Cepeda

#### Liaisons to the Commission:

Kathryn Bonfiglio, President, Belmont Against Racism

Chief Jamie Maclsaac, Belmont Police Department

Chief David DeStefano, Belmont Fire Department

Dana Bickelman, Director, Beech Street Center/Council on Aging

Sarah Winn, Assistant Principal, Belmont High School

#### Purpose and Duties:

The Commission charge is to address discrimination in Belmont by serving as a resource; increasing visibility and awareness of issues related to diversity and discrimination; and assisting in the resolution of any discrimination complaints.

#### Summary of Activities and Accomplishments

The Commission continued the tradition of sponsoring the virtual MLK Breakfast on January 16, 2023. Our keynote speaker, Calum Farley from Anti-Defamation League (ADL) spoke on the rise of hate speech in New England. His speech was entitled, "Understanding and Resisting Hate in New England." We began a new tradition this year, co-sponsoring with the Belmont Democratic and Republican Town Committees, "One Love One Belmont" which took place March 11, 2023 at Beech Street Center. The event brought together many community groups to increase membership and to share potential volunteer opportunities. The event was well attended and well received by the community. We co-sponsored with library a speaker for Black History Month, "Never Caught" along with other community groups.

We continued to provide statements on current events, including Hijab discrimination, the Arlington Police Brutality lawsuit, Martha's Vineyard migrants, Trans youth medical care, federal civil rights lawsuit

We were co-sponsors on the following events: Latin Heritage Month, One Book One Belmont, Suppressed and Sabotaged, the right to vote screening, Trans Day of Remembrance, Belmont Pride

We coordinated with Concord Carlisle at multiple community events, speaking at their events on our work with Belmont Public Schools.

# 2022 ANNUAL REPORT

We have continued our work with in the Belmont Public School to address inequities. Representatives from the BHRC continue to meet with the Director of Diversity, Equity and Inclusion, Chon'tel Washington to discuss incidents when they arise in the schools. We also continue to meet with the School's HR department to increase diversity in hiring practices. This year, we presented with the School Committee at their annual in person meeting at the METCO office in Boston. In March 2023, we cosponsored with BECA, a standout to protest the racist incidents that have occurred at BHS and Chenery Middle School.

The Commission is sponsoring the first Juneteenth celebration in Belmont with Watertown to be held on June 18<sup>th</sup> at the Beech Street Center.

This past year, we've responded to nine complaints related to: housing, voter discrimination, hate speech and harassment.

## **Goals for 2023**

The Commission will continue its efforts to educate the community; respond to community complaints and maintain our collaboration with community groups to address discrimination within Belmont. Of note, we would like to increase our community footprint to make more citizens aware that we are a resource for them if needed. Of particular note, we would like to provide training to town commissions/committees to increase awareness and how to handle potential human rights violations. We will continue our commitment to ensure Belmont is a welcoming community for all.

# 2022 ANNUAL REPORT

## **LAND MANAGEMENT COMMITTEE FOR LONE TREE HILL CONSERVATION LAND: (FORMERLY McLEAN OPEN SPACE)**

**Chair:** Ellen O'Brien Cushman, Belmont Board of Cemetery Commissioners Appointee through September 1, 2021

Tom Grimble, chair; Radha Iyengar. Vice-chair, effective September 2, 2021

### **Committee Members**

Radha Iyengar, Belmont Resident, Select Board Appointee

Jeffrey North, Belmont Conservation Commission Appointee

Carl Solander, Belmont Historic District Appointee

Michele Gougeon, McLean Hospital Appointee retired October, replaced by Adriana Bobinchock in October

Tom Grimble, McLean Hospital Appointee

Andy Healy, McLean Hospital Appointee

Steven Kidder, McLean Hospital Appointee

### **Purpose and Duties:**

The McLean Land Management Committee, created by the Memorandum of Agreement between the Town of Belmont and McLean Hospital, consists of nine members (Chairman Ellen O'Brien Cushman (through September 2021), Jeff North, Radha Iyengar and Carl Solander from Belmont, Michele Gougeon (replaced by Adriana Bobinchock in October), Andy Healy, Tom Grimble and Steve Kidder from McLean Hospital). The ninth member is a representative of The Trustees (formerly The Trustees of Reservations). The work of the Committee to maintain the Lone Tree Hill Belmont Conservation Land, acquired from McLean Hospital in 2005, is funded by the McLean Open Space Maintenance Fund created by the McLean transaction, by the monthly revenue from the cell tower located on the inactive cemetery land as well as by generous grants from local land preservation/conservation groups; it is not funded by property tax.

### **Coal Road Rehabilitation – Erosion, Invasives, Historic Walls.**

Stantec provided a proposal for design and analysis including hydrologic analysis for the erosion occurring on the Coal Road. The Committee decided not to move forward with their proposal due to the high cost. We are grateful to New England Mountain Bike Association (NEMBA) for performing hand work in the trench that overflowed its banks above Pleasant Street.

McLean, with trained crew and equipment will follow up on the eroded areas and the drainage ditch.

New England Mountain Bike Association (NEMBA) was asked by the committee to install a reroute of the hillside trail at the bottom near the coal road

# 2022 ANNUAL REPORT

## **Northland Development on McLean Zone 3 Residences at Bel Mont**

Jack Dawley, Northland Residential, met with the Committee to present the proposed development: Subdistrict A with 40 for-sale townhouse units, Subdistrict B with 112 rental units, including bonus units for redevelopment of the Chapel building. The Committee submitted a letter to the Planning Board at the August meeting with comments and concerns including the effects of hydrology, stormwater runoff, lighting, landscape plantings, buffer and maintenance, trail head location to LTH, emergency response access, and boundary markers.

### **Summary of Activities and Accomplishments:**

Sadly, 2021 found some vandalism and graffiti at the newly stabilized McLean Barn. The barn doors were breached and there was graffiti on the masonry and on the wooden window covers. The graffiti was removed, the doors were refortification and security installation. The community conversation regarding the future use(s) for this beautiful structure was not conducted. We anticipate beginning discussions with the Historic District Commission in 2022.

New kiosks and maps were installed to assist in way-finding on the property for those walking/hiking and riding mountain bikes on clearly designated trails.

The Committee decided to delay the request by Greenway representatives to expand the Western Greenway, for adding length to trails and new signs connecting the property to Waverly Square as there was concern that it would encourage cut through bike commuters.

The Committee confirmed that Belmont Day School's use of Lone Tree Hill for certain recreational activities, such as, trail running, nature walks, hiking, mountain biking team activities can continue as these activities fall within the Conservation Restrictions. A set of conditions was agreed upon by the parties.

We continued our work on the invasives master plan and tasks that the Committee had Parterre prepare for the property, focusing on priority areas. We expect the work to continue into 2022 and hope to develop annual plans.

# 2022 ANNUAL REPORT

Again in 2021 we had wonderful partners working with us. In particular, we appreciate the JKR Memorial Conservation Fund, that provided grants for the removing and treating Japanese Knotweed and back swallowwort and mowing of the property.

We are very grateful to Joe Hibbard a long-time Belmont resident with experience as a trained landscape architect, for his valuable volunteer work on the site to deal with areas where the buckthorn has grown. Joe has been concentrating on hand cutting in areas 7 and 9 where machines cannot gain access and in areas A2 and A7. He has cleared approximately ½ to ¾ acres by cut the buckhorn at approximately 18 inches from the ground. Parterre then followed up by making a second cut right at ground level and applying herbicide.

We are grateful to McLean Hospital for keeping our fire roads clear and open. They also assisted in removing the diseased tree in the Zone 1A Woodlands Condo. The tree will be replaced by an in-kind native species.

Due to COVID-19, only one volunteer event was held. In May, Belmont Day School students removed garlic mustard on the property and pick up trash along Pleasant Street. We hope to resume organized volunteer activities safely in 2022.

In the spring of 2021, Belmont Day School conducted an inspection of the buffer with Highland Meadow Cemetery and Lone Tree Hill, removed ten dead plantings, amended the soil and replanted We will continue to work with the Day School to improve the buffer per the Site Plan Approval.

During COVID, more people were venturing outdoors, and Rock Meadow and Lone Tree Hill were often their chosen destinations. The number of people walking Lone Tree Hill with dogs off leash rose significantly. We worked with the Animal Control Officer, Suzanne Trasavage, to issue warnings and non-criminal violation tickets and the Cemetery staff to report anyone using Highland Meadow Cemetery as a parking lot. The committee was happy that Lone Tree Hill could provide some peaceful opportunities during this stressful year.

## **Goals for 2022**

# 2022 ANNUAL REPORT

We implement the overall goals, objectives and outline of work highlighted in the ecological management plans developed by BSC and Audubon Extension Service and trails plan prepared by Pressley Associates.

1. We will enforce the conditions of the Conservation Restrictions with abutting neighbors, particularly the Kendall Gardens neighborhood to ensure compliance and limit “bleed-over” effects both onto and from the property and the Belmont Day School along the landscape buffer to ensure that it has been appropriately planted and maintained.
2. We continue to employ our budget strategy when considering one-time endeavors and repetitive costs.
3. Working our multi-phase program to manage the invasive and competitive plants onsite more aggressively.
4. Continue to restore and revitalize and expand the meadows following the 2014 recommendations by Jeff Collins and Parterre, to restore meadows by mowing and selectively use herbicides.
5. We will work with the McLean Hospital to control the erosion along the Coal Road and to improve the surface of the Coal Road.
6. We will complete the review and installation of the new signage to assist in way-finding on the property for those walking/hiking and riding mountain bikes on clearly designated trails.
7. We will engage the Historic District Commission regarding possible future uses for the McLean Barn followed by broad community conversation and outreach, when appropriate.

We want more visitors to the property; drive to Mill Street and park in the lot, walk or bike to the property and enjoy the trails, the nature, the sunsets, the peace and the vistas! Please “take a walk in the wild” at Lone Tree Hill, Belmont Conservation Land.

Respectfully Submitted,

Radha Iyengar

Vice Chair, Land Management Committee for Lone Tree Hill, Belmont Conservation Land  
(Formerly known as the McLean Land Management Committee)

# 2022 ANNUAL REPORT

## **PERMANENT AUDIT COMMITTEE:**

**Chair:** Robert A. Keefe

### **Committee Members:**

Frank Caruso  
Glenn Logan  
Robert Forrester

### **Ex-Officio Members:**

Roy Epstein, SelectBoard  
Floyd S. Carman, Town Treasurer  
Glen Castro, Town Accountant

### **Purpose and Duties:**

The Permanent Audit Committee was established pursuant to Article 16 of the Town's General By-Laws. The Committee is charged with assisting the Selectmen in the selection of an independent auditor to perform an audit of the Town's financial statements, monitoring the work of the auditor, and participating in a review and discussion of the audit's results and findings.

Town By-Laws require that an audit be carried out not less than triennially. The Town, however, undertakes an annual audit to comply with federal regulations which call for an annual audit for recipients of certain federal funds. Additionally, it is essential that audits be completed in a timely fashion in order to meet annual bondholder required disclosures and help ensure the maintenance of the Town's Aaa credit rating, which is the highest rating category of Moody's and Standard & Poor's Investor Services. The Town's credit rating has resulted in favorable interest rates and lower borrowing costs.

### **Prior Year Activities:**

The Aaa rating for Moody's was affirmed April 2020, along with a Aaa rating from Standard & Poor's. The Town is 1 of 11 out of 351 cities and towns in the Commonwealth that have been assigned an Aaa rating by Moody's and Standard & Poor's.

The Town awarded a three year audit services contract for the years FY20, FY21 and FY22 to Powers & Sullivan, based on the three major factors:

1. Recent GASB pronouncements affecting Pension and OPEB liabilities
2. Quality of Services
3. Proposed Costs increase of less than 1%

### **Summary of Activities and Accomplishments:**

The Town's general financial statements for the fiscal year ended June 30, 2021 were audited by Powers & Sullivan, LLC. The Town received an unmodified opinion on its basic financial statements. The Town also received a report that it was in compliance on each of its major federal programs for the year ended June 30, 2021. Copies of these financial statements are included, may be obtained from the Town Accountant, and they are also posted on the Town Treasurer's web site.

The financial statements of the Belmont Contributory Retirement System for the year ended December 31, 2020 were audited by Powers & Sullivan, LLC. Copies of these financial statements may be obtained from the Town Accountant and they are posted on the Belmont Retirement Board web site.

The Municipal Light Department's financial statements for the year ended December 31, 2020 were audited by Goulet, Silvadio & Associates, P.C. The Light Department received an unmodified opinion on its financial statements. The financial statements for December 31, 2020 may be obtained from the Municipal Light Department and they are posted on the Light Department's web site. The Light Department has its own credit rating established with Standard & Poor's. The AA-/stable rating was last affirmed on September 20, 2016.

Respectfully Submitted,  
Floyd S. Carman

# 2022 ANNUAL REPORT

## **Planning Board:**

Chair: Stephen Pinkerton

Vice-Chair: Matt Lowrie

Committee Members:

Thayer Donham

Karl Haglund

Edmund Starzec

Renee Guo, Associate Member

## **Purpose and Duties:**

The primary goal of the Planning Board is to protect and preserve the character and the quality of life that defines Belmont. The Board addresses issues that affect the future physical development of the Town. To achieve this, the Board drafts Zoning By-Laws, studies land-use patterns, and evaluates both private and public development projects.

## **Summary of Activities and Accomplishments:**

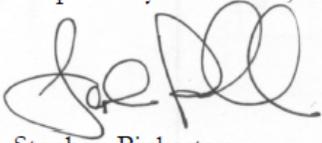
- *Reviewed and Approved numerous Special Permit and Design and Site Plan Review cases* – The Board worked very closely with applicants in reviewing their projects to ensure that the projects comply with the purpose and intentions of the Zoning By-Law.
  - PB 21-01 – 347 Pleasant Street Design & Site Plan
  - PB 21-02 – 35 Poplar Street Special Permit
  - PB 21-03 – 90 Agassiz Avenue Special Permit
  - PB 21-04 – 93 Concord Avenue Special Permit
  - PB 21-05 – 44 Winn Street Special Permit
  - PB 21-07 – 661 Pleasant Street Design & Site Plan
  - PB 21-09 – 535 Trapelo Road Special Permit
  - PB 21-10 – 1010 Pleasant Street Special Permit
  - PB 21-11 – 1010 Pleasant Street Design & Site Plan
  - PB 21-12 – 525 Common Street Special Permit
  - PB 21-14 – 41 Willow Street Special Permit
  - PB 21-15 – 376 Trapelo Road Special Permit
  - PB 21-16 – 774A, 778, 782, 790 Pleasant Street Design & Site Plan
  - PB 21-17 – 774A, 778, 782, 790 Pleasant Street Special Permit
  - PB 21-18 – 768 Pleasant Street Design & Site Plan
  - PB 21-19 – 60 Drew Street Special Permit
  - PB 21-20 – 333 Trapelo Road Special Permit
  - PB 21-21 – 415 Concord Avenue Special Permit
  
- The Board also held public hearings for the McLean Zone 3 Site Plan & Design Review. The applicant requested to construct 38 for-sale units and to restore and renovate the Samuel Eliot Memorial Chapel for 2 for-sale units in the Sub-District A, for a total of 40 units. The applicant also proposed 112 (53 age-restricted units and 59 non-age-restricted units) in Sub-District B.

# 2022 ANNUAL REPORT

## Goals for 2022/2023

- To gain passage at 2023 Annual Town Meeting of a zoning by-law amendment that will create districts for by-right construction of multifamily dwellings in compliance with changes to MGL 40A effected by the 2020 Housing Choice and MBTA Communities legislation.
- To gain passage at 2023 Annual Town Meeting of other zoning by-law amendments after discussion with town staff and other town committees.
- To streamline the application and review processes relative to Special Permits DSPR Approval applications.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Stephen Pinkerton', written over a light gray rectangular background.

Stephen Pinkerton  
Planning Board Chair

# 2022 ANNUAL REPORT

## **BOARD OR REGISTRARS OF VOTERS**

**Chair:** Robert E. McGaw

**Committee Members:**

Stephen Shestakofsky, Vice Chair

Paul Minor

Ellen O'Brien Cushman, Town Clerk- Ex-officio member

### **Purpose and Duties.**

The responsibilities of the Board of Registrars of Voters and the Town Clerk's office acting on behalf of the Board include the following, all in accordance with Massachusetts General Laws and Regulations:

#### Voter Registrations and Reporting

- Preparing the annual listing of residents
- Conducting voter registrations
- Publicizing voter registration and voting opportunities
- Making the voter list available to candidates, campaigns, and interested parties

#### Elections Oversight

- Ensuring compliance with voting laws and procedures
- Recruiting, training, and supervising poll workers
- Ensuring that all persons qualified to vote in Belmont are allowed to do so
- Responding to allegations of election irregularities
- Counting overseas, military, absentee, and vote-by-mail ballots
- Certifying election results

#### Election Recounts

- Conducting re-counts of cast ballots
- Determining validity of a ballot, when there is a questionable or ambiguous ballot cast
- Determining validity of a challenge, if made, to a person's right to vote
- Deciding validity of signatures on petitions and nomination papers

# 2022 ANNUAL REPORT

**Summary of Activities and Accomplishments:**

The Board of Registrars conducted three elections in 2022. The turnout for the election was as follows

Election Date	Type of Election	Number of Registered Voters	Total Votes Cast	Provisional Votes Rejected	Turnout Percent
April 5, 2022	Annual Town Election	17831	4805	2 of 4	26.95 %
September 6, 2022	State Primary	17937	4995	0 of 2	27.85%
November 8, 2022	State Election	18187	12163	11 of 22	67%

In 2022, 1,486 new voters were registered and 1,724 were removed from the voter list, though the voting list changes every day. There was a total of 17,636 registered voters as of December 31, 2022.

Due to the continuation of the worldwide COVID-19 pandemic, the Town Clerk’s office continued to issue masks and other Personal Protective Equipment (“PPE”), sanitizers, Plexiglas barriers, sanitizing wipes, signage, 6-foot separation indicators at every polling place to ensure health safety for voters and poll workers.

The Town Clerk and her staff worked endless hours late into the night and on weekend. The Town should be awed and impressed and proud to have such dedicated and committed election workers, who were all updated, trained, and deployed in 2022. We have a continual need for more election workers, and we encourage any resident who is interested to contact the Town Clerk’s Office. To encourage more people to be poll workers, they can work half-day shifts.

One election is scheduled for 2023:

April 4, 2023	Town Election
---------------	---------------

We will be continue making concerted efforts to accomplish the following:

- to ensure that all residents who want to vote are informed of registration requirements
- to ensure that qualified voters can vote and have their vote counted accurately
- to ensure that the polls have adequate voting machines, ballots, staffing, and security
- to ensure that no voter experiences intimidation en route to or at the polling place

# 2022 ANNUAL REPORT

- to ensure that all campaign workers know the laws and regulations and follow them
- to ensure that display and placement of political signs do not violate the law
- to ensure that unregistered voters who seek to vote are treated fairly and courteously
- to ensure compliance with CDC and State health guidelines on preventing spread of COVID-19, to protect the health of voters and poll workers.
- to assist the Town Clerk in the purchasing and deployment of new electronic vote tabulators by offering our perspectives on the options presented.

We hope to continue to recruit and train more poll workers, and continue to make the voting process even easier, even more transparent, and more efficient. We want to support the continuing efforts of the Town Clerk and her staff to update, verify, and make available via the Town's website, the resident lists and the voting lists so that, especially on Election Days, the records are accessible, accurate, and complete.

We are especially grateful to the staff of the Town Clerk's office—Meg Piccione, Nancy Casale, and Dan Cane—for their amazing work, great attitudes, and accuracy every election, every year.

Respectfully submitted,

Robert E. McGaw, Chair

# 2022 ANNUAL REPORT

## SHADE TREE COMMITTEE

Co-Chairs: Lucia Gates & Eva Hoffman

Secretary: Chris Arthur

Committee Members:

Vicki Amalfitano, Chris Arthur, Michael Chesson, Lucia Gates, Eva Hoffman, Laura Simmons, DeNee Skipper, Jay Marcotte, Mike Santoro

### Purpose and Duties:

The Shade Tree Committee is an Advisory Committee. Our primary duty is the protection of public street trees in the town. We work closely with the Town Tree Warden and the Highway Department on choosing and planting new trees. We are also called on to help with projects that require advice and expertise involved in planting around public buildings, parks, and other public spaces.

### Summary of Activities and Accomplishments:

In 2022, the committee pursued several initiatives to grow Belmont's tree canopy. Jay Marcotte, Director of the DPW and acting Tree Warden, established a new Commemorative Tree Program. Any person, business, or group may sponsor a tree in honor of a person or event. \$500 covers the tree, its planting and maintenance, and a plate on a commemorative plaque located in Town Hall. The program has been immensely popular, with more than 30 donations in its first year.

Town Meeting approved funding for a town tree inventory in its spring session. The inventory was completed in December by Davey Resource Group and will provide a detailed map of our town's trees to inform future planning.

The committee worked closely with Jay Marcotte and the Cemetery Commission to initiate a CPA project for the preservation of the Belmont Cemetery, including trees. The project will result in a master plan with treatment recommendations for both hardscape and landscape elements.

In November, a representative from Watertown presented on its green stormwater infrastructure, such as bioswales and tree trenches.

We continued to consult and monitor new projects. The DPW planted approximately 70 trees in its annual spring planting. Wagon Wheel Nursery advised on species and placement, and guaranteed the trees for one year.

We were delighted to partner with Girl Scout Troop 82027, who raised money to plant a tree in PQ Park – the first tree in the Commemorative Shade Tree program!

### Goals for 2023:

The committee will continue to monitor new projects in town which impact trees. Upcoming projects include the Town Field, Belmont Cemetery, and Payson Park.

We will develop a preferred trees list for town departments and residents to consult. There will be an emphasis on native trees. We have been educating ourselves on local initiatives and best practices, such as adopt-a-tree programs, strip plantings between the curb and the sidewalk, tree trenches, and native plantings. A proposal was made to host informational sessions on Zoom or at the library. The committee

# 2022 ANNUAL REPORT

looks forward to reviewing the data from the town tree inventory and using it to chart our future course.

Submitted,  
Eva Hoffman  
Shade Tree Committee co-chairperson

# 2022 ANNUAL REPORT

## Transportation Advisory Committee

**Chair:** Dave Coleman

**Committee Members:**

Clifford Gaysunas/Laurence Link (Vice-Chair)

Daniel Eldridge

Charles Hamad

Ken Lind

Laurence MacDonald

Jeremy Romanul

Jeffery Roth (Clerk)

Heather Barr

Jane Lappin

Richard Hartley

## Purpose and Duties.

The role of the Transportation Advisory Committee (TAC) is to evaluate and make recommendations to the Select Board about the improvement of the safety of the public ways in Belmont for pedestrians, bicyclists, and vehicle traffic.

The Committee reviews and makes recommendations concerning specific issues that affect overall pedestrian, bicyclist and vehicle traffic. The Committee's purview encompasses pedestrian concerns (including all matters related to commuting, general mobility, and pleasure, with an emphasis on safety and access), bicyclist concerns (including bicycle use of roadways and other bicycle-access issues) and vehicle traffic concerns (including parking and parking restrictions, turn restrictions, traffic calming, signage improvements, crosswalk identification, intersection configuration, vehicle parking management, regulatory and directional signs, vehicle speeding, traffic configurations, and the application of consistent and sound engineering principles in addressing these concerns). The Committee is also charged with reviewing existing policies and recommending revised or new policies including, but not limited to, a Town-wide transportation plan that reflects an analysis of the data gathered from town-initiated studies and models. Further, the Committee is to discuss the impact on annual appropriations for transportation-related capital and operating expenses, initiate and analyze various studies to help determine pedestrian, bicyclist and traffic management recommendations to the Select Board, and participate in continuing education efforts on transportation, through training webinars, area meetings, and educational materials.

The initial set of committee members were appointed by the Select Board for one-, two-, or three-year terms; hereafter, all re-appointments are for three-year terms. The Belmont Town Engineer, the Director of the Department of Public Works, a representative of the Belmont Police Department, and a representative from the Belmont Fire Department serve as ex-officio members of the Committee, which meets as often as twice monthly. Meeting times, agendas, and minutes are posted on the Town website.

# 2022 ANNUAL REPORT

At the anniversary date for committee membership Charles Hamad elected to not continue on the committee and Chip Gaysunas asked to not continue as Vice Chair of the committee. Jeremy Romanul had been absent from committee work since January 2020 and did not respond to email queries on his status. The position was declared vacant and the two positions were filled through the Select Board process by Heather Barr and Jane Lappin. Later in the fall, Laurence Macdonald decided that he could not continue serving on the committee due to family obligations and resigned. His position was filled later in the fall by Richard Hartley by Select Board vote.

In addition to responding to issues brought before the committee, committee members attended online training sessions and webinars on funding programs, initiated efforts to improve the bus usage for the schools, coordinated with SRTS staff and Belmont parent groups to promote SRTS programs in town and met with town residents and staff from other towns to clarify issues and learn from neighboring communities.

## **Summary of Activities and Accomplishments:**

January 20, 2022

- TAC invited Judy Crocker from Safe Routes to School to present a program overview of SRTS' work in Belmont and opportunities for the TAC and SRTS to work together to further common goals such as promoting pedestrian safety and finding alternatives to driving students to school. SRTS expanded its reach to High Schools in 2022 and, as such, offers the opportunity to work together at all the Belmont schools.
- TAC discussed issues with crosswalks on Common St. (All Saints crossing), White St. (several crossings), Pleasant St. at Munroe St. (Winn Brook PTA request)
- TAC continued the work with Nelson Nygaard to prepare for a forum on the Concord Ave. protected bicycle lane in February.
- The committee reviewed a past discussion of the plan to rework the junctions at Concord/Mill Streets and Concord/Winter Streets. While the funding for the work was not currently available, the TAC refreshed its understanding for the benefit of new members and discussed issues that we could deal with in isolation.
- The TAC reviewed a request from the Belmont Country Club to install a speed feedback sign to be installed on the side of Winter street as it bisected the country club property. The club offered to pay for the sign with the town locating it. The sign would be non-recording and would be located close to the crossing used by club's maintenance crews. Sgt. Paul Garabedian had done the initial contacts with Andrew Coleman from the club operations staff. The discussion was favorable and Glenn Clancy suggested moving ahead with the installation.

February 17, 2022

- TAC held a public hearing on the proposed striping plan for a protected bicycle lane on Concord Ave. The forum attracted over a hundred participants. Plans from Nelson Nygaard on the striping plan were presented and the committee heard from everyone at the meeting who wished to comment on the plan. Bill Schwartz from Nelson Nygaard was on hand to answer technical questions. Our representatives from Community

# 2022 ANNUAL REPORT

Development, Belmont Police and Belmont Fire were also on hand. TAC resolved to review the comments in the form of the minutes at the following meeting in March.

March 10, 2022

- The committee reviewed the minutes from the February forum on the Concord Ave striping plan and held a discussion on comments received and their own notes and impressions. The minutes reflected strong support from the forum for the Nelson Nygaard plan although the objections and concerns among the public and some committee members were noted. The TAC voted on whether to approve the revised Nelson Nygaard plan and recommend it for approval to the Select Board. The committee voted 5-3 to approve the plan and recommend it to the Select Board. The Select Board approved the Concord Ave striping plan at a later meeting with a trial period through February of 2023.
- Jeff Roth presented his work with the Community Connections grants to secure funding for a bicycle rack shed for the Chenery Middle School. The shed would cover a portion of the current rack at the rear of the school as a proof-of-concept for the schools/town. The size of the grant is limited by the matching amount that the school's/town's ability to match at its percentage.

April 21, 2022

- This meeting was cancelled.

May 5, 2022

- Sue Bass from the area self identified as “The boot” (encompassed by Concord Rd and Somerset St.) on Concord hill above town center discussed the writeup and the diagrams the area residents had compiled for a request to make the streets above the town center. Sue invited TAC members to participate in a neighborhood walk hosted by WalkBoston in May. This walk was postponed and then Dave Coleman and Larry participated in the rescheduled walk.
- Jeff Roth updated the committee on the status of the Community Connections grant for a bicycle rack shelter at the Chenery middle school.
- The committee began the discussion of a Crosswalk Safety policy and improvement request process that was motivated by the increase in the number of complaints about crosswalk safety in town and the town's need to prioritize the most critical needs that could be addressed with the town's current resources. The TAC reviewed several guidance documents and examples of equipment costs from pedestal pedestrian signs to RRFB (Rectangular Rapid Flashing Beacons) that are increasingly viewed as the new standard for safety equipment at crosswalks.
- Larry Link and Dan Eldridge updated the committee on their meetings with Belmont's Safe Routes to School and possible areas for coordination. Larry, Dan, Ken Lind and Larry Macdonald all did research on SRTS funding and SRTS programs. SRTS had begun working with the Chenery and the elementary schools on walking maps and arrival/dismissal plans. SRTS offered its capability with the GIS system to aid the Belmont schools with efforts to increase walking and biking and decrease vehicle congestion during drop-off and pickup times.
- The committee agreed to revert to regularly scheduled meetings on the first Thursday of each month, as it had pre-covid.

# 2022 ANNUAL REPORT

June 2, 2022

- The TAC continued the discussion of crosswalk safety improvement requests.
- The committee reviewed the funding programs that Belmont has and could participate in. Glenn Clancy gave a briefing on the Complete Streets Prioritization Plan and Judy Crocker from SRTS gave a briefing on the SRTS Infrastructure grants and the Signs and Lines funding program for improvements targeting pedestrian safety and safe walking routes to schools.
- The TAC discussed New Business related to the request from area residents to close the end of Partridge Lane that was related to the past review of the VHB plan for the Concord/Winter streets intersection. The committee had also been asked to host a forum in on the proposed MBTA #54 bus route from Waltham, through Belmont, to Arlington that would run down Waverly St. and through Belmont Center. The purpose of the forum was to collect public comment before setting the final route in the MBTA process in the fall.

July 7, 2022

- The TAC held a forum on the proposed MBTA bus route through Belmont with members from the MBTA planning group in attendance. The discussion centered around the pros and cons of using Waverly St. and the route underneath the railroad bridge vs a route that would largely bypass Belmont neighborhoods and run along Pleasant St. near the Clark Street bridge and the edge of town center. There was both support and opposition to the proposal with opposition centered on concerns for congestion on Waverly St., location and size of the needed bus stops and the height of the buses relative to the clearance of the railroad bridge at town center.

July 28, 2022

- The committee discussed the feedback and email received on the proposed MBTA bus route #54; both the meeting minutes from the public forum and emails received from residents after forum. The committee listed the issues

August 25, 2022

- The TAC reviewed the Concord Ave striping that began at the end of July and was being completed the week of the August meeting in preparation for the new school year. The committee reviewed the needs for messaging through the schools, stenciling on the pavement, delineator posts and education through updated signage. The committee also resolved to coordinate with the Traffic Working Group (TWGMH) on the management of student parking on Concord Ave and the surrounding streets for the beginning of the school year s the TWGMH proposed to time-limit parking on the side streets.
- The TAC discussed the speed study result for the section of Winter St between Concord and Marsh roads.
- The TAC continued its discussion of the appendix for the Traffic Calming Policy on Crosswalk Safety Improvements. The committee also discussed the SRTS signs and lines funding program as a way to improve a

# 2022 ANNUAL REPORT

priority crosswalk in town related to a school. The crosswalks on Trapelo at Hawthorne and on Pleasant at Munroe were discussed.

- The TAC introduced New Business with a neighborhood group from the Harvard Lawn area for safety improvements at the crosswalk on Washington St. at Dalton/Sharpe. The committee discussed preparations for a speed study and a forum for a following meeting.

September 8, 2022

- The committee discussed the results of the Winter St speed study and continued feedback from street residents on possible interventions. The residents expressed support for the use of asphalt speed tables and their proposed locations as determined by Glenn Clancy. The committee determined that the street met the requirements to control the speed on that section and, based on support from the street residents, approved the recommendation to the Select Board to install two speed tables on that section of Winter St. The Select Board subsequently approved the recommendation for the speed tables.
- The TAC reviewed updates on the Concord Ave striping that had just been installed and took comments and answered questions from town residents on the new configuration.
- The TAC continued work on the Traffic Calming Policy appendix on crosswalk safety
- The committee discussed possible new business with an incoming Traffic Calming Request from residents on White St. This request is still in process as of the date of this report.

October 6, 2022

- The TAC welcomed new committee members Heather Barr and Jane Lappin. Larry MacDonald announced that he had resigned from the committee after long service to the TAC and to the Town of Belmont. Dave Coleman and Jeff Roth continued as Chair and Clerk and Larry Link was voted in as Vice-Chair after Chip Gaysunas asked to revert to being a committee member.
- The committee reviewed several project updates such as the Concord Ave striping, the Select Board approval of the Winter St. speed tables.
- The committee reviewed preparations for a forum on the crosswalk on Washington St. at Dalton/Sharpe.
- The TAC set dates to test monitor several crosswalks in town, based on an idea from committee member Dan Eldridge to monitor and measure traffic behavior at crossings.
- The TAC started coordinating with the SRTS coordinators at the Winn Brook school to apply for an SRTS Signs and lines grant for the Pleasant St crossing at Munroe. This application was subsequently approved by the SRTS funding group.
- The committee reviewed reported issues with speeding concerns on Fairfield Ave and concerns about the confusion with the left turn configuration on Common St. as it entered Cushing square from the Watertown side.

# 2022 ANNUAL REPORT

November 3, 2022

- The committee held a discussion/forum on the Washington St. crosswalk at Dalton/Sharpe and reviewed the Speed Study data that indicated the street did not meet warrants for Stop Signs at the intersection. Discussion centered on the upgrading of the crosswalk striping, the trimming of hedges on the corner of Washington/Dalton and the use of a RRFB (Rectangular Rapid Flashing Beacon) sign as a safety enhancement, particularly for school children walking/biking to school. A consensus formed around recommending the installation of RRFB signs to the Select Board. The community response was greatly in favor of the RRFB sign and striping enhancements for the crossing.
- The TAC discussed the implementation of the Winter Street speed tables approved by the Select Board and discussed the approximate installation schedule.
- The Belmont Schools administration had announced that it would be negotiating a new bus contract with Belmont's provider. Belmont has had high bus fees (said to be the second highest in the state) and the TAC, particularly Larry Link, suggested to the administration and the School Committee that the TAC coordinate with the SRTS representatives and the school committee to survey the parents of school age children to determine the factors that most influence their use/rejection of the bus or alternate modes of travel vs use of a car. This effort continued on into the spring of 2023 and resulted in a trial reduction of the bus fee for the following school year.
- The committee continued discussion on the Crosswalk safety improvement policy and reviewed data from the recent crosswalk monitoring surveys conducted the previous month.
- The committee discussed recent changes to the Goden St. light sequencing to alleviate traffic backups headed northbound on Goden in the mornings.
- The Belmont SRTS group at the Winn Brook school was awarded the Signs and lines grant from SRTS and planning began.

December 1, 2022

- The TAC welcomed its newest member, Richard Hartley, replacing Larry MacDonald
- The committee reviewed the RRFB equipment quotes and design considerations for the Washington St. crossing at Dalton/Sharpe.
- We reviewed the BSC study from 2018 for the Goden St neighborhood to consider its proposal of the use of turn restrictions for the side streets to the south of Concord Ave from Myrtle St. to Orchard St., inclusive. We planned for a public forum in 2023 for these proposed changes.
- The TAC members Larry Link and Dave Coleman reported on the parent survey results from the joint meeting with the school administration and representatives from the Belmont School Committee. The results indicated that multiple factors influenced parent choice for modes of transportation to the high school and that a combination of changes to price and arrival time could likely increase use of the bus, decreasing the pressure of traffic congestion and demand for parking on the streets surrounding the high school.

# 2022 ANNUAL REPORT

# 2022 ANNUAL REPORT

## **ZONING BOARD OF APPEALS:**

**Chair:** Nicholas A. Iannuzzi Jr.

**Vice-Chair:** Jim Zarkadas

**Committee Members:**

Andrew Kelley

Teresa MacNutt

Phil Ruggiero

Casey Williams

Jeffery Birenbaum (alternate/associate)

Elliot Daniels (alternate/associate)

David Stiff (alternate/associate)

**Staff Liaison:** Ara Yogurtian, Assistant Director, Office of Community Development

### **Purpose and Duties:**

The Zoning Board of Appeals is a permanent committee appointed by the Board of Selectmen. It derives its jurisdiction from Chapter 40A of the Massachusetts General Laws (the "Zoning Act") and the Town of Belmont Zoning By-Law (the "By-Law"). The Board acts in a quasi-judicial capacity in deciding whether to grant special permits and variances to applications in hearing appeals by aggrieved persons concerning enforcement decisions.

### **Summary of Activities and Accomplishments:**

The Zoning Board of Appeals held public hearings in all months in 2021. During the year, the Board heard total of 33 new cases.

### **Goals for 2022:**

The Board will continue to hold public hearings on and consider applications for special permits, variances, and other matters that come before the Board.

# 2022 ANNUAL REPORT

## **Human Resources Department**

**Interim Department Head:** Stephen Delaney

**HR Generalist:** Mitchell Carolan

### **Purpose and Duties:**

The Town of Belmont Human Resources office consists of a team of three staff members. Serving under the full time Director is a full time HR Generalist, and a part-time (30 hours) HR Coordinator. Together, our team is responsible for administering benefits for all Town and School employees (inclusive of the Belmont Municipal Light Department) and eligible retirees. Administration includes all billing and deductions, reconciliation of the Health Insurance Trust, and handling questions and concerns from employees, retirees and prospective employees.

The Human Resources staff is also responsible for recruitment of all new employees (exclusive of the Belmont Municipal Light Department). Once hired, our staff seeks out relevant, applicable training for our employees to ensure they remain current in their skills, often utilizing resources available through our partnerships with the Massachusetts Municipal Association (M.M.A.) and the Massachusetts Interlocal Insurance Agency (M.I.I.A.). The Human Resources staff is responsible for creation and maintenance of all Town job descriptions, and is also responsible for the administration of pay plans for all non-union and union employees (exclusive of the Belmont Municipal Light Department).

Our staff also manages worker's compensation issues and unemployment, in collaboration with the School Human Resources office. The Director is also responsible for the negotiation of all Town union contracts (seven (7) in total, excluding IBEW Union, and the handling of any grievances and labor related issues. Lastly, our staff manages employee concerns, performance issues/management, drafting and enforcement of policies, and administration and maintenance of the Employee Handbook.

In addition to the aforementioned, the Human Resources staff provides informational assistance to residents, prospective applicants, and other municipalities, upon request, regarding our benefits, compensation and staffing. Collaboration and information sharing between municipalities ensures fair and consistent policies and practices, and assists us with recruiting and retaining the best talent possible.

### **Summary of Activities and Accomplishments:**

- Continued to update and implement numerous employment policies.
- Regular involvement with the Town Safety Committee, to discuss training opportunities, workers compensation cases, and grant opportunities.
- Collaborated with the School Human Resources office on a regular basis.
- Collaborated extensively with the Belmont Retirement Board office on various issues.
- Collaborated with the payroll office and worked with our software vendor (MUNIS) to complete the extensive filing requirements relative to the Affordable Care Act and EEO-4.
- Continued ongoing negotiations with various unions.
- Continued to implement and manage COVID-19 safety protocols.
- Responded to various public records requests.
- Completed performance reviews on various staff positions

# 2022 ANNUAL REPORT

## **Goals for 2023:**

2023 will certainly be a transition year for our office. With a new Director expected to join the staff, and the recent hire of the HR Generalist to fill an earlier vacancy, we will be able to fulfill our core mission responsibilities. We will strive to maintain a level of efficiency and excellence in all areas of service.

Our staff expects to be very busy in 2023. Some of the goals we hope to accomplish are below:

- Involvement in a new round of contract negotiations with our various unions.
- Adaptation to the post-COVID emergency, while still maintaining proper COVID-19 protocols.
- Collaborate with Accounting to explore the accrual system in MUNIS to implement Town-wide if practical.
- Continue the Collaboration with the IT and Payroll departments to continue exploring other “paperless” opportunities to streamline processes and reduce costs- including electronic paystubs.
- Update outdated/obsolete job descriptions.
- Make further updates to the Employee Handbook.
- Continue fulfilling the various reporting requirements of the Affordable Care Act.
- Continue to accurately and efficiently administer all benefit plans for eligible employees and eligible retirees.
- Continue to maintain compliance with all applicable Federal and State laws.
- Continue to recruit and retain top talent when openings occur.
- Provide formal training to staff at all levels.

Respectfully Submitted,

Stephen Delaney  
Interim Human Resources Director

# 2022 ANNUAL REPORT

## INFORMATION TECHNOLOGY:

**Department Head:** David Petto:

**Assistant Manager:** Todd Consentino:

### Purpose and Duties:

The Information Technology Department has five primary responsibilities:

- *Desktop Services.* The Department provides Computer Help Desk, Printer, PC replacement and Mobile (laptop, tablet and smartphone) services for all Town Departments. The department currently services 258 desktop computers, 68 laptops, 30 Tablets and 45 Smartphones. These are distributed throughout 22 departments and divisions in ten buildings. Also serviced are 88 printers. Servicing involves software installations and updates, virus scans, repairs and replacements. The department maintains and administers approximately 40 departmental specific software applications in addition to Town-wide applications such as Microsoft Office, Adobe Acrobat, LastPass, MUNIS, Zoom, LogMeIn, etc. Industry standard for computer replacement is three years. Our replacement schedule is five years. Printers are replaced on an as needed basis, typically six to eight years. Maintenance of software licensing is also a component of this function.
- *ERP System Administration.* The Department provides Enterprise Resource Planning (ERP) System administration for the Town's MUNIS system. The ERP (Enterprise Resource Planning) system is provided by Tyler Technologies and is called MUNIS. It provides a common repository for the entire Town's financial assets and personnel data. The MUNIS system is used by all departments and is a vital and critical component of the technology infrastructure. The ERP system is a 'Cloud' based system, meaning the server/network infrastructure is located in Tyler Technologies datacenters. Administration is performed by the Systems Administrator and involves version upgrades, weekly updates, database backups, user account maintenance, support help desk service call resolution, monthly file maintenance, system integration, and security.
- *GIS and Database Administration.* This Department is responsible for maintaining the Town's Geographical Information System (GIS) including the Master Address Table (MAT) and also maintains the several Databases developed by all Town Departments. A GIS (Graphical Information System) has become a critical component in municipal planning. The ability to spatially display information provides a substantial increase in efficiency for Planning, Utility work, Property analysis, Pavement management and Public Safety. Our GIS utilizes open-source software and hosting provided by PeopleGIS. We also use software provided by Environmental Systems Research Institute (ESRI). The main challenge in maintaining the GIS is keeping data updated. Parcel information is derived from the Assessors appraisal system and manipulated to update a Master Address Table (MAT) which is utilized by other systems. This is accomplished through the efforts of the Assistant Director using custom written, as well as 'off the shelf,' utility programs. We are constantly finding new uses to address data gathering needs in various departments. Included in this function is the maintenance of all databases in the Town. Although the main platform for the Town is Microsoft SQL Server, we do have several other databases to maintain. Maintenance involves monthly updates, performance analysis, table modifications, and system integration.
- *File Server and Communications Administration.* This Department maintains the Town's Email System (MSOffice 365), systems security (anti-virus, anti-malware and encryption), Intrusion Detection System (IDS), Identity Management System, Enterprise Network Immune System, User Behavioral Analytics, Security Information and Event Management (SIEM), Browser services, File storage, Fire Dispatch System, Fire Staff Management System, Backup Systems, Cloud Based Systems, and Virtual Machines. New Remote Access Management and Security Systems have recently been added. The Town server infrastructure currently contains 45 servers (40-Virtual, 5 Physical). Maintenance involves monthly updates, configuration modifications, virus scans, log file analysis, and performance monitoring. Also included in this function is the Storage Network which allows critical data replication of Town



# 2022 ANNUAL REPORT

data in two locations for redundancy purposes. Data backup to Cloud storage is performed four times a day to ensure no loss of data for any reason. The Town utilizes Microsoft Office 365 in the 'Cloud' for email. There are currently over 185 mailboxes which are constantly scanned for viruses and SPAM. We have an on-premise email archiving system (Barracuda) which provides eDiscovery capability. In addition, there are several layers of security that are constantly monitored. These include, a Security Information and Event Management (SIEM) system, Account Behavioral Analytics System, Email Filtering System, Enterprise Network Immune System which utilizes Artificial Intelligence (AI), Anti-Virus System, and Intrusion Detection. These systems are maintained by the Senior Systems Administrator.

- *Technical Training.* The Department is responsible for providing training in the use of a number of the Town's systems such as Email, GIS, File Storage and Remote Access (Zoom, LogMeIn VPN). Also, to provide training in proper security measures for protection of personal information for residents and staff. The IT Department conducts training classes, when possible, to assist other Town departments to properly utilize technology to reduce costs. These classes include GIS, ERP, Email, Security, and Policy training. As systems are changed or added, 'one on one' training is performed as much as possible. We also have online training available on a request basis with 10 licensed seats through LinkedIn Learning. In addition, we are using Computer Based Training (CBT) for security awareness through KnowB4.

## **Summary of Activities and Accomplishments:**

- Provided Zoom administration for Town Committees.
- Replaced 20 Desktop Computers, 8 Laptops, and 5 Printers.
- Maintained Computer Imaging System to latest version of Windows 10.
- Expanded Security Information and Event Management (SIEM) and Intrusion Detection System.
- Expanded Data Auditing & Protection, Identity Management, and User Behavioral Analytics System for increased Cyber-attacks.
- Increased Ransomware detection and mitigation for Security Systems.
- Completed implementation of Multi Factor Authentication (MFA).
- Upgraded server operation systems (OS).
- Upgraded on premises SQL servers.
- Updated Belmont GIS parcel data to MassGIS standard and submit to state.
- Implemented new Patch management system to handle increase in vulnerability software updates.
- Added Managed Threat Response (MTR) to security systems.
- Added Artificial Intelligence (AI) to email scanning and threat mitigation.
- Added a managed Security Operations Center (SOC).

## **Goals for 2023:**

- Complete Cybersecurity policies and procedures.
- Complete implementation of Multi Factor Authentication (MFA) for additional Town Departments.
- Maintain membership in the Multi-State Information Sharing and Analysis Center (MS-ISAC), Center for Internet Security (CIS), Department of Homeland Security (DHS), the Cybersecurity and Infrastructure Security Agency (CISA) and several other organizations. Through information sharing with these various organizations, we are constantly adjusting our Data Auditing & Protection, Identity Management, User Behavioral Analytics and Intrusion Detection Systems.
- Maintain network and system security despite the continuing rise in Cyberattacks.
- Enhance our cybersecurity posture by fine tuning security systems and implementing 'best practices'.
- Increase Security Awareness training.
- Increase technology training for the staff.

# 2022 ANNUAL REPORT

Respectfully Submitted,

*David Petto*

David Petto

Town IT Manager

# 2022 ANNUAL REPORT

## **Town Accountant:**

**Department Head:** Donna Tuccinardi

**Assistant Director:** OPEN

## **Purpose and Duties:**

The Town Accountant maintains fiscal records and internal controls for all departments of the Town and School.

## **The Accounting Department has four primary responsibilities:**

### **Accounting:**

- Preparation and maintenance of key financial records for all funds, including General Ledger and Financial Statements.
- Submit a) Balance Sheets for Free Cash Certification, b) Schedule A c) assists in the Preparation and Submission of TAX RECAP sheets to Department of Revenue for Certification of the Annual Tax Rate.

### **Auditing:**

- External: - The Town Accountant works with external auditors to obtain the annual audited financial statements in conformity with GAAP and GASB.
- Internal: -The Town Accountant regularly audits health insurance, salary and other benefits expenses on a quarterly basis. The Department reviews internal procedures of all departments and performs fraud risk assessments.

**Budget/ Reporting:** As part of the Budget Team, the Town Accountant attends budget meetings for departmental operating and capital budget requests. The Town Accountant provides financial information to all departments, assists in the review of annual budgets as part of the Town Administrator's team and monitors all revenues and expenditures. Town Accountant coordinates with the Human Resources, Retirement System, School and Treasurer to prepare data for the biennial Actuarial Studies for Pensions and for Other Post-Employment Benefits (OPEB).

**Other – Committees:** The Town Accountant is an ex-officio member of both the Permanent Audit Committee, the Belmont Retirement Board and the Capital Budget Committee.

**Staffing:** The Accounting Department had 3 full time equivalent employees at 6/30/2022.

## **Summary of Activities and Accomplishments:**

- Completed implementation invoice scanning.
- Free Cash was certified September 7, 2022
- RECAP Certified December 12, 2022 by DOR
- Audited financials issued January 23, 2023
- Revised purchasing policies that reduced purchase order by 40% for the Town.
- Helped to identify 400K in capital turnback for the Belmont Capital Budget Committee
- Held training classes for employees on town processes and Munis.

## **Goals for 2023:**

The Accounting department has taken on the responsibility for payroll. As part of that, the goal is to decentralize payroll data entry, implement payroll approval workflow and to improve controls. We will Continue to work with departments to utilize software to full capacity including Employee Self-Serve. Work with financial team to create standardize reporting package. As always, work to address any management letter issue.

Respectfully Submitted,

Donna Tuccinardi  
TOWN OF BELMONT, MASSACHUSETTS  
Town Accountant

# 2022 ANNUAL REPORT

TOWN OF BELMONT						
FY22 STATEMENT OF OPERATIONS						
ALL FUNDS other than GENERAL FUND						
Description	Balance 6/30/2021	Revenue FY22	Expenditures FY22	Transfers FY22	Donations FY22	Balance 6/30/2022
<b>COMMUNITY PRESERVATION CAPITAL PROJECTS</b>						
<b>Reserve:</b>						
CPA FUND BALANCE RESERVED FOR OPEN SPACE	395,632.83	130,000.00	-	-	-	525,632.83
CPA FUND BALANCE RESERVED FOR HIST RESOURCES	332,720.65	130,000.00	-	-	-	462,720.65
CPA FUND BALANCE COMMUNITY HOUSING	182,052.78	130,000.00	-	-	-	312,052.78
UNRESERVED BALANCE	1,727,063.44	1,620,901.45	(34,695.35)	(585,000.00)	-	2,728,269.54
<b>TOTAL RESERVE PROJECTS</b>	<b>2,637,469.70</b>	<b>2,010,901.45</b>	<b>(34,695.35)</b>	<b>(585,000.00)</b>	<b>-</b>	<b>4,028,675.80</b>
<b>OPEN SPACE:</b>						
CONST. OF INTERGENERATIONAL WALKING PATH 7(a)	2,364.60	-	-	-	-	2,364.60
PEQUOSETTE PARK REVITALIZATION 7(b)	23,035.11	-	-	-	-	23,035.11
FY18 GROVE STREET TENNIS COURTS 7(a)	13,143.36	-	-	-	-	13,143.36
GROVE STREET WALKING PAT 7(d)	2,658.21	-	-	-	-	2,658.21
FY19 TM Art 10(b) Payson Park	1,340.00	-	-	-	-	1,340.00
FY19 TM Art 10 c Town Field	342.00	-	-	-	-	342.00
FY19 TM Art 10 (d)	84,451.14	-	(995.00)	-	-	83,456.14
FY19 STM Art 5 COMMUNITY PATH DESIGN - ALEXANDER AVE	188,438.42	-	(78,423.87)	-	-	110,014.55
FY20 ATM 11D COMMUNITY PATH	570,708.15	-	(197,541.05)	-	-	373,167.10
FY20 ATM ART 11F PAYSON PLAYGROUND BANDSTAND	90,000.00	-	-	(90,000.00)	-	-
FY20 ATM ART 11G CLAYPIT POND	11,153.38	-	-	-	-	11,153.38
FY20 ATM ART 11H ROCK MEADOW	25,400.00	-	-	-	-	25,400.00
FY21 STM ART 4 TOWN FIELD & PLAYGROUND RESTORATION	680,443.02	-	-	-	-	680,443.02
FY21 ATM ART 10 TOWN HALL CHIMNEY REPAIR	125,000.00	-	-	-	-	125,000.00
FY21 STM ART 4B HOMER HOUSE WINDOW RESTORATION	72,502.75	-	-	-	-	72,502.75
FY21 STM ART 4D POLICE STATION EXTERIOR STAIRS	47,433.30	-	(25,114.28)	-	-	22,319.02
FY22 ART 12a PAYSON PARK RENOVATION	-	-	(33,882.76)	35,000.00	-	1,117.24
FY22 ART 12B COMMUNITY PATH	-	-	-	200,000.00	-	200,000.00
FY22 ART 12D WINBROOK TENNIS CORT	-	-	(25,141.94)	190,000.00	-	164,858.06
<b>RECREATION:</b>						
<b>HISTORIC PRESERVATION:</b>						
HOMER HOUSE REHABILITATION	100.00	-	-	-	-	100.00
VITAL RECORDS	19,449.37	-	-	-	-	19,449.37
DIGITIZING ORIGINAL VITAL RECORDS 7(d)	62,137.44	-	(4,272.69)	-	-	57,864.75
DIGITIZING TOWN MEETING RECORDS 7(e)	27,593.61	-	-	-	-	27,593.61
TOWN HALL EXTERIOR RAILINGS IMPROVEMENTS 7(f)	75,000.00	-	-	-	-	75,000.00
MCLEAN BARN	12,262.02	-	-	-	-	12,262.02
FY20 STM ART 11A POLICATION STATION	22,149.10	-	(19,750.30)	-	-	2,398.80
FY20 ATM ART 11B TOWN HALL SLATE ROOF	100,000.00	-	-	-	-	100,000.00
<b>COMMUNITY HOUSING:</b>						
FY21 STM ART 4C BELMONT VILLAGE FEASIBILITY STUDY	173,000.00	-	-	-	-	173,000.00
SHERMAN GARDENS 7(b)	86,150.66	-	(6,925.00)	-	-	79,225.66
AFFORDABLE HOUSING INCENTIVE	34,585.00	-	(34,585.00)	-	-	(0.00)
FY22 BELMONT HOUSING	-	-	-	250,000.00	-	250,000.00
<b>TOTAL - CPA CAPITAL PROJECTS</b>	<b>2,550,840.64</b>	<b>-</b>	<b>(426,631.89)</b>	<b>585,000.00</b>	<b>-</b>	<b>2,709,208.75</b>
<b>FUND BALANCES RESERVED FOR APPROPRIATION</b>						
KENDALL SCHOOL FIRE INSURANCE	2,155,387.98	-	-	-	-	2,155,387.98
STABILIZATION FUND - GENERAL	1,884,860.05	(45,459.54)	-	-	-	1,839,400.51
CAPITAL ENDOWMENT FUND	4,918,701.99	(270,790.35)	-	(125,000.00)	-	4,522,911.64
SALE WOODFALL ROAD	49,432.77	-	-	-	-	49,432.77
SALE OF EASEMENT CUSHING SQUARE	-	20,000.00	-	-	-	20,000.00
SALE OF CUSHING SQUARE PARKING LOT	1,042,722.46	-	-	-	-	1,042,722.46
SALE OF CEMETERY LOTS	1,166,437.50	52,850.00	-	-	-	1,219,287.50
PARKING METER RECEIPTS	48,840.64	59,987.91	-	(30,000.00)	-	78,828.55
CEMETERY PERPETUAL CARE FUND	27,193.23	-	-	-	-	27,193.23
ASH LANDFILL STABILIZATION FUND	2,887,470.92	(72,643.09)	-	-	-	2,814,827.83
TNC GRANT	84,010.40	10,394.60	-	-	-	94,405.00
CUSHING SQUARE LOT FEES	345,800.00	-	-	-	-	345,800.00
THE JOAN CAMPBELL ENDOWMENT	342,501.72	1,454.30	-	-	-	343,956.02
	<b>14,953,359.66</b>	<b>(244,206.17)</b>	<b>-</b>	<b>(155,000.00)</b>	<b>-</b>	<b>14,554,153.49</b>

# 2022 ANNUAL REPORT

TOWN OF BELMONT						
FY22 STATEMENT OF OPERATIONS						
ALL FUNDS other than GENERAL FUND						
Description	Balance 6/30/2021	Revenue FY22	Expenditures FY22	Transfers FY22	Donations FY22	Balance 6/30/2022
<b>TOWN GIFTS AND REVOLVING ACCOUNTS</b>						
PERPETUAL CARE INTEREST	131,629.26	21,413.21	(17,025.84)	-	-	136,016.63
COUNCIL ON AGING REVOLVING	74,112.70	53,955.42	(63,701.50)	-	-	64,366.62
YOUTH COMMISSION REVOLVING	10,340.61	-	-	-	-	10,340.61
CULTURAL COUNCIL REVOLVING	4,731.63	3,722.68	(3,387.76)	-	-	5,066.55
LIB REVOLVING - PRINTERS/LOST BOOKS	3,488.60	5,835.56	(7,944.66)	-	-	1,379.50
RECREATION REVOLVING FUND	157,237.88	137,274.75	(142,829.41)	(151,683.22)	-	-
TREASURER DONATION	905.33	-	-	-	-	905.33
CONSERVATION ROCK MEADOW GARDEN PLOTS	6,347.38	10,175.00	(4,647.81)	-	-	11,874.57
MCLEAN GIFT CONSERVATION	35,696.86	-	-	-	-	35,696.86
CROSSWALK/ROADS GIFT - BELMONT	7,258.20	-	-	-	-	7,258.20
BENCHES FOR BELMONT	3,313.00	-	(3,313.00)	-	-	-
GIFT WOODLAND SEWER I/I	208,991.63	-	-	-	-	208,991.63
COUNCIL OF AGING GIFT	17,501.28	17,410.43	(4,079.83)	-	-	30,831.88
BICYCLE RODEO DONATION	4,398.24	-	-	-	-	4,398.24
DONATION FIRE DEFIBRILLATOR	146.45	-	-	-	-	146.45
CERT VOLUNTEER PROGRAM GIFT	490.08	-	-	(490.08)	-	-
FIRE SAFETY	11,583.55	-	-	-	-	11,583.55
MAH STRESS MANAGEMENT FOR PARENTS	250.00	-	-	-	-	250.00
OUTREACH WORKER - DONATION	3,152.53	-	-	-	-	3,152.53
PAPPAS FIT EQUIPMENT	8,429.16	-	(244.00)	-	-	8,185.16
PAPPAS GIFT - UNIFORMS	25.00	-	-	-	-	25.00
PAPPAS GIFT - FIREARMS	281.48	-	-	-	-	281.48
HIGH SCHOOL TRACK LIGHTING GIFT	2,573.26	-	-	-	-	2,573.26
BARRON POLICE ACHIEVEMENT AWARD	10,035.54	-	-	-	-	10,035.54
MAH YOUTH CENTER	375.00	-	-	-	-	375.00
LIBRARY GIFT ACCOUNT	74,060.70	3,700.00	(46,292.02)	-	-	31,468.68
LIBRARY ART COUNCIL	121.35	-	-	-	-	121.35
DONATION - SHADE TREE	545.64	905.00	(869.82)	-	-	580.82
BOSTON FOUNDATION DONATIONS PLAYGROUNDS	1,025.80	-	-	-	-	1,025.80
MEMORIAL TREE DONATIONS - CEMETERY	658.60	-	(490.00)	-	-	168.60
ENVIRONMENTAL FAIR	2,076.28	-	-	-	-	2,076.28
PLAYGROUND EQUIPMENT DONATIONS	4,364.27	-	-	-	-	4,364.27
MISC FIRE GIFT - CAPITAL	769.82	-	(148.69)	-	-	621.13
CULTURAL COUNCIL GALLERY GIFTS	2,851.33	-	-	-	-	2,851.33
ANIMAL CONTROL GIFT	1,194.91	-	-	-	-	1,194.91
ALS STUDY - GRANT	190.18	-	-	(190.18)	-	-
YOUTH GIFT FROM DARE	254.77	-	-	-	-	254.77
VIDEO SURVEILLANCE EQUIPMENT GIFT	7,180.65	-	-	-	-	7,180.65
ROCK MEADOW GIFT-CITIZEN FORUM	12,884.29	250.00	-	-	-	13,134.29
K-9 PROGRAM DONATION	6,971.56	-	-	-	-	6,971.56
HOLIDAY PARTY	532.73	-	-	190.18	-	722.91
POLICE DEPT MEMORIAL	100.00	-	-	-	-	100.00
BELMONT SPORT FITNESS PROGRAM	20,853.58	6,000.00	(2,145.00)	-	-	24,708.58
PRISONER MEALS	500.00	-	-	-	-	500.00
CAPITAL GROUP	7,253.71	-	-	-	-	7,253.71
MAH COMMUNITY HEALTH DEPARTMENT	112.95	-	-	-	-	112.95
CUMMINGS FITNESS PROGRAM	1,000.00	-	(1,000.00)	-	-	-
TOWN LANDSCAPING GIFT	7,500.00	-	-	-	-	7,500.00
LEXIPOL PROGRAM	18,054.46	-	-	-	-	18,054.46
CRIMINAL HISTORY BACKGROUND CHECK	1,187.16	-	-	-	-	1,187.16
FRIENDS OF BELMONT LIBRARY	8,302.49	-	(5,915.48)	-	-	2,387.01
FIRE DEPT GIFTS/DONATION	50.00	-	-	-	-	50.00
CITIZENS POLICE ACADEMY	762.82	-	-	-	-	762.82
JUDY RECORD CONSERVATION	1,150.00	-	-	-	-	1,150.00
BELMONT SPORT DEFIBRILLATOR	2,344.39	-	(2,299.92)	-	-	44.47
GROVE STREET RESTORATION	20,000.00	-	-	-	-	20,000.00
YOUTH COMMISSION	967.92	-	-	-	-	967.92
TOWN FIELD GIFT	27,416.17	-	-	-	-	27,416.17
PD TASER PROGRAM	67,455.00	-	(17,310.00)	-	-	50,145.00
LIBRARY BUILDING COMMITTEE AND BEYOND	2,524.42	-	-	-	55,800.00	58,324.42
JEFFREY WHEELER FUND	2,738.00	150.00	(1,792.00)	-	-	1,096.00
MEDI PROJECT GRANT	176.05	-	-	-	-	176.05
BELMONT CARDBOARD EVENT	3,435.28	4,439.40	(7,017.17)	(857.51)	-	0.00
YOUTH COM 2021 YOUTH INIT EXP	5,000.00	-	-	-	-	5,000.00
GREGOR DONATION	8,032.25	-	(8,032.25)	-	-	-
IT PROJECTION SCREEN DONATION	13,954.56	-	(13,954.56)	-	-	-
SBA MARTY CONNOR BENCH	3,005.00	-	(3,005.00)	-	-	-
125 TRAPELO HOUSING	-	525.00	(127.33)	-	-	397.67
SUBARU SITE PLAN & DESIGN AND PEER REVIEW	-	5,900.00	(5,900.00)	-	-	-
COMMEMORATIVE SHADE TREE PLANTING PROGRAM	-	6,382.00	(603.00)	-	-	5,779.00
CONLY T-BALL LEAGUE DONATION	-	2,100.00	(1,840.00)	-	-	260.00
INSURANCE REIMBURSEMENT < \$20,000	34,417.68	71,339.02	(15,935.18)	-	-	89,821.52
RMV - PARKING HANDICAPPED	95,224.17	5,400.00	-	-	-	100,624.17
HISTORIC DISTRICT	10,227.37	-	-	-	-	10,227.37
CABLE TELEVISION - TRAFFIC MGT	40,000.00	-	-	-	-	40,000.00
CABLE TELEVISION - NEW EQUIPMENT	192,101.93	2,687.50	-	-	-	194,789.43
MCLEAN TRAFFIC MITIGATION	2,200.13	-	-	-	-	2,200.13

# 2022 ANNUAL REPORT

TOWN OF BELMONT						
FY22 STATEMENT OF OPERATIONS						
ALL FUNDS other than GENERAL FUND						
Description	Balance 6/30/2021	Revenue FY22	Expenditures FY22	Transfers FY22	Donations FY22	Balance 6/30/2022
PLAN BD SITE PLAN REVIEW	27,500.00	3,850.00	-	-	-	31,350.00
CEMETERY PLANNING & DEVELOPMENT	1,634.17	-	-	-	-	1,634.17
MEET BELMONT COMMITTEE	1,096.34	-	-	-	-	1,096.34
PLANNING BOARD LEGAL ADS	1,778.69	8,375.00	(7,673.68)	-	-	2,480.01
WETLAND PROTECTION CONSERVATION	13,143.08	1,032.50	-	-	-	14,175.58
BELMONT 150TH CELEBRATION	16,885.99	-	-	-	-	16,885.99
HUMAN RIGHTS COMMITTEE GIFT	123.27	-	-	-	-	123.27
LTH MCLEAN COMMITTEE	39,051.90	26,237.50	(33,356.77)	-	-	31,932.63
PARKS ELECTRICITY GIFT	25.00	-	-	-	-	25.00
SOLAR COLLECTORS	524.48	-	-	-	-	524.48
GRANITE CURBING	332,745.00	(4,050.00)	-	-	-	328,695.00
BUS SHELTER - OAKLEY DEVELOPMENT	5,000.00	-	-	-	-	5,000.00
TOWN MEETING ELECTRONIC VOTING	12,528.31	-	-	-	-	12,528.31
RECYCLING	16,941.70	-	(638.12)	-	-	16,303.58
CUSHING VILLAGE I/I	179,825.00	-	-	-	-	179,825.00
TRAFFIC SIGNAGE	845.12	-	-	-	-	845.12
BEATRICE CIRCLE TRAFFIC REVIEW	14,734.50	6,783.19	(21,517.69)	-	-	-
MCLEAN ZONE 3 DEV. PEER REV	25,600.00	3,967.00	(24,786.00)	-	-	4,781.00
COA FIELD DEMO PROJECT	-	4,122.10	(250.00)	-	-	3,872.10
BOS RETIRE STUDY GIFT	5,000.00	-	-	-	-	5,000.00
HAYROAD PRODUCTION GIFT	1,000.00	-	(374.65)	-	-	625.35
BLMONT LIONS CLUB DONATION	-	2,000.00	-	-	-	2,000.00
NATIONAL GRID EFFICIENCY GRANT	9,600.00	-	-	-	-	9,600.00
DIRECT SOLAR GRANT	29,000.00	-	(24,600.00)	-	-	4,400.00
CHENERY SOLAR PANEL GRANT	12,668.92	-	(12,668.92)	-	-	-
CARLTEON CIRCLE	12,782.70	-	-	-	-	12,782.70
HARRIS FIELD PRESS P	3,120.83	-	-	-	-	3,120.83
TOWN FIELD RENTAL REVOLVING FUND	15,802.18	40,517.50	(42,285.10)	-	-	14,034.58
STORM WATER CONSULTING	108.97	-	-	-	-	108.97
STORM WATER REMEDIATION	13,500.00	-	-	-	-	13,500.00
BELMONT UPLAND ALEWIFE	300,000.00	-	-	-	-	300,000.00
	<b>2,509,591.17</b>	<b>452,399.76</b>	<b>(550,002.16)</b>	<b>(153,030.81)</b>	<b>55,800.00</b>	<b>2,314,757.96</b>
<b>SCHOOL LUNCH PROGRAM</b>	<b>1,111,351.13</b>	<b>2,606,039.13</b>	<b>(1,857,900.98)</b>	<b>-</b>	<b>-</b>	<b>1,859,489.28</b>
<b>SCHOOL GIFTS &amp; REVOLVING ACCOUNTS</b>						
INSURANCE PROCEEDS OVER \$20,000 (School)	7,611.49	-	-	-	-	7,611.49
LOST BOOKS	5,214.13	-	-	-	-	5,214.13
BHS ATHLETIC REVOLVING	190,638.39	446,391.24	(350,851.65)	-	-	286,177.98
ADULT EDUCATION	15,644.93	-	(4,000.08)	(9,740.05)	-	1,904.80
TUITION - STUDENTS	356,144.65	177,790.50	(181,570.02)	-	-	352,365.13
SUMMER SCHOOL	149,223.41	86,780.00	(31,522.63)	-	-	204,480.78
SCHOOL BUILDING RENTALS	242,482.20	221,990.60	(192,113.60)	-	-	272,359.20
SATURDAY MUSIC PROGRAM	220.47	-	(220.47)	-	-	-
BUSING FEES	316,235.87	241,115.85	(197,218.27)	-	-	360,133.45
WELLINGTON SCHOOL-DONATIONS	8,037.10	-	-	-	-	8,037.10
CHENERY SCHOOL DONATION	1,830.40	-	-	-	-	1,830.40
SANTOS EXPENSE - BUTLER	312.92	-	-	-	-	312.92
BELMONT AGAINST RACISM	37,846.51	22,000.00	(3,105.66)	-	-	56,740.85
BELMONT SAVINGS DONATIONS	10.24	-	-	-	-	10.24
WINN BROOK DONATION	12,339.15	4,244.00	(3,544.00)	-	-	13,039.15
BELMONT SPED ADV COUNCIL	498.36	-	-	-	-	498.36
HIGH SCHOOL DONATIONS	10,771.92	200.00	(986.48)	-	-	9,985.44
SCHOOL GENERAL DONATION (NOT TREAS.)	3,877.56	2,100.00	(1,945.88)	-	-	4,031.68
BURBANK SCHOOL DONATION	3,095.71	-	-	-	-	3,095.71
CONCORD CONSORTIUM	15.00	-	-	-	-	15.00
BURBANK MAEVE GOULDING DONATION	10,435.10	200.00	-	-	-	10,635.10
HS CURB CUTS & WHEELCHAIR GIFT	4,067.35	-	-	-	-	4,067.35
INSTRUMENTAL MUSC REVOLVING	123,060.15	90,312.00	(95,315.33)	-	-	118,056.82
BHS FINE & PERM ARTS REV	92,022.46	88,843.76	(40,438.73)	-	-	140,427.49
BHS CLUB ACTIVITIES	63,669.99	8,300.00	(933.17)	-	-	71,036.82
CMS FINE ARTS & CLUB ACTIVITIES	111,144.46	56,068.39	(35,885.80)	-	-	131,327.05
BUTLER DONATIONS	1,566.74	-	-	-	-	1,566.74
MJ FIRENZE SCHOOL DONATION	450.00	-	-	-	-	450.00
BUTLER PLAYGROUND	4,805.73	-	-	-	-	4,805.73
DAN DOWNEY MEMORIAL IT FUND	1,105.00	-	-	-	-	1,105.00
SUPERINTENDENT'S INNOVATION FUND	28,693.40	-	-	-	-	28,693.40
ELEMENTARY CURRICULUM	3,910.14	-	-	-	-	3,910.14
	<b>1,806,980.93</b>	<b>1,446,336.34</b>	<b>(1,139,651.77)</b>	<b>(9,740.05)</b>	<b>-</b>	<b>2,103,925.45</b>
<b>SPECIAL EDUCATION RESERVE FUND</b>	<b>672,891.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>672,891.00</b>
<b>FOUNDATION FOR BELMONT EDUCATION</b>	<b>(2,969.48)</b>	<b>38,382.65</b>	<b>(23,964.71)</b>	<b>-</b>	<b>-</b>	<b>11,448.46</b>

# 2022 ANNUAL REPORT

TOWN OF BELMONT						
FY22 STATEMENT OF OPERATIONS						
ALL FUNDS other than GENERAL FUND						
Description	Balance 6/30/2021	Revenue FY22	Expenditures FY22	Transfers FY22	Donations FY22	Balance 6/30/2022
<b>TOWN FEDERAL GRANTS</b>						
FEMA Fire Equipment	15,202.00	-	-	(15,202.00)	-	-
POLICE BULLETPROOF VEST	3,275.86	5,899.50	-	-	-	9,175.36
DRUG GRANT U.S. JUSTICE	162.95	-	-	(162.95)	-	-
OFFICE OF JUSTICE GRANT	75.64	-	-	(75.64)	-	-
PHER	-	1,440.00	(1,440.00)	-	-	-
	<b>18,716.45</b>	<b>7,339.50</b>	<b>(1,440.00)</b>	<b>(15,440.59)</b>	-	<b>9,175.36</b>
<b>SCHOOL FEDERAL GRANTS</b>						
CVRF 225 GRANT	(146,862.50)	-	-	-	-	(146,862.50)
STATE CVPF	6,059.00	-	(6,059.00)	-	-	-
FY21 TITLE IVA	(807.14)	9,094.00	(8,286.86)	-	-	-
FY22 TITLE IVA	(0.00)	3,000.00	(3,103.32)	-	-	(103.32)
IDEA SPED 94-142 GRANT 2015	(1,260.77)	-	805.77	-	-	(455.00)
FY20 SPED IDEA	(200.00)	100.00	-	-	-	(100.00)
FY21 SPED IDEA	(185,777.00)	241,816.00	(43,207.56)	-	-	12,831.44
FY22 SPED IDEA	-	1,053,791.00	(1,037,304.24)	-	-	16,486.76
FY22 SPED IDEA ARP 252	-	107,303.00	(103,200.37)	-	-	4,102.63
FY22 SPED IDEA ARP 264	-	12,598.00	(12,913.61)	-	-	(315.61)
FY21 TEACHER QUALITY	871.00	100.00	(971.00)	-	-	-
FY22 TEACHER QUALITY	-	49,370.00	(48,467.00)	-	-	903.00
FY20 LEP TITLE III	3,484.40	300.00	-	-	-	3,784.40
FY21 LEP TITLE III	157.00	55,413.00	(55,570.00)	-	-	-
FY22 LEP TITLE III	-	5,615.00	(6,920.64)	-	-	(1,305.64)
FY21 SPED EARLY CHILDHOOD	457.00	-	(457.00)	-	-	-
FY22 SPED EARLY CHILDHOOD	-	25,831.00	(25,366.00)	-	-	465.00
FY21 SPED TARGETED PROGEDERAL GRANT	5,645.00	-	(5,645.00)	-	-	-
FY22 CHAPTER 1 DISTRIBUTION	-	112,494.00	(110,503.00)	-	-	1,991.00
FY21 CHAPTER DISTRIBUTION	2,227.00	100.00	(2,327.00)	-	-	-
ESSER GRANT I	2,105.00	-	(2,105.00)	-	-	-
ESSER GRANT II	-	432,961.00	(423,737.00)	-	-	9,224.00
ESSER GRANT III	-	654,703.00	(619,101.57)	-	-	35,601.43
	<b>(313,902.01)</b>	<b>2,764,589.00</b>	<b>(2,514,439.40)</b>	-	-	<b>(63,752.41)</b>
<b>TOWN STATE GRANTS</b>						
RDP RECYCLING	48,243.28	18,000.00	(2,014.33)	-	-	64,228.95
EXTENDED ELECTION HOURS	91,798.40	-	-	-	-	91,798.40
STATE AID TO LIBRARIES	226,704.47	47,587.08	(30,416.18)	-	-	243,875.37
LIBRARY MATCH INCENTIVE	3,094.00	-	(3,094.00)	-	-	-
COA SERVICE INCENTIVE GRANT	746.90	-	-	-	-	746.90
COA COORDINATOR - EOEVA VOL/GERIATRIC	6,040.08	63,696.00	(63,710.29)	-	-	6,025.79
HAZARDOUS MATERIALS	10,287.91	58,896.09	(56,053.84)	-	-	13,130.16
SAFE GRANT OVERTIME	10,581.75	16,191.00	(10,081.19)	-	-	16,691.56
POLICE-BULLET PROOF VEST	(12,782.59)	5,899.50	-	-	-	(6,883.09)
COMMUNITY POLICING	19,779.06	-	-	-	-	19,779.06
DARE-EDUCATION ON SMOKING/DRUGS	2,377.39	-	-	-	-	2,377.39
SALE OF COMPOSTERS	7,111.73	175.00	(2,053.11)	-	-	5,233.62
911 SUPPORT & INCENTIVE	-	85,719.98	(85,719.98)	-	-	-
911 TRAINING & EQUIP & PROF GRANT	(9,908.50)	20,280.29	(11,257.76)	-	-	(885.97)
ARTS LOTTERY	619.88	8,207.99	(7,900.00)	-	-	927.87
FIRE EMPG GRANT	(7,305.89)	-	(6,500.00)	7,305.89	-	(6,500.00)
WELLINGTON SOLAR GRANT	1,250.00	-	-	-	-	1,250.00
EVIDENCE COLLECTION GRANT	426.77	-	-	-	-	426.77
EARLY VOTING	23,508.48	-	-	-	-	23,508.48
ELECTRIC CAR	1,424.60	-	-	(1,424.60)	-	0.00
ENERGY CONSERVATION CHENERY	103.34	-	-	(103.34)	-	0.00
BEAVER BROOK CULVERT	100,000.00	-	-	-	-	100,000.00
EPS TRAFFIC SIGNALS	-	-	-	-	-	-
MOLD MITIGATION	50,000.00	-	(14,678.00)	-	-	35,322.00
COMMUNITY COMPACT HOUSING	30,000.00	-	-	-	-	30,000.00
MHOA Grant	-	2,500.00	(2,500.00)	-	-	-
MUNIPAL VULNERABILITY PREP	-	-	(160,321.00)	-	-	(160,321.00)
COMMUNITY COMPACT CIP REVIEW	-	30,000.00	-	-	-	30,000.00
COMMUNITY COMPACT FINANCE REVIEW	-	25,000.00	-	-	-	25,000.00
DCR Grant Rock Meadow	-	60,000.00	(5,000.00)	-	-	55,000.00
FY22 AED GRANT	-	2,500.00	(2,500.00)	-	-	-
COMMUNITY COMPACT IT	42,000.00	-	-	-	-	42,000.00
MAPC GRANT	3,860.00	3,960.00	(7,800.00)	(20.00)	-	-
MA GRANT/CLIMATE STORAGE	(66,781.95)	66,781.95	-	-	-	-
	<b>583,179.11</b>	<b>515,394.88</b>	<b>(471,599.68)</b>	<b>5,757.95</b>	-	<b>632,732.26</b>

# 2022 ANNUAL REPORT

TOWN OF BELMONT						
FY22 STATEMENT OF OPERATIONS						
ALL FUNDS other than GENERAL FUND						
Description	Balance 6/30/2021	Revenue FY22	Expenditures FY22	Transfers FY22	Donations FY22	Balance 6/30/2022
<b>COVID GRANTS</b>	986,249.63	(1,027,517.73)	(36,514.50)	-	-	(77,782.60)
<b>ARPA GRANTS</b>	-	3,903,125.41	(324,849.30)	-	-	3,578,276.11
<b>SCHOOL STATE GRANTS</b>						
METCO	20,310.81	549,938.00	(728,908.90)	-	-	(158,660.09)
SPED IDEA	-	109,240.00	(40,610.27)	-	-	68,629.73
CIRCUIT BREAKER	627,109.00	2,260,020.00	(1,384,924.00)	-	-	1,502,205.00
STATE CVPF	146,862.50	-	-	-	-	146,862.50
DPH CSHS GRANT	5,533.76	29,600.00	(13,231.51)	-	-	21,902.25
	<b>799,816.07</b>					<b>1,580,939.39</b>
<b>CHAPTER 90 - STATE HWY GRANTS</b>	(695,736.44)	1,192,058.00	(1,039,672.57)	-	-	(543,351.01)
<b>TOWN SMALL CAPITAL PROJECTS</b>						
FY15 UNDERWOOD POOL	4,617.58	-	-	-	-	4,617.58
FY20 BUTLER BOILER REPLACEMENT	80,000.00	-	(80,000.00)	-	-	-
FY19 ELECTION SYSTEMS UPGRADE	75,000.00	-	-	-	-	75,000.00
ELECTRIC CAR - HEALTH	8,319.70	-	-	-	-	8,319.70
FIBER NETWORK	5,716.80	-	-	-	-	5,716.80
FY20 FIBER NETWORK	60,369.20	-	(13,460.00)	-	-	46,909.20
FY20 FIRE ENGINE PUMP	644,799.64	-	(642,847.92)	-	-	1,951.72
FY07 CAPITAL PROJECTS - Town Landfill	49,003.49	-	(49,003.49)	-	-	0.00
FY13 ASH LANDFILL PROJECT	154,753.03	-	(109,753.03)	-	-	45,000.00
FY19 ASH LANDFILL APPROPRIATION	770,000.00	-	(167,417.48)	-	-	602,582.52
FY21 ART 7 BUTLER WINDO REPLACEMENT	10,000.00	-	(9,950.00)	-	-	50.00
FY11 PARKS CHAIN LINK FENCE	9,500.00	-	(5,650.00)	-	-	3,850.00
FY20 BUTLER HEAT MITIGATION	26,110.00	-	(26,110.00)	-	-	-
FY18 FC REFINISH CHENERY GYM FLOOR	15,620.60	-	-	-	-	15,620.60
FY20 WINBROOK PA SYSTEM REPLACEMENT	45,000.00	-	(5,433.66)	-	-	39,566.34
FY21 ATM ART 7A WINBROOK PA SYSTEM	50,000.00	-	-	-	-	50,000.00
FY20 REPLACE AC UNIT 2ND FLOOR	25,800.00	-	-	-	-	25,800.00
FY18 FC BUTLER CAFETERIA FLOOR REP	43,310.00	-	-	-	-	43,310.00
FY22 FLEET TRUCK	783.81	-	-	-	-	783.81
FY19 DOMAIN SERVER	5,594.94	-	-	-	-	5,594.94
FY14 FIRE AMBULANCE (Installment#1)	16.44	-	-	-	-	16.44
FY19 CARDIAC MONITOR REPLACEMENT FUND	7,000.00	-	-	-	-	7,000.00
FY20 CARDIAC MONITOR REPLACEMENT FUND	7,000.00	-	-	-	-	7,000.00
FY21 CARDIAC MONITOR REPLACEMENT FUND	7,000.00	-	-	-	-	7,000.00
FY14 FIRE PUMPER VEHICLES	965.83	-	-	-	-	965.83
FY15 LIBRARY AUTOMATIC DOOR	0.12	-	-	-	-	0.12
FY18 FC TOWNWIDE SECURITY	159.00	-	-	-	-	159.00
FY18 FC SYSTEM WIDE BUILDGIN ENVEL	1,490.61	-	-	-	-	1,490.61
FY16 BHS FIRE ALARM	41,107.84	-	-	-	-	41,107.84
FY16 BUTLER SCHOOL BOILER REPLACEMENT	30,871.24	-	(30,871.24)	-	-	0.00
FY16 BUTLER SCHOOL FIRE ALARM SYSTEM REPLACEMENT	136,900.00	-	-	-	-	136,900.00
FY16 BURBANK SCHOOL BOILER REPLACEMENT	121,730.00	-	(121,730.00)	-	-	-
FY16 CHENERY MODULARS	35,852.59	-	-	-	-	35,852.59
FY18 BURBANK MODULARS	401,889.87	-	-	(260,000.00)	-	141,889.87
FY17 FIRE STATION BUILDING ENVELOPE REPAIRS	506.50	-	(506.50)	-	-	0.00
FY19 FIRE STATION REPAIRS	1,068,963.30	-	(4,698.50)	-	-	1,064,264.80
FY17 DPW VENTILATION IMPROVEMENTS	1,128.42	-	-	-	-	1,128.42
FY18 FD FIRE SQUAD 1 REPLACEMENT	1,685.57	-	-	-	-	1,685.57
FY18 LB UPGRADE LIGHT FIXTURES	37,623.45	-	(37,623.45)	-	-	-
FY18 LB CRACK, FILL AND SEAL PARKI	20,000.00	-	(20,000.00)	-	-	-
FY20 REPLACE GUTTERS	45,000.00	-	(6,900.00)	-	-	38,100.00
FY18 LB ABATE & REPLACE STAIRWELL	8,250.36	-	-	-	-	8,250.36
FY18 LB QUIET STUDY ROOM BUILDOUT	30,000.00	-	-	-	-	30,000.00
FY18 AMBULANCE REPLACEMENT	65,000.00	-	-	-	-	65,000.00
FY19 AMBULANCE REPLACEMENT FUND	65,000.00	-	-	-	-	65,000.00
FY20 AMBULANCE REPLACEMENT FUND	65,000.00	-	-	-	-	65,000.00
FY21 AMBULANCE REPLACEMENT FUND	65,000.00	-	-	-	-	65,000.00
FY19 CMS STAGE EQUIPMENT RISK	1,360.00	-	-	-	-	1,360.00
FY19 CMS UPGRADE AUD'M LIGHTING CONTROL SYSTEM	23,687.00	-	-	-	-	23,687.00
FY19 WINN BROOK REPLACE FIRE ALARM	164,737.00	-	(5,436.73)	-	-	159,300.27
FY19 DPW OVERHEAD GARAGE DOOR	2,318.58	-	(2,318.58)	-	-	-
FY19 BUTLER EMERGENCY GENERATOR	30,375.00	-	-	-	-	30,375.00
FY20 WINN BROOK FIRE ALARM PANAL UPGRADE	125,000.00	-	-	-	-	125,000.00
FY20 REPLACE COMPUTER AIDED DISPATCH	1,155.54	-	-	-	-	1,155.54
FY20 SAFETY AND HEALTH OSHA COMPLIANCE	18,081.32	-	(4,950.00)	-	-	13,131.32
FY20 FD BUILDING CONCRETE RESTORATATION	1,000.00	-	-	-	-	1,000.00
FY20 BUTLER FIRE ALARM PANEL UPGRADE	125,000.00	-	(12,203.73)	-	-	112,796.27
FY20 BUTLER BUILDING ENV STUDY	183,668.98	-	(48,900.00)	-	-	134,768.98
FY20 BURBANK REPLACE 40+YEAR BOILER	48,044.69	-	(35,030.28)	-	-	13,014.41
FY20 WINN BROOK BOILER REPLACEMENT	80,000.00	-	(80,000.00)	-	-	-
FY20 ROOF REPAIR & PLAN	80,964.81	-	(30,880.00)	-	-	50,084.81
FY20 REPAIR OF VEHICLES	7,037.47	-	-	-	-	7,037.47
FY20 CEMETARY BACK HOE	18,607.74	-	-	-	-	18,607.74

# 2022 ANNUAL REPORT

<b>TOWN OF BELMONT</b>						
<b>FY22 STATEMENT OF OPERATIONS</b>						
<b>ALL FUNDS other than GENERAL FUND</b>						
Description	Balance 6/30/2021	Revenue FY22	Expenditures FY22	Transfers FY22	Donations FY22	Balance 6/30/2022
FY21 ART 7 RADIO UPGRADE	40,923.39	-	-	-	-	40,923.39
FY21 ART 7 FUEL TANK REPLACEMENT	492,014.75	-	(71,429.47)	-	-	420,585.28
FY22 ART 19 TYLER CONTENT MANAGER	-	-	(39,548.00)	50,000.00	-	10,452.00
FY22 ART 19 BUTLER REPLACEMENT WINDOWS	-	-	-	200,000.00	-	200,000.00
FY22 ART 19 PHONE INFRASTRUCTURE	-	-	(1,984.50)	98,000.00	-	96,015.50
FY22 ART 19 DPW MAT SPREADER	-	-	(26,264.96)	26,265.00	-	0.04
FY22 ART 19 DPW COM RESP VEHICLE	-	-	(69,392.29)	70,000.00	-	607.71
FY22 ART 19 GWV DUMP TRUCK	-	-	-	71,155.00	-	71,155.00
FY22 ART 19 RIDING MOWER	-	-	(85,081.75)	85,330.00	-	248.25
FY22 ART 19 CARDIAC MONITOR	-	-	-	7,000.00	-	7,000.00
FY22 ART 19B SIDEWALKS	-	-	(231,801.00)	231,801.00	-	-
FY22 ART 19 FIRE STATION ROOF	-	-	-	530,000.00	-	530,000.00
FY22 ART 19 AMBULANCE REPLACEMENT	-	-	-	80,000.00	-	80,000.00
FY22 ART 19 POLICE DISPATCH RADIO	-	-	(47,642.36)	50,000.00	-	2,357.64
FY22 ART 19 WELLINGTON EXTERIOR	-	-	-	40,000.00	-	40,000.00
FY22 ART 19 BURBANK/BULTER BOILER	-	-	(17,200.00)	118,000.00	-	100,800.00
FY22 ART 19 FD PORTABLE RADIO	-	-	(174,114.66)	174,540.00	-	425.34
FY22 ART 19 PD FILE AND SQL SERVER	-	-	(26,000.00)	26,000.00	-	-
FY18 LB BUILDING CAPITAL	4,780.15	-	(4,780.15)	-	-	-
	<b>5,798,196.35</b>	<b>-</b>	<b>(2,346,913.73)</b>	<b>1,598,091.00</b>	<b>-</b>	<b>5,049,373.62</b>
<b>TOWN NON BUILDING CAPITAL FUND- Pavements</b>						
FY17 PAVEMENTS	10,850.00	-	-	-	-	10,850.00
FY18 PAVEMENTS	9,539.99	-	(8,472.47)	-	-	1,067.52
FY19 PAVEMENTS	53,307.12	-	(27,367.16)	-	-	25,939.96
FY20 PAVEMENTS	1,033,823.43	-	(920,696.34)	-	-	113,127.09
FY22 PAVEMENTS	-	-	-	1,812,460.00	-	1,812,460.00
	<b>1,107,520.54</b>	<b>-</b>	<b>(956,535.97)</b>	<b>1,812,460.00</b>	<b>-</b>	<b>1,963,444.57</b>
<b>SCHOOL CAPITAL PROJECTS</b>						
FY14 CMS SECURITY	13,779.44	-	-	-	-	13,779.44
FY18 CHROMEBOOKS	3,710.00	-	-	-	-	3,710.00
FY18 UPGRADE NETWORK WIRING	21,401.93	-	-	-	-	21,401.93
FY19 BHS UPGRADE	50,000.00	-	(36,862.31)	-	-	13,137.69
FY19 NETWORK WIRING	10,398.29	-	-	-	-	10,398.29
FY21 NETWORK WIRING	1,976.91	-	-	-	-	1,976.91
FY22 NETWORK WIRING	-	-	(108,721.00)	131,392.00	-	22,671.00
	<b>101,266.57</b>	<b>-</b>	<b>(145,583.31)</b>	<b>131,392.00</b>	<b>-</b>	<b>87,075.26</b>
<b>BELMONT MIDDLE &amp; HIGH SCHOOL</b>	<b>90,945,440.02</b>	<b>28,123,930.00</b>	<b>(75,207,193.45)</b>	<b>-</b>	<b>-</b>	<b>43,862,176.57</b>
<b>BELMONT POLICE DEPT / HIGHWAY BUILDINGS</b>	<b>793,576.84</b>	<b>44,864.58</b>	<b>(589,460.08)</b>	<b>(51,508.16)</b>	<b>-</b>	<b>197,473.18</b>
<b>NON EXPENDABLE TRUST FUNDS</b>						
CEMETERY PERPETUAL CARE	1,954,858.68	-	(27,193.00)	-	60,850.00	1,988,515.68
BURDICK, ESTHER E. MEMORIAL. (Library)	13,190.71	167.75	-	(214.70)	-	13,143.76
DELUTY, MICHAEL E. (Library)	16,561.22	210.61	-	(269.56)	-	16,502.27
NORTHWAY ERICKSON	47,715.15	682.66	-	-	-	48,397.81
GRAY (DUSTAN), JANE EDUCATION SCHOLARSHIP (Library)	617,413.04	7,850.84	-	(10,048.43)	-	615,215.45
JENNEY, BLANCHE HOWE LIBRARY (Library)	18,116.45	897.75	-	(296.86)	306.78	19,024.12
ATKINS, KATHERINE LIBRARY (Library)	23,420.98	297.83	-	(381.21)	-	23,337.60
WRISLEY, MARGARET LIBRARY (Library)	20,261.74	257.67	-	(329.78)	-	20,189.63
MARIE TELLIER (Non-expend to 2029)	94,567.69	1,213.62	-	-	-	95,781.31
LENK BEQUEST	63,831.05	819.20	-	-	-	64,650.25
	<b>2,869,936.71</b>	<b>12,397.93</b>	<b>(27,193.00)</b>	<b>(11,540.54)</b>	<b>61,156.78</b>	<b>2,904,757.88</b>
<b>OPEB PERMANENT TRUST</b>						
<b>OPEB TRUST FUND</b>	<b>6,189,740.93</b>	<b>192,636.28</b>	<b>-</b>	<b>79,000.00</b>	<b>-</b>	<b>6,461,377.21</b>
<b>WATER ENTERPRISE</b>						
<b>WATER OPERATIONS</b>	<b>4,087,955.91</b>	<b>6,462,312.87</b>	<b>(6,011,057.99)</b>	<b>(880,421.14)</b>	<b>-</b>	<b>3,658,789.65</b>
<b>WATER CAPITAL PROJECTS</b>						
WATER MAIN REPLACEMENT	235,411.80	-	(383,304.00)	225,366.43	-	77,474.23
FY13 WATERAIN REPLACEMENT 3.6M BOND	3,836.50	-	(3,836.50)	-	-	-
FY19 WATER MAIN REPLACEMENT 3.8M BOND	525,039.15	500,000.00	(872,940.00)	-	-	152,099.15
UNALLOCATED INTEREST EARNINGS	6,157.99	6,254.00	-	-	-	12,411.99
FY21 TRUCK REPLACEMENT	(1,101.29)	-	-	1,101.29	-	-
FY20 SOFTWARE BILLING	70,000.00	-	-	-	-	70,000.00
	<b>839,344.15</b>	<b>506,254.00</b>	<b>(1,260,080.50)</b>	<b>226,467.72</b>	<b>-</b>	<b>311,985.37</b>
<b>SEWER ENTERPRISE</b>						
<b>SEWER OPERATIONS</b>	<b>3,766,150.39</b>	<b>8,800,216.99</b>	<b>(7,717,799.61)</b>	<b>(1,408,403.94)</b>	<b>-</b>	<b>3,440,163.83</b>

# 2022 ANNUAL REPORT

TOWN OF BELMONT						
FY22 STATEMENT OF OPERATIONS						
ALL FUNDS other than GENERAL FUND						
Description	Balance 6/30/2021	Revenue FY22	Expenditures FY22	Transfers FY22	Donations FY22	Balance 6/30/2022
<b>SEWER CAPITAL PROJECTS</b>						
SEWER & DRAIN REPLACEMENT	227,047.48	-	(115,927.60)	450,000.00	-	561,119.88
FY16 SEWER REPLACEMENT	19,687.96	-	(1,502.00)	-	-	18,185.96
FY21 SEWER REPLACEMENT	564,193.02	-	(385,831.50)	-	-	178,361.52
UNALLOCATED INTEREST	11,492.67	7,219.06	-	-	-	18,711.73
FY09 MWRA LOAN	62,105.53	-	-	-	-	62,105.53
FY20 TOWNLINE MAIN SEWER REHAB MWRA LOAN	56,282.04	-	(51,464.82)	-	-	4,817.22
FY20 Pump Study/Design MWRA Grant	1,469,118.64	-	(470,317.31)	-	-	998,801.33
TRUCK REPLACEMENTS	108,699.05	-	-	-	-	108,699.05
FY21 SEWER TRUCK	15,551.27	-	(1,019.02)	-	-	14,532.25
FY22 ATM ART 16 SEWER TRUCK	-	-	-	58,310.00	-	58,310.00
FY22 ATM ART 16 PICK UP TRUCK	-	-	(46,308.02)	58,310.00	-	12,001.98
FY22 ATM ART 16 GVW DUMP TRUCK	-	-	-	147,630.00	-	147,630.00
TRAILER ASPHALT	885.41	-	-	-	-	885.41
PHASE 1 WATER METERS	450,817.40	-	(97,119.85)	-	-	353,697.55
SEPTIC GRANT PROGRAM	41,516.63	-	-	-	-	41,516.63
	<b>3,027,397.10</b>	<b>7,219.06</b>	<b>(1,169,490.12)</b>	<b>714,250.00</b>	<b>-</b>	<b>2,579,376.04</b>
<b>INTERNAL SERVICE FUND</b>						
**PLEASE SEE AUDITED FINANCIAL STATEMENTS - PAGE ___**						
<b>EXPENDABLE TRUST FUNDS</b>						
DUSTAN GRAY CHILD LIBRARY	13,312.96	-	(5,437.00)	10,048.43	-	17,924.39
BELMONT EDUCATION DONATIONS (Check off)	99,567.52	1,278.03	-	-	1,780.21	102,625.76
PHILIP MAY 2015 REVOKALBE TRUST	180,308.03	2,414.32	-	-	45,600.00	228,322.35
MUGAR MEMORIAL POLICE	33.74	-	(33.74)	-	-	-
LAW ENFORCEMENT	60,883.15	781.35	-	-	-	61,664.50
CEMETERY ANNUAL PLANTING	147,186.77	1,618.94	-	-	-	148,805.71
SENIOR CENTER CHECK OFF	4,511.12	58.16	-	-	2,182.12	6,751.40
LIBRARY GIFT FUND (Library)	208,765.77	2,679.21	-	-	-	211,444.98
TRUSTEES BLDG FUND (Library) CHALLENGE	33,017.41	430.57	-	-	3,094.00	36,541.98
DUSTAN LIBRARY BLDG BEQUEST NON EXPEND	394,488.80	5,062.76	-	-	-	399,551.56
BARRON, CARL FIRE GRANT	2,026.30	26.04	-	-	-	2,052.34
SPECIAL TRUST from 5200	15,448.30	-	-	1,492.11	-	16,940.41
UNDERWOOD DONATIONS	61,441.24	788.55	-	-	-	62,229.79
	<b>1,220,991.11</b>	<b>15,137.93</b>	<b>(5,470.74)</b>	<b>11,540.54</b>	<b>52,656.33</b>	<b>1,294,855.17</b>

# 2022 ANNUAL REPORT

TOWN OF BELMONT						
FY22 STATEMENT OF OPERATIONS						
ALL FUNDS other than GENERAL FUND						
Description	Balance 6/30/2021	Revenue FY22	Expenditures FY22	Transfers FY22	Donations FY22	Balance 6/30/2022
<b>SCHOLARSHIP FUNDS</b>						
ACORN, RUTH SCHOLARSHIP	4,501.07	53.52	(400.00)	-	200.00	4,354.59
ARNO, GUY LIB. SCHOLARSHIP	7,304.94	91.60	(200.00)	-	-	7,196.54
BAKON, EDMUND B. SCHOLARSHIP	18,448.71	225.93	(1,000.00)	-	-	17,674.64
BELMONT SCHOLARSHIP FUND (Check off)	291,652.87	3,613.18	(13,166.26)	-	992.00	283,091.79
BELMONT WOMEN ROTARY	778.89	7.83	(200.00)	-	-	586.72
BETTENCOURT, WM. SCHOLARSHIP.	32,486.51	411.51	(500.00)	-	-	32,398.02
BLACKER, LILLIAN SCHOLAR.	26,781.18	343.70	-	-	-	27,124.88
BURNHAM, RICHARD A. SCHOLARSHIP	5,094.97	63.23	(200.00)	-	-	4,958.20
CRISAFULLI, CHARLES SCHOLARSHIP	3,215.28	39.11	(200.00)	-	-	3,054.39
FRIENDS OF BELMONT WRESTLERS	13,402.83	161.16	(1,000.00)	-	-	12,563.99
GRANT, BRENDAN SCHOLARSHIP	14,207.67	133.50	(4,500.00)	-	-	9,841.17
HANSON, PAUL MEMORIAL. SCHOLARSHIP	2,209.38	26.20	(200.00)	-	-	2,035.58
HECHT, MALCOLM, JR. SCHOLARSHIP.	39,749.84	499.28	(1,000.00)	-	-	39,249.12
KELLEY, PAUL L. SCHOLARSHIP	22,712.89	291.50	-	-	-	23,004.39
LEE, EDWARD -RAY, DONALD SCHOLARSHIP	15,791.51	197.25	(500.00)	-	-	15,488.76
LYONS, DUNCAN SCHOLARSHIP	6,211.26	77.55	(200.00)	-	-	6,088.81
MCNEIL, JOSEPH SCHOLARSHIP	4,803.39	61.66	-	-	-	4,865.05
NAHABIDIAN, ALICE MEMORIAL.	2,947.63	32.43	(500.00)	-	-	2,480.06
OLIN, JOHN R. SCHOLARSHIP	6,455.36	80.70	(200.00)	-	-	6,336.06
PHI BETA KAPPA BOOK AWARD	1,403.21	18.02	(30.00)	-	-	1,391.23
RILEY, BRIAN SCHOLARSHIP	81,949.79	1,236.11	(1,000.00)	-	66,385.23	148,571.13
SAIA, PATRICIA MEMORIAL SCHOLARSHIP	5,092.88	59.95	(500.00)	-	-	4,652.83
SHARPE, HOWARD D. SCHOLARSHIP	9,256.18	117.86	(300.00)	-	500.00	9,574.04
SULLIVAN, JOHN J.,SCHOLARSHIP	20,467.17	262.69	-	-	-	20,729.86
WESTLUND SCHOLARSHIP FUND	15,686.66	195.92	(500.00)	-	-	15,382.58
WESTPHAL CARL A., SCHOLARSHIP	62,186.03	787.20	(1,000.00)	-	-	61,973.23
WHITNEY, MARY E. SCHOLARSHIP FUND	42,046.93	528.77	(1,000.00)	-	-	41,575.70
SHAW, NORMA LEE, MEMORIAL ART SCHOLARSHIP	892.59	15.31	(500.00)	-	950.00	1,357.90
HIGH SCHOOL SCHOLARSHIP	49,580.00	-	(42,150.00)	-	50,775.00	58,205.00
RUANE, WM L JR SCHOLARSHIP FUND	8,143.69	99.10	(500.00)	-	-	7,742.79
FITZPATRICK, DENIS BOOK AWARD	4,432.81	56.91	-	-	-	4,489.72
REID FAMILY SCHOLARSHIP	12,205.78	156.67	-	-	-	12,362.45
ROTARY CLUB SCHOLARSHIP	2,088.60	15.97	(1,000.00)	-	-	1,104.57
ABBEY FREEMAN SCHOLARSHIP	40,309.34	511.84	(1,000.00)	-	1,000.00	40,821.18
ROBERT SULLIVAN SCHOLARSHIP	3,350.81	41.05	(200.00)	-	200.00	3,391.86
PALAIS SCHOLARSHIP	10,796.08	133.15	(500.00)	-	-	10,429.23
GEORGE E CAREYSCHOLARSHIP	2,020.46	15.08	(1,000.00)	-	-	1,035.54
	<b>890,665.19</b>	<b>10,662.44</b>	<b>(75,146.26)</b>	<b>-</b>	<b>121,002.23</b>	<b>947,183.60</b>
<b>AGENCY FUNDS</b>						
TOWN HALL/ANNEX DETAIL	(4,387.96)	5,317.50	(4,140.98)	-	-	(3,211.44)
BELMONT HOUSING TRUST	18,583.72	258.11	(5,941.00)	-	-	12,900.83
ABC STORMWATER FLOODING	(4,000.00)	32,000.00	(12,000.00)	-	-	16,000.00
RETIREMENT BOARD PAYROLL	(0.00)	176,031.32	(191,161.44)	-	-	(15,130.12)
FIREFIGHTERS - PAID DETAILS	(8,519.04)	61,675.14	(65,528.68)	-	-	(12,372.58)
LIBRARY - CUSTODIAL DETAIL	154.75	-	-	-	-	154.75
POLICE OFFICERS - PAID DETAILS	(198,119.59)	820,430.33	(764,131.95)	-	-	(141,821.21)
FIREARM LICENSE/REGISTRATION	2,843.75	7,062.50	(9,037.50)	-	-	868.75
EVIDENCE COLLECTION	11,335.12	-	-	-	-	11,335.12
SCHOOL - CUSTODIAL DETAIL	49,609.62	61,953.66	(53,780.75)	-	-	57,782.53
GMS ACTIVITY AGENCY	45,726.23	39,282.04	(43,145.43)	-	-	41,862.84
	<b>(86,773.40)</b>	<b>1,204,010.60</b>	<b>(1,148,867.73)</b>	<b>-</b>	<b>-</b>	<b>(31,630.53)</b>
<b>AGENCY FUNDS</b>						
BELMONT HIGH SCHOOL STUDENT ACTIVITY FUND	220,613.55	279,624.08	(234,973.19)	-	-	265,264.44
CLASS ACTIVITY FUND	83,632.76	31,347.22	(30,287.70)	-	-	84,692.28
	<b>304,246.31</b>	<b>310,971.30</b>	<b>(265,260.89)</b>	<b>-</b>	<b>-</b>	<b>349,956.72</b>
<b>GRAND TOTALS</b>	<b>149,473,492.28</b>	<b>59,355,456.20</b>	<b>(105,347,415.69)</b>	<b>1,893,873.98</b>	<b>290,615.34</b>	<b>106,447,145.43</b>

# 2022 ANNUAL REPORT

## **Emergency Management Agency Roster**

### **Director**

Andrew Tobio

### **Assistant Director**

Richard Nohl

## **PURPOSE AND DUTIES**

The Belmont Emergency Management Agency (BEMA) serves the Town as the local extension of the Massachusetts Emergency Management Agency (MEMA), an organization of the Commonwealth of Massachusetts. The emergency management agency is a mandated function at the State and Federal levels. BEMA is responsible to mitigate, prepare, respond, and recover from natural and human induced hazards impacting the Town of Belmont. MEMA assists BEMA as necessary in coordinating with federal, state, and local government agencies, preparing for, responding to, and recovering from emergencies and other disasters. On a local level, BEMA collaborates with agencies including but not limited to the fire department, the police department, the health department, schools, department of public works, private stakeholders, Town administration, and a multitude of other organizations.

## **PROGRAM OUTCOME AND COMPLIANCE**

BEMA ensures compliance with objectives of the National Incident Management System (NIMS), a requirement to be awarded federal preparedness grants. State and federal requirements must be satisfied for the Town to receive and ultimately expend specific grants. The state requires annual review of the Comprehensive Emergency Management Plan (CEMP), an all-hazards plan developed to address natural, and person caused hazards that threaten the community. The CEMP plan defines emergency management activities and preparedness within the community.

# 2022 ANNUAL REPORT

## ACTIVITIES AND RESPONSES

During an incident the Director and Assistant Director coordinate with the Town Administrator, determining the need to activate the Emergency Operations Center (EOC). The Town's EOC is located in Belmont Fire Department Headquarters, with a backup EOC at the Chenery Middle School. The Director serves as the primary liaison to MEMA, providing and collecting situational awareness while disseminating public information in collaboration with the Town Administrator, senior officials, incident command, and the public information officer.

Recommendations are also provided to the Town Administrator, senior officials, and incident command if and when evacuations or shelter operations become necessary.

As infrastructure is upgraded or replaced, portable options are prioritized, expanding the possibility of deploying operations in different locations throughout the community. In 2022 the Director and Assistant Director attended virtual and in person trainings and meetings throughout Massachusetts and New England. Trainings provide staff with knowledge and skills for responding to emergencies effectively. The Town of Belmont is one of twenty-one Storm Ready communities in the Commonwealth. The Storm Ready application, issued by the National Weather Service, is currently in the process of being renewed.

In September of 2022, at the request of the fire department, BEMA coordinated Incident Command System (ICS) 402, ICS overview for executives and senior officials, through the MEMA Training and Exercise Unit. Anticipating the potential need for additional personal protective equipment (PPE) because of the pandemic, numerous PPE items were secured through MEMA. Early in FY23, BEMA has participated in meetings and exercises in unified incident response. The agency partnered with Massachusetts Maritime Academy (MMA) for the Fall 2022 semester, to produce a Homeland Security Exercise and Evaluation (HSEEP) compliant tabletop exercise in conjunction with MMA students. The tabletop exercise developed is an Active Shooter/Hostile Event Response (ASHER). This combined effort produced a Situation Manual, a handbook for a tabletop exercise, that can be used to practice and test the success of a mock event, improving performance and highlighting areas for continued improvement. At the end of November, BEMA acquired an additional Emergency Management Performance Grant (EMPG) to assist with training costs associated with future Active Shooter Hostile Event Response (ASHER) exercises in the community, continuing to focus on unified incident

# 2022 ANNUAL REPORT

response that will include the Belmont Fire Department, the Belmont Police Department, and the Belmont Public Schools. This grant that was obtained will assist in funding the ASHER training exercise that was developed with MMA.

Members are focused on evaluating and reviewing the CEMP, striving to complete an updated and refreshed document by the end of the 2023. This plan is the framework for emergency management in Town, assigning responsibilities for action when operations are required.

## **OUTREACH**

Community outreach has been a challenge over the past few years, but BEMA continuously works to inform the Town through Twitter. This was seen most recently over the summer of 2022 as timely information on cooling stations were disseminated to the public. BEMA continues to prioritize keeping the community informed as required, and the Department will look at possibly adding additional social media platforms in the future. Additionally, BEMA hopes to work with other key leaders in Town to establish a communication plan compiling contact information for key leaders not only in public safety, but in all departments within the community. Once this information is compiled effectively, the data will be revisited at specific times throughout the year to ensure that the information is current and accurate. Ultimately, this will lead to a simplified, accepted notification process of key officials, as appropriate, during emergency incidents.

# BELMONT FIRE DEPARTMENT

# ANNUAL REPORT

# 2022



David DeStefano, MPA  
Chief of Department

# 2022 ANNUAL REPORT

## Table of Contents

Message from the Chief.....	3
Organization.....	4
Apparatus Inventory.....	6
General Statistics.....	7
Fire Prevention Division.....	8
Training Division.....	15
Emergency Medical Services Division.....	18
Community Risk Reduction.....	22
Belmont Fire Department in the Community .....	24
Grants/ New Equipment & Initiatives.....	25
A Look-Back to 2021 Goals.....	26
Summary/ Goals.....	27

# 2022 ANNUAL REPORT

## Chief's Message

January 2023

On behalf of the entire Fire Department, I would like to thank the residents of Belmont for their continued support. Our firefighters value the relationship that we have with built with the community as we work to prevent fires and other emergencies and respond with efficiency and expertise when an emergency does occur.

As the Fire Chief, I appreciate the time and cooperation of the Select Board, Town Administrator, and fellow department heads. I also value the commitment and discussion with the many residents that I interact with on the numerous boards and committees. The high level of community involvement is an asset in assessing the needs of our residents and working cooperatively to find the best solutions.

I am proud to report the Belmont is served by a fire department whose members are innovators who are dedicated to providing the highest quality service and embracing the emerging challenges of emergency services in the 21<sup>st</sup> century.

Our all-hazards service model, and community-based approach to interaction, education and care has begun to identify community risks and needs. This direction is helping us guide our mission in terms of messaging, education, and service delivery. In the following report we will outline our progress, goals, and vision.

No matter what the future holds, the Belmont Fire Department will seek every opportunity to provide service, and make our community a safer place to live, work and enjoy.

Respectfully Submitted,



David DeStefano, MPA

Chief of Department

# 2022 ANNUAL REPORT

## Organization

The Belmont Fire Department is organized around divisions that perform specific activities. All uniformed members of the department are either Firefighter /Paramedics or Firefighter/EMTs, meaning that everyone is capable of a functional assignment during incident response. Using fully trained dual role responders helps to boost the deployment model for the BFD during hours when members of the department may be assigned to administrative, training or inspectional functions and a major incident occurs or numerous smaller incidents are reported simultaneously.

### **Fire Department Roster**

#### **Administrative Division**

##### **Chief of Department**

David DeStefano

##### **Assistant Chief of Department**

Andrew Tobio

##### **Administrative Assistant**

Jacqueline Mahoney

#### **Fire Prevention Division**

##### **Fire Prevention Officer**

Captain Robert Wollner

##### **Part Time Administrative Secretary**

Vacant

#### **Training Division**

##### **Training Division/ Assistant Fire Prevention**

Lieutenant Ace Elefteriadis

# 2022 ANNUAL REPORT

## Operations Division

### Shift Commanders

Captain David DeMarco    Captain Wayne Haley    Captain Scott Spuria    Captain Richard Nohl

### Lieutenants

David Alesse	Thomas Deneen	Michael Madruga*
Michael Dayton*	Andrew Goneau	James McNeilly*
Brian Corsino	William Kaufman, Jr.	Daniel Scannell
Jason Corsino	Michael MacNeil*	David Toomey

### Firefighters

James Bing*	Michael Goode*	Brian O'Neill*
Brian Campana	Christopher Hadge	Derek O'Rourke
Shaun Campana	William Hubbard	Justin Perino*
Jonathan Carabello*	Ryan Keane*	Steven Reilly
Matthew Cherkerzian	James Kelly*	Sean Ryan
John Conaty*	John MacDonald	Alec Thompson
Brandon Cunningham*	Matthew McCabe	Daniel Tyler*
Christopher Drinan	Ryan McIntosh	Thomas Vezeau*
Peter Donovan*	Dennis Maher	Ross Vona
Nathan Dubreuil*	Michael Nolan*	Adam Wesley*
MaryCatherine Dunne*		

\*Paramedic

# 2022 ANNUAL REPORT

## 2022 Promotions

FF Michael Dayton to lieutenant

## Retirements/Transfers/Resignations

Lt. Gerard Benoit-resignation                      FF Michael McNamara- resignation (hired by another FD)  
 FF Tracy Mullen-retirement                      FF Elizabeth Kinch-resignation

## Apparatus Inventory

VEHICLE	VEHICLE	ASSIGNMENT
CAR 1	2017 FORD INTERCEPTOR	Chief
CAR 2	2017 FORD INTERCEPTOR	Assistant Chief
CAR 3	2021 CHEV.TAHOE	Shift Commander
CAR 4	2013 FORD INTERCEPTOR	Fire Prevention
CAR 5	2015 FORD F-150	Training Officer
CAR 6	2015 FORD EXPEDITION	Spare
SQUAD 1	2008 FORD F-550	Brush Unit/Plow
ENGINE 1	2014 E-ONE PUMPER	Headquarters
ENGINE 2	2021 E-ONEPUMPER	Station 2
ENGINE 3	2008 INT'L 7300 PUMPER	Station 2 (Reserve)
ENGINE 4	2005 E-ONE PUMPER	Headquarters (Reserve)
LADDER 1	2014 E-ONE LADDER	Station 2
LADDER 2	1999 E-ONE LADDER	Station 2 (Reserve)
RESCUE 1	2017 FORD/ HORTON F-550	Headquarters
RESCUE 2	2012 FORD/HORTON F-450	Headquarters (Reserve)
TECH RESCUE	TECH RESCUE TRAILER	Town Yard
BOAT TRAILER	RESCUE BOAT TRAILER	Station 2
SPILL RESPONSE	SPILL RESPONSE TRAILER	Headquarters

# 2022 ANNUAL REPORT

## General Statistics

The Belmont Fire Department Responded to 3869 incidents in 2022

### Historical Data

2021- 3280      2019- 3007

2020-2678      2018- 3055

A sample of fires and incidents for 2022 are as follows

STRUCTURE FIRES	66	SMOKE SCARE	17
ALL HANDS	4	GOOD INTENT CALLS	372
WORKING FIRES	2	DISPATCHED AND CANCELLED ENROUTE	147
COOKING FIRES	42	SYSTEM MALFUNCTION	316
OUTSIDE FIRES	20	UNINTENTIONAL ALARMS	225
REFUSE FIRES	12	MALICIOUS FALSE	14
VEHICLE FIRES	9	WATER CALL	47
CARBON MONOXIDE ACTIVATION	63	MUTUAL AID GIVEN	230
CARBON MONOXIDE INCIDENT	8	MUTUAL AID RECEIVED	93
SPILL, LEAK, NO IGNITION	28	ASSIST POLICE OR OTHER AGENCY	15
NATURAL GAS/LPG LEAK	51	PUBLIC SERVICE	213
HAZARDOUS ELECTRICAL EQUIPMENT	63	<b>TOTAL SERVICE CALLS ALL CATEGORIES</b>	<b>3,869</b>



# 2022 ANNUAL REPORT

## **Fire Prevention Division**

The Fire Prevention Division is located on the second floor of the FF Roland A Weatherbee Fire Headquarters at 299 Trapelo Road. From January 2020 until April 2022 the Division was under the direction of Captain Andrew Tobio. In late April, Captain Robert K. Wollner, the former Shift Commander of Group 2, assumed the role of Fire Prevention Officer.

Lieutenant Ace Elefteriadis, in addition to his primary duties as the Department's Training Officer, is designated as the department's Assistant Fire Prevention Officer. Lt. Elefteriadis has been the Training Officer/Assistant Fire Prevention Officer since October 2021.



Administrative support for the Fire Prevention Division is provided by a part-time civilian administrative assistant. The part time assistant is responsible for scheduling activities as well as providing telephone and in-person customer assistance.

The Fire Prevention Division delivers a well-structured inspection program of commercial occupancies, residential properties, schools, institutions, and other places of assembly. These buildings are inspected with the intention of removing hazards and correcting unsafe conditions. In addition, the Fire Prevention Division works to ensure compliance with Massachusetts General Law, the Code of Massachusetts Regulations, and By-Laws of the Town of Belmont that are under the authority of the Belmont Fire Department. The Fire Prevention Division works to provide fire and life safety protection to the public by confirming code compliance and enforcing fire prevention laws and codes. Working towards this goal, the Division provides plan consultations with architects, contractors, lessees, business owners, property owners, and legal representatives in an effort to review all life safety systems. This review includes the inspection and testing of any installation, alteration, modification, or repair to any fire alarm, sprinkler system, or other suppression system.

# 2022 ANNUAL REPORT

General questions and specific concerns from residents regarding fire and life safety are addressed successfully through various mediums.

In calendar year 2021, the Fire Prevention Division began tracking the processing times for permitting and plan reviews. The intent of this data collection was to help provide our customers with the best possible service, and identify any problem areas. As indicated in the 2021 Annual Report, Fire Prevention is reporting the first full year data in the tables below for the processing times for permits and plan reviews. This data was generated from the issuance of 769 permits and 84 plan reviews. The processing time for both permits and plan reviews averaged less than one day.

## PROCESSING TIMES FOR PERMITS

AVERAGE	0.39 DAYS
---------	-----------

## PROCESSING TIMES FOR A PLAN REVIEW

AVERAGE	0.53 DAYS
---------	-----------

Projects throughout the community require a substantial time commitment from the Fire Prevention Division to ensure that all fire codes and regulations are being followed. The most common construction projects comprise renovations or construction of residential dwellings and commercial buildings, but there are other major construction projects under the supervision of the Fire Prevention Division.

Some notable new projects undertaken by the Fire Prevention Division in 2022 include:

1. Ongoing work with the Town's Facilities Department to upgrade the fire alarm system at the Butler Elementary School to install a modern fire protection system. This new system at the Butler, is scheduled to go on line in early 2023.
2. The Belmont High School/Middle School project continues with the Middle School side of the building still under construction. Fire Prevention continues its efforts in support of the installation of the fire alarm, sprinkler and other life safety systems in the building.
3. Fire Prevention is working with stakeholders on the proposed Belmont Hill School facilities/maintenance building on Prospect Street.

# 2022 ANNUAL REPORT

4. Fire Prevention is working with the developers of two independent marijuana dispensaries, who plan to open on Pleasant Street in 2023.

During the 4<sup>th</sup> quarter of 2022, the Fire Prevention Division began an expanded and more robust inspection program for businesses and organizations who seek the renewal of Liquor Licenses, Business Licenses or Common Victualler Licenses. The license renewal process for these businesses now includes a safety inspection of the occupancy, and requires the business owner to provide supporting documentation for fire alarm system maintenance and testing, sprinkler system maintenance and testing, along with cleaning inspection and testing reports for restaurants with hood and/or Ansul systems. This program has added more than 70 inspections to the annual schedule, but has already proven its worth by identifying several safety issues that have since been mitigated, in concert with the fire department's risk analysis and reduction posture initiated by Chief David DeStefano.

Continuing education on current and changing fire prevention laws and codes is always a top



priority for the Fire Prevention Division. The fire officers assigned to Fire Prevention are also members of the Fire Prevention Association of Massachusetts (FPAM). These members attend monthly meetings and seminars presented by FPAM and the Department of Fire Services.

The Fire Prevention Division also works in conjunction with the Department of Fire Services to obtain the latest information for compliance with and enforcement of Chapter 148 of the Massachusetts General Laws, 527 CMR 1.00 (Massachusetts Comprehensive Fire Safety Code - (based on the 2021 edition of NFPA 1), and fire protection sections of the Massachusetts State Building Code 780 CMR.

The Board of Fire Prevention Regulations adopted the most recent version of 527 CMR 1.0 which took effect on December 9, 2022. This version was updated to reflect the 2021 edition of NFPA 1 (with Massachusetts amendments). Prior to this adoption, Massachusetts was working off of the amended 2015 edition of NFPA 1 as the state fire code.

# 2022 ANNUAL REPORT

As part of our public education initiative, the Fire Prevention Division works with public schools, private schools, and various other children's groups to schedule visits at the Belmont Fire Department. Working together in pursuance of life safety and property protection, citizens of the Town are encouraged to contact the Fire Prevention Division with any concerns that pertain to fire protection and fire safety. The Fire Prevention Division will to continue to identify and reduce the risk of fire in our community while maintaining the best possible customer service and highest standards of professionalism.

## 2022 PROPERTY LOSS vs. PROPTERTY SAVED

VALUE OF PROPERTY INVOLVED IN INCIDENTS	\$	141,942,800.00
TOTAL PROPERTY LOSS	\$	532,450.00
TOTAL PROPERTY SAVED	\$	141,410,350.00
VALUE OF PASSENGER VEHICLES INVOLVED IN INCIDENTS	\$	56,000.00
TOTAL VEHICLE LOSS	\$	52,500.00
TOTAL VEHICLE SAVED	\$	3,500.00

## 2022 PERMITS

### 769 PERMITS WERE ISSUED IN THE CATEGORIES IDENTIFIED BELOW:

26F/26F ½ - HOME SALES	300
ABOVE GROUND STORAGE TANK INSTALL	69
ABOVE GROUND STORAGE TANK REMOVAL	106
UNDERGROUND STORAGE TANK INSTALL	1
UNDERGROUND STORAGE TANK REMOVAL	2
INSTALL OIL BURNER	11
BUILDING PLAN REVIEW	81
ENERGY STORAGE SYSTEM	5
MODIFICATION OF AN ENERGY STORAGE SYSTEM	1

# 2022 ANNUAL REPORT

FLAMMABLE/COMBUSTABLE STORAGE	15
HOT WORKS	29
IMPAIR FIRE ALARM SYSTEM	6
IMPAIR FIRE PROTECTION SYSTEM	1
INSTALL FIRE ALARM SYSTEM	83
INSTALL FIRE PROTECTION SYSTEM	2
MODIFY FIRE ALARM SYSTEM	16
MODIFY FIRE PROTECTION SYSTEM	6
REPAIR FIRE ALARM SYSTEM	8
REPAIR FIRE PROTECTION SYSTEM	6
STORE PROPANE	8
TENTAGE	12
TRANSFER TANKS	1

**Total collected from permit fees..... \$62,295.00**

## 2022 FIRE PREVENTION TASKS

FIRE PREVENTION	FP DUTIES	ENFORCEMENT	PLAN REVIEW	INSP	MASTER BOX	LICENSE REVIEW	PUBLIC RECORDS
JANUARY	33	8	5	39	0	2	3
FEBRUARY	53	8	4	36	0	19	1
MARCH	38	23	9	44	0	4	8
APRIL	48	3	9	38	1	11	0
MAY	75	5	13	60	3	3	2
JUNE	45	10	10	51	0	13	3
JULY	71	4	5	53	1	2	3
AUGUST	64	18	8	57	0	3	1
SEPTEMBER	65	8	7	44	0	6	5
OCTOBER	54	9	5	102	0	4	3
NOVEMBER	61	4	5	85	0	15	1
DECEMBER	43	10	4	60	0	46	0
<b>TOTAL</b>	<b>650</b>	<b>110</b>	<b>84</b>	<b>669</b>	<b>5</b>	<b>128</b>	<b>30</b>

# 2022 ANNUAL REPORT

FP ACTIVITIES	
JANUARY	90
FEBRUARY	121
MARCH	126
APRIL	110
MAY	161
JUNE	132
JULY	139
AUGUST	151
SEPTEMBER	135
OCTOBER	177
NOVEMBER	171
DECEMBER	163
TOTAL	1,676

## **412 COMPANY LEVEL INSPECTIONS WERE ASSIGNED IN THE CATEGORIES IDENTIFIED:**

### **FIRE EXIT DRILLS – 179**

- PUBLIC SCHOOLS, PRIVATE SCHOOLS, NURSERY SCHOOLS, PRESCHOOLS, AND CHILD CARE

### **QUARTERLY INSPECTIONS – 116**

- MCLEAN HOSPITAL, NURSING HOME, LODGING HOUSES, AND GROUP HOMES

### **SCHOOL INSPECTIONS – 80**

- PUBLIC SCHOOLS, PRIVATE SCHOOLS, NURSERY SCHOOLS, AND PRESCHOOLS

### **ANNUAL ASSEMBLY INSPECTIONS – 35**

## **MORE THAN 770 ADDITIONAL INSPECTIONS WERE CONDUCTED IN THE AREAS LISTED:**

- ALCOHOL LICENSE INSPECTIONS
- ABOVE GROUND AND UNDERGROUND STORAGE TANK REMOVAL
- GENERAL PERMIT INSPECTIONS
- OIL BURNER AND OIL TANK INSTALLATIONS
- TANK TRUCK
- “RED TAG” SERVICE NOTICE
- BLASTING
- SMOKE DETECTOR AND CARBON MONOXIDE INSPECTIONS
- BUILDING PERMIT PLAN REVIEW

# 2022 ANNUAL REPORT

- PROPANE USE AND STORAGE
- CUTTING AND WELDING
- FLAMMABLE AND COMBUSTIBLE STORAGE
- BELMONT BUSINESS LICENCES
- COMMON VICTUALLER LICENCES

Respectfully Submitted,

Captain Robert K. Wollner, MPA  
Fire Prevention Officer



# 2022 ANNUAL REPORT

## Division of Training

Also assigned duties as the Assistant Fire Prevention Officer, as well as the Staff Support Officer. The Division of Training (DOT) lieutenant is responsible for the scheduling, coordination and record keeping of all training. The DOT frequently engages the Massachusetts Firefighting Academy to conduct courses and provide training props necessary to achieve our annual training goals. This support, as well as the assistance of the Massachusetts Interlocal Insurance Association (MIIA) is integral in our mission to facilitate a robust training program.



Firefighters are cross-trained in emergency medicine, auto extrication techniques, rescue disciplines, fire control and suppression, safe responses to hazardous materials spills, water rescue and many other techniques in order to meet the needs of the community. Training all Belmont Firefighters for numerous emergencies is ongoing and challenging. As updates to current standards by the National Fire Protection Association (NFPA), The Massachusetts Division of Emergency Medical Services, and industry best practices are constantly evolving, training staff are continuously revising and updating

training programs to match our missions. New building designs, new construction methods, and increasing population density combine to present numerous complexities for our firefighters.

A majority of our skills training is conducted during a firefighter's normal work shift balanced between inspections, equipment maintenance, and incident response. Much of this training is overseen by the company officer assigned to a crew or station. The Training Division Lieutenant provides training in specialty topics or high risk, low frequency training such as Water Rescue, Confined Space, Mayday Operations, Auto Extrication, etc. These topics are taught in formal courses conducted in-house, monthly, throughout the year, and are referred to as Department Oriented Training.

# 2022 ANNUAL REPORT

These classes are in addition to the monthly Company Level Training (CLT), and Task Oriented Training (TOT), assigned to each company. The department has made physical fitness an



important part our culture in order to improve the Firefighter's health and wellness and reduce injuries. In 2022 the department hired seven new recruits, five of which successfully completed the departments 20-day in-house training program and the Massachusetts Fire Academy (MFA). These five firefighters are coming up to the end of their 12-month probationary period in the start of 2023. The remaining two recruits had already received training at the MFA and will still undergo

probationary training and evaluation by the DOT.

The Training Division had some exciting training in 2022. Each group participated in a 2-day high angle ropes rescue, and confined space training. Members participated in 1 day of advanced pump operations. This tests firefighters' abilities to deploy multiple handlines and master streams simultaneously. In addition, each group was able to run through the Massachusetts Fire Academy's SCBA Maze trailer. This simulation is an important aspect of firefighting operations where members are tested in their ability to enter a dark, smoke-filled environment to conduct search and rescue or firefighting operations. Individual confidence is one of the leading factors in reducing firefighter air consumption while using SCBA. A local business also allowed the fire department to use a commercial building slated for demolition as a training site for several weeks. This enabled each shift to practice hoseline advancement, firefighter rescue, forcible entry and breaching operations in a realistic environment.

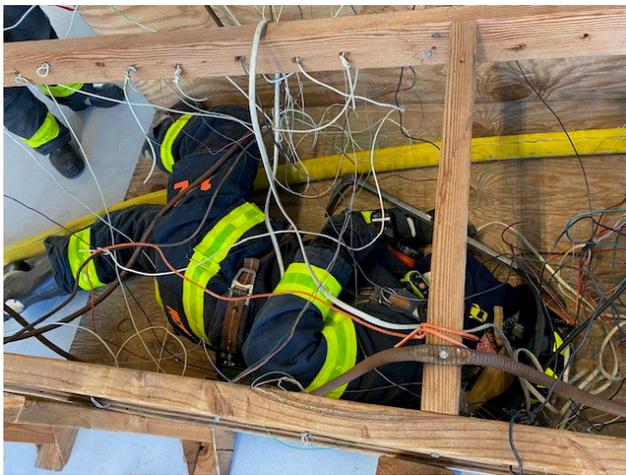
# 2022 ANNUAL REPORT

Belmont continues to be a leader in the delivery of emergency medical services and as such, there is a significant training requirement to maintain these critical skill sets. All Belmont Firefighters are either EMTs or Paramedics and must meet rigorous requirements to maintain their license and master the latest techniques and equipment. This is done through in-house training utilizing in person classes, online lessons, and practical evaluations. In 2022, all firefighters whose EMT / Paramedic licenses were up for renewal were successfully re-licensed.

**In 2021 the fire department conducted 3525 hours of training.** This includes individual, company level, group level, and department-wide activities.

Respectfully submitted,

Lieutenant Ace Elefteriadis



**Entanglement Simulation**



**DFS Training Maze**



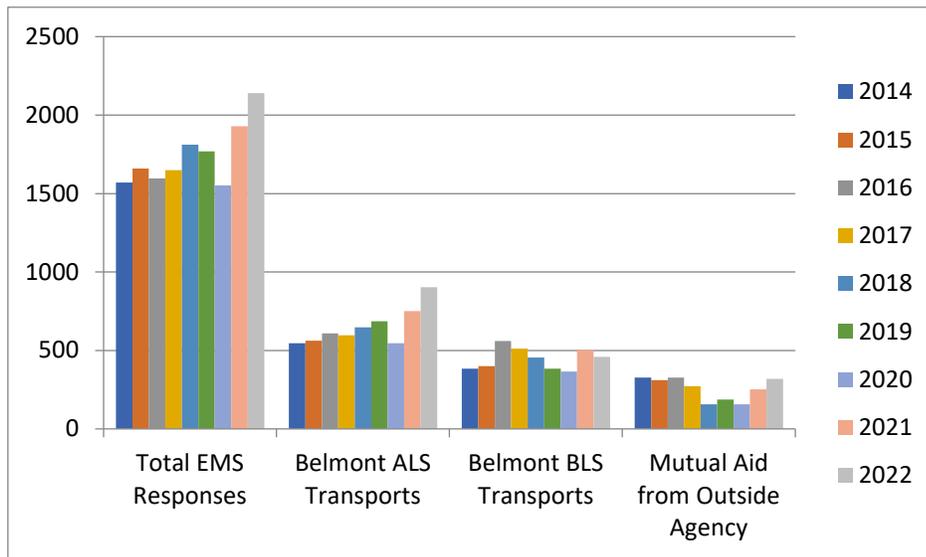
# 2022 ANNUAL REPORT

## Emergency Medical Services Division

It is our pleasure to present the 2022 Annual Report of the Belmont Fire Department's Emergency Medical Services Program. The EMTs and Paramedics who staff our fire apparatus are a remarkable team of highly trained, proficient and dedicated professionals. These pre-hospital providers take their roles and responsibilities very seriously and are truly committed to serving our community.



During calendar year 2022, the department responded to 2,140 calls for emergency medical services. The Belmont Fire Department utilized Advanced Life Support (ALS - Paramedic Level) care to 1,305 patients while the remaining patients, 835 received care at the Basic Life Support (BLS) level. A total of 1,679 patients were transported to the hospital. Of the 2,140 medical



calls, our Rescue (Ambulance) responded to 1,524 and transported 1,361 sick and injured individuals to the hospital. Outside EMS agencies transported 318 patients.

It is important to note that Belmont Fire Companies render first response care (ALS and BLS), when the Rescue unit is not available. Fire Companies provide care while awaiting the arrival of an outside transporting agency. In addition, some patients decide to be treated on scene and refuse to be transported to a medical facility. This demographic is not depicted in the graph.

# 2022 ANNUAL REPORT

Although, it is impossible to include every aspect of our EMS Program in this report, we hope to provide you with a snapshot of its structure, functions, contributions, and value. We look forward to the continued support of the Select Board, Town Administrator, and the citizens of Belmont to provide this award-winning quality of pre-hospital care.

The Fire Department provides first response Basic Life Support (BLS) and Advanced Life Support (ALS) transporting service for the community. This equates to faster access to basic care from EMTs as well as advanced care from Paramedics including advanced airway control, intravenous (IV) access, medication administration, cardiac monitoring, interpretation, and treatment/defibrillation. These highly trained Paramedics work together with our Emergency Medical Technicians (EMTs) to transport patients to area hospitals.



**EMTs and Paramedics Participate  
in Nero's Law Training**

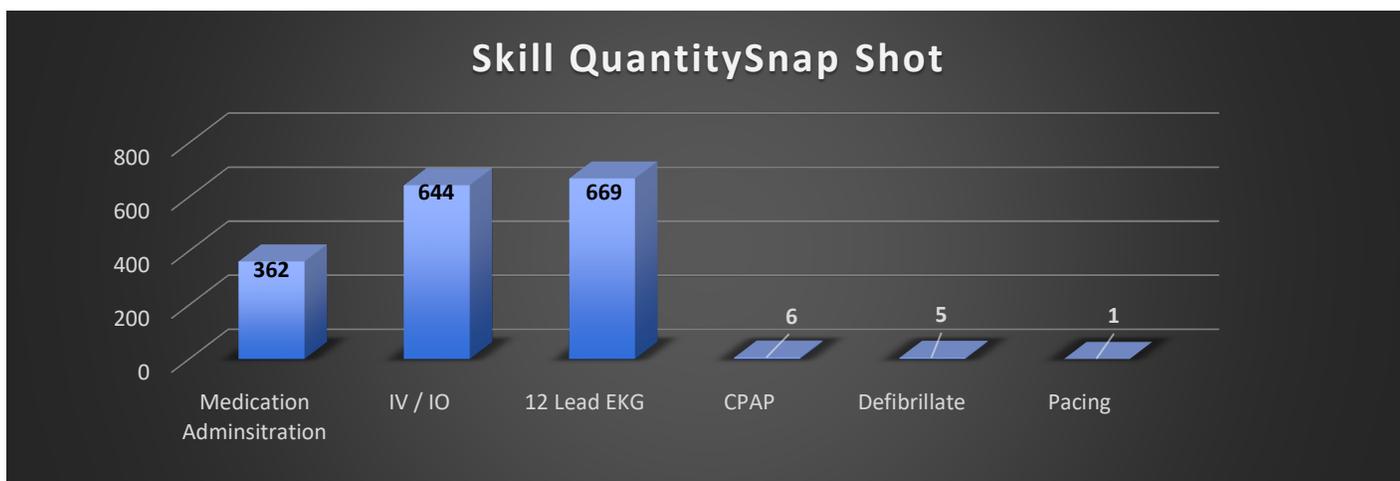
The Belmont Fire Department continues to be a leader and innovator in out-of-hospital care. All of our in-service companies operate and are equipped at the BLS level. This includes: Defibrillator, Oxygen, Basic First-Aid supplies, Epi-Pens, Albuterol, Aspirin, Narcan, Glucose, Glucometers, Pulse Oximetry as well as the Lucas2 CPR devices, and CPAP. The Rescue (transporting ambulance) operates at the ALS level and carries: Cardiac Monitor, a large compliment of emergency medications, CPAP (an advanced airway care procedure), capnography monitoring, 24 hours a day / 7 days a week / 365 days a year. In addition to Rescue 1, during

2022, Engine 1 and Engine 2 were staffed at the ALS level the majority of the time, while Ladder 1 operates at the Paramedic level when staffing allows.

# 2022 ANNUAL REPORT

All of our EMTs and Paramedics are licensed through the Massachusetts Department of Public Health, Office of Emergency Medical Services and also hold certifications in Basic Life Support (BLS). These EMTs are required to complete a minimum of 40 hours of continuing education every two years. The Paramedics are also required to maintain a certification in Advanced Cardiac Life Support (ACLS) as well as Pediatric Advanced Life Support (PALS), and Tactical Combat Casualty Care Course (TCCC). In addition to these certifications, they must attend a minimum of 60 hours of continuing education every two years. In 2022, all EMTs and Paramedics received training to provide medical care and transport to working police dogs, this training was conducted with the help of local veterinarians as well as the Belmont Police Department.

The Belmont Fire Department not only meets, but continually exceeds the minimum training standards - such as providing quarterly HALO – High Acuity, Low Occurrence Training to our staff, utilizing our in-house simulation lab. In the event of the most critical and life-threatening emergency, a cardiac arrest, all the members of the Belmont Fire Department use the latest approach and equipment (the LUCAS CPR Compression Device). This is coupled with quarterly training on “pit crew” CPR, which has been proven to be successful if delivered by highly trained practitioners.



# 2022 ANNUAL REPORT

Mount Auburn Hospital's Medical Directors, Dr. Gary Setnik and Dr. William Porcaro, are proactive in their direction of the best pre-hospital care possible. They use the latest science and technology to oversee all EMS activity in conjunction with the EMS Coordinator and ALS Coordinator.

With the continued support of the community, the Belmont Fire Department will continue to train our EMTs and Paramedics to the highest level of care and remain on the cutting edge of prehospital emergency medical care. As additional Paramedics join the ranks of the Belmont Fire Department, we look forward to further increasing the immediate availability of advanced life support care.



Respectfully Submitted,

Captain David J. DeMarco, EMT-Basic, I/C, EMS Coordinator

Lieutenant James T. McNeilly, Paramedic, I/C, Advanced Life Support Coordinator



# 2022 ANNUAL REPORT

## Community Risk Reduction

The Belmont Fire Department has taken a very pro-active posture in the community. Members participate in many community events, block parties, community meetings, and Council on Aging activities. Our Student Awareness of Fire Education (SAFE) and Senior SAFE instructors provide valuable curriculum concerning fire safety. We have re-introduced our annual open house event and coordinate interaction at summer camps, the library and other venues.



Because we believe in the value of safety education and public interaction as major factors in creating a safer community the fire department has reorganized duties to assign the functions of Public Educator/ Community Liaison to Captain David DeMarco, a veteran firefighter and community resident. Captain DeMarco has many years of experience with the Massachusetts Department of Fire Services as a public educator and instructor.

The fire department is working in cooperation with other town departments and community groups to offer additional services to the community in concert with our all-hazards approach to community risk reduction and safety. We have held several CPR classes in 2022 and we are looking to expand this service in the future. Additionally, the fire department has developed a residential safety visit program, offering a fire and life safety survey to help reduce the risk of fires and other emergencies in the home. We have developed and begun to implement a fire safety inspection program for all municipal buildings. In following our community risk reduction model, the fire department now has a Certified Child Passenger Safety Seat Technician. We are able to provide inspection and installation of child safety seats.

# 2022 ANNUAL REPORT

Over the summer, the fire department began to deploy our EMS Bike Unit at large public gatherings and events. This method of service delivery has already proven beneficial at local road races and other venues. We envision using EMTs and Paramedics in this deployment model increasingly in the future.

The Belmont Fire Department is in the beginning phase of implementation of the “Fire is Everyone’s Fight” campaign. This initiative, sponsored by the United States Fire Administration (USFA) strives to lower the number of home fires and home fire injuries. The program provides a unified message for the community and works to change how people think about fire prevention using strategies to address all segments of the population.



# 2022 ANNUAL REPORT

## Belmont Fire Department in the Community



# 2022 ANNUAL REPORT

## Grant Projects

The Belmont Fire Department was recently awarded funds for grant applications that were filed in 2022. These funds include almost \$19,000.00 for safety equipment and \$6,500.00 in funding to continue our educational programs in schools and with senior citizens.

The fire department purchased five additional sets of ballistic protection to allow our personnel to team with law enforcement officers and rescue victims that may be injured during hostile incidents.

In addition, grant funding allowed the department to upgrade all personnel with safety harnesses that will allow them to work more safely from ladders and roofs, and while engaging in above or below grade rescues.



## New Equipment/Initiatives

The fire department also took delivery on new self-contained breathing apparatus that were ordered in 2022. These 40 state of the art air packs were a Capital Budget expenditure and allowed us to comply with current standards, and work more effectively in hazardous environments.

Also, in 2022 all members of the department underwent active shooter/hostile event response training (ASHER). This training reinforced the Rescue Task Force (RTF) concept that allows us to help those in greatest need during a hostile incident. We have formed a close partnership with law enforcement with policies and training as well as plans to conduct additional training sessions with all our response partners in the future. The ASHER initiative combines equipment, policies, training, and interagency cooperation to provide the safest, best coordinated, and most thorough incident response.



# 2022 ANNUAL REPORT

## A Look-Back to 2021 Goals

- More robust public education  
**Additional public CPR classes/ “Hot Topics” Belmont Media program/ reorganized coordination of public education and community outreach**
- Establish EMS Bike Unit  
**Established, equipped with grant funds, trained, and deployed to several events in 2022.**
- Stop the Bleed Training  
**Development of a delivery method is in progress**
- Community Risk Assessment  
**Ongoing program in place. Risk reduction activities in progress**
- Collection and analysis of data points  
**Our data points are steadily increasing yearly. A plan to expand our tracking is ongoing**
- Workplace diversity  
**Chief DeStefano is a member of the DEIC and a regular liaison to the HRC. The fire department held an open house in 2022 for prospective applicants and sought diversity in attendance. The process is ongoing.**
- Robust training  
**As indicated in the Division of Training report we continue to schedule an aggressive training calendar and are always looking forward to new opportunities.**
- Leveraging available resources  
**We have increased our coordination with other town departments and actively participate with regional organizations to leverage area resources for training and response capabilities.**
- Developing resilient EMS and out of hospital care systems  
**We continue to provide award-winning pre-hospital care and stand ready to initiate a pro-active out of hospital care program with internal and external stakeholders.**

# 2022 ANNUAL REPORT

## Summary & Goals



The Belmont Fire Department is comprised of a dedicated group of highly trained professionals. These individuals work with some of the very best equipment available to serve the residents of Belmont with an all-hazards mission approach to the protection of life and property. Your fire department will respond whenever called, to virtually any situation. We will do our utmost to mitigate a hazard, solve a problem, and provide the best service we are able to our community. We thank the people of Belmont for providing the tools and the opportunity to serve.

- The current goals of the department include continuing to engage the public with more robust programs. These include the EMS Bike Unit, citizen CPR and “stop the bleed” training. We intend to continue our community engagement activities to bring our members closer to those they serve.
- We will also continue our community risk assessment and reduction process outlined in this report, and hope to have significant progress by this time next year.
- Our collection of data has increased as evident in this report. We have also recently begun to track other data points with regard to calls for service and fire prevention/inspection activities. As we develop a depth of information, we will be able to analyze it internally and make it available as a measure of our daily/weekly work engagement.
- We will continue to engage all the members of our community. We have plans to begin to make smoke/carbon monoxide detector installation more available to those in need. Our school and senior SAFE education will continue and expand in the number of instructors.
- The department has reached out and received training from the Human Rights Commission. We have issued a policy to address the needs of transgender individuals in the community and are working with the Diversity Task Force. Our goal is to partner with the community to help make our fire department a more diverse workplace.
- We continue to train robustly each day to be prepared for any emergency that we may face.
- The department is actively seeking opportunities to partner with neighboring communities to fully leverage any capacity we may have to assist their needs, especially in the area of EMS.
- We will continue to be a regional leader in pre-hospital care and actively look to the future of the out-of-hospital care environment with respect to community paramedicine.

# 2022 ANNUAL REPORT



## POLICE DEPARTMENT 2022

### **Purpose and Duties:**

The Belmont Police Department exists to serve the public, enforce the laws, maintain order, and to protect the constitutional rights of all people. The members of the Belmont Police Department are thereby committed to working in partnership with all citizens of our community in the delivery of police services, raising the quality of life for all. We promote transparency, dignity, respect and a safe atmosphere by recognizing our responsibility to maintain order, fairly enforce laws and to protect individual rights. The Department strongly believes in collaborating with the community and outside agencies to meet our goal of understanding and serving the needs of the Belmont community by promoting positive values through equitable and impartial policing constant with and reflective of the shared values of the community.

### **Summary of Activities and Accomplishments:**

Calendar year 2022, has proven to be challenging in terms of maintaining staffing numbers at the Belmont Police Department. A number of vacancies coupled with both planned, unplanned retirements, National Guard duty and officers out injured have hindered the department in terms of achieving its operational goals. With a budgeted number of 48 sworn police officers we were essentially operating with 38 sworn officers during the first two quarters of FY23. We were successful in filling three vacancies in patrol, with student officer candidates who entered the police academy in July 2022, and graduated from the academy in January 2023. After successfully completing field training we expect to have the three officers on the street in April 2023. The Department was also successful in filling a vacancy in our Communications Division. At the time of this report, we have two additional student officers in the police academy. We have four remaining vacancies that will need to be filled this year.

In April of 2022, the Department released a Five Year Strategic Plan. This Plan was created by gathering input from Belmont town meeting members, town employees, community groups and the results of a citizen survey. The Department also conducted an internal SWOT analysis that examined our strengths, weaknesses, opportunities and threats. In addition to defining objectives and strategies, the Plan includes a new mission statement, vision statement and core values. The Plan can be found on our website at [belmontpd.org](http://belmontpd.org).

# 2022 ANNUAL REPORT

In October 2022, in collaboration with Advocates, the Department selected Emily Bartlett to work as Co- Responder with our officers. Advocates are a behavioral health organization that has developed a Co- Response model where clinicians and law enforcement appropriately respond to the needs of individuals in the community who are in crisis. Police officers in Belmont and care providers from Advocates share the same goals that emphasize de-escalation, scene stabilization and taking advantage of opportunities that will result in persons being diverted from arrest and involuntary hospitalization. The co- responder's position is funded through a grant provided by the Massachusetts Department of Mental Health.

I was one of 41 police chiefs in the Commonwealth that signed on to support the Work & Family Mobility Act, (H.3456 & S.2289), also known as the Immigrant Driver's License Bill. Though somewhat controversial, I believe the passage of this bill will create a much needed and long overdue law that will ultimately improve public safety & public health. In addition to the local chiefs that endorsed this bill, the Mass Attorney General, Mass District Attorneys, Major City Chiefs and the County Sheriffs have all endorsed this bill.

The Department's commitment to regionalization of services continued this year. Our department is an active member of NEMLEC (North Eastern Massachusetts Law Enforcement Council), where we are one of 67 member agencies that share personnel, resources and equipment. The Department continues to be an active member in the Suburban Drug Task Force, again sharing personnel and resources with (7) other member communities, Arlington, Lexington, Lincoln, Newton, Waltham, Watertown and Weston. In 2016, the Belmont Police collaborated with eight neighboring police departments in establishing a Critical Incident Stress Management team (CISM) for helping police officers and first responders maintain emotional wellbeing following responses to critical incidents. This program has become a model program that other agencies are utilizing to ensure officer wellness.

The Belmont Police Department continues its partnership with C4RJ. C4RJ is a community-police partnership that offers restorative justice to those affected by crime. The organization is driven by a group of trained volunteers and is guided by a 14-member board that recognizes crime is a violation of people and relationships, not just a violation of law.

Communities for Restorative Justice (C4RJ) is a non-profit organization that builds strong, respectful communities by responding to crime in ways that heal, hold accountable, and put right. C4RJ listens to victims, holds offenders accountable, and restores trust in communities. The focus of the organization is to assist victims and offenders of a crime through a healing approach outside the court system.

Though we essentially did more with less over the past twelve months, I am tremendously proud of the way in which all of our employees have adjusted and adapted to an ever-changing work environment.

## **Goals for 2023:**

Objectives (1) the Department needs to make every effort to fill staff vacancies in a timely manner and diversify their ranks. We need to commit to identifying the best- qualified candidates available and not merely eliminate the least qualified. The department also needs to focus on hiring personnel that are able to sympathize and better understand the points of views and experiences of all our residents. Unfortunately, working within the confines of Civil Service will not allow us to achieve the above listed goals. The Civil Service system in Massachusetts is in crisis. Civil Service was created in the 19<sup>th</sup> century to solve problems that were prevalent at that time. Civil Service in its current state actually hinders our ability to hire new officers and promote existing personnel to higher ranks. In 2022, a Suffolk Superior Court judge found that the promotional process used to determine promotions to the position of Sergeant is racist and impractical. Patrol officers in our department had invested a

## 2022 ANNUAL REPORT

considerable amount of time and money to prepare for this exam only to learn days after taking the exam that the results of the test would be voided.

Rather than providing the Appointing Authority with the option to select the best possible candidate for the position of police officer, we operate from a list that requires us to work our way down the list that is created based on top scores and preferences. These hiring lists are quickly exhausted and expire. We are also hindered by an upper age limit of 32 years of age. The Belmont Police are not able to hire police officer candidates who were age 32 or older at the time of the entrance exam. The benefits to leaving service are numerous and include but are not limited to the following: *setting our own education levels, Belmont could determine what hiring preferences we wish to acknowledge (residency, military experience, Paramedic/EMT certifications, language proficiency, prior academy training), instead of a ratio of (2N+1) we would have a much larger candidate pool, Belmont could diversify our workforce without having to clear the hurdles required by Civil Service for specialized lists, we could recruit educated candidates from colleges to take our exam, we would have the ability to offer promotional exams that more accurately gauge an officer's suitability to become a supervisor, Attributes beyond test score, such as work product, contribution to the community and performance evaluations would factor into promotions, The exam score or rank does not have to be the determining factor for who the department interviews and hires.*

(2) The Department seeks to enhance the use of efficiency of technology along with increasing public outreach and engagement. In our FY24 Program Improvement Request, we asked for an IT Communications Specialist. Our current Tech Services, one civilian employee is performing the tasks of three people. Our social media accounts, including the department website, are managed through the Chief's office. Adding an IT Communications Specialist will be extremely helpful in evaluating and choosing software and hardware that will be most useful to the BPD. This position will help us meet our goals in the areas of technology and social media, building trust and legitimacy through transparency and community engagement but most importantly, this position will allow us to operate our current software at their intended full potential and acquire new technology and hardware.

Lastly, I continue to be very proud of the teamwork demonstrated by all our employees; school crossing guards, parking clerks, administrative/civilian staff, dispatchers and police officers. The greatest strength of our organization is that the people within it perform professionally and unselfishly. Department employees know that many of their successes and good deeds go largely unrecognized but because they are sincere and committed in their work it does not trouble them.

Respectfully Submitted,

*James MacIsaac*

Police Chief



# 2022 ANNUAL REPORT

## ROSTER OF POLICE DEPARTMENT 2022

### **POLICE CHIEF**

James Maclsaac

### **ASSISTANT POLICE CHIEF**

Mark Hurley

### **CONFIDENTIAL ADMINISTRATIVE ASSISTANT TO THE CHIEF**

Donna Costello

### **CAPTAIN**

Brendan O'Leary

### **LIEUTENANTS**

Shiraz Banosian, Paul Cowing, Kristin Daley, Darin Demagistris, Christopher Donahue

### **SERGEANTS**

Paul Garabedian, Kimberly Hurley, Benjamin Mailhot, Richard Murphy, Marc Pugliese,  
William Regan, Kevin Shea, Janice Sparks, David Sullivan, Brendan Young

### **POLICE OFFICERS**

Todd Benedetti, Matthew Benoit, Alex Cheung, Brian Conneely, Timothy Connors,  
Kate Coppi, Marco D'Andrea, Anthony DeStefano, Michael Horan, Evan Nichols, Melissa O'Connor, Brian  
O'Donovan, Michael Pelrine, David Pimentel, Kristine Pugliese, Michael Pugliese, Jonathan Riddell,  
Scott Shallow, James Siracusa, Matthew Stewart, Franz Strassmann, Cory Taylor,  
John Thompson, Daniel Trainor, William Watkins, Jr.

### **SCHOOL RESOURCE OFFICERS**

Melissa O'Connor, Belmont High School  
Evan Nichols, Chenery Middle School

### **SCHOOL CROSSING GUARDS**

Kathleen Bonnin, Carson Brathwaite, James Busa, Katherine Chaprales, Jacqueline Daye, Ernest Fay,  
Prakash Gurung, Mafalda Iannetta, Laurence MacDonald, Marie McDonough, Leonard Muccioli,  
Cynthia Passero, Margaret Pelrine, Reuben Wheeler

### **RESERVE SCHOOL CROSSING GUARDS**

James Ralston

### **PARKING CONTROL OFFICERS**

Carson Brathwaite, Prakash Gurung, Garo Masrof, Richard Cooney

### **TECHNICAL SERVICES**

John Steeves

# 2022 ANNUAL REPORT

## TRAFFIC / RECORDS BUREAU ADMINISTRATIVE ASSISTANTS

Kelly Vanaria, Ashley Casey

### NEW CIVILIAN EMPLOYEES

Kelly Vanaria as Traffic/Records Administrative Assistant on January 10, 2022

Ashley Casey as Traffic/Records Administrative Assistant on October 31, 2022

Kathleen Bonnin as Crossing Guard on September 6, 2022

### NEW STUDENT POLICE OFFICERS

Connor Shea entered Police Academy on August 1, 2022

Michael Shea entered Police Academy on August 1, 2022

Ryan Shea entered Police Academy on August 1, 2022

### TRANSFERS

Constantinos Bitsikas, Police Officer to Waltham Police Department on September 6, 2022

Jacqueline Mahoney, Traffic/Records Administrative Assistant to Belmont Fire Department on October 3, 2022

## 2022 DETECTIVE BUREAU REVENUE RECEIVED

License to Carry Firearms & FID Permits	\$11,400.00
State Share	\$8,525.00
Town Share	\$2,875.00

Respectfully submitted,  
Christopher Donahue, Lieutenant

## 2022 TRAFFIC BUREAU ANNUAL REPORT

Total Calls for Service	22897
Traffic Stops	1410
Domestic / Follow-ups	152
209A Service Entries	149

## MOTOR VEHICLE COLLISIONS

Reported	422
Investigated	296
Persons Killed	0
Pedestrian	4
Pedestrians Injured	3
Pedestrians Killed	0
Bicycle	11
Bicycle with Injury	10
Bicycle with Fatality	0
Hit and Run	47

# 2022 ANNUAL REPORT

## 2022 PUBLIC SAFETY / COMMUNICATIONS – ALARM ADMINISTRATION - REVENUE RECEIVED

Alarm Fines	\$4,445
Alarm Registrations	\$21,500
Master Box Fees	\$13,000

Respectfully submitted,

Edward S. Pendergast  
Alarm Administrator  
9-1-1 Operations Manager

## 2022 ANNUAL COURT SUMMARY

Total Court Dates:	
Criminal Cases Filed	135
Arrests	33
Juvenile Trials	0
Adult Trials	63
Superior Court	1
Other Trials	1
Criminal Summons	18
Magistrate Hearings (Civil) (MV)	23
Magistrate Hearings (Criminal Traffic)	6
Magistrate Hearings (Criminal)	39
Magistrate Hearings (Juvenile)	3
Traffic Appeals	1
Court Overtime (Hours)	187

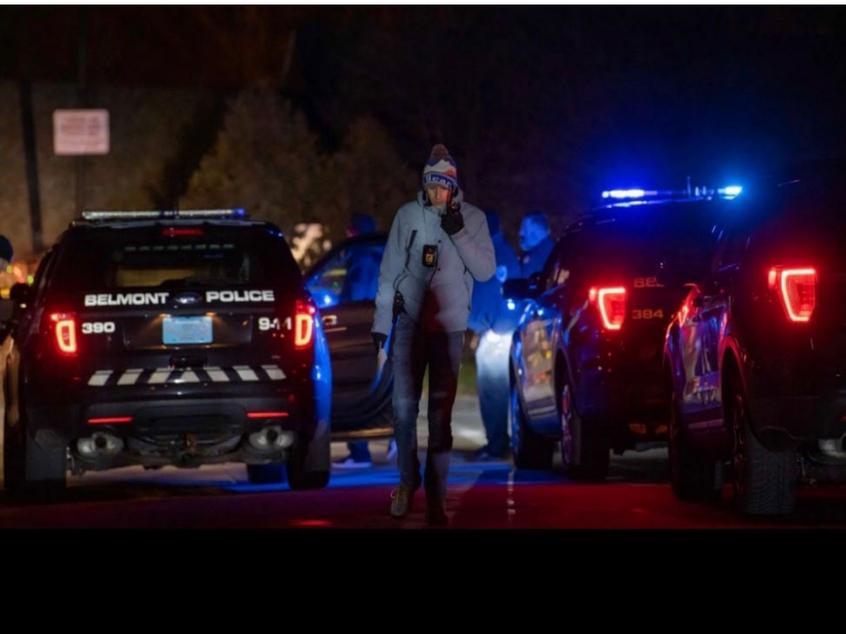
Respectfully submitted,  
Kevin Shea, Sergeant Detective

# 2022 ANNUAL REPORT

## 2022 DETECTIVE BUREAU ANNUAL REPORT

Aggravated Assaults	14
All Other Larceny	118
All Other Offenses	23
Burglary/Breaking and Entering	49
Counterfeiting/Forgery	6
Destruction/Vandalism Property	27
Disorderly Conduct	2
Driving Under the Influence	6
Drug/Narcotic Violations	0
Arson	1
Extortion/Blackmail	0
False Pretenses/Swindle Game	65
Family Offenses, Non-Violent	5
Forcible Rape/st	0
Impersonation/Identity Theft	54
Intimidation	5
Mental Health	212
Shoplifting	5
Simple Assault	40
Motor Vehicle Thefts	9
Theft from Building	4
Trespass of Real Property	3
Robbery	1
Weapon Law Viol.	5
Murder	0
Suicides	0
<b>Total</b>	<b>654</b>

Respectfully submitted,  
Christopher Donahue, Lieutenant



# 2022 ANNUAL REPORT

2022

## COMMUNITY SERVICES / TRAINING DIVISION REPORT

The Training Officer ensures all sworn members of the department receive up-to-date training mandated by the Municipal Police Training Committee. This includes in-service training at the Lowell Police Academy and bi-annual firearms training. Currently, all members are trained first responders and certified in CPR and AED. In addition to in-service training, Department personnel received specialized training in the following areas; Domestic Violence, De-Escalation, Law Enforcement Officer Survival, Elder Abuse, Crisis Intervention, Race Relations, Interacting with People with Disabilities, Implicit Bias and Policing, Community Policing, Crash Investigation, School Safety, and Juvenile Law.

Throughout the year, the Community Services Unit offers to the Community various programs such as the RX Drug Take Back, Child Safety Program, & Home Security Surveys. Also, in conjunction with the Council on Aging and local houses of worship, we worked to educate our senior citizens on the most recent scams that target the elderly. The unit has given lectures regarding fraud to our senior citizens as well as working with our senior citizens one on one. For our younger citizens, we work directly with the Middlesex Sheriff's Office and Waltham Police Department with their Summer Camp Program.

The Department was able to hire a full time Mental Health Clinician. This clinician has been a vital member of the Department. She is on the road with the officers responding to calls. She is not only assisting residents who are having a mental health crisis, but has been a great help at accident scenes, medicals, etc. The clinician helps residents of all ages during emergency situations. She has also been a key player in working with the unit to help assist residents in our town with mental health and other family issues including hoarding situations.

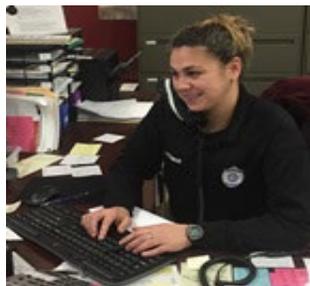


# 2022 ANNUAL REPORT

## 2022 School Resource Officer – High School

The School Resource Officer continues to be a welcome fixture in the High School and has been working with all schools with implementing new enhanced lockdown procedures and student safety and well-being in general.

Middlesex County Sheriff's Department Youth Public Safety Academy	40 Hours
Waltham/Belmont Youth Police Academy	80 Hours
Juvenile Magistrate Hearings / DA Juvenile Diversion Recommendations	10 Hours
Senior Class Events: (Prom, All Night Graduation Party, etc.)	25 Hours
ALICE Training (Alert Lockdown Inform Counter Evacuate)	20 Hours
Crisis Team Leader	4 Hours
Student Support Team	20 Hours
School/Juvenile Investigations and Follow-ups	100 Hours
All School Assemblies: (College Fair, Freshman Parent Night, Social Host, etc.)	20 Hours
Student Events: (Football Games, Dances, etc.)	20 Hours
Staff Meetings: (School Safety, Principal, etc.)	40 Hours
Student Groups (BHS Stress Club, Student Advisory Committee)	10 Hours
Opioid classroom discussions	2 Hours
Sexual Assault Classroom discussions	2 Hours
Community Talks and Training (RAD, Church Youth Groups, etc.)	20 Hours
NEMLEC STARS	30 Hours
Belmont Coalition Group	20 Hours
Truancy/Residency Issues/Assisting Truancy Officer	20 Hours
Parent Presentations – Alcohol / Vaping	2 Hours
Vaping Diversionary Program contact for students	4 Hours
Communities for Restorative Justice (C4RJ)	5 Hours



**School Resource Officer – Belmont High School  
Police Officer Melissa O'Connor**

# 2022 ANNUAL REPORT

## 2022 School Resource Officer – Chenery Middle School

The School Resource Officer works within the Chenery Middle School to ensure all safety/security protocols are in place which also includes ALICE (Alert Lockdown Inform Counter Evacuate) training for the staff and students. The Police Department is a partner with Communities for Restorative Justice (C4RJ) and the High School Resource Officer uses this valuable resource for cases involving students. The Chenery Middle School SRO also provides assistance with family/domestic issues. The Chenery Middle School SRO also works with the four elementary school's students, faculty and staff. *(Hours based on 4 months of the year)*

Student Events	2 Hours
ALICE Training (Alert Lockdown Inform Counter Evacuate)	0 Hours
Juvenile follow-ups and mentoring	60 Hours
Meetings with DCF	3 Hours
Staff Security Training	5 Hours
Chenery Faculty Meetings	5 Hours
Chenery Administrative Staff Meetings	15 Hours

## School Resource Officer – Chenery Middle School Police Officer Evan Nichols

Respectfully submitted,  
Kristin Daley, Lieutenant  
Community Services/Training Division

# 2022 ANNUAL REPORT



## **2022 PUBLIC SAFETY / COMMUNICATIONS**

### **OPERATIONS MANAGER**

Edward S. Pendergast, EMD

### **COMMUNICATIONS SUPERVISOR**

Thomas O'Brien, EMD/CTO/CISM/TERT

### **PERMANENT PUBLIC SAFETY DISPATCHERS**

Dispatcher Kshitiz Dahal, EMD; Master Dispatcher David Jones, EMD/CTO; Dispatcher Brendan Reilly, EMD/CTO;

Master Dispatcher James Riccio, EMD/CTO/TERT; Master Dispatcher Michael Tortola, EMD; Dispatcher Colby Weston, EMD/CTO/TERT, Dispatcher William Wood, EMD

### **PER DIEM PUBLIC SAFETY DISPATCHERS**

Dispatcher Robert McQuaid, EMD

Dispatcher John Steeves, EMD

## **Personnel Changes**

Kshitiz Dahal was hired as a Permanent Public Safety Dispatcher on October 3, 2022

---

The Communications Center is staffed 24 hours per day, 7 days per week by highly trained, highly motivated dispatch professionals. All of our Dispatchers are certified as Emergency Medical Dispatchers (EMD) and provide state mandated pre-arrival medical instructions on all medical emergency calls. All are re-certified annually as American Red Cross First Responders/CPR Rescuers which includes the use of an Automatic External Defibrillator (AED). In addition, we place an emphasis on continuous training within the department to maintain a level of readiness for a full range of emergency situations. We have expanded our Communications Training Officer (CTO) Team to five certified trainers responsible for in-house training of all newly hired personnel. They also maintain an ongoing program of in-house training to ensure our staff are prepared for any incident.

Our personnel answer all emergency calls for the Police Dept and Fire Dept via the Enhanced 9-1-1 System (Voice, TTY and Text) as well as emergency and business calls placed to the police and fire legacy telephone lines. We receive and transmit fire alarm signals via the municipal fire alarm box telegraph system and monitor all security systems and cameras for town buildings. Records of all incoming calls for service are entered into the Computer Aided Dispatch system live as they happen, appropriate emergency resources are dispatched to the location, and an open line of communication is maintained with units on scene. Request for additional resources (mutual aid, town services, tow trucks, etc.) are logged and processed. The location of our Communications Center within the Police Station affords our personnel the ability to be a force multiplier for the Police Dept, supporting data collection and data mining for police officers in the performance of their duty and investigations.

We continue to maintain a close relationship with the other town agencies. Our Communications Center is the central answering point for town services after hours, on weekends and during holidays for the Highway Department and Water Department and for overflow calls for the Belmont Municipal Light Dept during large outages. Community notification ('Reverse 911') messages regarding incidents and events impacting residents originate from our Communications Center. Our Dispatchers participate, in conjunction with Police and Fire personnel, in educational presentations designed to educate the public (especially our Senior Citizens) regarding emergency operations, including discussions of what to expect should anyone need to call us in an emergency.

# 2022 ANNUAL REPORT

Supervisor O'Brien, Master Dispatcher Riccio and Dispatcher Weston became part of a newly formed Telecommunicator Emergency Response Team (TERT) in 2022. TERT members can be activated to respond to any emergency communications center statewide to provide support in the event of a major event, incident or disaster. Costs associated with a TERT activation are fully funded through a State of Massachusetts grant.

Supervisor O'Brien recently become a member of the Greater Boston Critical Incident Stress Management (CISM) team. Team members are trained to provide care, comfort and support to public safety personnel who have been involved in stressful incidents to help minimize the potentially harmful stress-related symptoms associated with these incidents.

I am proud of the Public Safety Communications Division and the dedication our personnel display towards keeping Belmont's citizens and first responders safe. They consistently perform their duties calmly and professionally to make Belmont a safer community.

<b>2022 Joint Public Safety Communications Statistics</b>	
Incoming 9-1-1 Calls	5,743
Incoming Business Line Calls	47,317
Requests for EMS Services	2,226
Emergency Medical Dispatch (EMD) Cases	1,193
Total Police and Fire Incidents	23,125

Respectfully submitted,

Edward S. Pendergast, Operations Manager  
Public Safety Communications



# 2022 ANNUAL REPORT

## **COMMUNITY DEVELOPMENT:**

**Department Head:** Glenn R. Clancy, P.E., C.B.O.

**Assistant Director:** Ara Yogurtian

**Senior Planner:** Robert Hummel

**Staff Planner:** Gabriel Distler

### **Resident Engineer:**

Arthur O'Brien

### **Inspection and Enforcement Officer:**

Kevin Pickering

### **Administrative Staff:**

Leanne Petto, Administrative Coordinator

Christine Zale, Administrative Assistant II

Gina Farrar, Administrative Assistant I

### **Part Time Staff:**

John D. MacDonald, Plumbing and Gas Inspector

David Farrar, Electrical Inspector

Mary Trudeau, Conservation Commission Agent

## **Conservation Commission**

The Office of Community Development has a part-time Conservation Agent on staff who works closely with the Conservation Commission. The agent administers the Victory Garden's at Rock Meadow, manages the Rock Meadow conservation land and provides technical assistance on all matters relating to the Wetlands Protection Act. The Conservation Agent also began issuing permits for 3-4 Beekeepers, as well as promoting a grazing pilot program. The Conservation Agent also reviews various proposals including hosting 4-5 Cross Country Road Races each year and applications for the Blue Bird Nesting program. The Conservation agent oversees botanical walks and astronomers nighttime use of the meadows.

## **ENGINEERING DIVISION**

### **Pavement Management**

In 2021, the following roadways were scheduled to be reconstructed by R.M. Pacella.

<b>Street</b>	<b>From</b>	<b>To</b>
<b>BRANCHAUD RD</b>	CARLETON RD	WASHINGTON ST
<b>GODEN ST</b>	CONCORD AVE	SCHOOL ST
<b>LOUISE RD</b>	CONCORD AVE	BECKET ROAD
<b>PEQUOSSETTE RD</b>	OAKLEY RD	PAYSON RD
<b>SCOTT RD</b>	PLEASANT ST	RADCLIFFE RD

### **Police Department:**

The Department worked closely with the Traffic Division in 2021 on traffic relate issues. The Department works with the Traffic Division providing technical assistance to the Transportation Advisory Committee. The Department also works with the Traffic Division reviewing and approving requests for handicapped parking spaces.

# 2022 ANNUAL REPORT

## **Sanitary Sewers:**

During 2021 private contractors made 33 new connections to the sanitary sewer. The Department continued to provide various information as requested.

## **Storm Sewers:**

Private contractors made 5 new connections to residential properties and the Department took measurements and locations of the sewers for permanent records.

## **Town Clerk:**

Restriction lines, 150 feet from election polling places, were marked out at each of the eight precincts at the request of the Town Clerk.

The Department also assisted the Town Clerk in selecting the proper house number for new or converted dwellings by providing technical assistance and plot plans of the property.

## **Transportation Advisory Committee:**

In 2021 the Director of Community Development attended monthly meetings as staff liaison to the Transportation Advisory Committee. Parking restrictions and traffic studies as well as many other concerns were discussed at these meetings. Information and support was given to the Committee by this department as needed.

## **Public Works - Water Division:**

The Engineering Division performed various functions for the Water Department including locating sanitary sewers and storm drains for repair and/or replacement of domestic water lines and main lines.

Additionally, all phases of the Water Department's 30-Year Plan are closely coordinated with the Engineering Division in order to ensure coordination of utility replacements or upgrades as well as pavement restoration.

## **BUILDING DIVISION**

During 2021, this division approved 1010 building permits, received 27 possible zoning violation complaints, 34 possible building code complaints and 10 general bylaw violation complaints. Estimated total building construction value was \$59,169,022. All alleged zoning and building code violation complaints received during the year were investigated and notifications were sent to the parties involved. Through the cooperation of the Fire Department, the Building Division is notified of every fire in which possible structural damage is evident. Immediate inspections are made and recommendations given to the owners or builders. The division also proactively enforced the Residential and Commercial Snow removal bylaw resulting in 30 warnings and 3 citations respectively.

Income for the calendar year 2021 from Building Permits totaled \$842,290 and income from Plumbing, Gas, Electrical, Board of Appeal, Certificate of Inspections, Home Occupation, Certificate of Compliance, Signs, etc. totaled \$228,393.

Total income received by this division was \$1,979,842.

During 2021, 589 plumbing permits were issued to properly licensed persons. Inspections were made on all work for which permits were issued and other inspections were made at the request of the property owner. Total income received was \$34,548.

During 2021, 359 gas permits were issued for which all necessary inspection and re-inspections were made. Total income received was \$12,394.

# 2022 ANNUAL REPORT

During 2021, 684 electrical permits were issued for which all necessary inspection and re-inspections were made. Total income received was \$124,800.

## **State Building Code:**

During 2021, as part of the duties required by the Massachusetts State Building Code, this division inspected 89 public buildings and spaces, (schools, hospitals, restaurants, public halls, day care centers etc.) for compliance with safe egress, emergency lighting and maximum capacity. The Code requires on-site inspections. Mandatory fees collected during 2021 totaled \$3,486. As a means of keeping informed with the State Building Code and its ongoing changes and amendments, representatives from this division attended several state sponsored workshops during 2021.

## **Health Department:**

The Office of Community Development continued to work very closely with the Health Department in 2021. Many of the public safety issues that are addressed by the Building Inspector also involve the Health Department. The Department also works closely with the Health Department to review plans for new restaurants.

## **PLANNING DIVISION**

### **Zoning Board of Appeals:**

During 2021, the Zoning Board of Appeals heard (33) new cases for Special Permits and/or Variances with the following results (some of these cases involved more than one application):

TOTAL CASES	33
Special Permits	50
Variances	3
Comprehensive Permit	1
Appeal	0

DECISIONS	
Granted	32
Denied	0
Withdrawn	1
Continued	0

### **Planning Board:**

The Planning Board heard (21) new cases.

TOTAL CASES	21
Site Plan Review	6
Special Permit	24
Waiver	2

DECISIONS	
Granted	19
Withdrawn	2
Continued	0
Denied	0

# 2022 ANNUAL REPORT

Total application fees for both the Zoning Board of Appeals and Planning Board were \$11,975.

## **Summary of Activities and Accomplishments:**

In 2021 the Office of Community Development continued to optimize the online permitting portal for Plumbing, Gas, Electrical, Sheet Metal Permits and Express Building Permits this allows contractors to reduce processing time and 24 hour access for applications and pay for their respective applications online. Inspectional Services were able to provide uninterrupted permitting during the global health crisis.

## **Goals for 2022:**

The Office of Community Development hopes to continue with the development of the People GIS software to allow for increased online permitting capabilities.

The Department will continue to study traffic related issues and working with the Transportation Advisory Committee to make recommendations to the Board of Selectmen on Pedestrian, Bicycle, and Traffic and Safety related improvements in Belmont.

Respectfully Submitted,

Glenn R. Clancy, P.E., C.B.O.  
Director of Community Development

# 2022 ANNUAL REPORT

## **DEPARTMENT OF PUBLIC WORKS:**

**Department Head:** Jay Marcotte, MPA

**Assistant Director:** Michael A. Santoro



## **Public Works Administration:**

Herewith I submit the Department of Public Works (DPW) report for the year ending December 31, 2022 covering the following: Public Works Administration, the Highway Division, Sanitary Sewer and Stormwater Division, Parks and Cemetery Division and the Water Division.

During 2022, Public Works Administration procured and administered 42 contracts for vehicles, supplies and/or services under Chapter 30B; the Uniform Procurement Act and Chapter 30 section 39M. Administrative time was spent working with the Acting Tree Warden, Executive Safety Committee, Massachusetts Water Resources Advisory Board, Arlington – Belmont - Cambridge (ABC) Stormwater Board, Water Advisory Board, Transportation Advisory Committee, Community Path Project Committee, DPW/BPD Building Committee, High School/Middle School Transportation Committee, Community Preservation Committee, Board of Cemetery Commissioners, Shade Tree Committee and the Energy Committee. DPW personnel assisted with the following community projects: Belmont Veterans Memorial at Clay Pit Pond, Voting, Belmont Garden Club Community Planting Program, Belmont Serves Day and assisted with improvements to the Conservation Land at Rock Meadow. Supported & assisted the DPW/BPD Building Committee's requests with labor, material, space or equipment that was needed, Supported & assisted the Belmont Middle/High School Building Committees requests with labor, material, space or equipment that was needed.

Under the Public Works Capital Program, the DPW/Highway Division was authorized to contract out Sidewalk Repair at a cost of \$320,963.00, to purchase Tree Inventory Service at a cost of \$55,000, Replacement Trees at a cost of \$25,000, Front End Loader for the Parks Division at a cost of \$112,450.00, 1 Ton Pick-Up for the Parks Division at a cost of \$58,310.00, 1 Ton Pick-Up for the Cemetery Division at a cost of \$ 58,310.00, Electric Vehicle for the Water Division at a cost of \$44,195.00 while working with the MA EVIP Fleets Program receiving a grant of \$7,500.00, Trailer Mounted Vacmachine for the Water Division at a cost of \$ 86,850.00, Electronic Sign Board at a cost of \$20,850.00, Tag Along Compressor at a cost at \$ 30,000.00. The Sewer Capital Program was authorized to purchase one Front End Loader at a cost of \$220,625.00, 1 Ton 4WD Pick-up Truck at a cost of \$ 58,310.00, Hybrid Vehicle at a cost of \$ 56,765.00

## **Annual Report of the Highway Division:**

*Prepared by Michael A. Santoro, Assistant Director of Public Works and Highway Division Manager*

## **Street Maintenance:**

The Highway Division maintained, cleaned and signed Belmont's 77.86 miles of public roads. In addition, we cleaned, signed and performed minor maintenance work on 8.18 miles of private ways.

During 2022 various sidewalk locations throughout town were repaired by Highway Division personnel and by the town sidewalk contractor N. Sacca & Sons totaling 36,076 square feet.

38 Street signs, 76 regulatory/traffic signs were purchased, prepared, erected and maintained by the Highway Division personnel.

# 2022 ANNUAL REPORT

Crosswalks, center and parking lines were repainted by Highway Division personnel during the year. The Highway personnel painted blue and white handicap markings on 65 various designated parking spaces throughout town. A total of 1,960 gallons of white traffic paint, 515 gallons of yellow traffic, 10 gallons of blue traffic paint, 45 gallons of green traffic paint and 12,650 pounds of reflective glass beads were used during 2022.

During 2022, Highway Division personnel responded to 45 overtime snow or ice calls ranging from one inch to \nineteen inches. All snow and ice storms were cleared and treated for ice control by DPW personnel. Contractors assisted with the treatment of roadways during six snow events in 2022. The total snowfall for calendar year 2022 was 51.9 inches. Belmont's 1995 By-Law allowing a Snow Emergency Parking Ban was put into effect three times during 2022. The Highway Division is responsible for providing emergency service response for this program at all times for public safety as well as for the continuity of services. We would like to thank all personnel, Contractors and residents for all efforts getting through New England winters. The Community worked together to make sure safety was the number one concern.



The deterioration of the roads and sidewalks continues to be a major concern. With each passing year additional staff time and funding is required to maintain the public ways. The Pavement Management Program, administered by the Office of Community Development Department, continued to address the serious condition of the roads with limited available funding. A coordinated approach working with the Community Development Department and DPW continues to coordinate the replacement and repair of utilities in advance of the road and sidewalk improvements.

## **Sanitary Sewer Maintenance:**

Belmont has three sanitary sewer pumping stations, one located on Stony Brook Road, one located on Woodbine Road and the other is located on Channing Road. The Highway Division routinely maintains these stations on a weekly basis. The Division is responsible for 76 miles of main lines, appurtenances and about 6,700 building services. The Highway Division also maintains and cleans selected main lines throughout the Town as part of a regular maintenance program. This maintenance program has been significantly reduced because of staffing limitations. The Highway Division is responsible for providing emergency service response at all times for this program for public safety and health as well as for continuity of service.

During 2022, 18 individual building connections were televised to determine the condition and priority for repair. As a part of our maintenance program 10 sanitary sewer lines were repaired. The Highway Division responded to 201 building service pipeline blockages during the year.

The Select Board voted to keep the metered sewer charge at \$12.91/CCF (hundred cubic feet) with a minimum service charge of \$6.08 per monthly billing. The "lifeline" rate is at \$9.06/CCF.

# 2022 ANNUAL REPORT

## **Storm Drain Maintenance:**

The annual cleaning of approximately 1,990 catch basins was completed during the spring by a private contractor. The Highway Division repaired 24 catch basins. An ongoing program of maintenance and cleaning of main lines was continued during 2022. This maintenance program has been significantly reduced because of staffing limitations. Maintenance and cleaning are also provided for storm drain connections to buildings. The Highway Division is responsible for maintenance of all catch basins, manholes, 54 miles of main lines and the storm water pumping station that was installed on Pleasant Street in 2010. The Highway Division is responsible for providing emergency service response at all times for this program for public safety and health as well as for continuity of service.



## **Central Fleet Maintenance Facility:**

Since 1981 the Highway Division has managed a Central Fleet Maintenance facility at the DPW Yard on C Street. Most Town owned vehicles and equipment are serviced and fueled at this location. Gasoline, diesel fuel, preventive and general maintenance along with extensive equipment repair is available to all Town Departments. The Central Fleet Maintenance Facility staff is available to repair all Town vehicles as needed at all times. This facility is the base of operations and provides equipment storage for all Highway Division programs.

## **Deltas and Grounds Maintenance:**

The Highway Division is responsible for 60 separate deltas, islands and grounds including most of the land around Clay Pit Pond. During the spring all areas were cleaned and for the balance of the growing season the property was mowed and maintained. Because of budget constraints, no seasonal staff was authorized to be employed during the growing season to assist with maintenance.

The Belmont Garden Club has, once again, provided labor and plantings to enhance several public areas throughout the Town. Their generosity and public spirit have helped enormously to beautify the town and is especially appreciated given recent budget and staffing limitations.

# 2022 ANNUAL REPORT

## **Solid Waste Collection and Disposal:**

Residential solid waste continues to be collected once per week at each household, with recyclables collected every other week. Waste Management is the Contractor for collection of solid waste and collection and disposal of recycling.

Curbside collection consists of weekly residential trash and every other week residential recycling of containers (plastic containers that are bottles, jars, tubs, jugs, & metal), corrugated cardboard, and mixed paper.

Yard Waste is collected every other week from April to mid-October and during the fall leaf season.

The Town is under separate contract with the WIN Waste Innovations Resource/Recovery Facility in North Andover, MA until 2025 to dispose of its solid waste.



During Fiscal Year 2022, the Town recycled & composted 5,186 tons and disposed of 6,216 tons of trash from residences and municipal buildings. The Town realized \$2,080 from the sale of overflow bags, \$225 from the sale of compost bins along with \$23,965 from the sale of appliance stickers.

To date the DPW has secured \$18,000 in grant money from the Massachusetts Department of Environmental Protection. These grants help the town achieve waste reduction goals by maximizing reuse and recycling, which includes educational events, educational materials and outreach.

## **Transfer Station Operation and Site:**

Asphalt, concrete, tree stumps and logs from operations continue to be stored at this site before being recycled.

Working with the Office of Community Development the Town has retained Langdon Environmental to provide an engineering assessment of the former Incinerator Site and ash landfill at 1130 Concord Avenue to comply with The Massachusetts Department of Environmental Protection's (DEP) regulations. The initial site assessment and comprehensive site assessment have been completed. We continue to work with the DEP to comply with the regulatory process to cap the ash landfill. The Select Board has chosen Belmont Light Department programs for the post-closure use. The incinerator building was demolished in 2021. Within the next year or two we expect to complete the environmental assessment and design a cap for the ash landfill meeting DEP regulations.

# 2022 ANNUAL REPORT

## Annual Report of the Acting Tree Warden:



Asplundh Tree Expert Company is serving the second year of a three-year contract for tree care during fiscal year 2022.

Arbor Day was April 29, 2022.

During 2022, the Town purchased & planted 95 trees, The Town continued the Commemorative Shade Tree Planting Program where residents can purchase a shade tree, 38 trees have been purchased and planted under the new program

The Town removed 213 dead and dangerous trees during 2022.

The contractor maintained public shade trees predominantly in response to requests from citizens for service. In addition to maintenance work performed on these larger public shade trees, many small, young trees were pruned as part of our pro-active program to assure good form, structure, health and vigor as they develop towards maturity. Storm damaged trees also were routinely repaired to insure the long-term health of the affected trees.

As one of the Acting Tree Wardens, I express my appreciation and thanks to the Select Board, Town Administrator, Director of Public Works, Department and Division Managers, Shade Tree Committee and employees of the Town for their support, cooperation and assistance during the past year.

# 2022 ANNUAL REPORT

## **Annual Report of the Parks and Cemetery Division:**

*Prepared by Frank Sartori, Parks and Cemetery Division Manager*

Parks and Facilities provides for the cleaning, maintenance, repair and improvement of the resources for recreational enjoyment. These include; the Skip Viglirolo Skating Rink, Underwood Pool and adjacent park, Concord Avenue Athletic fields and facilities, Hittinger Street Field and facilities, Town Field, Pequossette Field, Chenery Middle School Field, Grove Street Field, Payson Park Playground and Winn Brook Field. In addition, this group maintains the tennis courts at the Grove Street Field, Pequossette Field and Winn Brook Field as well as basketball courts at Town Field, Grove St. Field, Pequossette Field and Harris Field along with the many Tot Lots and Playgrounds in Town.

Hittinger Street Field is currently under construction as part of the new High School build.

Town Field is approved, construction is underway using CPA funds for renovations.

The DPW Parks Division maintains the Underwood Pool. This up-to-date pool includes two separate bath houses and two separate pools. One pool is a splash pool and wading pool in one and the other is a diving and lap pool. There is also a water slide in the wading pool. Such a pool allows us to have more programs for adults and youths. We also have an eating area and areas for sunning. This pool has become a tremendous asset for the Town. The filtering system has been greatly improved and has become more efficient.

Again in 2022, the athletic fields and facilities had many improvements thanks to the generous donations from many organizations to the Field Maintenance Fund.

- As in the past the Brendan Grant Foundation has generously contributed to many projects for all the baseball and softball programs in town. The Foundation has supplied a new infield mix conditioner for the Grove Street Park. The batting cages on the girls' softball field.
- We are grateful to the Frank E. French Company for once again donating a generous amount of infield mix.
- Plans are underway for renovating the Town Field play area and basketball/pickelball courts utilizing CPA funding and donations by the Friends of Town Field. The demolition and new construction are underway, we are hoping that this will be completed in the summer of 2023.
- The Belmont Youth Baseball Association has graciously donated each year to the upkeep and preservation of not only the Grove Street little league fields, but also the Washington Street U-11 infields and the Concord Avenue multi use softball field. New batting cages at the Grove St. LL Fields. All part of the CPA intergenerational walkway upgrade project at Grove St. Park. The project was completed in the summer of 2021. Many new trees have been added as a result of this project.

# 2022 ANNUAL REPORT

- Fibar was put on all play areas in Town. This allows the surface to be much safer for the children of the Town. This is done every two years.
- A fifth tennis court was added to Winn Brook
- CPA planning stages are underway for the Grove Street Park
- The Pequotsette Playground Revitalization Project has been completed with CPA Funding & with the help from Friends of PQ Park.
- Thank you to the Boosters, Youth Hockey and Frank E. French for donating time and funds to help with the upkeep of the Vigliolo Skating Rink.

The many generous contributions add great value to the recreational facilities and are enjoyed by the staff, participants and spectators alike. We thank all of these organizations for their tireless continued financial support at a time of great need and for donating their time to improve and maintain these important facilities. The Parks staff works closely with all of the Town organizations in the care and maintenance of all athletic facilities for the benefit of all. We would like to thank everyone for their help and support throughout what has been another very difficult year.

## *Annual Report of the Water Division:*

*Prepared by Mark Mancuso, Water Division Manager*

### **Significant Information and Statistics:**

All water consumed in Belmont is supplied by the Massachusetts Water Resources Authority (MWRA) from reservoirs owned and operated by the Massachusetts Division of Conservation and Recreation (DCR). The Town is under contract with the MWRA and is required to pay for all drinking water supplied to the Town.

### **Safe Drinking Water Act:**

# 2022 ANNUAL REPORT

During 2021 the water supplied to the Department of Public Works Water Division by the MWRA was in compliance with all Maximum Contaminant Levels (MCL'S) as established by the Safe Drinking Water Act (SDWA). The SDWA defines water quality parameters which are considered safe for human consumption. The SDWA is administered by the U.S. Environmental Protection Agency (USEPA) and enforced by the Massachusetts Department of Environmental



Protection (DEP). Water samples are analyzed on a weekly basis for microbiological contamination and on a periodic basis for organic compounds, heavy metals and pesticides. All tests are performed by the MWRA laboratory or a certified laboratory under contract with the MWRA. Reports are on permanent file both at the MWRA and the Water Division Office. The Division has identified all water service pipes which are either all or partial lead. A program designed to replace these lead pipes was started in 1992 and will continue in 2021. As of December 31, 2021 there is only one partially lead lined water service line in Belmont.

## Water Distribution System:

### System Composition

Types of Pipe:	Ductile Iron, Cast Iron, Galvanized Iron, Copper
Size Range:	¾" to 16" diameter
Number of Hydrants:	<b>824</b>
Number of Services:	7,748
Types of Services:	Copper, Brass, Cement Lined Iron, High - Density Polyethylene, Galvanized Iron, Wrought Iron, and Cast Iron. Percentage of Services Metered: 100%
Total Water Main:	<b>488,081 Feet (92.44 miles)</b>

## Water Consumption Data:

\*\* Data supplied by the MWRA

Average Water Consumption in Millions of Gallons per Day (MGD) \*\*

Month	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
January	1.968	1.817	1.838	1.796	1.629	1.823	1.727	1.61	1.572	1.506
February	1.944	1.857	1.906	1.726	1.520	1.667	1.688	1.54	1.522	1.671
March	1.950	1.811	1.869	1.705	1.616	1.674	1.697	1.64	1.614	1.451
April	1.996	1.817	1.843	1.758	1.642	1.698	1.687	1.65	1.604	1.493
May	2.355	2.013	2.497	2.183	1.902	2.061	1.859	2.02	2.065	2.103

# 2022 ANNUAL REPORT

June	2.433	2.523	2.569	2.836	2.368	2.568	2.194	2.70	2.617	2.483
July	2.743	2.620	2.712	3.155	2.424	2.720	2.491	2.74	2.078	2.967
August	2.710	2.579	2.864	3.177	2.596	2.552	2.521	2.93	2.228	2.88
September	2.434	2.481	2.202	2.813	2.340	2.430	2.318	2.73	2.104	2.373
October	2.098	2.005	2.201	2.057	2.085	1.909	1.797	2.06	1.759	1.787
November	1.781	1.851	1.879	1.734	1.753	1.726	1.564	1.59	1.546	1.523
December	1.754	1.820	1.807	1.644	1.693	1.687	1.570	1.58	1.487	1.509
Average	2.183	2.101	2.232	2.217	1.967	2.045	1.928	2.07	1.849	1.978

**\* Estimated Population of 25,211 as of 2020**

**\*Average Billed Consumption per person per day. (Includes outdoor use)**

2013 - 84.35 Gallons	2014 - 81.19 Gallons	2015 - 83.88 Gallons
2016 - 91.41 Gallons	2017 - 81.10 Gallons	2018 - 84.32 Gallons
2019 - 79.50 Gallons	2020 - 85.35 Gallons	2021 - 67.676 Gallons
2022 - 80.61 Gallons		

Total Consumption from MWRA \* 2013 - 796,694,000 Gallons \* 2014 - 766,785,000 Gallons

\* 2015 - 814,730,000 Gallons \* 2016 - 811,468,000 Gallons \* 2017 - 728,784,550 Gallons

\* 2018 - 746,502,000 Gallons \* 2019 - 703,703,000 Gallons \* 2020 - 757,100,000 Gallons

\* 2021 - 677,347,000 Gallons \* 2022 - 723,500,000 Gallons

## **Water Main Replacement Program: Scope of Work**

### **Water Main Replacement Project - 2021**

In 2021, the "Hammond Road" project was nearly completed with a total 4,831 linear feet replaced. Fletcher Road was completed in the spring of 2022.

The 2022 Capital Water Main Replacement Project "Chester Road" will consist of the streets listed below.

Sycamore Rd.  
Chester Rd.  
Gorham Rd.

This project will begin in the spring of 2023. Chester Road will consist of eliminating a 1916 6-inch water main and transferring services to a 10-inch water main. Sycamore Road will replace an 1891 cast iron water main with a new 8-inch ductile iron water main with new hydrants. The location is one of our emergency connections with Watertown. An additional hydrant and valve configuration will improve our ability to make this emergency connection viable for the future. Gorham Road will replace a 1926 cast iron water main with a new 8-inch ductile iron water main with new hydrants and valves.

# 2022 ANNUAL REPORT

Respectfully submitted,

Jay Marcotte, MPA  
Director of Public Works

# 2022 ANNUAL REPORT

## *Facilities Department*

### *Annual Report*

***David Blazon – Director***

***Ian King - Manager***

***Cheryl DiRocco – Administrative Assistant***

#### **Purpose and Duties:**

The Facilities Department cares for both the Town and School Buildings. The staff is comprised of custodians, tradespersons, and multi-level management. Facilities is responsible for the day-to-day maintenance, inspectional compliances, cleaning, landscaping, and all construction and building improvement.

In addition to the custodial and trades personal, the department has a deep inventory of service contracts that helps keep the various systems and technologies running. Facilities has somebody on call 24/7 to respond to emergencies.

### ***Accomplishments January 2022 through December 2022***

#### ***and a look ahead to 2023\****

#### ***Police Headquarters***

- Completed the installation with 6 of 7 dehumidification project
- Replaced compressor for traffic AC unit
- Replaced ductless for IDF Room
- Replaced exhaust fan for firing range
- \*Install an HVAC rooftop unit for the sally port area

#### ***Fire Head Quarters***

- Installed a new compressor in ACC #1
- Repair numerous garage doors
- \*Replace gas oven with commercial electric oven

#### ***Fire Substation***

- Repaired roof and building envelope
- Repaired several garage-door issues
- Repaired window balances

# 2022 ANNUAL REPORT

## ***DPW***

- Installed new water heater at Parks Department
- Removed surplus gym equipment and trailer
- Repaired several garage-door issues
- Repaired several generator issues
- Replaced defective Reznor heaters in wash bays
- Replaced several broken windows

## ***Beech Street Senior Center***

- Purchased electric lawnmower
- Repaired broken stove
- Repaired kitchen carbon dioxide detector
- Replaced bleed off the valve to the geothermal overflow tank
- Replaced failed Building Management Controller
- Replaced two sump pumps

## ***Benton Branch Library***

- Installed new flue for furnace for temporary heat
- \*Rebuild chimney this summer

## ***Public Library***

- Repaired auto door closers
- Replaced exhaust fan

## ***Town Hall***

- Cleaned gutters
- Cleaned windows
- Completed CPC chimney renovation
- Installed new security door for Town Administration area
- Insulated steam pipes under Town Clerk's Office
- Made some camera upgrades to existing system
- Rebuilt existing flag pole a Lions Club
- Replaced thermostatic radiator valves
- Upgraded emergency lights
- Upgraded to energy-efficient lights in auditorium
- \*Renovate key areas of the slate roof this summer

# 2022 ANNUAL REPORT

## ***Homer***

- Cleaned windows
- Completed major repair to generator
- Painted ceilings and hallways
- Replaced Building Management Controller
- Replaced circulator pump to boilers
- Upgraded emergency lights
- \*Install new electric vehicle charging station

## ***School Administration Building***

- Added new security cameras to front and rear entrances
- Cleaned gutters
- Cleaned windows
- Repaired front entrance after auto accident
- Upgraded security panel

## ***Belmont High School***

- Collaborated and coordinated with construction personnel on daily basis
- Conducted extensive training on building systems
- Installed perimeter fence around Harris Field
- Moved athletics storage container from Rink to corner of high school field
- Replaced air purifier filters per CDC guidelines
- Trained custodial personnel to be certified pool operators

## ***Chenery Middle School***

- Completed numerous roof repairs
- Completed replacement of uninvent actuators
- Filled potholes in parking lot
- Installed new solar panels
- Rebuilt leaking heating circulators
- Rebuilt over 75 sleigh-type chairs
- Rebuilt RTU-6 for the auditorium after a catastrophic fan failure that took out the heating coil
- Repaired RTU that serves the Lower School Office
- Replaced air compressor
- Replaced air purifier filters per CDC guidelines
- Replaced cafeteria exterior doors
- Replaced entryway carpets
- Replaced several Simplex clocks throughout the school

# 2022 ANNUAL REPORT

## ***Mary Lee Burbank Elementary School***

- Added playground-safe woodchips to the park
- Completed numerous roof repairs
- Re-lamped gym with LED lights
- Removed trees from around mods and turf
- Replaced air purifier filters per CDC guidelines
- Replaced cafetorium tiles
- Replaced (and will continue to replace) new perimeter lighting with LED
- \*Paint school exterior

## ***Daniel Butler Elementary School***

- Completed numerous repairs to slate roof
- Installed new fire alarm system
- Installed new VLT floor in LABB classroom
- Rebuilt 72 windows
- Repaired defective hot water coil in cafeteria air handler
- Repaired leaking expansion joints in cafeteria
- Repaired solar lighting system in the park
- Replaced air purifier filters per CDC guidelines
- Tinted classroom windows to assist with heat load
- \*Install new gymnasium floor
- \*Install new Kalwall window system in gymnasium
- \*Repoint school façade
- \*Upgrade security cameras

## ***Roger Wellington Elementary School***

- Added window tinting to center of building to assist with heat load
- Added yellow high-visibility safety tape to stairs; painted high-visibility gate latches and red toilet seats for vision-impaired student(s)
- Completed the replacement of heat pumps
- Made several warranted repairs to the park play structures
- Pressure washed all the wood around the building
- Repaired exhaust fan for kitchen hood
- Replaced air purifier filters per CDC guidelines
- Replaced library shades
- \*Replace grease traps to the kitchen

# 2022 ANNUAL REPORT

## ***Winn Brook School***

- Completed library carpet replacement
- Installed new water bubbler on second floor
- Replaced AC unit for staff lunch room
- Replaced air purifier filters per CDC guidelines
- Replaced fire panel in Main Office
- Replaced multiple exhaust fans
- \*Install new fire alarm system this summer
- \*Install new public address system this summer
- \*Repair/repoint window lintels at front entrance

## ***White Memorial Field House***

- Installed a temporary boiler to replace decommissioned boiler
- \*Repurpose boiler once White Field House is demolished

## ***Cemetery***

- Installed new water heater
- Repaired roof
- Repaired several garage-door issues

## ***2023 Goals***

Facilities, in 2022, was successful in hiring a Facilities Coordinator – Marcus Batista -- and an HVAC Technician – Zewang Rongsuo. Finding and hiring qualified candidates to fill open positions has been challenging and the goal is to fill seven more positions this year. There has been significant turnover and the seven open positions represents 30 percent of the working staff. We are hopeful about filling these positions throughout the coming year because we know we can be even more successful when fully staffed.

Facilities strives to provide quality work and service for the Town of Belmont. We are constantly making sure our infrastructure is properly maintained, all inspections are carried out, and repairs are being prioritized. We continue to monitor our heating and cooling systems daily to make sure the occupants of the buildings are getting the best possible care. Health and safety are paramount as we are constantly changing filters and keep our systems in tip-top shape.

As we enter into 2023, we are vigilant about making conscious decisions that help lower our carbon footprint. Examples would be: purchasing battery- and electric-operated equipment and vehicles; replacing gas stoves with electric; and making sure we look into replacing fossil fuel driven infrastructure. We always strive to make the right choice for the environment while respecting the Town's budget.

# 2022 ANNUAL REPORT

## **COUNCIL ON AGING:**

**Department Head:** Dana Bickelman

**Assistant Director:** Pierce Ellinwood

**Chair:** Tomi Olson

**Vice-Chair:** Ellen Sullivan

### **Board Members:**

Margie Wayne, Secretary

MaryAnn Scali, Treasurer

Karen Donelan

Ted Dukas

Judy Morrison

Andrea Paschal

Chao Qiang-Lai

Joel Semuels

Jane Shapiro

## **Purpose and Duties:**

The Belmont Council on Aging serves the needs of Belmont's senior citizen population. According to the federal census of 2020 the number of Town residents aged 60 and over is 4,922. Using a combination of Town-provided funds, state, federal and foundation grants, user fees, donations from individuals and organizations, and volunteer services, the COA efficiently provides a wide-range of services to seniors. They include transportation, nutrition, health and wellness, social, arts and educational programming, as well as social support for seniors and their families.

The primary purpose and responsibilities of the department are the following:

### Transportation

The COA provides and coordinates transportation services for Town seniors and disabled persons. This includes operating the Belder Bus and other means of transportation to support quality of life and allow seniors to continue to live an active life in town. Transportation is critical if seniors are to remain independent. The service enables seniors to perform instrumental activities of daily living such as food and medication shopping, and banking. The rides also make it possible for seniors to access medical care.

### Social Services

The COA provides social work evaluations, on-going case management, resource identification and assistance with financial, social and safety needs. Our social workers and interns also provide groups to address varying needs of our participants including a living alone support group, decluttering, and art therapy.

### Nutrition

The COA sponsors on-site and home-delivered meals and provides other nutritional resources. While the meals are provided by and funded through Springwell, a regional and state funded non-profit organization, the lunch is served at the center. The COA is responsible for the administration of meal reservations.

### Health and Wellness

The COA provides an array of user-funded fitness activities such as aerobics, Tai Chi, yoga, water aerobics, walking, fitness room program, bocce and dance classes, do you want add something about Pickleball? a variety of health education opportunities including evidence-based programs, as well as direct health services such as weekly blood pressure clinics and podiatry services.

### Socialization, Adult Education & Arts

# 2022 ANNUAL REPORT

The COA sponsors a variety of recreational, educational and arts programs. Most of these programs are user funded and/or rely on volunteers. Programs included our French conversation group, scrabble, card games, and book club. Along with informal groups, the center offers special events which include music, historical lectures, education series, and more.

## Volunteer Services

The COA recruits, screens and places volunteers. These volunteer services not only benefit the COA and its operations, but also provide an opportunity for the volunteers to give back to the community and keep them engaged in meaningful activities.

## Senior Trips

The trips organized by the COA provide additional socialization opportunities for home-bound frail seniors who otherwise are not able to enjoy outings. In addition, the COA also makes available opportunities for seniors to organize trips. Except for minimal administrative costs, all trips are fully funded by the participants. The Friend's of Belmont Council offer financial support allowing the center to offer evening and weekend trips. Tuesday evening supper clubs continue to remain popular, along with the trips that are supported by the Belmont Travel Club.

## Rentals & After-Hour Use of Facility

The coordination of all after-hours use of the building has been centralized through the COA for the past six years. This includes use by Town departments (such as the Recreation Dept.) for programs, by Town committees for meetings and public hearings, and by outside renters. The administrative tasks of the rentals involve meeting with potential renters, handling the applications, arranging for custodial care of the building during rental events, tracking and processing payments and ensuring that renters properly arrange for alcohol licenses and permits from the Board of Health and Fire Departments.

The following is a list of just select accomplishments over the past year:

### **Summary of Activities and Accomplishments in 2022:**

- Expanded opportunities for hybrid programming by working with our media coordinator and the Belmont Media Center. Belmont Media provided the center with a large TV monitor, which allows us to offer programs, fitness classes, and more in a hybrid fashion. We successfully offered French programs and the very popular Harvey Leonard talk as hybrid options and the feedback has been positive. We look forward to learning more about how to use this technology further and reach more people.
- Assisted seniors and community members with access to COVID-19 testing and vaccinations by either serving as a vaccination host site or providing transportation. The center continued to help seniors sign up for vaccine and booster clinics with the Belmont Health Department. Information was shared and circulated when clinics were offered at Beth El Temple and at the Beech Street Center. This is especially important given that some seniors may not have the Internet or Facebook, so they rely on other avenues to assist them. Lastly, our transportation team was critical in helping bring people to and from vaccine clinics. We are ready to continue assisting the community in accessing vaccine clinics.
- In January, the Beech Street Center was awarded a grant through the Massachusetts Councils on Aging for Marketing and Outreach. The need for a marketing and outreach grant was identified in November when the COA asked to speak to the newly appointed Diversity Task Force in Town to discuss senior issues and recommendations. During the COA meeting, it came to light that there are families and possibly groups of color whose seniors are reluctant to go to the center because of their small numbers in the Town. Measures to reach out to these groups were discussed with the task force including sending out a short, 2-page flyer explaining the services and programs of the COA and using welcoming language. The plan was to develop a brochure that would go out to all households in the Town. The brochure also invited community members for a special diversity lunch to continue having these important conversations. This grant allows us to continue our diversity efforts and partner with other Town committees, including the Belmont Human Rights Commission, Belmont Against Racism and the Belmont LGBTQ Alliance.

### **COA Goals for 2023-24**

- Reopen our evening hours and continue efforts to reach younger seniors (55+?). Evening hours also work better for volunteers working or in school during the day.

## 2022 ANNUAL REPORT

- Grow our volunteer opportunities both in and outside the center - having more volunteers would bring more people to the center.
- In collaboration with the Age Friendly Action Committee, offer more life-long learning classes and programs to address the interests and needs of older adults.
- Utilize our new social worker to address social isolation post pandemic, connect with those who may not feel comfortable coming to the center as well as handle critical cases.
- Create new marketing and innovative outreach strategies through social media and online platforms including a communication sub-committee developed by the COA board and utilizing the PR firm hired by the Town.
- Continue collaborating with Belmont Police and Fire to bring more safety programs (e.g., fire prevention, safe driving, pedestrian safety).

Finally, the department's work would not be possible without our dedicated staff, volunteers, and the guidance, support, and wisdom of the Friends and COA Board.

Respectfully submitted,

Dana Bickelman  
Director

# 2022 ANNUAL REPORT

## **BELMONT RECREATION DEPARTMENT:**

**Department Head:** Brandon Fitts, CTRS, CPRP

**Senior Program Coordinator:** Heidi Barberio

**Program Coordinator:** Eric Abruzzi

**Youth Coordinator/Recreation Assistant:** Nicole Tripoli

**Administrative Assistant:** Mark Gerstel

## **Purpose and Duties:**

The mission of the Recreation Department is to enhance the quality of life for people of all ages in the Belmont community by offering a full range of safe, high-quality recreational programs, activities and events. In doing so, we strive to be responsive to residents' changing needs and to manage our resources prudently.

## **Summary of Activities and Accomplishments:**

### **Departmental Enhancements**

- The Department continued its efforts to offer programs and activities throughout the year in a safe and prudent manner. To effectively host programs and operate facilities, the Department implemented a variety of Departmental improvements:
- Creation and mailing of the department's first physical program brochure since before the pandemic. A newly crafted and re-designed publication that was mailed to every household in Belmont.
- Transition, growth, and hiring of the Belmont Youth Coordinator position. The position was historically a part-time position within the Health Department. The Recreation Department was able to grow this program into a full-time position to better serve the great Belmont Community.
- Hiring of a new program coordinator to continue providing activities and events throughout the Town.

### **Interdepartmental and Town Collaboration**

- Increased collaboration with the School Department to secure spaces in town to run programs and provide services.
- Improved the Department's working relationship with the Council on Aging (COA) to offer more programs and services. The Recreation Director even assumed the role as Santa for the annual COA holiday banquet.
- Increased presence with Belmont Media and social media to promote programs and services in Belmont.
- Assisted and provided support to DPW for their multiple cardboard events.
- Attended the Farmer's Market to promote new Youth Commission services.
- Staff in the Recreation Department provided administrative support to other town offices during times of low staff and high volume.
- Attended Town Day to give out information on services.

### **Summer Programs**

- The Department's summer camps continue to grow. In 2022, the camps were divided into three parts, based on age, to plan ahead for future growth. In total, 702 camper registrations were served in the summer of 2022
- Approximately \$4000 of financial aid was given by the Recreation Department for summer camp.
- The popular summer movie series has continued at Town Field with record attendance in 2022. Seven movies were shown and the Department was able to secure a food truck for the events.

# 2022 ANNUAL REPORT

## School Year Programs

- The Department was able to facilitate the return of the Nashoba Valley ski program. 89 students registered the program.
- Upon collaborating with the School and Facilities Department's, Recreation was able to host Dolphins swim team meets at Belmont High School. Five meets were hosted total.
- The return of T-Ball for the first time since the beginning of the pandemic occurred in the spring of 2022. Recreation was able to secure seven team sponsors from local Belmont organizations and businesses. The season kicked off with a party and ended with great success.
- Pickleball has continued to grow and expand in Belmont. The Department was able to offer Pickleball lessons throughout the year and when Town Field went under construction, was able to work with the School Department to provide residents an indoor space to stay active during the winter.
- The Department worked closely with the schools and athletic director to bring adult sports back to the BHS Field House. The adult sports programs are well attended and much loved.
- The department has worked hard this past year to increase programming and services offered to the Town of Belmont. In all, 918 separate activities ran in 2022, 5501 memberships were sold, and 8399 registrations were processed.

## Underwood Pool

- The Underwood Pool had one of it's most successful summers to date. Membership revenue equaled \$413,235 and day passes revenue was \$61,325. 1255 memberships were sold and 4579 day passes were sold. In total, Underwood Pool members scanned into the pool 34,711 times. Total summer revenue for 2022 was \$515,817.
- In 2022, the Department expanded group swim lessons and revived the private swim lesson program. These lesson programs were extremely popular.
- The Department coordinated a beginning of summer party at the pool which featured food, games, and live music.
- The Recreation Department partnered with the Library to offer a pool-side story time program for patrons. These programs were very well attended.

## Skip Vigliolo Skating Rink

- Despite the challenges the rink faces, once the rink season began, programming was popular among residents.
- The biggest success story of the rink for 2022 was the growth and expansion of women's hockey. The Department was able to offer four opportunities for women's hockey in partnership with a handful of town residents. Belmont Recreation has become a hotspot for women's hockey!
- Despite the appearance and poor quality of the facility, the staff remained decided to getting as many people as possible on the ice to enjoy the rink season.

## Special Events

- **Trick or Treat at Town Hall:** The Department coordinated an extremely well attended Trick or Treat event at Town Hall with many Belmont town departments. Hundreds of people attended the event which included candy, a food truck, music, and costumes.
- **Halloween at the Women's Club:** The Department partnered with the Belmont Women's Club, Police, and Library to offer a pumpkin carving/painting and movie event on the Homer House hill.
- **Halloween House Decorating:** The Department secured generous donations from local Belmont businesses and offered prizes to the best decorated houses in Belmont.

# 2022 ANNUAL REPORT

- **Candy Cane Hunt:** The Department hosted a candy cane hunt at the COA for children in December of 2022
- **Parents Night Out:** The Department re-offered the popular Parents Night Out events for the first time since 2020.
- **5<sup>th</sup> and 6<sup>th</sup> Grade Dance:** The Department hosted a middle school dance with 200 teens at the COA in 2022.

## S.P.O.R.T.

- In 2022 the S.P.O.R.T. program returned to in person programming following the pandemic. Many Friday night socials saw strong attendance and enrollment increased.
- The S.P.O.R.T. program returned to in person Special Olympics programs and tournaments in 2022. These programs are consistently well attended and it takes many volunteers to make these events possible.
- The S.P.O.R.T. program was asked by Special Olympics to attend a fundraising event with the Boston Bruins. Some of the Bruins player still keep in touch with our program.

## Fields/CPC

- The Department processed a high volume of fields rentals in 2022. There was close collaboration with the youth sports organizations in town to coordinate field space in all seasons.
- Winn Brook Tennis
  - The fifth tennis court addition at Winn Brook was completed in 2022 using CPC funding
- Town Field Construction
  - Town Field construction broke ground in 2022. The anticipated opening date is Spring of 2023
- Grove St Design and Engineering
  - Design and engineering for the Grove St baseball fields and basketball court was completed in 2022. There was much collaboration between the Recreation Department, Friends of Grove St Park, Belmont Youth Baseball/Softball, and the Town to make this project complete. The project is slated for spring town meeting of 2023.
- PQ proposal
  - The Department submitted a proposal for design and construction to replace the PQ basketball court in-kind. This project will be proposed at Spring 2023 town meeting.
- Payson Park
  - Payson Park was approved for construction funding and began the bidding process in 2022. Construction is expected to begin in the Spring of 2023.

## Goals for 2023:

The Recreation Department will work to expand high quality programs, facilities and services to the residents of Belmont. With the return of printed brochures, acquisition and growth of the Youth Coordinator position, expansion of Adult education, camp, and more, 2023 is anticipated to be a great year for Recreation. The department will continue to work with the CPC and Recreation Commission to complete improvements in town. A large summer camp expansion is planned for 2023 as well. The Department will continue to act on the findings of the Recreation Strategic Plan and Inventory and Assessment to develop opportunities for growth.

Respectfully Submitted, *Brandon Fitts* Brandon Fitts, CTRS, CPRP

# 2022 ANNUAL REPORT

Recreation Director

# 2022 ANNUAL REPORT

## Leadership:

### **Municipal Light Board:**

Chair: Stephen Klionsky

Vice Chair: David Beavers

Member: Travis Franck

Member: Andrew Machado

Member: Michael Macrae

**General Manager:** Craig Spinale

**Assistant General Manager:** Sam Osmancevic

## Purpose and Duties:

Belmont Light has powered the community of Belmont since 1898. The utility strives to provide reliable, safe electricity for Belmont's residents, businesses, and municipal buildings by embracing new technology and providing superior customer service. In addition to supporting the community's power needs, Belmont Light provides other essential services, including:

- Street and area lighting;
- Traffic signal and fire alarm systems maintenance;
- Fiber-optic infrastructure construction and maintenance;
- Customer support and billing for DPW Water Division;
- Lighting and other logistical support for community events; and
- General support to other town departments.

Belmont Light is a member of the American Public Power Association, Northeast Public Power Association, The Solar Electric Power Association, and Municipal Electric Association of Massachusetts

## Summary of Activities and Accomplishments:

### **Governance Change**

The Belmont Select Board served as the Municipal Light Board from 1938 through April 2022, with guidance from the Light Board Advisory Committee (previously the Municipal Light Advisory Board) since 2005. With the Town Meeting vote in approval of Article 2 on May 3, 2021, a new elected, 5-member Municipal Light Board, separate from the Select Board, was chosen during the April 5, 2022, Town Election in accordance with M.G.L.,



**PHOTO ABOVE:**

**Belmont Light line crews set a new pole following a car collision during a winter storm in February 2022.**

# 2022 ANNUAL REPORT

Ch. 164, sec. 55. With the certification of the 2022 Town Election, the Select Board ceased to act as the Municipal Light Board and the Light Board Advisory Committee, which was created under the previous Municipal Light Board setup, was dissolved.

The makeup of the initial elected Municipal Light Board (MLB) is as follows:

- Two members were elected for three-year terms
- Two members were elected for two-year terms
- One member were elected for one-year term

Following the initial election, each MLB election will be for 3-year terms starting in 2023. This initial makeup was set up to create a cycling of members, so that there are not more than two MLB elections per year following the initial year.

## Community Involvement

With some semblance of normalcy return following the COVID-19 pandemic, Belmont Light was able to participate in a full slate of in-person public events in 2022. Throughout the year, staff partook in or supported:

- The Belmont Farmers' Market
- Belmont Town Day
- Home electrification event with the Energy Committee
- Belmont Goes Electric! Home, Garden, & Garage event
- Touch A Truck Event
- Trick or Treating at Town Hall
- Annual "Light Up the Town" Tree Lighting Ceremony
- Electric vehicle info session in partnership with the Belmont Public Library
- Many more virtual presentations and forums

In December 2022, Belmont Light continued the tradition of hanging holiday lighting in Belmont Center, Waverley Square, and Cushing Square.



**PHOTOS ABOVE:**

**Belmont Light brought a truck to the Touch a Truck event in Clafin Lot in October 2022.**

**Belmont Light gave out energy information and treats at the Trick or Treat event at Town Hall.**

**PHOTO TO LEFT:**

**Belmont Light table at Belmont Farmers' Market in October 2022.**

# 2022 ANNUAL REPORT

## Engineering & Operations

The Engineering and Operations team made significant progress this year pertaining to capital improvements and maintenance on its electrical distribution system where some of the specifics can be seen below:

LED Street Light Project: Our street light conversion initiative was completed this year, ahead of schedule, with the replacement of the remaining 823 sodium-vapor style streetlights with LED style fixtures. With the completion of this project, all approximately 2,400 streetlights throughout the Town have been converted to LEDs, which will lead to significant savings for the Town going forward.

Voltage Conversion Project: Also known as “Project C”, Belmont Light’s voltage conversion project is a long-term initiative to convert existing circuits along with associated equipment and devices from 5kV to 15kV class, thereby enabling us to retire older infrastructure, which correlates to increased reliability.

In calendar year 2022 we converted approximately 1.028MW of load (approx. 1.25MVA connected load) in the Town. Parts include Belmont St, Trapelo Rd, Horne Rd, Harding Ave, Statler Rd, Hoitt Rd, Barnard St, Poplar St and Vincent Ave.

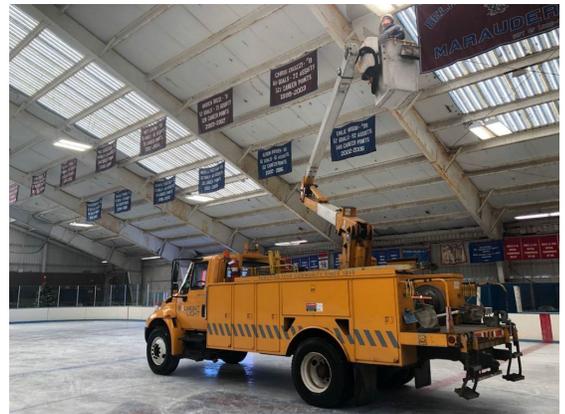
Civil upgrades were performed with the modification/installation of a manhole and duct system in preparation for future conversion work at the Hill Estates that consisted of installing approx. 2500 linear feet of conduit along with switchgear manhole and transformer foundations.

Overall, our organization installed and removed approximately 9,000 circuit feet of underground cable and 8000 circuit feet of overhead cable. A significant number of transformers and switches/protective devices were also installed/replaced in order to aid in our ongoing initiatives and to support customer-driven projects.

Belmont Light completed some high-level maintenance projects with the continuation of our Pole Inspection Program along with maintenance of the Concord Ave and Hittinger St substations. The second phase of the Pole program entailed the inspection of 575 poles in the central west portion of Town, utilizing non-destructive ultrasonic testing to identify any poles nearing end of life. As a result, any poles that were identified as deficient, were then scheduled for replacement.

In total, Belmont Light replaced 113 wooden poles and 16 aluminum street light poles throughout parts of the Town with the majority being related to Project C – Capital improvement upgrades.

Complete maintenance of the Concord Road and Hittinger Street substations were performed via testing of all equipment per NETA



**PHOTOS ABOVE:**

**Belmont Light lent a hand to change out a light bulb at the Skip Viglirolo Ice Rink in December 2022.**

# 2022 ANNUAL REPORT

(Inter-National Electrical Testing Association) specifications along with other necessary device replacement upgrades to ensure that we can continue to provide a high level of service.

## Mutual Aid in Florida

A crew from Belmont Light joined partners from 24 other municipal light departments from across New England in responding to a call for mutual aid in parts of Florida affected by Hurricane Ian in late September. Lineworkers Josh Vincent and Dan Dunajski traveled to Bartow, FL along with the contingent from the Northeast Public Power Association (NEPPA). Over the course of two weeks, Josh and Dan helped with the power restoration efforts, replacing concrete utility poles, conducting ground work, and much more. Belmont Light is proud to be part of mutual aid networks like this one through the American Public Power Association and its 2,000+ members.



### ***PHOTOS TO LEFT:***

**A convoy of New England bucket trucks on the way to Florida for mutual aid work following Hurricane Ian.**

**Lineworker Dan Dunajski performs grounding work in Bartow, FL.**

## Chenery Middle School Solar PV System

Belmont Light staff assisted the Town and School Department throughout 2021 with the logistics of installing a new solar array on the roof of the Chenery Middle School gym, with the major work completed in December 2021. Additional connection work was completed and the project culminated with a ribbon cutting event in May 2022.



### ***PHOTOS TO LEFT:***

**Chenery Middle School Principal Karla Koza leads a ribbon cutting ceremony at the display case for the school's new rooftop solar array.**

**The new Chenery solar array sits atop the school's gym.**

# 2022 ANNUAL REPORT

## Financials

In 2022, Belmont Light provided a total of 124,913,451 kWh of electricity to 11,817 customer accounts. Electric revenue for the year totaled \$25,837,681. Belmont Light purchased 131,553,472 kWh of power for a total of \$17,166,938, including 1,572,594 kWh rooftop credits provided to 381 Belmont Solar customers for the total of \$180,680. Belmont's highest system peak demand was 34.229 kWh, which occurred on August 08, 2022.

Belmont Light's Payment In Lieu of Tax (PILOT) is \$350,000 for 2022.

Detailed information on Belmont Light's rates is available at <https://www.belmontlight.com/customer-services/residential-rates/> or <https://www.belmontlight.com/customer-services/commercial-municipal-rates/>.

## Supply-Side Management & Renewable Energy

Belmont Light purchases electricity from the Independent System Operator-New England (ISO-NE) marketplace and maintains a diversified power supply portfolio that enables Belmont Light to offer its ratepayers stable electricity pricing.

During 2022, Belmont Light continued progress toward its goal of a 100% renewable power supply by 2022 by achieving an 83.3% renewable supply mix for the 2021 portfolio year. By finishing the year slightly above 83%, Belmont Light marked a third consecutive year of exceeding minimum annual renewable targets set forth in its Power Supply Policy. 2022's portfolio is on track to reach 100% and will be finalized in mid-2023.

Year	Minimum Renewables Target	Total Renewable Level Achieved	Class I Target	Class I Level Achieved
2018	33%	34.0%	16%	17%
2019	50%	50.6%	18%	18.6%
2020	66%	66.3%	20%	20.3%
2021	83%	83.3%	22%	22.3%
2022	100%	-	24%	-

Also in 2021, Belmont Light signed a new power purchase agreement for generation from the Broadleaf Solar facility (MA Class I designation) and amendments existing agreements Belmont Light holds with the New York Power Authority and Brown Bear Hydro (MA Class I and ME Class II designation) for hydro generation.

Belmont Light's 2021 purchased power expenses totaled \$14.8 million. Energy was the largest spending category, followed by Transmission and Capacity.

# 2022 ANNUAL REPORT

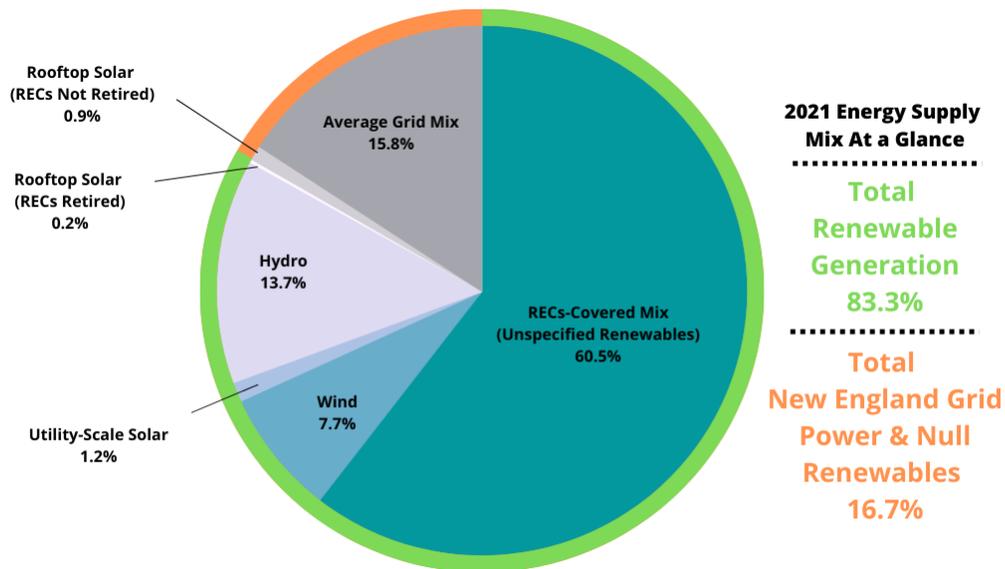
2021 Power Supply Expenses	
Total MWh Purchased	132,098
Total \$- Energy*	\$ 6,933,682
Total \$- Capacity	\$ 3,115,209
Total \$ Transmission	\$ 3,629,303
Total \$ RECs**	\$ 1,109,012
2020 All-In Power Costs***	\$ 14,787,206
\$/MWh	\$ 111.94

\*Includes Fixed Contract, ISO Ancillary, and ISO Scheduling Costs

\*\*Does not include Green Choice RECs Costs

\*\*\*Does not include Rate Stabilization funds

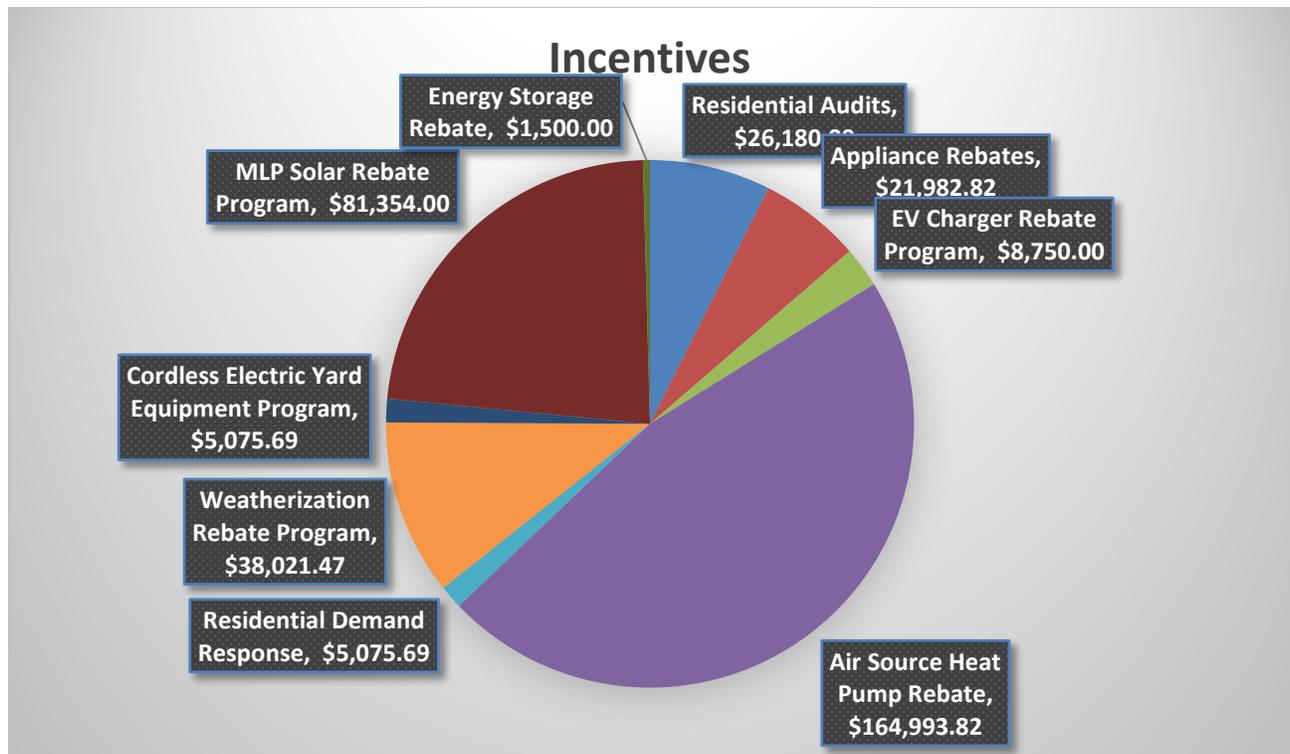
## Belmont Light Energy Supply Mix 2021



## Demand-Side Management & Energy Conservation

For 2022, Belmont Light saw increased interest and activity across multiple programs. With each customer that we helped, we were continually and strategically boosting electrification to both help achieve Belmont's Climate Action goals and keep rates stable into the future. In total, our incentives and administration and marketing costs associated with the residential programs totaled \$522,420.

# 2022 ANNUAL REPORT



## ***Residential Rebate Programs***

### Air-Source Heat Pump Rebate

Due to the continued demand for heat pump technologies, Belmont Light has continued its efforts to promote the installation of air-source heat pumps (ASHPs). Over the course of 2022, 116 rebate applications were process with total incentives at \$164,994. More customers are taking advantage of both Belmont Light and Mass Save incentives to install air-source heat pumps in their homes. These applications include both partial-home and whole-home systems.

### *Abode Energy Management Consulting*

In 2020, Belmont Light signed an agreement with Abode Energy Management (Abode) to offer technical support to Belmont Light staff and our customers in the adoption of air-source heat pumps. Abode's Heat Pump Specialists are available for residents at different stages, from those just starting out to those who have already received quotes, to answer questions and help ensure the project scope is correct. Abode works with HVAC contractors to answer questions about the rebate program and to resolve any issues with a customer's project scope of work or design, acting as a third-party review. At the conclusion of the installation, contractors are required to submit photos from the install and answer some questions to ensure a good installation. Belmont Light and Abode can use this documentation to go back if the resident feels like the ASHP system is not performing like it should.

During 2022, Abode spoke with, exchanged emails, or had video conferences with customers 204 times, spending 185 hours working with them to answer questions. Many customers that call in to Belmont Light first reference the 2021 Heat Pump 101 webinar offered by Abode to educate Municipal Light Plant customers about the benefits

# 2022 ANNUAL REPORT

of air source heat pumps. A copy of this webinar is on Belmont Light's website and has been cited by residents as a very good source of information.

## Appliance and Smart Device Rebate Program

For the 2022 program year, Belmont Light continued to offer the Appliance Rebate Program to encourage residents to purchase devices that may use electricity instead of a fossil fuel or will use electricity in a more efficient manner than an alternative device. Belmont Light issued 192 rebates for appliances and smart devices in 2022, for a total of \$21,923 in bill credits to customers.

## Cordless Yard Equipment Rebate Program

In 2021, Belmont Light initiated the Cordless Yard Equipment Rebate Program, which gives rebates for yard equipment that is electric-based and does not require a cord. In its second year, we received 98 applications and processed rebates for 89 devices. Belmont Light gave out \$5,076 in bill credits.

## Electric Vehicle Charger Rebate Program

Belmont Light customers who install eligible charger equipment at their residence for their electric vehicle are eligible for a rebate of up to \$250 through Belmont Light. This rebate is separate from our residential demand response program incentives. In 2022, Belmont Light issued 35 rebates for EV charger equipment installations for a total of \$8,750 in rebates.

## Home Energy Assessments

Belmont Light offers no-cost, comprehensive energy assessments to all residential customers. Participating residents receive a digital report of their assessments, including a Home Performance Energy Scorecard. With social distancing, Belmont Light and its contractor, Energy New England (ENE), adapted practices to perform virtual assessments via smart devices and video calls. Continuing through today, both options are available to customers.

In 2022, Belmont Light representatives completed 84 home energy assessments of residences in Belmont.

## Weatherization Rebate Program

Beginning in 2021, Belmont Light launched the Weatherization Rebate Program allowing all customers to access incentives for installing insulation and performing air sealing in their homes. During the first year of the program, 8 applications were submitted and approved for a total of \$4,450 in incentives. For 2022, Belmont Light processed 61 applications and granted \$38,021 in rebates, allowing for a significant improvement for our customers' comfort in their homes. We will continue to offer this rebate and hope to expand its reach in 2023.

## Demand Response

Beginning in 2021, Belmont Light modified the implementation of its demand response program and signed onto the Connected Homes program. This program, administered by the Massachusetts Municipal Wholesale Electric Company (MMWEC), uses the same software platform Belmont Light used in its previous program, but gives more control and events for its customers. Under Connected Homes, participants receive up to five notifications

# 2022 ANNUAL REPORT

per month during peak hours. A customer does have the choice to opt-out but does relinquish the ability to receive the incentive for that month.

Participation during events was overall at 97.75%. Belmont Light has continued to actively recruit customers for the program, which now has 190 devices enrolled.

## Solar

At the end of 2022, Belmont had 2,588.65 kW of distributed solar, an increase of 263.94 kW since December 2021.

### *MLP Solar Rebate Program*

Starting in 2019, Belmont Light partnered with the Department of Energy Resources (DOER) to aid customers in installing photovoltaic solar systems on their homes. This program was a joint effort with all 41 MLPs across the state, who were in talks with the DOER to create a program for MLP customers who did not qualify for the SMART program, the State's new solar incentive program. The MLP partnership is a 50/50 cost-share program in which the MLPs contribute half of the funding and the DOER matches the other half. Customers were rebated at a rate of \$1.20 per watt for their PV solar system installations.

Over the course of the program, Belmont Light kept increasing the amount of incentive available to customers. Under the DOER program, 48 residential customers and one municipal customer received rebates totaling \$520,566. Due to the program popularity across all MLPs, some customers were not able to complete applications with the DOER matching incentive. Belmont Light decided to honor the rebate for its four remaining customers and all customers were paid in 2022 with their incentives totaling \$34,380.

## ***Commercial Rebate Programs***

### Commercial Energy Assessment Program

Though a small uptake, some commercial customers took up the option to have their buildings evaluated for its current energy use and potential savings. Two customers took advantage of the program in 2022, with Belmont Light covering \$5,800 in assessment costs.

### Commercial Rebate Programs

Few individual commercial customers applied for our rebate programs. Three businesses installed LED lighting upgrades in their locations with a total incentive of \$26,974 and annual energy savings of 1,242,860 kWh. One customer installed and upgraded their refrigerator to a more energy efficient version, seeing an incentive of \$450.

# 2022 ANNUAL REPORT

## General

Belmont Light staff appreciates continued support from other Belmont town departments. We would also like to thank members of the Municipal Light Board, the outgoing Light Board Advisory Committee, and the Belmont Energy Committee for their expertise, support, and dedication throughout 2022. The General Manager also extends his gratitude to Belmont Light's staff for their hard work and commitment, which is the foundation of Belmont Light's ability to provide outstanding and reliable electric service year after year.

Respectfully Submitted,



Craig Spinale  
General Manager



*PHOTOS ABOVE*

**Belmont Light Staff, October 2022**

# 2022 ANNUAL REPORT

**ENTER COMMITTEE NAME HERE: MBTA Communities Advisory Committee**

**Co-Chairs:** Roy Epstein and Rachel Heller

**Vice-Chair:** n/a

**Secretary:** Thayer Donham

**Committee Members:**

Thayer Donham, Planning Board Appointment

Roy Epstein, Select Board Appointment

Rachel Heller, Housing Trust Appointment

Paul Joy, Economic Development Committee Appointment

Drew Nealon, Historic District Commission Appointment

Roy Epstein, Select Board Appointment

Julie Wu, Diversity, Equity and Inclusion Implementation Committee Appointment

TBD, Board of Assessors Appointment

**Purpose and Duties:**

The MBTA Communities Advisory Committee was created by the Select Board in May 2022 to develop multi-family as-of-right zoning to enable Belmont to comply with the requirements under M.G.L c. 40A Section 3A. The deadline for adopting such zoning is December 2024.

**Summary of Activities and Accomplishments:**

The committee received a \$75,000 grant under the Massachusetts Community One Stop for Growth program to pay for technical consulting services from the Metropolitan Area Planning Council (MAPC) and drafted a scope of work agreement with MAPC. We also completed drafting the Action Plan required under Section 3A. The Action Plan lays out a schedule of work on a zoning proposal that includes public outreach, work with the MAPC, work with the Planning Board, and presentations to and a vote by Town Meeting. Town Meeting approval is required for the zoning proposal to be adopted. The Town Meeting vote is anticipated for the 2024 Annual Town Meeting.

**Goals for 2023:**

To submit the Action Plan by the January 31 deadline and carry out the schedule of work described therein.

Respectfully Submitted,

Chair's Name: Roy Epstein and Rachel Heller

Committee Name: MBTA Communities Advisory Committee

# 2022 ANNUAL REPORT

## **BELMONT CONTRIBUTORY RETIREMENT BOARD:**

**Board Chair:** Thomas F. Gibson, Esq. (Appointed by the Members of the Retirement Board)  
**Board Vice-Chair:** Walter Wellman (Elected by Town Employees and Retirees)  
**Ex-Officio Member:** Glen Castro (2022) Donna Tuccinardi (2023) (Town Accountant)  
Floyd Carman (Town Treasurer, Appointed by Select Board)  
Ross Vona (Elected by Town Employees and Retirees)

### **Staff:**

Robert Soohoo, Executive Director  
Ryan Horan, Assistant Director

### **Purpose and Duties:**

The Belmont Retirement Board is the statutory overseer of the Belmont Retirement System. The Retirement Board is an independent governmental unit that administers the defined benefit pension plan for employees and retirees of the Town of Belmont, the Belmont Light Department and the Belmont Housing Authority, by investing assets and providing benefits in accordance with the provisions of Chapter 32 of the Massachusetts General Laws. The Retirement Board's operations and administration of benefits are subject to the regulatory supervision of the Commonwealth's Public Employee Retirement Administration Commission (PERAC).

### **Summary of Activities and Accomplishments:**

During 2022, the Retirement Board held regular monthly meetings and special meetings when necessary, both remotely and in-person, at its offices at 90 Concord Avenue. In addition to monthly investment reviews with the Board's investment consultant, NEPC, the Board conducted annual reviews with each investment manager to ensure that the managers' performance remained consistent with the Retirement Board's investment goals and policies, and to discuss the investment managers' current investment forecast and future strategy. The Retirement Board monthly reviews and acts upon pension funding and benefit issues at its public meetings, which are regularly attended by Town officials and members of the Select Board, Warrant Committee and Town Meeting.

As of December 31, 2022, the composite market value of the assets of the Belmont Retirement System was \$148,676,266. The 2022 rate of investment return reported by NEPC was -8.80%, net of fees. The Belmont Retirement System's valuation was completed during 2022 by Segal Consultants. As of January 1, 2022, there were 406 active members and 357 retired members and beneficiaries of the System, with an average gross monthly retirement allowance of \$2,904.00, and an average age of 73.7 years. The funded ratio (the actuarial value of assets to accrued actuarial liability) was 70.42%. The System's funding schedule plans for full funding by 2031.

During the year, the Retirement Board continued to update the System's technology with an emphasis on cybersecurity. A training program with employer payroll specialists was implemented in 2022. The Board successfully initiated a home rule petition, approved by Town Meeting and enacted by the Legislature, to maintain the retirement group classification of certain employees. The Retirement Board acknowledged the System's audited financial statements for 2020 and 2021 as reported by the independent audit firm of Powers & Sullivan. The Board met with its actuary, Segal Consultants, and communicated frequently with PERAC auditors and officials, including its Executive Director, John Parsons. The Board interacted regularly with officials of the Pension Reserves Investment Management Board, which included an in-person meeting with PRIM's Chief Executive Officer, Michael Trotsky.

# 2022 ANNUAL REPORT

In 2022, Retirement Board members and staff successfully completed required training sessions and filed annual Statements of Financial Interests.

## **Goals for 2023:**

The Retirement Board's paramount goal is to succeed in its mission to provide secure retirement benefits lawfully earned through public service to the members and beneficiaries of the Belmont Retirement System, and to administer those benefits with the highest degree of prudence, integrity and fiscal responsibility. In 2023, the Retirement Board will continue to monitor and implement changes to the public employee retirement law. Retirement education enhancements are planned for 2023, including a newsletter for members and beneficiaries, and an in-person/remote presentation to the System's members. The Board will continue to embrace transparency and communication with all stakeholders.

Respectfully submitted,

*Thomas F. Gibson*

Thomas F. Gibson, Chair  
Belmont Contributory Retirement Board

# 2022 ANNUAL REPORT

**Election Summary Report  
ANNUAL TOWN ELECTION  
BELMONT, MA  
Summary For All Precincts, All Counters, All Races  
Official Election Results  
4/5/2022**

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Total
Registered Voters	2216	2578	2203	1970	2195	2488	2180	2001	17831
Cards Cast	679	678	602	373	518	795	447	713	4805
<b>Percent Turnout</b>	<b>30.64%</b>	<b>26.30%</b>	<b>27.33%</b>	<b>18.93%</b>	<b>23.60%</b>	<b>31.95%</b>	<b>20.50%</b>	<b>35.63%</b>	<b>26.95%</b>

<b>MODERATOR</b>											
	Total	Total	Percent								
Number of Precincts	1	1	1	1	1	1	1	1	1	8	
Precincts Reporting	1	1	1	1	1	1	1	1	1	8	100.00%
Times Counted	679	678	602	373	518	795	447	713	4802		
Total Votes	477	487	432	271	366	592	335	411	3371		100.00%
Total Blanks & Uncast	202	191	170	102	152	203	112	302	1434		
<b>MICHAEL J WIDMER</b>	<b>476</b>	<b>485</b>	<b>428</b>	<b>268</b>	<b>363</b>	<b>587</b>	<b>332</b>	<b>408</b>	<b>3344</b>		<b>99.20%</b>
Write-in Votes, All Others	1	2	4	3	3	5	3	3	24		0.71%

<b>SELECT BOARD MEMBER</b>											
	Total	Total	Percent								
Number of Precincts	1	1	1	1	1	1	1	1	1	8	
Precincts Reporting	1	1	1	1	1	1	1	1	1	8	100.00%
Times Counted	679	678	602	373	518	795	447	713	4802		
Total Votes	664	668	582	364	505	769	437	691	4680		100.00%
Total Blanks & Uncast	15	10	20	9	13	26	10	22	125		
<b>ROY EPSTEIN</b>	<b>473</b>	<b>454</b>	<b>395</b>	<b>219</b>	<b>324</b>	<b>594</b>	<b>292</b>	<b>390</b>	<b>3138</b>		<b>67.05%</b>
JEFFREY D LASSETER	191	212	184	145	180	172	145	301	1530		32.69%
Write-in Votes, All Others	0	2	3	0	1	3	0	0	9		0.19%

# 2022 ANNUAL REPORT

<b>TOWN CLERK</b>										
	Total	Percent								
Number of Precincts	1	1	1	1	1	1	1	1	8	
Precincts Reporting	1	1	1	1	1	1	1	1	8	100.00%
Times Counted	679	678	602	373	518	795	447	713	4802	
Total Votes	499	525	460	293	391	618	347	457	3590	100.00%
Total Blanks & Uncast	180	153	142	80	127	177	100	256	1215	
<b>ELLEN O'BRIEN CUSHMAN</b>	<b>498</b>	<b>523</b>	<b>458</b>	<b>292</b>	<b>391</b>	<b>616</b>	<b>347</b>	<b>456</b>	<b>3578</b>	<b>99.67%</b>
Write-in Votes, All Others	1	2	2	1	0	2	0	1	9	0.25%

<b>BOARD OF ASSESSORS</b>										
	Total	Percent								
Number of Precincts	1	1	1	1	1	1	1	1	8	
Precincts Reporting	1	1	1	1	1	1	1	1	8	100.00%
Times Counted	679	678	602	373	518	795	447	713	4802	
Total Votes	436	446	389	256	333	520	310	402	3092	100.00%
Total Blanks & Uncast	243	232	213	117	185	274	137	311	1712	
<b>CHARLES LAVERTY, III</b>	<b>434</b>	<b>446</b>	<b>386</b>	<b>255</b>	<b>332</b>	<b>520</b>	<b>309</b>	<b>400</b>	<b>3080</b>	<b>99.61%</b>
Write-in Votes, All Others	2	0	3	1	1	0	1	2	10	0.32%

# 2022 ANNUAL REPORT

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Total	
<b>BOARD OF CEMETERY COMMISSIONERS</b>										
	Total	Percent								
Number of Precincts	1	1	1	1	1	1	1	1	8	
Precincts Reporting	1	1	1	1	1	1	1	1	8	100.00%
Times Counted	679	678	602	373	518	795	447	713	4802	
Total Votes	424	444	382	270	332	510	310	391	3063	100.00%
Total Blanks & Uncast	255	234	220	103	186	285	137	322	1742	
<b>WILLIAM J CHEMELLI</b>	<b>424</b>	<b>443</b>	<b>380</b>	<b>269</b>	<b>332</b>	<b>510</b>	<b>309</b>	<b>391</b>	<b>3055</b>	<b>99.74%</b>
Write-in Votes, All Others	0	1	2	1	0	0	1	0	5	0.16%
<b>BOARD OF HEALTH</b>										
	Total	Percent								
Number of Precincts	1	1	1	1	1	1	1	1	8	
Precincts Reporting	1	1	1	1	1	1	1	1	8	100.00%
Times Counted	679	678	602	373	518	795	447	713	4802	
Total Votes	534	502	470	304	422	636	361	506	3735	100.00%
Total Blanks & Uncast	145	176	132	69	96	159	86	207	1070	
<b>JULIE C LEMAY</b>	<b>342</b>	<b>345</b>	<b>282</b>	<b>162</b>	<b>272</b>	<b>369</b>	<b>187</b>	<b>312</b>	<b>2270</b>	<b>60.78%</b>
MARINA E.R. ATLAS	191	156	187	142	149	264	173	194	1454	38.93%
Write-in Votes, All Others	1	1	1	0	1	3	1	0	8	0.21%
<b>LIBRARY TRUSTEES</b>										
	Total	Percent								
Number of Precincts	1	1	1	1	1	1	1	1	8	
Precincts Reporting	1	1	1	1	1	1	1	1	8	100.00%
Times Counted	679	678	602	373	518	795	447	713	4802	
Total Votes	851	793	749	442	633	1006	572	704	5750	100.00%
Total Blanks & Uncast	507	563	455	304	403	584	322	722	3858	
<b>MARK CARTHY</b>	<b>431</b>	<b>402</b>	<b>362</b>	<b>212</b>	<b>314</b>	<b>489</b>	<b>290</b>	<b>348</b>	<b>2846</b>	<b>49.50%</b>
<b>MARY DONAHUE STEARNS</b>	<b>418</b>	<b>391</b>	<b>384</b>	<b>228</b>	<b>319</b>	<b>513</b>	<b>281</b>	<b>355</b>	<b>2887</b>	<b>50.21%</b>
Write-in Votes, All Others	2	0	3	2	0	4	1	1	13	0.23%

# 2022 ANNUAL REPORT

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Total	
<b>MUNICIPAL LIGHT BOARD, 3 YEARS</b>										
	Total	Percent								
Number of Precincts	1	1	1	1	1	1	1	1	8	
Precincts Reporting	1	1	1	1	1	1	1	1	8	100.00%
Times Counted	679	678	602	373	518	795	447	713	4802	
Total Votes	802	741	704	425	631	950	558	656	5467	100.00%
Total Blanks & Uncast	556	615	500	321	405	640	336	770	4141	
<b>DAVID M BEAVERS</b>	<b>393</b>	<b>373</b>	<b>353</b>	<b>219</b>	<b>313</b>	<b>474</b>	<b>280</b>	<b>331</b>	<b>2734</b>	<b>50.01%</b>
<b>TRAVIS R FRANCK</b>	<b>408</b>	<b>368</b>	<b>351</b>	<b>206</b>	<b>317</b>	<b>474</b>	<b>278</b>	<b>324</b>	<b>2724</b>	<b>49.83%</b>
Write-in Votes, All Others	1	0	0	0	1	2	0	1	5	0.09%

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Total	
<b>MUNICIPAL LIGHT BOARD, 2 YEARS</b>										
	Total	Percent								
Number of Precincts	1	1	1	1	1	1	1	1	8	
Precincts Reporting	1	1	1	1	1	1	1	1	8	100.00%
Times Counted	679	678	602	373	518	795	447	713	4802	
Total Votes	948	865	826	495	724	1193	640	817	6508	100.00%
Total Blanks & Uncast	410	491	378	251	312	397	254	609	3100	
JEFFREY P GEIBEL	149	162	147	104	127	193	131	177	1190	18.29%
<b>STEPHEN KLIONSKY</b>	<b>396</b>	<b>357</b>	<b>328</b>	<b>195</b>	<b>306</b>	<b>537</b>	<b>259</b>	<b>319</b>	<b>2696</b>	<b>41.43%</b>
<b>MICHAEL MACRAE</b>	<b>403</b>	<b>346</b>	<b>350</b>	<b>196</b>	<b>291</b>	<b>461</b>	<b>250</b>	<b>321</b>	<b>2615</b>	<b>40.18%</b>
Write-in Votes, All Others	0	0	1	0	0	2	0	0	3	0.05%

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Total	
<b>MUNICIPAL LIGHT BOARD, 1 YEAR</b>										
	Total	Percent								
Number of Precincts	1	1	1	1	1	1	1	1	8	
Precincts Reporting	1	1	1	1	1	1	1	1	8	100.00%
Times Counted	679	678	602	373	518	795	447	713	4802	
Total Votes	450	422	424	268	366	554	301	392	3177	100.00%
Total Blanks & Uncast	229	256	178	105	152	241	146	321	1628	
<b>ANDREW MACHADO</b>	<b>279</b>	<b>243</b>	<b>311</b>	<b>190</b>	<b>241</b>	<b>366</b>	<b>182</b>	<b>258</b>	<b>2069</b>	<b>65.12%</b>
CHRISTOPHER MORRIS	170	179	113	78	124	187	119	134	1102	34.69%
Write-in Votes, All Others	1	0	0	0	1	1	0	0	3	0.09%

# 2022 ANNUAL REPORT

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Total	
<b>SCHOOL COMMITTEE MEMBERS</b>										
	Total	Percent								
Number of Precincts	1	1	1	1	1	1	1	1	8	
Precincts Reporting	1	1	1	1	1	1	1	1	8	100.00%
Times Counted	679	678	602	373	518	795	447	713	4802	
Total Votes	836	753	722	446	615	994	579	709	5654	100.00%
Total Blanks & Uncast	522	603	482	300	421	596	315	717	3954	
<b>AMY E CHECKOWAY</b>	<b>446</b>	<b>377</b>	<b>367</b>	<b>228</b>	<b>318</b>	<b>542</b>	<b>289</b>	<b>349</b>	<b>2913</b>	<b>51.52%</b>
<b>JEFFREY W LIBERTY</b>	<b>390</b>	<b>376</b>	<b>354</b>	<b>214</b>	<b>288</b>	<b>445</b>	<b>289</b>	<b>360</b>	<b>2715</b>	<b>48.02%</b>
Write-in Votes, All Others	0	0	1	4	9	7	1	0	22	0.39%

# 2022 ANNUAL REPORT

<b>PRECINCT 1 TOWN MEETING MEMBERS</b>		
	Total Percent	
Number of Precincts	1	
Precincts Reporting	1	100.00%
Times Counted	679	
Total Votes	10822	100.00%
Total Blanks & Uncast	13622	
<b>3 YEAR TERM - TWELVE ELECTED</b>		
<b>CORINNE M OLMSTED</b> *	<b>343</b>	<b>3.17%</b>
<b>CAROLYN J BISHOP</b> *	<b>337</b>	<b>3.11%</b>
<b>PETER J DIZIKES</b> *	<b>332</b>	<b>3.07%</b>
<b>REED F BUNDY</b> *	<b>327</b>	<b>3.02%</b>
<b>HEATHER A BARR</b> *	<b>322</b>	<b>2.98%</b>
<b>ANNE MARIE MAHONEY</b> *	<b>322</b>	<b>2.98%</b>
<b>ADRIANA POOLE</b> *	<b>303</b>	<b>2.80%</b>
<b>MARY DEWHURST LEWIS</b> *	<b>303</b>	<b>2.80%</b>
<b>ROBERT EDWARD McGAW</b> *	<b>302</b>	<b>2.79%</b>
<b>JENNIFER G AUSROTAS</b> *	<b>301</b>	<b>2.78%</b>
<b>JOHN J WEIS</b> *	<b>295</b>	<b>2.73%</b>
<b>YVETTE J TENNEY</b> *	<b>294</b>	<b>2.72%</b>
<b>2 YEAR TERM - TWELVE ELECTED</b>		
<b>DAVID ALEXANDER LIND</b> *	<b>289</b>	<b>2.67%</b>
<b>JAMAL SAEH</b> *	<b>282</b>	<b>2.61%</b>
<b>MARK CARTHY</b> *	<b>276</b>	<b>2.55%</b>
<b>JOCELYN C HAYES</b> *	<b>276</b>	<b>2.55%</b>
<b>BREDA ZIMKUS</b> *	<b>275</b>	<b>2.54%</b>
<b>NICOLE A BARRY DORN</b> *	<b>277</b>	<b>2.56%</b>
<b>STEPHEN TOMCZYK</b> *	<b>273</b>	<b>2.52%</b>
<b>HOLLY HART MUSON</b> *	<b>270</b>	<b>2.49%</b>
<b>JESSICA O. HAUSMAN</b> *	<b>269</b>	<b>2.49%</b>
<b>HENRY M OGILBY</b> *	<b>269</b>	<b>2.49%</b>
<b>EMILY A PETERSON</b> *	<b>269</b>	<b>2.49%</b>
<i>DUE TO A TIE, TERMS FOR THE FOLLOWING ELECTED MEMBERS MUST BE DECIDED BY CAUCUS OF PRECINCT TOWN MEETING MEMBERS ( ONE FOR TWO YEARS, AND ONE FOR ONE YEAR)</i>		
<b>ELIZABETH F WOO</b> *	<b>263</b>	<b>2.43%</b>
<b>ALISA GARDNER-TODREAS</b> *	<b>263</b>	<b>2.43%</b>

# 2022 ANNUAL REPORT

1 YEAR TERM - TWELVE ELECTED		
LAWRENCE J LINK	*	259 2.39%
KIMBERLY N HALEY	*	254 2.35%
MATTHEW S TAYLOR	*	254 2.35%
ALEX K THURSTON	*	236 2.18%
JAMES Y KNIGHT	*	236 2.18%
CHRISTOPHER GRANDE	*	234 2.16%
MEREDITH MOSS QUINN	*	232 2.14%
JENNIFER W THOMAS	*	200 1.85%
JOSEPH B WHOLLEY	*	200 1.85%
DANIEL J OCONNELL	*	192 1.77%
JEFFREY S NORTH	*	189 1.75%
DIANE M DIDEO		187 1.73%
ALEXANDER D deWINTER		185 1.71%
MICHAEL F FLAHERTY		175 1.62%
DAWN MacKERRON		168 1.55%
JASON THOMAS DIDEO		165 1.52%
LEONARD G ABRAM		116 1.07%
Write-in Votes, All Others		8 0.07%

# 2022 ANNUAL REPORT

<b>PRECINCT 2 TOWN MEETING MEMBERS</b>		
	Total Percent	
Number of Precincts	1	
Precincts Reporting	1	100.00%
Times Counted	678	
Total Votes	9619	100.00%
Total Blanks & Uncast	14789	
<b>3 YEAR TERM - TWELVE ELECTED</b>		
<b>THOMAS CAPUTO</b> *	<b>323</b>	<b>3.36%</b>
<b>KATHLEEN KEOHANE</b> *	<b>317</b>	<b>3.30%</b>
<b>ELIZABETH H DIONNE</b> *	<b>302</b>	<b>3.14%</b>
<b>KAREN B HEROSIAN</b> *	<b>293</b>	<b>3.05%</b>
<b>LINDA LEVIN-SCHERZ</b> *	<b>279</b>	<b>2.90%</b>
<b>SUSAN E BURGESS-COX</b> *	<b>274</b>	<b>2.85%</b>
<b>JULIA FOSTER CORBETT</b> *	<b>270</b>	<b>2.81%</b>
<b>JULIA HINMAN WEEKS</b> *	<b>269</b>	<b>2.80%</b>
<b>MEGHAN A MORIARTY</b> *	<b>263</b>	<b>2.73%</b>
<b>MARTY BITNER</b> *	<b>262</b>	<b>2.72%</b>
<b>JOSEPH G DeSTEFANO</b> *	<b>261</b>	<b>2.71%</b>
<b>MARYANN L SCALI</b> *	<b>257</b>	<b>2.67%</b>
<b>2 YEAR TERM - TWELVE ELECTED</b>		
<b>ANNE-MARIE M LAMBERT</b> *	<b>255</b>	<b>2.65%</b>
<b>W. SUMNER BROWN</b> *	<b>255</b>	<b>2.65%</b>
<b>SUZANNE H ROBOTHAM</b> *	<b>255</b>	<b>2.65%</b>
<b>DERAN M MUCKJIAN</b> *	<b>251</b>	<b>2.61%</b>
<b>ROBERT E McLAUGHLIN</b> *	<b>249</b>	<b>2.59%</b>
<b>ANNE K HELGEN</b> *	<b>245</b>	<b>2.55%</b>
<b>M. PATRICIA BRUSCH</b> *	<b>242</b>	<b>2.52%</b>
<b>DAVID C HURLEY</b> *	<b>242</b>	<b>2.52%</b>
<b>RONALD H GEIGER</b> *	<b>241</b>	<b>2.51%</b>
<b>LESLIE J AITKEN</b> *	<b>238</b>	<b>2.47%</b>
<b>JOHN S ROBOTHAM</b> *	<b>238</b>	<b>2.47%</b>
<b>LYDIA L.W. KOGLER</b> *	<b>233</b>	<b>2.42%</b>

# 2022 ANNUAL REPORT

1 YEAR TERM - TWELVE ELECTED		
<b>JEFF LEVIN-SCHERZ</b>	<b>230</b>	<b>2.39%</b>
<b>JUDITH A McSWAIN</b>	<b>222</b>	<b>2.31%</b>
<b>DAVID ZIPKIN</b>	<b>222</b>	<b>2.31%</b>
<b>ELIZABETH F WEINTRAUB</b>	<b>221</b>	<b>2.30%</b>
<b>WILLIAM ANDERSON, II</b>	<b>220</b>	<b>2.29%</b>
<b>KELLY ANN HIGGINS</b>	<b>219</b>	<b>2.28%</b>
<b>FRANK E FRENCH</b>	<b>218</b>	<b>2.27%</b>
<b>BARRY LUBARSKY</b>	<b>218</b>	<b>2.27%</b>
<b>TAYLOR YATES</b>	<b>214</b>	<b>2.22%</b>
<b>PETER R MAGNI</b>	<b>213</b>	<b>2.21%</b>
<b>GANG ZHAO</b>	<b>200</b>	<b>2.08%</b>
<b>WILLIAM MUSSERIAN</b>	<b>198</b>	<b>2.06%</b>
AMY TROTSKY	197	2.05%
SUNYOUNG HONG	184	1.91%
JAMES T SULLIVAN	165	1.72%
KARNIG G OSTAYAN	158	1.64%
Write-in Votes, All Others	6	0.06%

# 2022 ANNUAL REPORT

<b>PRECINCT 3 TOWN MEETING MEMBERS</b>			
<b>3 YEAR TERM - TWELVE ELECTED</b>			
Number of Precincts		1	
Precincts Reporting		1	100.00%
Times Counted		602	
Total Votes		3876	100.00%
Total Blanks & Uncast		3348	
<b>VERA L ISKANDARIAN</b>	*	<b>321</b>	<b>8.28%</b>
<b>ARIANE GOODMAN-BELKADI</b>	*	<b>318</b>	<b>8.20%</b>
<b>LISA A OTERI</b>	*	<b>312</b>	<b>8.05%</b>
<b>HELI TOMFORD</b>	*	<b>305</b>	<b>7.87%</b>
<b>KATHRYN COLBURN</b>	*	<b>304</b>	<b>7.84%</b>
<b>ELLA MILLER</b>	*	<b>304</b>	<b>7.84%</b>
<b>CHRISTINA A MARSH</b>	*	<b>303</b>	<b>7.82%</b>
<b>JUDITH ANANIAN SARNO</b>	*	<b>302</b>	<b>7.79%</b>
<b>MARTIN PLASS</b>	*	<b>294</b>	<b>7.59%</b>
<b>JOHN T DIECKMANN</b>	*	<b>276</b>	<b>7.12%</b>
<b>RAFFI M MANJIKIAN</b>	*	<b>270</b>	<b>6.97%</b>
<b>JILL SOUZA NORTON</b>	*	<b>261</b>	<b>6.73%</b>
ROBERT L SARNO		260	6.71%
DIANE MILLER		16	0.41%
JEFFREY DEAN LASSETER		14	0.36%
GREGORY CONNOLLY		6	0.15%
Write-in Votes, All Others		10	0.26%

<b>PRECINCT 3 TOWN MEETING MEMBERS</b>			
<b>2 YEAR TERM - TWO ELECTED</b>			
			Total Percent
Number of Precincts		1	
Precincts Reporting		1	100.00%
Times Counted		602	
Total Votes		414	100.00%
Total Blanks & Uncast		790	
<b>JOLANTA K ECKERT</b>	*	<b>343</b>	<b>82.85%</b>
<b>DIANE MILLER</b>	*	<b>29</b>	<b>7.00%</b>
GREGORY CONNOLLY		23	5.56%
JEFFREY DEAN LASSETER		10	2.42%
Write-in Votes, All Others		9	2.17%

# 2022 ANNUAL REPORT

<b>PRECINCT 4 TOWN MEETING MEMBERS</b>			
<b>3 YEAR TERM - TWELVE ELECTED</b>		Total Percent	
Number of Precincts		1	
Precincts Reporting		1	100.00%
Times Counted		373	
Total Votes		2179	100.00%
Total Blanks & Uncast		2297	
<b>KATHRYN B AUFFINGER</b>	*	<b>223</b>	<b>10.23%</b>
<b>SHEILA M FLEWELLING</b>	*	<b>200</b>	<b>9.18%</b>
<b>ERIC JAMES PERKINS</b>	*	<b>196</b>	<b>8.99%</b>
<b>LAURA VANDERHART</b>	*	<b>195</b>	<b>8.95%</b>
<b>HELEN E BAKEMAN</b>	*	<b>186</b>	<b>8.54%</b>
<b>DAVID R FLEWELLING</b>	*	<b>185</b>	<b>8.49%</b>
<b>MICHAEL B CHESSON</b>	*	<b>174</b>	<b>7.99%</b>
<b>KEVIN M CUNNINGHAM</b>	*	<b>173</b>	<b>7.94%</b>
<b>SANDRA M OCCHINO</b>	*	<b>166</b>	<b>7.62%</b>
<b>JOHANNA MARTHA SWIFT</b>	*	<b>166</b>	<b>7.62%</b>
<b>JOHN B OCCHINO</b>	*	<b>155</b>	<b>7.11%</b>
<b>JOSEPH P WHITE</b>	*	<b>155</b>	<b>7.11%</b>
Write-in Votes, All Others		5	<b>0.23%</b>

<b>PRECINCT 4 TOWN MEETING MEMBER</b>			
<b>1 YEAR TERM - ONE ELECTED</b>		Total Percent	
Number of Precincts		1	
Precincts Reporting		1	100.00%
Times Counted		373	
Total Votes		244	100.00%
Total Blanks & Uncast		129	
<b>KENROY R CAYETANO</b>	*	<b>243</b>	<b>99.59%</b>
Write-in Votes, All Others		1	0.41%

# 2022 ANNUAL REPORT

<b>PRECINCT 5 TOWN MEETING MEMBERS</b>			
<b>3 YEAR TERM - TWELVE ELECTED</b>		Total Percent	
Number of Precincts		1	
Precincts Reporting		1	100.00%
Times Counted		518	
Total Votes		3338	100.00%
Total Blanks & Uncast		2878	
<b>KRISTEN R BELL</b>			
	*	<b>299</b>	<b>8.96%</b>
<b>ARTO N ASADOORIAN</b>			
	*	<b>292</b>	<b>8.75%</b>
<b>MARY F BRADLEY</b>			
	*	<b>291</b>	<b>8.72%</b>
<b>JUDITH D FEINS</b>			
	*	<b>289</b>	<b>8.66%</b>
<b>JANICE M ELLARD</b>			
	*	<b>288</b>	<b>8.63%</b>
<b>TRAVIS R FRANCK</b>			
	*	<b>288</b>	<b>8.63%</b>
<b>JOHN W POLLOCK</b>			
	*	<b>278</b>	<b>8.33%</b>
<b>CATHERINE A UMINA</b>			
	*	<b>262</b>	<b>7.85%</b>
<b>AZRA NELSON</b>			
	*	<b>260</b>	<b>7.79%</b>
<b>MATTHEW GARVER</b>			
	*	<b>205</b>	<b>6.14%</b>
<b>BARRY GAIMAN</b>			
	*	<b>203</b>	<b>6.08%</b>
<b>ANDRES T ROJAS</b>			
	*	<b>192</b>	<b>5.75%</b>
<b>BENJAMIN MONTGOMERY</b>			
		171	5.12%
Write-in Votes, All Others			
		20	0.60%

# 2022 ANNUAL REPORT

<b>PRECINCT 6 TOWN MEETING MEMBERS</b>		
	Total Percent	
Number of Precincts	1	
Precincts Reporting	1	100.00%
Times Counted	795	
Total Votes	13788	100.00%
Total Blanks & Uncast	14832	
<b>3 YEAR TERM - TWELVE ELECTED</b>		
<b>AMY E CHECKOWAY</b>	<b>448</b>	<b>3.25%</b>
<b>ROY EPSTEIN</b>	<b>448</b>	<b>3.25%</b>
<b>DANIEL PATRICK BARRY</b>	<b>424</b>	<b>3.07%</b>
<b>JEANNE R MOONEY</b>	<b>420</b>	<b>3.05%</b>
<b>STEPHEN KLIONSKY</b>	<b>413</b>	<b>2.99%</b>
<b>LAURIE A GRAHAM</b>	<b>404</b>	<b>2.93%</b>
<b>KRISTEN F ZECCHI</b>	<b>403</b>	<b>2.92%</b>
<b>TARA DONNER</b>	<b>401</b>	<b>2.91%</b>
<b>JULIE WU</b>	<b>397</b>	<b>2.88%</b>
<b>LAURIE R SLAP</b>	<b>394</b>	<b>2.86%</b>
<b>KATHRYN M BONFIGLIO</b>	<b>386</b>	<b>2.80%</b>
<b>EVELYN GARCIA GOMEZ</b>	<b>378</b>	<b>2.74%</b>
<b>2 YEAR TERM - TWELVE ELECTED</b>		
<b>GAIL S MANN</b>	<b>368</b>	<b>2.67%</b>
<b>KATHERINE OATES</b>	<b>364</b>	<b>2.64%</b>
<b>BETSY LIPSON</b>	<b>362</b>	<b>2.62%</b>
<b>THEODORE DUKAS</b>	<b>356</b>	<b>2.58%</b>
<b>MELISSA A McKENNA</b>	<b>356</b>	<b>2.58%</b>
<b>JUDITH R SINGLER</b>	<b>354</b>	<b>2.57%</b>
<b>CHRISTINE M DOYLE</b>	<b>353</b>	<b>2.56%</b>
<b>JOHN JOSEPH BOWE</b>	<b>352</b>	<b>2.55%</b>
<b>PRIYA ADHIKARI LICHT</b>	<b>346</b>	<b>2.51%</b>
<b>STEPHEN A EVANS</b>	<b>345</b>	<b>2.50%</b>
<b>AARON B PIKCILINGIS</b>	<b>343</b>	<b>2.49%</b>
<b>JERREL A JONES</b>	<b>337</b>	<b>2.44%</b>

# 2022 ANNUAL REPORT

1 YEAR TERM - TWELVE ELECTED		
<b>JOEL MICHAEL SEMUELS</b>	<b>335</b>	<b>2.43%</b>
<b>ROGER DUANE COLTON</b>	<b>328</b>	<b>2.38%</b>
<b>KAREN McNAY BAUERLE</b>	<b>324</b>	<b>2.35%</b>
<b>SUZANNE JOHANNET</b>	<b>322</b>	<b>2.33%</b>
<b>BRIAN S SAPER</b>	<b>309</b>	<b>2.24%</b>
<b>SUSANNE M CROY</b>	<b>307</b>	<b>2.23%</b>
<b>ELIZABETH S GIBSON</b>	<b>304</b>	<b>2.20%</b>
<b>LAURA G BURNES</b>	<b>294</b>	<b>2.13%</b>
<b>CABELL T EAMES</b>	<b>280</b>	<b>2.03%</b>
<b>LINDA N OATES</b>	<b>255</b>	<b>1.85%</b>
<b>JUDITH F FEINLEIB</b>	<b>253</b>	<b>1.83%</b>
<b>MARY T.W. GAVIN</b>	<b>238</b>	<b>1.73%</b>
MARIE V WARNER	212	1.54%
OWEN TOLAND	201	1.46%
MARY ANN KAZANJIAN	178	1.29%
JEFFREY P GEIBEL	175	1.27%
EDWARD A KAZANJIAN	173	1.25%
MICHAEL PRIDHAM	141	1.02%
Write-in Votes, All Others	7	0.05%

# 2022 ANNUAL REPORT

<b>PRECINCT 7 TOWN MEETING MEMBERS</b>			
<b>3 YEAR TERM - TWELVE ELECTED</b>		Total Percent	
Number of Precincts		1	
Precincts Reporting		1	100.00%
Times Counted		447	
Total Votes		3474	100.00%
Total Blanks & Uncast		1890	
<b>SUSAN C GRIFFIN</b>	*	<b>241</b>	<b>6.94%</b>
<b>MICHAEL McNAMARA</b>	*	<b>236</b>	<b>6.79%</b>
<b>HEATHER C BRENHOUSE</b>	*	<b>228</b>	<b>6.56%</b>
<b>KATHRYN A BOWERS</b>	*	<b>225</b>	<b>6.48%</b>
<b>KIMBERLEY K SELNESS</b>	*	<b>221</b>	<b>6.36%</b>
<b>SARAH E KIRSHNER</b>	*	<b>212</b>	<b>6.10%</b>
<b>SHANNYN MARY HEYER</b>	*	<b>199</b>	<b>5.73%</b>
<b>KENNETH M SISKIND</b>	*	<b>198</b>	<b>5.70%</b>
<b>PAUL J GRIFFIN</b>	*	<b>197</b>	<b>5.67%</b>
<b>GREGORY T PIOTROWICZ</b>	*	<b>174</b>	<b>5.01%</b>
<b>PAUL JOY</b>	*	<b>173</b>	<b>4.98%</b>
<b>PAUL J LOONEY</b>	*	<b>162</b>	<b>4.66%</b>
STEVEN WARNER		155	4.46%
PATRICIA A KELLEY		148	4.26%
VITALIY B LVIN		143	4.12%
BRIAN EDWARD ILER		141	4.06%
JOHN F AVILLA		129	3.71%
SUSAN REBECCA TITUS		123	3.54%
FARIBA SAFARPOOR-MONFARED		100	2.88%
JOHN DEAN KOLIS		63	1.81%
Write-in Votes, All Others		6	0.17%

# 2022 ANNUAL REPORT

<b>PRECINCT 8 TOWN MEETING MEMBERS</b>		
	Total	Percent
Number of Precincts	1	
Precincts Reporting	1	100.00%
Times Counted	713	
Total Votes	10324	100.00%
Total Blanks & Uncast	15344	
<b>3 YEAR TERM - TWELVE ELECTED</b>		
<b>BRIAN C CAPUTO</b> *	<b>309</b>	<b>2.99%</b>
<b>LAURA S CAPUTO</b> *	<b>293</b>	<b>2.83%</b>
<b>KATHLEEN COWING</b> *	<b>290</b>	<b>2.80%</b>
<b>ELLEN SCHREIBER</b> *	<b>288</b>	<b>2.78%</b>
<b>JULIE MONAHAN BRADY</b> *	<b>268</b>	<b>2.59%</b>
<b>GI YOON-HUANG</b> *	<b>267</b>	<b>2.58%</b>
<b>AMY COHEN KIRSCH</b> *	<b>266</b>	<b>2.57%</b>
<b>PAUL F ROBERTS</b> *	<b>260</b>	<b>2.51%</b>
<b>ALEXANDER E. CORBETT, III</b> *	<b>259</b>	<b>2.50%</b>
<b>RADHA IYENGAR</b> *	<b>256</b>	<b>2.48%</b>
<b>LYNN PETERSON READ</b> *	<b>255</b>	<b>2.47%</b>
<b>ELLEN J SUGARMAN</b> *	<b>255</b>	<b>2.47%</b>
<b>2 YEAR TERM - TWELVE ELECTED</b>		
<b>BRIAN W BRADY</b> *	<b>251</b>	<b>2.43%</b>
<b>MELISSA ANN IRION</b> *	<b>250</b>	<b>2.42%</b>
<b>MARK KAGAN</b> *	<b>247</b>	<b>2.39%</b>
<b>ROGER H READ</b> *	<b>244</b>	<b>2.36%</b>
<b>MICHAEL F CROWLEY</b> *	<b>243</b>	<b>2.35%</b>
<b>MELISSA MacINTYRE</b> *	<b>241</b>	<b>2.33%</b>
<b>GUANGHUA GAO</b> *	<b>240</b>	<b>2.32%</b>
<b>CAROLYN A BUNYON</b> *	<b>235</b>	<b>2.27%</b>
<b>PAUL C RICKTER</b> *	<b>235</b>	<b>2.27%</b>
<b>STEPHEN B ROSALES</b> *	<b>234</b>	<b>2.26%</b>
<b>ERICA ZIDEL</b> *	<b>234</b>	<b>2.26%</b>
<b>STEPHEN M KERINS</b> *	<b>228</b>	<b>2.20%</b>

# 2022 ANNUAL REPORT

1 YEAR TERM - TWELVE ELECTED		
ROGELIO FUSSA	*	224 2.17%
HEATHER H IVESTER	*	221 2.14%
DEBORAH M ROSALES	*	220 2.13%
NATALIE M LEINO	*	220 2.13%
KARA A MORIN	*	209 2.02%
CONNOR MAGUIRE	*	207 2.00%
LISA SONIA STAROBIN	*	202 1.95%
KARL A IVESTER	*	200 1.93%
SHARON L DeMARCO	*	197 1.90%
DAVID J DeMARCO	*	193 1.87%
CAITLIN MADEVU-MATSON	*	191 1.85%
ALLISON V LENK	*	189 1.83%
HILTON MADEVU-MATSON		188 1.82%
JIN CHANG XU		185 1.79%
ANTHONY A FERRANTE		175 1.69%
DONALD HUGH MERCIER		169 1.63%
ANN M RITTENBURG		169 1.63%
KATHLEEN M BASKIN		168 1.62%
COSMO CATERINO		167 1.61%
KEVIN P BROSNAN		164 1.59%
PAUL CORADESCHI		150 1.45%
MARIA ALEIDA LEZA		146 1.41%
Write-in Votes		22 0.21%

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

### SESSION QUORUM/ ATTENDANCE

### MAY 2, 2022 ANNUAL TOWN MEETING

---

May 2, 2022	Starting Attendance	204	at	6:30 PM
May 4, 2022	Starting Attendance	182	at	6:30 PM
May 9, 2022	Starting Attendance	203	at	6:30 PM
June 1, 2022	Starting Attendance	197	at	6:30 PM
June 6, 2022	Starting Attendance	293	at	6:30 PM
June 8, 2022	Starting Attendance	181	at	6:30 PM
June 13, 2022	Starting Attendance	197	at	6:30 PM

Quorum Requirement 100 per Representative Town Meeting Act of 1926, as amended

---

### Sense of the Town Meeting Questions Posed by the Moderator

Would you like to continue with the current 3-minute limit on speaking?

<b>201</b>	<b>Yes</b>	<b>= 96.6%</b>
<u>7</u>	<u>No</u>	<u>= 3.4 %</u>
208		Total Votes

### Shall we continue to vote the Capital Budget in categories instead of one lump sum vote?

<b>178</b>	<b>Yes</b>	<b>= 82,8 %</b>
<u>37</u>	<u>No</u>	<u>=17.2 %</u>
215		Total Votes

---

### PRELIMINARY MOTION

### TO MEET BY REMOTE- ACCESS

**Moved:** That the Town Meeting will meet and act on all matters on the warrant for this annual town meeting by means of the video and audio conferencing and voting technologies described in the Moderator's March 21, 2022 letter to the Select Board posted with the warrant.

May 2, 2022 The Motion was approved utilizing electronic voting devices, by roll call vote:  
Yes 233; No 6 ; Abstain 2

May 4, 2022 The Motion was approved utilizing electronic voting devices, by roll call vote:  
Yes 245; No 5; Abstain 1

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

- May 9, 2022 The Motion was approved utilizing electronic voting devices, by roll call vote: Yes 238; No 4 ; Abstain 2, at the Annual Town Meeting held May 9, 2022 by remote-access participation
- June 1, 2022 The Motion was approved utilizing electronic voting devices, by roll call vote: Yes 226; No 2 ; Abstain 3, at the Annual Town Meeting held June 1, 2022 by remote-access participation
- June 6, 2022 The Motion was approved utilizing electronic voting devices, by roll call vote: Yes 238; No 5 ; Abstain 1, at the Annual Town Meeting held June 6, 2022 by remote-access participation
- June 8, 2022 The Motion was approved utilizing electronic voting devices, by roll call vote: Yes 212; No 4; Abstain 1, at the Annual Town Meeting held June 8, 2022 by remote-access participation
- June 13, 2022 The Motion was approved utilizing electronic voting devices, by roll call vote: Yes 215; No 3; Abstain 1, at the Annual Town Meeting held June 13, 2022 by remote-access participation.

---

### ARTICLE 1

### REPORTS

**MOVED:** That the Annual Report be accepted, and that the written and video reports to Town Meeting be accepted and made a part of the record of this Town Meeting.

The Motion: was adopted by unanimous consent at the Annual Town Meeting held May 2, 2022 by remote-access participation.

---

### ARTICLE 2

### AUTHORIZATION TO REPRESENT THE TOWN'S LEGAL INTERESTS

**MOVED:** That the Select Board be, and it hereby is, authorized to bring and defend actions for and against the Town, to submit any such claims to arbitration and to enter into settlement on account of the same in behalf of the Town, as and when they deem it for the best interest of the Town to do so; said power shall be vested solely in the Select Board.

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 250; No 1 ; Abstain 3, at the Annual Town Meeting held May 2, 2022 by remote-access participation

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

---

### ARTICLE 3

### AMEND GENERAL BYLAW §40-405 CAPITAL BUDGET COMMITTEE

**MOVED:** That the Town vote to amend **§ 40-405** of the Town’s General Bylaws titled Capital Budget Committee Bylaw, as printed in the Warrant for this Town Meeting.

The Motion: was adopted, as twice amended, utilizing electronic voting devices, by roll call vote: Yes 245; No 8 ; Abstain 3 , at the Annual Town Meeting held May 4, 2022 by remote-access participation

#### **Amendment by Jack Weis, Precinct 1**

**Moved: To amend the main motion under article 3, §40-405 C by inserting the word “major” before the words “capital improvement needs” in the last sentence, and by deleting the hyphens in the terms “one-year” and “five-years” in the fourth sentence, so that the redlined subsection C appears as follows:**

#### **Redlined Proposed Amended Language for Subsection C:**

The Plan shall include one-year, five-year, and 30-year components as hereinafter described. The Plan’s one-year component shall include recommended appropriations for the next fiscal year, which shall consider the capital expenditure requests from each department head made through the Town Administrator and the Superintendent of Schools. The Plan shall also specify a program of capital expenditures by fiscal year over a period of five years. The plan for one year and five years shall include recommendations for sources of funds the Town can utilize to pay for Capital Projects. Beginning with the second Long-Term Capital Improvement Plan, each Plan shall also include the Committee’s analyses and recommendations for the anticipated major capital improvement needs over a 30-year period following the date of the Plan.

The Motion: to amend was adopted utilizing electronic voting devices, by roll call vote: Yes 250; No 3; Abstain 4, at the Annual Town Meeting held May 4, 2022 by remote-access participation

#### **Amendment Proposed by Ellen Schreiber, Precinct 8**

**Moved:** In the first sentence of paragraph A. add the words “(or a member of that Board designated by its Vice Chair)” so that the paragraph reads:

A. The Capital Budget Committee shall henceforth be named “Comprehensive Capital Budget Committee” (“the Committee”) composed of nine voting members

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

and two non-voting members: the Vice Chair of the Select Board (or a member of that Board designated by its Vice Chair), the Chair of the Warrant Committee (or a member of that Committee designated by its Chair), the Chair of the Energy Committee (or a member of that Committee designated by its Chair), the Chair of the School Committee (or a member of that Committee designated by its Chair), and five registered voters of the Town who shall be appointed by the Moderator. The Moderator-appointed members shall serve for staggered three-year terms and shall be eligible for reappointment. The Town Administrator and the Superintendent of Schools, or their designees, shall serve as the non-voting members.

The Motion: to amend was adopted utilizing electronic voting devices, by roll call vote:  
Yes 245; No 4 ; Abstain 5, at the Annual Town Meeting held May 4, 2022 by remote-access participation.

### **Amendment Proposed by Robert McGaw, Precinct 1, Defeated**

Moved: That Warrant Article 3 be amended to give guidance as to the types of financial evaluations that the Comprehensive Capital Budget Committee should include in its analyses of proposed Capital Projects, by inserting the following sentence after the first sentence of Paragraph D of the proposed Section 40-405:

The Committee will endeavor to utilize generally accepted financial analysis tools and models in its evaluation and comparison of Capital Projects.

The Motion: to amend was defeated utilizing electronic voting devices, by roll call vote:  
Yes 51; No 203 ; Abstain 8, at the Annual Town Meeting held May 4, 2022 by remote-access participation

### **FINAL TEXT OF BYLAW AS ADOPTED**

#### **§ 40-405. Comprehensive Capital Budget Committee.**

A. The Capital Budget Committee shall henceforth be named “Comprehensive Capital Budget Committee” (“the Committee”) composed of nine voting members and two non-voting members: the Vice-Chair of the Select Board (or a member of that Board designated by its Vice Chair) , the Chair of the Warrant Committee (or a member of that Committee designated by its Chair), the Chair of the Energy Committee (or a member of that Committee designated by its Chair), the Chair of the School Committee (or a member of that Committee designated by its Chair), and five registered voters of the Town who shall be appointed by the Moderator. The Moderator-appointed members shall serve for staggered three-year terms and shall be eligible for reappointment. The Town Administrator and the Superintendent of Schools, or their designees, shall serve as the non-voting members.

B. The Committee shall prepare (and annually update) a Long-Term Capital Improvement Plan (“the Plan”). As used in this § 40-405, the term “capital improvement” shall refer to spending to acquire, lease, construct, rehabilitate, or upgrade long-lived assets such as buildings, infrastructure, vehicles, major pieces of equipment, and technology, and the acquisition by

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

purchase or taking of land, easements, and other long-term interests in real estate, and such projects are referred to in this § 40-405 as “Capital Projects.”

C. The Plan shall include one-year, five-year, and 30-year components, as hereinafter described. The Plan’s one-year component shall include recommended appropriations for the next fiscal year, which shall consider the capital expenditure requests from each department head made through the Town Administrator and the Superintendent of Schools. The Plan shall also specify a program of capital expenditures by fiscal year over a period of five years. The Plan for one year and five years shall include recommendations for sources of funds the Town can utilize to pay for Capital Projects. Beginning with the second Long-Term Capital Improvement Plan, each Plan

shall also include the Committee’s analyses and recommendations for the anticipated major capital improvement needs over a 30-year period following the date of the Plan.

D. The Committee shall coordinate with the Town Administrator to implement the Plan in accordance with the Town’s Comprehensive Financial Policies and other governing plans of the Town adopted by the Select Board, as they may be amended from time to time. The Committee shall create procedures to be used by the Town and the Committee to review and prioritize Capital Project requests and ensure that full life-cycle costs and potential funding sources are identified for each Capital Project, including the establishment and updating of a comprehensive inventory of capital assets, and including coordination with related Town committees.

E. The Long-Term Capital Improvement Plan shall be provided annually to Town Meeting, including specific recommendations for appropriations and funding sources for the following fiscal year. The Plan shall be submitted to the Town Clerk in sufficient time for distribution to Town Meeting Members at least 14 days prior to the commencement of the Town Meeting session at which the capital budget is to be considered. The Plan shall be available at the Town Clerk’s office and posted on the Town’s website for distribution to the public. The Plan shall also be included in the Town of Belmont Annual Report.

---

### ARTICLE 4

### AMEND GENERAL BYLAW §60-320 DEMOLITION DELAY

**MOVED:** That the Town vote to amend **§ 60-320** of the Town’s General Bylaws titled Demolition Delay Bylaw, as printed in the Warrant for this Town Meeting.

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 221; No 31 ; Abstain 1, at the Annual Town Meeting held May 2, 2022 by remote-access participation

### TEXT AS PRINTED IN THE WARRANT

---

### ARTICLE 4:

### AMEND GENERAL BYLAW: § 60-320 DEMOLITION DELAY

To see if the Town will vote to amend § 60-320 of the Town’s General Bylaws titled Demolition Delay Bylaw by striking the expiration date of December 31, 2022, updating the reference to the

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

List of Significant Historic Buildings to identify the most recent version, and eliminating the process for removal of properties from the List by the Select Board, as follows:

1. Section C, Definitions add the following phrase after the date, March 30, 2017, “modified and filed with the Town Clerk on April 3, 2018, subject to deletions” and change “Subsection D” to “Subsection C(3).
2. Delete Section B, Time Limitation
3. Delete Section D (1)
4. Correct the internal references in D(4) by changing F to E
5. Renumber as required to accomplish the above,

so that the proposed changes appear as follows:

### **§ 60-320. Demolition delay.**

- A. Intent and purpose. This section is adopted for the purpose of preserving and protecting significant buildings within the Town of Belmont that constitute or reflect distinctive features of the architectural, cultural, economic, political, or social history of the Town; and to limit the detrimental effect of demolition on the character of the Town. Through this section, owners of preferably preserved buildings are encouraged to seek out and consider alternative options that will preserve, rehabilitate or restore such buildings; and residents of the Town are alerted to impending demolitions of significant buildings. By preserving and protecting significant buildings, this section promotes the public welfare by making the Town a more attractive and desirable place in which to live and work. To achieve these purposes, the Belmont Historic District Commission is authorized to advise the Inspector of Buildings with respect to demolition permit applications.
- B. Definitions. For the purposes of this section, the following terms shall have the following definitions:
- APPLICANT — Any person or entity that files an application for a demolition permit.
- APPLICATION — An application for a demolition permit.
- BUILDING — A roofed structure enclosing useful space.
- COMMISSION — The Belmont Historic District Commission.
- DEMOLISH — To engage in demolition of a building.
- DEMOLITION — The removal or dismantling of a building in whole or substantial part, with or without the intent to replace the construction so affected.
- DEMOLITION PERMIT — The permit required by the Inspector of Buildings for demolition of a building.

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

INSPECTOR OF BUILDINGS — The person authorized by law to issue demolition permits within the Town of Belmont.

*LIST — A list of buildings, entitled Belmont's Significant Historic Buildings Subject to Demolition Delay Bylaw, prepared by the Commission and filed with the Town Clerk, on March 30, 2017, modified and filed with the Town Clerk on April 3, 2018, subject to deletions as it may be further modified pursuant to Subsection D C(3).*

PREFERABLY PRESERVED BUILDING — Any significant building that the Commission determines, following a public hearing, should be preserved or rehabilitated rather than demolished.

SIGNIFICANT BUILDING — A building that is listed on the list.

STRUCTURE — Anything constructed or erected, the use of which requires fixed location on the ground.

### C. The list of buildings.

- (1) Additional buildings shall not be added to the list.
- (2) Buildings that are located within the McLean Hospital National Historic District, the Common Street Historic District, the Pleasant Street Historic District and the Richardson Farm Historic District, as well as the Belmont Center Fire Station and Waverley Square Fire Station and all municipal buildings shall be ineligible for inclusion on the list.
- (3) The demolition of a significant building following the issuance of a demolition permit shall automatically result in the removal of such building from the list. Demolition permits issued for significant buildings shall expire six months after their issuance, and a significant building that is not demolished within such period shall remain on the list, and shall be subject to the review procedure set forth in Subsection E. ~~F~~.

### D. Exclusions. Subsection E. ~~F~~ shall not apply to:

- (1) The removal of a building to another site within the Town of Belmont;
- (2) Routine maintenance of a building;
- (3) Interior renovations of a building;
- (4) Removal, replacement, renovation, or construction of a building's porches, entryways, entry platforms and accompanying roofs, decks, dormers, or other architectural elements;
- (5) Removal or replacement of a building's roofing materials, siding, railings, or windows;  
or
- (6) Removal or destruction of a substantial addition to a significant building that, in the determination of the Commission, does not contribute to the historic character of the building.

### E. Review procedure.

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

- (1) No demolition permit for a significant building shall be issued until the provisions of this subsection have been satisfied.
- (2) An applicant proposing to demolish a significant building shall file with the Inspector of Buildings an application containing the following information:
  - (a) The address of the building to be demolished;
  - (b) The owner's name, address, relevant contact information and telephone number;
  - (c) A description of the building; and
  - (d) Photographs of the building and of neighboring properties.

If the applicant is not the owner of the building, the application shall demonstrate the owner's assent to the filing of the application.

- (3) The Inspector of Buildings shall, within seven days of receipt of such application, forward a copy thereof to the Commission.
- (4) Within 35 days of receipt of a copy of the application from the Inspector of Buildings, the Commission shall hold a public hearing to determine if it is in the public interest for a significant building to be preserved or rehabilitated rather than demolished and, based on such determination, whether the significant building is a preferably preserved building. Public notice of the time, place and purpose of the hearing shall be posted in the same manner as meeting notices posted in Belmont under the Open Meeting Law, MGL c. 30A, § 20, for a period of not less than seven days prior to the hearing date. The Inspector of Buildings, the applicant and the owner of the significant building (if different from the applicant) shall be notified in writing of the meeting time and place no less than 14 days prior to the hearing date.
- (5) Within 10 days of the first date of such public hearing, the Commission shall provide written notification to the Inspector of Buildings and the applicant of its determination as to whether the significant building is a preferably preserved building. If agreed to in writing by the applicant, the determination of the Commission and notification to the Inspector of Buildings may be postponed to a specified date. If the Commission does not provide written notification to the Inspector of Buildings and the applicant of its determination in writing by such deadline, then the Inspector of Buildings may issue the demolition permit.
- (6) If the Commission determines that the significant building is not a preferably preserved building, the Commission shall so notify the Inspector of Buildings and applicant in writing. The Inspector of Buildings may then issue the demolition permit.
- (7) If the Commission determines that the significant building is a preferably preserved building, a demolition permit may thereafter be issued no sooner than 12 months after the date that the application was filed with the Inspector of Buildings, unless a shorter time is otherwise authorized by the Commission based on its finding that the intent and purpose of this section, as provided in Subsection A hereof, will be adequately served.

### F. Responsibility of owners and applicants.

- (1) The owner of a significant building for which a demolition permit is being sought shall:

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

- (a) Provide such information as is reasonably requested by the Commission in connection with its consideration of whether the significant building is a preferably preserved building;
  - (b) Allow exterior access to the property on which the significant building is located, as reasonably requested by the Commission; and
  - (c) Secure the significant building, if vacant, to the satisfaction of the Inspector of Buildings until a demolition permit is issued.
- (2) An applicant who has applied for a demolition permit for a preferably preserved building shall:
    - (a) Participate in the investigation of preservation options for the preferably preserved building; and
    - (b) Reasonably cooperate with the Commission and any interested parties in seeking alternatives to the demolition of the preferably preserved building.
  - (3) If the owner of a significant building fails to secure the building to the satisfaction of the Inspector of Buildings, the subsequent destruction of the building through any cause shall be considered a voluntary demolition in violation of this section if such destruction could have been prevented by the required security measures.

### G. Emergency demolition.

- (1) Nothing in this section shall restrict the Inspector of Buildings from ordering the immediate demolition, in accordance with applicable law, of any building in the event of imminent danger to the safety of the public. In the event that the Inspector of Buildings is informed that a significant building is dangerous to life or limb, or otherwise may be subject to a removal order, the Commission shall be notified and, where practicable, the Commission or its designee shall be allowed to accompany the Inspector of Buildings during the inspection of the building.
- (2) As soon as practicable after the Inspector of Buildings has issued an emergency demolition order for a significant building, a copy of such order shall be provided to the Commission, together with copies of all documentation relevant thereto.

### H. Administration, enforcement and remedies.

- (1) The Commission may adopt such rules and regulations as are necessary to administer the provisions of this section, but may not increase the length of the delay period stated herein.
- (2) In computing any period of time prescribed in this section, the day of the act, event, or default after which the designated period begins to run shall not be included. The last day of the period so computed shall be included, unless it is a Saturday, a Sunday or a legal holiday, in which event the period runs until the end of the next business day.
- (3) The Commission and the Inspector of Buildings are each specifically authorized to institute any and all actions and proceedings, in law or equity, as either of them may deem necessary and appropriate to obtain compliance with the requirements of this section or to prevent a threatened violation thereof.

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

- (4) Any owner of a significant building that is demolished without first obtaining a demolition permit in accordance with the provisions of this section shall be subject to a penalty of \$300. Each day that such violation exists until a faithful restoration of the demolished significant building or other remediation or remediation plan has been approved by the Commission shall constitute a separate offense. The Inspector of Buildings may enforce this section by noncriminal disposition as provided in MGL c. 40, § 21D.
- (5) If a significant building is voluntarily demolished without first obtaining a demolition permit in accordance with the provisions of this section, no building permit authorizing construction on the lot on which the building was located or on any adjoining lot under common ownership therewith shall be issued for a period of two years from the date of the demolition, unless agreed to by the Commission.

### TEXT OF BYLAW AS ADOPTED

#### § 60-320. Demolition delay

- A. Intent and purpose. This section is adopted for the purpose of preserving and protecting significant buildings within the Town of Belmont that constitute or reflect distinctive features of the architectural, cultural, economic, political, or social history of the Town; and to limit the detrimental effect of demolition on the character of the Town. Through this section, owners of preferably preserved buildings are encouraged to seek out and consider alternative options that will preserve, rehabilitate or restore such buildings; and residents of the Town are alerted to impending demolitions of significant buildings. By preserving and protecting significant buildings, this section promotes the public welfare by making the Town a more attractive and desirable place in which to live and work. To achieve these purposes, the Belmont Historic District Commission is authorized to advise the Inspector of Buildings with respect to demolition permit applications.
- B. Definitions. For the purposes of this section, the following terms shall have the following definitions:

APPLICANT — Any person or entity that files an application for a demolition permit.

APPLICATION — An application for a demolition permit.

BUILDING — A roofed structure enclosing useful space.

COMMISSION — The Belmont Historic District Commission.

DEMOLISH — To engage in demolition of a building.

DEMOLITION — The removal or dismantling of a building in whole or substantial part, with or without the intent to replace the construction so affected.

DEMOLITION PERMIT — The permit required by the Inspector of Buildings for demolition of a building.

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

**INSPECTOR OF BUILDINGS** — The person authorized by law to issue demolition permits within the Town of Belmont.

**LIST** — A list of buildings, entitled Belmont's Significant Historic Buildings Subject to Demolition Delay Bylaw, prepared by the Commission and filed with the Town Clerk, on March 30, 2017, modified and filed with the Town Clerk on April 3, 2018, subject to deletions pursuant to Subsection C(3).

**PREFERABLY PRESERVED BUILDING** — Any significant building that the Commission determines, following a public hearing, should be preserved or rehabilitated rather than demolished.

**SIGNIFICANT BUILDING** — A building that is listed on the list.

**STRUCTURE** — Anything constructed or erected, the use of which requires fixed location on the ground.

### C. The list of buildings.

- (1) Additional buildings shall not be added to the list.
- (2) Buildings that are located within the McLean Hospital National Historic District, the Common Street Historic District, the Pleasant Street Historic District and the Richardson Farm Historic District, as well as the Belmont Center Fire Station and Waverley Square Fire Station and all municipal buildings shall be ineligible for inclusion on the list.
- (3) The demolition of a significant building following the issuance of a demolition permit shall automatically result in the removal of such building from the list. Demolition permits issued for significant buildings shall expire six months after their issuance, and a significant building that is not demolished within such period shall remain on the list, and shall be subject to the review procedure set forth in Subsection E.

### D. Exclusions. Subsection E. shall not apply to:

- (1) The removal of a building to another site within the Town of Belmont;
- (2) Routine maintenance of a building;
- (3) Interior renovations of a building;
- (4) Removal, replacement, renovation, or construction of a building's porches, entryways, entry platforms and accompanying roofs, decks, dormers, or other architectural elements;
- (5) Removal or replacement of a building's roofing materials, siding, railings, or windows; or

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

- (6) Removal or destruction of a substantial addition to a significant building that, in the determination of the Commission, does not contribute to the historic character of the building.

### E. Review procedure.

- (1) No demolition permit for a significant building shall be issued until the provisions of this subsection have been satisfied.
- (2) An applicant proposing to demolish a significant building shall file with the Inspector of Buildings an application containing the following information:
  - (a) The address of the building to be demolished;
  - (b) The owner's name, address, relevant contact information and telephone number;
  - (c) A description of the building; and
  - (d) Photographs of the building and of neighboring properties.

If the applicant is not the owner of the building, the application shall demonstrate the owner's assent to the filing of the application.

- (3) The Inspector of Buildings shall, within seven days of receipt of such application, forward a copy thereof to the Commission.
- (4) Within 35 days of receipt of a copy of the application from the Inspector of Buildings, the Commission shall hold a public hearing to determine if it is in the public interest for a significant building to be preserved or rehabilitated rather than demolished and, based on such determination, whether the significant building is a preferably preserved building. Public notice of the time, place and purpose of the hearing shall be posted in the same manner as meeting notices posted in Belmont under the Open Meeting Law, MGL c. 30A, § 20, for a period of not less than seven days prior to the hearing date. The Inspector of Buildings, the applicant and the owner of the significant building (if different from the applicant) shall be notified in writing of the meeting time and place no less than 14 days prior to the hearing date.
- (5) Within 10 days of the first date of such public hearing, the Commission shall provide written notification to the Inspector of Buildings and the applicant of its determination as to whether the significant building is a preferably preserved building. If agreed to in writing by the applicant, the determination of the Commission and notification to the Inspector of Buildings may be postponed to a specified date. If the Commission does not provide written notification to the Inspector of Buildings and the applicant of its determination in writing by such deadline, then the Inspector of Buildings may issue the demolition permit.

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

- (6) If the Commission determines that the significant building is not a preferably preserved building, the Commission shall so notify the Inspector of Buildings and applicant in writing. The Inspector of Buildings may then issue the demolition permit.
- (7) If the Commission determines that the significant building is a preferably preserved building, a demolition permit may thereafter be issued no sooner than 12 months after the date that the application was filed with the Inspector of Buildings, unless a shorter time is otherwise authorized by the Commission based on its finding that the intent and purpose of this section, as provided in Subsection A hereof, will be adequately served.

### F. Responsibility of owners and applicants.

- (1) The owner of a significant building for which a demolition permit is being sought shall:
  - (a) Provide such information as is reasonably requested by the Commission in connection with its consideration of whether the significant building is a preferably preserved building;
  - (b) Allow exterior access to the property on which the significant building is located, as reasonably requested by the Commission; and
  - (c) Secure the significant building, if vacant, to the satisfaction of the Inspector of Buildings until a demolition permit is issued.
- (2) An applicant who has applied for a demolition permit for a preferably preserved building shall:
  - (a) Participate in the investigation of preservation options for the preferably preserved building; and
  - (b) Reasonably cooperate with the Commission and any interested parties in seeking alternatives to the demolition of the preferably preserved building.
- (3) If the owner of a significant building fails to secure the building to the satisfaction of the Inspector of Buildings, the subsequent destruction of the building through any cause shall be considered a voluntary demolition in violation of this section if such destruction could have been prevented by the required security measures.

### G. Emergency demolition.

- (1) Nothing in this section shall restrict the Inspector of Buildings from ordering the immediate demolition, in accordance with applicable law, of any building in the event of imminent danger to the safety of the public. In the event that the Inspector of Buildings is informed that a significant building is dangerous to life or limb, or otherwise may be subject to a removal order, the Commission shall

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

be notified and, where practicable, the Commission or its designee shall be allowed to accompany the Inspector of Buildings during the inspection of the building.

- (2) As soon as practicable after the Inspector of Buildings has issued an emergency demolition order for a significant building, a copy of such order shall be provided to the Commission, together with copies of all documentation relevant thereto.

### H. Administration, enforcement and remedies.

- (1) The Commission may adopt such rules and regulations as are necessary to administer the provisions of this section, but may not increase the length of the delay period stated herein.
- (2) In computing any period of time prescribed in this section, the day of the act, event, or default after which the designated period begins to run shall not be included. The last day of the period so computed shall be included, unless it is a Saturday, a Sunday or a legal holiday, in which event the period runs until the end of the next business day.
- (3) The Commission and the Inspector of Buildings are each specifically authorized to institute any and all actions and proceedings, in law or equity, as either of them may deem necessary and appropriate to obtain compliance with the requirements of this section or to prevent a threatened violation thereof.
- (4) Any owner of a significant building that is demolished without first obtaining a demolition permit in accordance with the provisions of this section shall be subject to a penalty of \$300. Each day that such violation exists until a faithful restoration of the demolished significant building or other remediation or remediation plan has been approved by the Commission shall constitute a separate offense. The Inspector of Buildings may enforce this section by noncriminal disposition as provided in MGL c. 40, § 21D.
- (5) If a significant building is voluntarily demolished without first obtaining a demolition permit in accordance with the provisions of this section, no building permit authorizing construction on the lot on which the building was located or on any adjoining lot under common ownership therewith shall be issued for a period of two years from the date of the demolition, unless agreed to by the Commission.

---

## ARTICLE 5

## AMEND GENERAL BYLAW §40-100 MEMBERSHIP ON TOWN COMMITTEES

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

**MOVED:** That the Town vote to amend Chapter 40, Boards, Commissions and Committees, Article 1 General Provisions, of the Town’s General Bylaws, as printed in the Warrant for this Town Meeting.

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 250; No 1 ; Abstain 0, at the Annual Town Meeting held May 2, 2022 by remote-access participation

### TEXT AS PRINTED IN THE WARRANT, INCLUDING CORRECTION IN NOTES AND ERRATA DISTRIBUTED APRIL 27, 2022

To see if the Town will vote to amend § 40-100 of the Town’s General Bylaws titled Membership of Town Committees:

1. § 40-100(B) add the definition of Resident
2. § 40-120 change the title from “Failure to attend meetings” to “Grounds for removing members from appointed boards” and renumber the existing text as § 40-120(A) and delete the last sentence after the words “§ 40-110”
3. Add Subsections B, C, D and E to the resultant. § 40-120

so that the proposed changes appear as follows:

#### **Article 1** **General Provisions**

**§ 40-100** Applicability; definitions.

- A. Except as otherwise provided by law, or by these bylaws, or by specific vote of the Town Meeting, all Town boards shall be subject to the provisions of this article.
- B. As used in this article, the following terms shall have the following meanings:

#### **APPOINTED BOARD**

A board any of the members of which are appointed by an appointing authority.

#### **APPOINTING AUTHORITY**

The Moderator, the Select Board or any other officer or board of officers, or combination thereof, responsible for the appointment of members of an appointed board.

#### **BOARD**

Any board, committee, commission or other body of the Town, however named or constituted, which is composed of two or more members and has been or is established pursuant to statute, these bylaws, vote of the Town Meeting or vote of the Select Board.

#### **ELECTED BOARD**

Any board the members of which are elected by all the voters of the Town at the Town Election.

#### **PERMANENT APPOINTED BOARD**

An appointed board the purpose of which is ongoing and is not limited to one or more specifically defined objects culminating in the filing of a report or the completion of an authorized or delegated assignment.

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

**RESIDENT:** A natural person who resides in the Town; a Post Office Box address or address used exclusively for mailing purposes is not sufficient.

**§ 40-105** Term of office for members of permanent appointed boards.

The members of each permanent appointed board shall be appointed for a term of three years ending on June 30 of the third year following the year of appointment, except that, when appointing the initial members of a newly established permanent appointed board or when appointing the members of a permanent appointed board established prior to the effective date of this article the members of which had been appointed for a term of one year, the appointing authority shall appoint as nearly 1/3 of the members as possible for terms expiring on June 30 of the first, second and third years, respectively, following the year of appointment. The members of permanent appointed boards shall serve until their respective successors are appointed and qualified.

**§ 40-110** Vacancies on appointed boards.

If a vacancy occurs in the membership of an appointed board, the appointing authority shall appoint a new member to serve for the balance of the unexpired term.

**§ 40-115** Officers; records; annual report; conduct of meetings.

- A. Every board, including every elected board, shall annually select a chair, a clerk or secretary and such other officers, if any, as the board shall deem necessary. The clerk or secretary may, but need not, be a member of the board.
- B. The clerk or secretary shall keep an accurate record of each meeting of the board and shall file such records with the Town Clerk following their approval by the board. All rules and regulations adopted by a board shall likewise be filed with the Town Clerk.
- C. Every board shall annually file a report of its activities, in form suitable for printing in the Annual Town Report, on or before such date as may be fixed by the Select Board.
- D. Every board shall conduct its meetings in accordance with the Open Meeting Law of the Commonwealth.

**§ 40-120** Grounds for removing members from appointed boards. Failure to attend meetings.

**A. Failure to attend meetings.**

The chair of each appointed board shall report to the appointing authority the name of any member who fails to attend any three successive meetings of the board. The appointing authority may thereupon declare the office of such member vacant and appoint a successor to fill such vacancy in accordance with **§ 40-110**.

**B. Failure to comply with Conflict of Interest training requirement.**

If under State law, members of a board are required to comply with the training requirements of the State Conflict of Interest (Ethics) Law (M.G.L. c. 268A, § 28, or law of like import or effect), the Town Clerk shall notify the members of such requirements, and shall report to the appointing authority the name of any member who fails to comply with such requirements. The Town Clerk shall make at least two documented attempts to secure compliance by the member before making such report. Upon receipt of such report, the appointing authority may thereupon declare the office

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

of such member vacant and appoint a successor to fill such vacancy in accordance with § 40-110.

### C. Failure to maintain resident status.

Only a Resident, as defined in § 40-100B, may be a member of an appointed board, unless the written charge of the board allows for an exception. A member of an appointed board who ceases to be a Resident shall promptly notify the board's appointing authority. Upon receipt of such report, or upon otherwise learning that a member of a board has ceased to be a Resident, the appointing authority shall thereupon declare the office of such member vacant and appoint a successor to fill such vacancy in accordance with § 40-110.

### D. Inapplicability to ex officio members.

Subsections 40-120.A-C shall not apply to board members who are paid or unpaid employees or officers of the Town, and serving as members of the board in question solely because of their other Town employment or office.

### E. Notice and Hearing

Before removing any board member pursuant to the provisions of § 40-120A, B or C, the appointing authority shall provide the board member reasonable notice and an opportunity to be heard on whether grounds for removal as set forth in this section are present.

### § 40-125 Use of Town materials.

No Town officer or member of a Town board shall use any paper, stationery or other article bearing the Town Seal or representation thereof or bearing the name of a Town board for other than official Town purposes regardless of whether private payment has been made for such use.

Or in any way act thereon.

## **FINAL TEXT OF BYLAW AS ADOPTED**

### **§ 40-100** Applicability; definitions.

- A. Except as otherwise provided by law, or by these bylaws, or by specific vote of the Town Meeting, all Town boards shall be subject to the provisions of this article.
- B. As used in this article, the following terms shall have the following meanings:

#### **APPOINTED BOARD**

A board any of the members of which are appointed by an appointing authority.

#### **APPOINTING AUTHORITY**

The Moderator, the Select Board or any other officer or board of officers, or combination thereof, responsible for the appointment of members of an appointed board.

#### **BOARD**

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

Any board, committee, commission or other body of the Town, however named or constituted, which is composed of two or more members and has been or is established pursuant to statute, these bylaws, vote of the Town Meeting or vote of the Select Board.

### **ELECTED BOARD**

Any board the members of which are elected by all the voters of the Town at the Town Election.

### **PERMANENT APPOINTED BOARD**

An appointed board the purpose of which is ongoing and is not limited to one or more specifically defined objects culminating in the filing of a report or the completion of an authorized or delegated assignment.

**RESIDENT:** A natural person who resides in the Town; a Post Office Box address or address used exclusively for mailing purposes is not sufficient.

### **§ 40-105** Term of office for members of permanent appointed boards.

The members of each permanent appointed board shall be appointed for a term of three years ending on June 30 of the third year following the year of appointment, except that, when appointing the initial members of a newly established permanent appointed board or when appointing the members of a permanent appointed board established prior to the effective date of this article the members of which had been appointed for a term of one year, the appointing authority shall appoint as nearly 1/3 of the members as possible for terms expiring on June 30 of the first, second and third years, respectively, following the year of appointment. The members of permanent appointed boards shall serve until their respective successors are appointed and qualified.

### **§ 40-110** Vacancies on appointed boards.

If a vacancy occurs in the membership of an appointed board, the appointing authority shall appoint a new member to serve for the balance of the unexpired term.

### **§ 40-115** Officers; records; annual report; conduct of meetings.

- A. Every board, including every elected board, shall annually select a chair, a clerk or secretary and such other officers, if any, as the board shall deem necessary. The clerk or secretary may, but need not, be a member of the board.
- B. The clerk or secretary shall keep an accurate record of each meeting of the board and shall file such records with the Town Clerk following their approval by the board. All rules and regulations adopted by a board shall likewise be filed with the Town Clerk.
- C. Every board shall annually file a report of its activities, in form suitable for printing in the Annual Town Report, on or before such date as may be fixed by the Select Board.
- D. Every board shall conduct its meetings in accordance with the Open Meeting Law of the Commonwealth.

### **§ 40-120** Grounds for removing members from appointed boards.

A, Failure to attend meetings.

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

The chair of each appointed board shall report to the appointing authority the name of any member who fails to attend any three successive meetings of the board. The appointing authority may thereupon declare the office of such member vacant and appoint a successor to fill such vacancy in accordance with § 40-110.

### B. Failure to comply with Conflict of Interest training requirement.

If under State law, members of a board are required to comply with the training requirements of the State Conflict of Interest (Ethics) Law (M.G.L. ch. 268A, § 28, or law of like import or effect), the Town Clerk shall notify the members of such requirements, and shall report to the appointing authority the name of any member who fails to comply with such requirements. The Town Clerk shall make at least two documented attempts to secure compliance by the member before making such report. Upon receipt of such report, the appointing authority may thereupon declare the office of such member vacant and appoint a successor to fill such vacancy in accordance with § 40-110.

### C. Failure to maintain resident status.

Only a Resident, as defined in § 40-100B, may be a member of an appointed board, unless the written charge of the board allows for an exception. A member of an appointed board who ceases to be a Resident shall promptly notify the board's appointing authority. Upon receipt of such report, or upon otherwise learning that a member of a board has ceased to be a Resident, the appointing authority shall thereupon declare the office of such member vacant and appoint a successor to fill such vacancy in accordance with § 40-110.

### D. Inapplicability to ex officio members.

Subsections 40-120.A-C shall not apply to board members who are paid or unpaid employees or officers of the Town, and serving as members of the board in question solely because of their other Town employment or office.

### E. Notice and Hearing

Before removing any board member pursuant to the provisions of § 40-120A, B or C, the appointing authority shall provide the board member reasonable notice and an opportunity to be heard on whether grounds for removal as set forth in this section are present.

### § 40-125 Use of Town materials.

No Town officer or member of a Town board shall use any paper, stationery or other article bearing the Town Seal or representation thereof or bearing the name of a Town board for other than official Town purposes regardless of whether private payment has been made for such use.

---

## ARTICLE 6

## AMEND GENERAL BYLAW §60-325 STORMWATER MANAGEMENT AND EROSION CONTROL

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

**MOVED:** That the Town vote to amend **§ 60-325** of the Town's General Bylaws titled Stormwater Management and Erosion Control, as printed in the Warrant for this Town Meeting.

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 258; No 0 ; Abstain 2, at the Annual Town Meeting held May 2, 2022 by remote-access participation

### TEXT AS PRINTED IN THE WARRANT, INCLUDING CORRECTION IN NOTES AND ERRATA DISTRIBUTED APRIL 26, 2022

---

#### ARTICLE 6: **AMEND GENERAL BYLAW: § 60-325 STORMWATER MANAGEMENT AND EROSION CONTROL**

To see if the Town will vote to amend § 60-325 of the Town's General Bylaws titled Stormwater Management and Erosion Control:

1. In Section A (2), to add wording to clarify intent of definition, and in Section A (3) to add wording to include reference to Total Maximum Daily Load requirements and the General Permit (MS4) issued by EPA and DEP;
2. In Section B, Definitions, to add new definitions and remove unnecessary definitions to align with the General Permit;
3. In Section E, to clarify intent of this Section; to add wording to align with the General Permit, and to add subsection E (6) to address pet waste;
4. In Section F, Stormwater Management and Erosion Control, to add wording to align with the General Permit; and
5. Throughout the Bylaw, to replace wording to align with Bylaw Review Committee formatting.

So that the proposed changes appear as follows

#### **§60-325 Stormwater Management and Erosion Control**

A. Purposes. The purposes of this **§ 60-325** bylaw are:

- (1) To prevent pollutants from entering the Town of Belmont's Municipal Separate Storm Sewer System ("MS4");
- (2) To prohibit illicit connections and unauthorized discharges to the MS4 and to require the removal of all such illicit connections and unauthorized discharges;
- (3) To comply with state and federal statutes and regulations relating to stormwater discharges, including Total Maximum Daily Load requirements, and comply with the General Permit for Stormwater Discharges from Small Municipal Separate Stormwater

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

Systems in Massachusetts, issued by the U.S. Environmental Protection Agency (“EPA”) and the Massachusetts Department of Environmental Protection (“MS4 Permit”);

- (4) To establish the legal authority to ensure compliance with the provisions of this bylaw through permitting, inspection, monitoring, and enforcement;
- (5) To control runoff and prevent soil erosion and sedimentation resulting from construction site stormwater runoff,
- (6) To promote infiltration and the recharge of groundwater;
- (7) To protect, maintain, and enhance the public safety, environment, health, and general welfare by establishing minimum requirements and procedures to manage stormwater runoff; and
- (8) To ensure that soil erosion and sedimentation control measures and stormwater runoff control practices are incorporated into the site planning and design process and are implemented and maintained.

B. Definitions. For the purposes of this **§ 60-325** bylaw, the following definitions shall apply:

### **ALTERATION**

Any activity, that will change the ability of a ground surface area to absorb water or will change existing surface drainage patterns. Examples include, ~~but are not limited to~~ without limitation, construction of new structures, earthmoving, paving, and modification of existing vegetation.

### **BEST MANAGEMENT PRACTICES (BMPs)**

Structural, non-structural, and managerial techniques that are recognized to be the most effective and practical means to prevent or minimize increases in stormwater volumes and flows, reduce point-source and nonpoint-source pollution, and promote stormwater quality and protection of the environment.

### **CLEAN WATER ACT**

The Federal *Water Pollution Control Act* (33 U.S.C. §§ 1251 *et seq.*) as it may hereafter be amended.

### **CONSTRUCTION AND WASTE MATERIALS**

Excess or discarded building or site materials that may adversely impact water quality, including without limitation concrete truck “washout,” chemicals, litter, and sanitary waste at a construction site.

### **CONSTRUCTION SITE**

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

Any site where activity is proposed or occurs that involves the alteration of more than 2,500 square feet of land.

### **DEVELOPMENT**

~~The alteration of land to accommodate a new use or an expansion or modification of an existing use.~~

### **HAZARDOUS MATERIAL**

Any material that, because of its quantity, concentration, chemical, corrosive, flammable, reactive, toxic, infectious or radioactive characteristics, either separately or in combination with any substance or substances, constitutes a present or potential threat to human health, safety, welfare, or to the environment. Hazardous materials include any synthetic organic chemical, petroleum product, heavy metal, radioactive or infectious material, acid and alkali, and any substance defined as Toxic or Hazardous under *M.G.L. c.21C* and *c. 21E*, or the regulations at 310 CMR 30.000 or 310 CMR 40.0000.

### **ILLCIT CONNECTION**

A surface or subsurface drain or conveyance that allows an illicit Discharge into the MS4, including any connection from an indoor drain, sinks, toilet, or laundry facility, regardless of whether the connection was previously allowed, permitted, or approved before the effective date of ~~this this bylaw~~ § 60-325.

### **ILLCIT DISCHARGE**

Any direct or indirect discharge to the MS4 or the Waters of the Commonwealth that is not composed entirely of stormwater, including, without limitation, any discharge of a pollutant, sewage, process wastewater, or wash water, except as exempted in Subsection **E(3)**. The term does not include a discharge in compliance with an NPDES Stormwater Discharge Permit or a Surface Water Discharge Permit.

### **IMPERVIOUS SURFACE**

Any material or structure on, above or below the ground that prevents water from infiltrating through to the underlying soil. Impervious surfaces may include, without limitation: paved surfaces, parking lots, sidewalks, driveways, roof tops, and swimming pools.

### **LOW IMPACT DEVELOPMENT or LID**

Site planning and design strategies that use or mimic natural processes that result in the infiltration, evapotranspiration, or use of stormwater in order to protect water quality and associated aquatic habitat. LID employs principles to create functional and appealing site

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

drainage that treat stormwater as a resource rather than a waste product, such as preserving and recreating natural landscape features and minimizing effective imperviousness. LID practices include without limitation bioretention facilities, rain gardens, vegetated rooftops, rain barrels, and permeable pavements.

### **MS4 (MUNICIPAL SEPARATE STORM SEWER SYSTEM)**

The system of conveyances, owned or operated by the Town of Belmont, that is designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, swale, culvert, channel, catch basin, outfall, outlet, reservoir, or other drainage structure.

### **NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (“NPDES”) STORMWATER DISCHARGE PERMIT**

A permit issued by the ~~United States Environmental Protection Agency~~EPA or jointly with the state that authorizes the discharge of stormwater containing pollutants into waters of the United States.

### **NEW DEVELOPMENT**

Any Alteration creating any impervious cover that occurs on a a lot or parcel that has not previously been developed.

### **NONPOINT SOURCE POLLUTION**

Any water pollution having a source that is not a "point source."

### **NON-STORMWATER DISCHARGE**

A discharge into the MS4 that is not composed entirely of stormwater.

### **OCD**

Town of Belmont Office of Community Development

### **OPERATION AND MAINTENANCE PLAN**

A plan setting the functional, financial and organizational mechanisms for the ongoing operation and maintenance of a stormwater management system to ensure that it continues to function as designed.

### **PERSON**

An individual, partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the Commonwealth of Massachusetts or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

### **POINT SOURCE**

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

Any discernible, confined and discrete conveyance, including, without limitation, any pipe, ditch, channel, tunnel, conduit, well, discrete fissure, container, rolling stock, concentrated animal feeding operation, or vessel or other floating craft, from which pollutants are or may be discharged. The term does not include agricultural stormwater discharges and return flows from irrigated agriculture.

### **POLLUTANT**

Any element or characteristic of sewage, agricultural, industrial, or commercial waste, runoff, leachate, heated effluent, or other matter whether originating at a point or nonpoint source, that is or may be introduced into Belmont's MS4 or waters of the Commonwealth. Pollutants shall include, but are not limited to:

- (1) Paints, varnishes, and solvents;
- (2) Oil and other automotive fluids;
- (3) Non-hazardous liquid and solid wastes and yard wastes;
- (4) Refuse, rubbish, garbage, litter, or other discarded or abandoned objects, ordnances, accumulations and floatables;
- (5) Excess Pesticides, herbicides, and fertilizers;
- (6) Hazardous materials and wastes;
- (7) Sewage, fecal coliform and pathogens;
- (8) Dissolved and particulate metals;
- (9) Animal wastes;
- (10) Rock, sand, salt, silt, soils;
- (11) Construction wastes and residues; and
- (12) Noxious or offensive matter of any kind.

### **RECHARGE**

The process by which groundwater is replenished by precipitation.

### **REDEVELOPMENT**

Development, rehabilitation, expansion, demolition, construction, land alteration, or phased projects that disturb the ground surface, including impervious surfaces, on previously developed sites.

### **RUNOFF**

The water from rain, snowmelt, or irrigation that flows over the land surface and is not absorbed into the ground, instead flowing into the MS4 or streams or other surface waters or land depressions.

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

### **SANITARY SEWER SYSTEM**

A separate underground conveyance system specifically for transporting sanitary waste operated separately and independently from the MS4, to which storm, surface, and ground waters are not lawfully admitted.

### **STORMWATER**

Stormwater runoff, snowmelt runoff, and surface water runoff and drainage.

### **STORMWATER MANAGEMENT**

The use of structural or non-structural practices that are designed to reduce and control stormwater runoff pollutant loads, discharge volumes or peak flow discharge rates. Stormwater Management includes the use of Low-Impact Development (LID) management practices.

### **STORMWATER MANAGEMENT AND EROSION CONTROL PERMIT**

A permit issued by the Town of Belmont Office of Community Development, approving a system that is designed to protect the environment of the Town from the deleterious effects of uncontrolled and untreated stormwater runoff.

### **STORMWATER MANAGEMENT STANDARDS**

The Stormwater Management Standards and accompanying Stormwater Handbook(s) issued by the Massachusetts Department of Environmental Protection or any successor agency, as such Standards and Handbooks may be hereafter superseded or amended.

### **SUBSTANTIAL DEMOLITION**

The demolition of at least 50% of an existing principal structure, measured by the area of the footprint of the structure on the lot.

### **TOTAL MAXIMUM DAILY LOAD or TMDL**

Section 303(d) of the Clean Water Act authorizes the EPA to assist states, territories, and authorized tribes in listing impaired waters and developing a Total Maximum Daily Load (“TMDL”) for each of these waterbodies. A TMDL establishes the maximum amount of a pollutant that a waterbody can accept and still meet water quality standards for protecting public health and maintaining the designated beneficial uses of those waters for drinking, swimming, recreation, and fishing. A TMDL includes Waste Load Allocations for point source discharges, Load Allocations for nonpoint sources, and natural background and must include a margin of safety and account for seasonal variations.

### **VEGETATION**

Trees, shrubs, bushes, and ground cover, including grass.

**2022 ANNUAL REPORT**  
**2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION**  
**BELMONT, MASSACHUSETTS**  
**CERTIFICATION OF VOTES**

**WATERS OF THE COMMONWEALTH**

All waters within the jurisdiction of the Commonwealth, including, without limitation, rivers, streams, lakes, ponds, springs, impoundments, estuaries, wetlands, coastal waters, and groundwater.

C. Administration.

- (1) The ~~Board of Selectmen~~ Select Board shall adopt, and may periodically amend, rules and regulations relating to the requirements, procedures, administration, and enforcement of this **§ 60-325 bylaw**, after conducting a public hearing to receive comments on any proposed rules and regulations.
- (2) The OCD shall be responsible for the day-to-day administration of this **§ 60-325 bylaw** and shall be the Stormwater Management and Erosion Control Permit Granting Authority.
- (3) The OCD shall have the authority to investigate suspected illicit discharges and to require the elimination of illicit discharges.

D. Permit Process.

- (1) A completed application for a Stormwater Management and Erosion Control Permit shall be filed with the OCD. A permit shall be obtained prior to the commencement of any work regulated by ~~this bylaw~~ § 60-325.
- (2) Some permit applications may require the OCD to secure the services of a Licensed Professional Engineer with expertise in stormwater management and erosion control to assist with the administration of ~~this bylaw~~ § 60-325. These services shall be paid for by the Applicant prior to the issuance of the Stormwater Management and Erosion Control Permit.
- (3) The OCD shall take final action on an application for a Stormwater Management and Erosion Control Permit within ~~thirty (30)~~ 30 days from the receipt of a complete application. The OCD may approve the application; approve the application with conditions; or disapprove the application. Failure by the OCD to take final action on an application within 30 days following the receipt of a complete application shall be deemed to be approval of the application, unless this timeframe is extended by mutual agreement of the OCD and applicant.
- (4) The applicant, or an agent thereof, shall obtain the approval of the OCD prior to any change or modification of an activity authorized in a Stormwater Management and Erosion Control Permit. The OCD may approve the request if it determines that the change or

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

modification is consistent with the Regulations promulgated pursuant to Subsection **E** of ~~this bylaw~~ § 60-325, the Stormwater Management Standards and Best Management Practices. The OCD has the right to amend the existing permit and require additional stormwater runoff and erosion control measures prior to approval of the change or modification.

### E. Discharges to the Municipal Separate Storm Sewer System (MS4) Illicit Connection Detection and Elimination.

(1) Applicability. This Subsection E shall apply to all direct or Indirect Discharges to the municipal storm drain system and to any activities that might obstruct the municipal storm drain system.

(2) Prohibited Activities.

(a) Illicit Discharges. No person shall commence, cause or allow, conduct, or continue any Illicit Discharge into the MS4 or into the Waters of the Commonwealth. Nothing in ~~the this § 60-325 article~~ shall be construed to exempt stormwater discharges from regulation under the National Pollutant Discharge Elimination System (“NPDES”) stormwater program where applicable.

(b) Illicit Connections. No person shall construct, use, allow, maintain, or continue any Illicit Connection to the MS4, regardless of whether the connection was permissible under applicable law, regulation, or custom at the time of connection.

(c) Obstruction of Municipal Storm Drain System. No person shall obstruct or interfere with the normal flow of stormwater into or out of the MS4 without prior written approval from the OCD.

(3) Regulated Activities. No person shall connect a pipe or other appurtenance to the Town of Belmont Sanitary Sewer System or the MS4, or otherwise perform any modification, repair, rehabilitation, or replacement work on either system, without a Sanitary Sewer and Storm Drain Connection Permit. ~~Stormwater Management and Erosion Control Permit.~~

(4) Exemptions. The following Non-Stormwater Discharges are exempt from the requirements of Sections **D** and **E** of this ~~bylaw~~ Section except if the OCD determines, after notice and an opportunity for hearing, that the source is a significant contributor of a Pollutant to the MS4 or Waters of the United States:

- (a) Water line flushing;
- (b) Landscape irrigation;
- (c) Diverted stream flows;
- (d) Rising ground waters,

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

- (e) Uncontaminated ground water infiltration (as defined at 40 CFR 35.2005[20]);
  - (f) Uncontaminated pumped ground water;
  - (g) Discharges from potable water sources;
  - (h) Foundation drains;
  - (i) Air conditioning condensation;
  - (j) Irrigation water and springs;
  - (k) Water from basement, cellar, and crawl space pumps;
  - (l) Footing drains;
  - (m) Lawn watering;
  - (n) Car washing undertaken by individual residents at their homes;
  - (o) Flows from wetland resource areas;
  - (p) De-chlorinated swimming pool discharges;
  - (q) Street wash water and residential building wash waters, without detergents;
  - (r) Discharges or flows from firefighting activities;
  - (s) Dye testing, if written approval is given by the OCD prior to the time of the test;
  - (t) Non-Stormwater Discharges permitted under an NPDES permit, waiver, or waste discharge order administered under the authority of the U.S. Environmental Protection Agency, provided that the discharge is in full compliance with the requirements of the permit, waiver, or order and applicable laws and regulations; and
  - (u) Discharges necessary to protect public health, safety, welfare or the environment, for which advanced written approval is received from the OCD.
- (5) Emergency Suspension of Storm Drain System Access. The OCD may suspend MS4 access to any person or property without prior written notice when such suspension is determined to be necessary to prevent or terminate a threatened or actual discharge of Pollutants that presents imminent risk of harm to the public health, safety, welfare or the environment. In the event that any person fails to comply with an emergency suspension order issued pursuant to this section, the OCD may take all reasonable steps to prevent or minimize harm to the public health, safety, welfare, or the environment.

### (6) Additional Prohibited Pollutants

Pet Waste: The Town of Belmont is subject to a Pathogen TMDL, and dog feces are a major component of stormwater pollution. In addition to the requirements of § 60-200, dog feces shall not be disposed in any public or private storm drain, catch basin, wetland, or water body or on any paved or impervious surface

### F. Stormwater Management and Erosion Control.

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

- (1) Regulated Activities. A Stormwater Management and Erosion Control Permit shall be required prior to undertaking any land disturbance that involves:
  - (a) An alteration that will result in land disturbances of 2,500 square feet of total area or more, or that is part of a common plan of development that will disturb 2,500 square feet or more;
  - (b) An alteration that will increase the amount of a lot's impervious surface area to more than 25% of the lot's total area; or
  - (c) Storage or permanent placement of more than 100 cubic yards of excavated material, fill, snow or ice.
  
- (2) Exempt Activities. Alteration on lots with one, two, or three-dwelling units existing as of the effective date of the Article shall be exempt from Subsections **D** and **F**, except for Alteration on any such lot greater than one acre of land or associated with the Substantial Demolition of such dwelling unit(s) and Alteration on such lot thereafter. In addition, the following activities shall be exempt from Subsection **F**:
  - (a) Any work or projects for which all necessary approvals and permits have been issued before the effective date of this bylaw;
  - (b) Use of land for the primary purpose of agriculture, horticulture, floriculture, or viticulture, or the use, expansion, or reconstruction of existing structures for the primary purpose of agriculture, horticulture, floriculture, or viticulture, to the extent protected under the Zoning Act, M.G.L. c. 40A, § 3;
  - (c) Customary cemetery management;
  - (d) Stormwater discharges that are authorized by an Order of Conditions issued by the Conservation Commission that meet the requirements of the Massachusetts Stormwater Standards;
  - (e) Customary landscaping, gardening, and lawn care activities;
  - (f) Activities not expressly regulated by Subsection **F(1)**;
  - (g) Normal maintenance of Town-owned public land, ways, public utilities, and appurtenances; and
  - (h) Emergency activities necessary to protect public health or safety
  
- (3) General Requirements
  - (a) An Operation and Maintenance Plan shall be submitted to the OCD for approval prior to the issuance of a Stormwater Management and Erosion Control Permit. The Operation and Maintenance Plan shall be designed to ensure compliance with the Stormwater Management and Erosion Control Permit, this ~~bylaw~~Section, and the Massachusetts Surface Water Quality Standards, 314 CMR 4.00, in all seasons and throughout the life of the system.

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

- (b) As-built drawings ~~showing all stormwater management systems~~ shall be submitted to the OCD at the completion of a project. The as-built drawings must depict all on-site controls, both structural and non-structural, designed to manage the stormwater associated with the completed site.
  
- (c) The OCD may require the applicant to contribute to the cost of design, construction, and maintenance of a public or shared stormwater facility in lieu of an onsite stormwater facility where the OCD determines that there are not sufficient site conditions for onsite Best Management Practices that will satisfy the design criteria set forth in Subsection **F(4)** of this bylaw and the performance standards set forth in the regulations promulgated under this bylaw. Funds so contributed may be used to design, construct, and maintain stormwater projects that will improve the quality and quantity of surface waters in Belmont by treating and recharging stormwater from existing impervious surfaces that is now discharged to said waters with inadequate treatment or recharge. The amount of any required contribution to the fund shall be determined by the OCD pursuant to standards established in the Regulations adopted pursuant to this ~~bylaw~~Section.
  
- (4) Design Criteria. ~~All~~Each New Development and each Redevelopment shall satisfy the following design criteria:
  - (a) Compliance with all applicable provisions of the Stormwater Management Standards, regardless of the proximity of the development to resource areas or their buffer zones, as defined by the Wetlands Protection Act, M.G.L. c. 131, § 40, and its implementing regulations.
  - (b) Erosion and sediment controls must be implemented to prevent adverse impacts during disturbance and construction activities.
  - (c) There shall be no change to the existing conditions of abutting properties from any increase in peak flows or volumes of stormwater runoff or from erosion, silting, flooding, sedimentation or impacts to wetlands, ground water levels, or wells.
  - (d) When any proposed discharge may have an impact upon streams, wetlands, or ~~and/or~~ storm sewers, the OCD may require minimization or elimination of this impact based on site conditions and existing stormwater system capacity.
  - (e) Compliance with all applicable provisions of the MS4 Permit, including performance standards for New Development and Redevelopment.
  
- G. Severability. If any provision of this ~~§ 60-325~~Article shall be found invalid for any reason in a court of competent jurisdiction, such invalidity shall be construed as narrowly as possible, and the balance of ~~the Article~~the Section shall be deemed to be amended to the minimum extent necessary, so as to secure the purposes thereof, as set forth in Subsection **A**.

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

H. Enforcement. The OCD shall enforce this bylaw, and any regulations, orders, violation notices, and enforcement orders made pursuant to this **§ 60-325** bylaw, and may pursue all civil and criminal remedies for such violations.

- (1) The OCD may issue a written order to enforce the provisions of this bylaw or the regulations thereunder, which may include (but are not limited to) an order to:
  - (a) Eliminate illicit connections or discharges to the MS4;
  - (b) Perform monitoring, analyses, and reporting;
  - (c) Cease and desist unlawful discharges, practices, or operations; and
  - (d) Remediate contamination in connection therewith.
  
- (2) If the OCD determines that abatement or remediation of contamination is required, the order shall set forth a deadline by which such abatement or remediation must be completed. Said order shall further advise that, should the violator or property owner fail to abate or perform remediation within the specified deadline, the OCD may, at its option, authorize such work, and the expenses thereof shall be charged to the violator in an amount not exceeding the penalty specified in Subsection **H(5)**.
  
- (3) If the OCD performs the work described in Subsection **H(2)**, the violator and the property owner shall be notified of the costs incurred by the OCD, including administrative costs, within ~~thirty (30)~~30 days after completing all measures necessary for the abatement or remediation. Within ~~thirty (30)~~30 days of receipt of such notification, the violator or property owner may file with the Town Administrator a written protest objecting to the amount or basis of the costs incurred. Upon receipt of such a protest, the Town Administrator may adjust the amount of the costs to be charged to the violator pursuant to Subsection **H(2)**.
  
- (4) If a person violates the provisions of this bylaw, or any regulation, permit, notice, or order issued thereunder, the OCD, with the approval of the ~~Board of Selectmen~~Select Board, may seek injunctive relief in a court of competent jurisdiction to restrain such person from activities that would create further violations or to compel the person to perform abatement or remediation of the violation.
  
- (5) As an alternative to criminal remedies set forth in this Section, the OCD may elect to utilize non-criminal disposition procedures set forth in M.G.L. c.40, § 21D. The penalty for the first violation shall be \$100.00. The penalty for the second violation shall be \$200.00. The penalty for the third and subsequent violations shall be \$300.00. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.
  
- (6) To the extent permitted by state law, or if authorized by the owner or other party in control of the property, the OCD, its agents, officers, and employees may enter upon privately owned property for the purpose of performing their duties under this section and regulation, and may make or cause to be made such examinations, surveys, or sampling as the OCD deems reasonably necessary.

**2022 ANNUAL REPORT**  
**2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION**  
**BELMONT, MASSACHUSETTS**  
**CERTIFICATION OF VOTES**

(7) The remedies set forth in this Ssubsection H are not intended to be exclusive of any other remedies available under applicable federal, state, or local law. or in any way act thereon.

**FINAL TEXT OF BYLAW AS ADOPTED**

§ 60-325 Stormwater Management and Erosion Control.

A. Purposes. The purposes of this § 60-325 are:

- (1) To prevent pollutants from entering the Town of Belmont’s Municipal Separate Storm Sewer System (“MS4”);
- (2) To prohibit illicit connections and unauthorized discharges to the MS4 and to require the removal of all such illicit connections and unauthorized discharges;
- (3) To comply with state and federal statutes and regulations relating to stormwater discharges, including Total Maximum Daily Load requirements, and comply with the General Permit for Stormwater Discharges from Small Municipal Separate Stormwater Systems in Massachusetts, issued by the U.S. Environmental Protection Agency (“EPA”) and the Massachusetts Department of Environmental Protection (“MS4 Permit”);
- (4) To establish the legal authority to ensure compliance with the provisions of this bylaw through permitting, inspection, monitoring, and enforcement;
- (5) To control runoff and prevent soil erosion and sedimentation resulting from construction site stormwater runoff,
- (6) To promote infiltration and the recharge of groundwater;
- (7) To protect, maintain, and enhance the public safety, environment, health, and general welfare by establishing minimum requirements and procedures to manage stormwater runoff; and
- (8) To ensure that soil erosion and sedimentation control measures and stormwater runoff control practices are incorporated into the site planning and design process and are implemented and maintained.

B. Definitions. For the purposes of this § 60-325, the following definitions shall apply:

**ALTERATION**

Any activity, that will change the ability of a ground surface area to absorb water or will change existing surface drainage patterns. Examples include,

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

without limitation, construction of new structures, earthmoving, paving, and modification of existing vegetation.

### BEST MANAGEMENT PRACTICES (BMPs)

Structural, non-structural, and managerial techniques that are recognized to be the most effective and practical means to prevent or minimize increases in stormwater volumes and flows, reduce point-source and nonpoint-source pollution, and promote stormwater quality and protection of the environment.

### CLEAN WATER ACT

The Federal Water Pollution Control Act (33 U.S.C. §§ 1251 et seq.) as it may hereafter be amended.

### CONSTRUCTION AND WASTE MATERIALS

Excess or discarded building or site materials that may adversely impact water quality, including without limitation concrete truck “washout,” chemicals, litter, and sanitary waste at a construction site.

### CONSTRUCTION SITE

Any site where activity is proposed or occurs that involves the alteration of more than 2,500 square feet of land.

### HAZARDOUS MATERIAL

Any material that, because of its quantity, concentration, chemical, corrosive, flammable, reactive, toxic, infectious or radioactive characteristics, either separately or in combination with any substance or substances, constitutes a present or potential threat to human health, safety, welfare, or to the environment. Hazardous materials include any synthetic organic chemical, petroleum product, heavy metal, radioactive or infectious material, acid and alkali, and any substance defined as Toxic or Hazardous under M.G.L. c.21C and c. 21E, or the regulations at 310 CMR 30.000 or 310 CMR 40.0000.

### ILLICIT CONNECTION

A surface or subsurface drain or conveyance that allows an Illicit Discharge into the MS4, including any connection from an indoor drain, sinks, toilet, or laundry facility, regardless of whether the connection was previously allowed, permitted, or approved before the effective date of this § 60-325.

### ILLICIT DISCHARGE

Any direct or indirect discharge to the MS4 or the Waters of the Commonwealth that is not composed entirely of stormwater, including,

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

without limitation, any discharge of a pollutant, sewage, process wastewater, or wash water, except as exempted in Subsection E(3). The term does not include a discharge in compliance with an NPDES Stormwater Discharge Permit or a Surface Water Discharge Permit.

### IMPERVIOUS SURFACE

Any material or structure on, above or below the ground that prevents water from infiltrating through to the underlying soil. Impervious surfaces may include, without limitation: paved surfaces, parking lots, sidewalks, driveways, roof tops, and swimming pools.

### LOW IMPACT DEVELOPMENT or LID

Site planning and design strategies that use or mimic natural processes that result in the infiltration, evapotranspiration, or use of stormwater in order to protect water quality and associated aquatic habitat. LID employs principles to create functional and appealing site drainage that treat stormwater as a resource rather than a waste product, such as preserving and recreating natural landscape features and minimizing effective imperviousness. LID practices include without limitation bioretention facilities, rain gardens, vegetated rooftops, rain barrels, and permeable pavements.

### MS4 (MUNICIPAL SEPARATE STORM SEWER SYSTEM)

The system of conveyances, owned or operated by the Town of Belmont, that is designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, swale, culvert, channel, catch basin, outfall, outlet, reservoir, or other drainage structure.

### NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM ("NPDES") STORMWATER DISCHARGE PERMIT

A permit issued by the EPA or jointly with the state that authorizes the discharge of stormwater containing pollutants into waters of the United States.

### NEW DEVELOPMENT

Any Alteration creating any impervious cover that occurs on a lot or parcel that has not previously been developed.

### NONPOINT SOURCE POLLUTION

Any water pollution having a source that is not a "point source."

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

### NON-STORMWATER DISCHARGE

A discharge into the MS4 that is not composed entirely of stormwater.

### OCD

Town of Belmont Office of Community Development

### OPERATION AND MAINTENANCE PLAN

A plan setting the functional, financial and organizational mechanisms for the ongoing operation and maintenance of a stormwater management system to ensure that it continues to function as designed.

### PERSON

An individual, partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the Commonwealth of Massachusetts or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

### POINT SOURCE

Any discernible, confined and discrete conveyance, including, without limitation, any pipe, ditch, channel, tunnel, conduit, well, discrete fissure, container, rolling stock, concentrated animal feeding operation, or vessel or other floating craft, from which pollutants are or may be discharged. The term does not include agricultural stormwater discharges and return flows from irrigated agriculture.

### POLLUTANT

Any element or characteristic of sewage, agricultural, industrial, or commercial waste, runoff, leachate, heated effluent, or other matter whether originating at a point or nonpoint source, that is or may be introduced into Belmont's MS4 or waters of the Commonwealth. Pollutants shall include, but are not limited to:

- (1) Paints, varnishes, and solvents;
- (2) Oil and other automotive fluids;
- (3) Non-hazardous liquid and solid wastes and yard wastes;
- (4) Refuse, rubbish, garbage, litter, or other discarded or abandoned objects, ordnances, accumulations and floatables;
- (5) Excess Pesticides, herbicides, and fertilizers;
- (6) Hazardous materials and wastes;

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

- (7) Sewage, fecal coliform and pathogens;
- (8) Dissolved and particulate metals;
- (9) Animal wastes;
- (10) Rock, sand, salt, silt, soils;
- (11) Construction wastes and residues; and
- (12) Noxious or offensive matter of any kind.

### RECHARGE

The process by which groundwater is replenished by precipitation.

### REDEVELOPMENT

Development, rehabilitation, expansion, demolition, construction, land alteration, or phased projects that disturb the ground surface, including impervious surfaces, on previously developed sites.

### RUNOFF

The water from rain, snowmelt, or irrigation that flows over the land surface and is not absorbed into the ground, instead flowing into the MS4 or streams or other surface waters or land depressions.

### SANITARY SEWER SYSTEM

A separate underground conveyance system specifically for transporting sanitary waste operated separately and independently from the MS4, to which storm, surface, and ground waters are not lawfully admitted.

### STORMWATER

Stormwater runoff, snowmelt runoff, and surface water runoff and drainage.

### STORMWATER MANAGEMENT

The use of structural or non-structural practices that are designed to reduce and control stormwater runoff pollutant loads, discharge volumes or peak flow discharge rates. Stormwater Management includes the use of Low-Impact Development (LID) management practices.

### STORMWATER MANAGEMENT AND EROSION CONTROL PERMIT

A permit issued by the Town of Belmont Office of Community Development, approving a system that is designed to protect the environment of the Town from the deleterious effects of uncontrolled and untreated stormwater runoff.

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

### STORMWATER MANAGEMENT STANDARDS

The Stormwater Management Standards and accompanying Stormwater Handbook(s) issued by the Massachusetts Department of Environmental Protection or any successor agency, as such Standards and Handbooks may be hereafter superseded or amended.

### SUBSTANTIAL DEMOLITION

The demolition of at least 50% of an existing principal structure, measured by the area of the footprint of the structure on the lot.

### TOTAL MAXIMUM DAILY LOAD or TMDL

Section 303(d) of the Clean Water Act authorizes the EPA to assist states, territories, and authorized tribes in listing impaired waters and developing a Total Maximum Daily Load (“TMDL”) for each of these waterbodies. A TMDL establishes the maximum amount of a pollutant that a waterbody can accept and still meet water quality standards for protecting public health and maintaining the designated beneficial uses of those waters for drinking, swimming, recreation, and fishing. A TMDL includes Waste Load Allocations for point source discharges, Load Allocations for nonpoint sources, and natural background and must include a margin of safety and account for seasonal variations.

### VEGETATION

Trees, shrubs, bushes, and ground cover, including grass.

### WATERS OF THE COMMONWEALTH

All waters within the jurisdiction of the Commonwealth, including, without limitation, rivers, streams, lakes, ponds, springs, impoundments, estuaries, wetlands, coastal waters, and groundwater.

### C. Administration.

- (1) The Select Board shall adopt, and may periodically amend, rules and regulations relating to the requirements, procedures, administration, and enforcement of this § 60-325, after conducting a public hearing to receive comments on any proposed rules and regulations.
- (2) The OCD shall be responsible for the day-to-day administration of this § 60-325 and shall be the Stormwater Management and Erosion Control Permit Granting Authority.

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

- (3) The OCD shall have the authority to investigate suspected illicit discharges and to require the elimination of illicit discharges.
- D. Permit Process.
- (1) A completed application for a Stormwater Management and Erosion Control Permit shall be filed with the OCD. A permit shall be obtained prior to the commencement of any work regulated by § 60-325.
  - (2) Some permit applications may require the OCD to secure the services of a Licensed Professional Engineer with expertise in stormwater management and erosion control to assist with the administration of § 60-325. These services shall be paid for by the Applicant prior to the issuance of the Stormwater Management and Erosion Control Permit.
  - (3) The OCD shall take final action on an application for a Stormwater Management and Erosion Control Permit within 30 days from the receipt of a complete application. The OCD may approve the application; approve the application with conditions; or disapprove the application. Failure by the OCD to take final action on an application within 30 days following the receipt of a complete application shall be deemed to be approval of the application, unless this timeframe is extended by mutual agreement of the OCD and applicant.
  - (4) The applicant, or an agent thereof, shall obtain the approval of the OCD prior to any change or modification of an activity authorized in a Stormwater Management and Erosion Control Permit. The OCD may approve the request if it determines that the change or modification is consistent with the Regulations promulgated pursuant to Subsection E of § 60-325, the Stormwater Management Standards and Best Management Practices. The OCD has the right to amend the existing permit and require additional stormwater runoff and erosion control measures prior to approval of the change or modification.
- E. Discharges to the Municipal Separate Storm Sewer System (MS4).
- (1) Applicability. This Subsection E shall apply to all direct or Indirect Discharges to the municipal storm drain system and to any activities that might obstruct the municipal storm drain system.
  - (2) Prohibited Activities.
    - (a) Illicit Discharges. No person shall commence, allow, conduct, or continue any illicit Discharge into the MS4 or into the Waters of the Commonwealth. Nothing in this § 60-325 shall be construed to exempt stormwater discharges from regulation under the National

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

Pollutant Discharge Elimination System (“NPDES”) stormwater program where applicable.

- (b) Illicit Connections. No person shall construct, use, allow, maintain, or continue any Illicit Connection to the MS4, regardless of whether the connection was permissible under applicable law, regulation, or custom at the time of connection.
  - (c) Obstruction of Municipal Storm Drain System. No person shall obstruct or interfere with the normal flow of Stormwater into or out of the MS4 without prior written approval from the OCD.
- (3) Regulated Activities. No person shall connect a pipe or other appurtenance to the Town of Belmont Sanitary Sewer System or the MS4, or otherwise perform any modification, repair, rehabilitation, or replacement work on either system, without a Sanitary Sewer and Storm Drain Connection Permit.
- (4) Exemptions. The following Non-Stormwater Discharges are exempt from the requirements of Sections D and E of this Section except if the OCD determines, after notice and an opportunity for hearing, that the source is a significant contributor of a Pollutant to the MS4 or Waters of the United States:
- (a) Water line flushing;
  - (b) Landscape irrigation;
  - (c) Diverted stream flows;
  - (d) Rising ground waters,
  - (e) Uncontaminated ground water infiltration (as defined at 40 CFR 35.2005[20]);
  - (f) Uncontaminated pumped ground water;
  - (g) Discharges from potable water sources;
  - (h) Foundation drains;
  - (i) Air conditioning condensation;
  - (j) Irrigation water and springs;
  - (k) Water from basement, cellar, and crawl space pumps;
  - (l) Footing drains;
  - (m) Lawn watering;

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

- (n) Car washing undertaken by individual residents at their homes;
  - (o) Flows from wetland resource areas;
  - (p) De-chlorinated swimming pool discharges;
  - (q) Street wash water and residential building wash waters, without detergents;
  - (r) Discharges or flows from firefighting activities;
  - (s) Dye testing, if written approval is given by the OCD prior to the time of the test;
  - (t) Non-Stormwater Discharges permitted under an NPDES permit, waiver, or waste discharge order administered under the authority of the U.S. Environmental Protection Agency, provided that the discharge is in full compliance with the requirements of the permit, waiver, or order and applicable laws and regulations; and
  - (u) Discharges necessary to protect public health, safety, welfare or the environment, for which advanced written approval is received from the OCD.
- (5) Emergency Suspension of Storm Drain System Access. The OCD may suspend MS4 access to any person or property without prior written notice when such suspension is determined to be necessary to prevent or terminate a threatened or actual discharge of Pollutants that presents imminent risk of harm to the public health, safety, welfare or the environment. In the event that any person fails to comply with an emergency suspension order issued pursuant to this section, the OCD may take all reasonable steps to prevent or minimize harm to the public health, safety, welfare, or the environment.
- (6) Additional Prohibited Pollutants
- Pet Waste: The Town of Belmont is subject to a Pathogen TMDL, and dog feces are a major component of stormwater pollution. In addition to the requirements of § 60-200, dog feces shall not be disposed in any public or private storm drain, catch basin, wetland, or water body or on any paved or impervious surface
- F. Stormwater Management and Erosion Control.
- (1) Regulated Activities. A Stormwater Management and Erosion Control Permit shall be required prior to undertaking any land disturbance that involves:

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

- (a) An alteration that will result in land disturbances of 2,500 square feet of total area or more, or that is part of a common plan of development that will disturb 2,500 square feet or more;
  - (b) An alteration that will increase the amount of a lot's impervious surface area to more than 25% of the lot's total area; or
  - (c) Storage or permanent placement of more than 100 cubic yards of excavated material, fill, snow or ice.
- (2) Exempt Activities. Alteration on lots with one, two, or three-dwelling units existing as of the effective date of the Article shall be exempt from Subsections D and F, except for Alteration on any such lot greater than one acre of land or associated with the Substantial Demolition of such dwelling unit(s) and Alteration on such lot thereafter. In addition, the following activities shall be exempt from Subsection F:
- (a) Any work or projects for which all necessary approvals and permits have been issued before the effective date of this bylaw;
  - (b) Use of land for the primary purpose of agriculture, horticulture, floriculture, or viticulture, or the use, expansion, or reconstruction of existing structures for the primary purpose of agriculture, horticulture, floriculture, or viticulture, to the extent protected under the Zoning Act, M.G.L. c. 40A, § 3;
  - (c) Customary cemetery management;
  - (d) Stormwater discharges that are authorized by an Order of Conditions issued by the Conservation Commission that meet the requirements of the Massachusetts Stormwater Standards;
  - (e) Customary landscaping, gardening, and lawn care activities;
  - (f) Activities not expressly regulated by Subsection F(1);
  - (g) Normal maintenance of Town-owned public land, ways, public utilities, and appurtenances; and
  - (h) Emergency activities necessary to protect public health or safety
- (3) General Requirements
- (a) An Operation and Maintenance Plan shall be submitted to the OCD for approval prior to the issuance of a Stormwater Management and Erosion Control Permit. The Operation and Maintenance Plan shall be designed to ensure compliance with the Stormwater Management

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

and Erosion Control Permit, this Section, and the Massachusetts Surface Water Quality Standards, 314 CMR 4.00, in all seasons and throughout the life of the system.

- (b) As-built drawings shall be submitted to the OCD at the completion of a project. The as-built drawings must depict all on-site controls, both structural and non-structural, designed to manage the stormwater associated with the completed site.
  - (c) The OCD may require the applicant to contribute to the cost of design, construction, and maintenance of a public or shared stormwater facility in lieu of an onsite stormwater facility where the OCD determines that there are not sufficient site conditions for onsite Best Management Practices that will satisfy the design criteria set forth in Subsection F(4) of this bylaw and the performance standards set forth in the regulations promulgated under this bylaw. Funds so contributed may be used to design, construct, and maintain stormwater projects that will improve the quality and quantity of surface waters in Belmont by treating and recharging stormwater from existing impervious surfaces that is now discharged to said waters with inadequate treatment or recharge. The amount of any required contribution to the fund shall be determined by the OCD pursuant to standards established in the Regulations adopted pursuant to this Section.
- (4) Design Criteria. Each New Development and each Redevelopment shall satisfy the following design criteria:
- (a) Compliance with all applicable provisions of the Stormwater Management Standards, regardless of the proximity of the development to resource areas or their buffer zones, as defined by the Wetlands Protection Act, M.G.L. c. 131, § 40, and its implementing regulations.
  - (b) Erosion and sediment controls must be implemented to prevent adverse impacts during disturbance and construction activities.
  - (c) There shall be no change to the existing conditions of abutting properties from any increase in peak flows or volumes of stormwater runoff or from erosion, silting, flooding, sedimentation or impacts to wetlands, ground water levels, or wells.
  - (d) When any proposed discharge may have an impact upon streams, wetlands, or storm sewers, the OCD may require minimization or elimination of this impact based on site conditions and existing stormwater system capacity.

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

- (e) Compliance with all applicable provisions of the MS4 Permit, including performance standards for New Development and Redevelopment.
- G. Severability. If any provision of this § 60-325 shall be found invalid for any reason in a court of competent jurisdiction, such invalidity shall be construed as narrowly as possible, and the balance of the Section shall be deemed to be amended to the minimum extent necessary, so as to secure the purposes thereof, as set forth in Subsection A.
- H. Enforcement. The OCD shall enforce this bylaw, and any regulations, orders, violation notices, and enforcement orders made pursuant to this § 60-325, and may pursue all civil and criminal remedies for such violations.
- (1) The OCD may issue a written order to enforce the provisions of this bylaw or the regulations thereunder, which may include (but are not limited to) an order to:
    - (a) Eliminate illicit connections or discharges to the MS4;
    - (b) Perform monitoring, analyses, and reporting;
    - (c) Cease and desist unlawful discharges, practices, or operations; and
    - (d) Remediate contamination in connection therewith.
  - (2) If the OCD determines that abatement or remediation of contamination is required, the order shall set forth a deadline by which such abatement or remediation must be completed. Said order shall further advise that, should the violator or property owner fail to abate or perform remediation within the specified deadline, the OCD may, at its option, authorize such work, and the expenses thereof shall be charged to the violator in an amount not exceeding the penalty specified in Subsection H(5).
  - (3) If the OCD performs the work described in Subsection H(2), the violator and the property owner shall be notified of the costs incurred by the OCD, including administrative costs, within 30 days after completing all measures necessary for the abatement or remediation. Within 30 days of receipt of such notification, the violator or property owner may file with the Town Administrator a written protest objecting to the amount or basis of the costs incurred. Upon receipt of such a protest, the Town Administrator may adjust the amount of the costs to be charged to the violator pursuant to Subsection H(2).
  - (4) If a person violates the provisions of this bylaw, or any regulation, permit, notice, or order issued thereunder, the OCD, with the approval of the Select Board, may seek injunctive relief in a court of competent jurisdiction

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

to restrain such person from activities that would create further violations or to compel the person to perform abatement or remediation of the violation.

- (5) As an alternative to criminal remedies set forth in this Section, the OCD may elect to utilize non-criminal disposition procedures set forth in M.G.L. c.40, § 21D. The penalty for the first violation shall be \$100.00. The penalty for the second violation shall be \$200.00. The penalty for the third and subsequent violations shall be \$300.00. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.
- (6) To the extent permitted by state law, or if authorized by the owner or other party in control of the property, the OCD, its agents, officers, and employees may enter upon privately owned property for the purpose of performing their duties under this section and regulation, and may make or cause to be made such examinations, surveys, or sampling as the OCD deems reasonably necessary.
- (7) The remedies set forth in this Subsection H are not intended to be exclusive of any other remedies available under applicable federal, state, or local law.

---

### ARTICLE 7

### ACCEPTANCE OF A PUBLIC WAY: OAKMONT LANE

**MOVED:** That the Town accept Oakmont Lane as a public way, as laid out by the Select Board and as shown on a plan entitled "Acceptance Street Plan and Profile Oakmont Lane Belmont, MA," prepared by Glenn R. Clancy, P.E., dated April 4, 2022, and on file with the Town Clerk; to authorize the Select Board to acquire, by gift, such land and easements for the creation, maintenance and operation of a public way, including but not limited to easements for access, grading, drainage, sloping, construction and utilities, in all or any portions of such way and parcels on such way.

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 169; No 63 ; Abstain 17, at the Annual Town Meeting held May 2, 2022 by remote-access participation.

---

### ARTICLE 8:

### ESTABLISH A SKATING RINK & FIELDS BUILDING COMMITTEE

**MOVED:** That the Town establish a new Municipal Skating Rink Building Committee to be appointed by the Town Moderator to oversee the design and construction of a new public skating rink to be located west of Harris Field in a location approved by the School Committee and the Select Board and to authorize said Committee to enter into contracts and take all actions necessary to carry out said project, subject to

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

funding. Further, that said Committee be directed to develop and recommend a design to the School Committee and Select Board for the public land adjoining the West border of Harris Field, including all costs associated with the design and construction of playing fields, and the evaluation and possible demolition of the White Field House, that take into account the needs of the School Department.

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 196 ; No 23 ; Abstain 10, at the Annual Town Meeting held June 13, 2022 by remote-access participation

---

### ARTICLE 8: ESTABLISH A SKATING RINK & FIELDS BUILDING COMMITTEE

#### Amendment Proposed by Roger Wrubel, Precinct 5

**Moved:** that main motion to Warrant Article 8 be amended to require the Municipal Skating Rink & Playing Fields Building Committee to be guided by the *Sustainable Building Design Policy*<sup>1</sup> that was unanimously approved by the Belmont Board of Selectmen (now Select Board) March 5, 2007, and to design and construct an all-electric, energy efficient building by adding the following sentence:

The Municipal Skating Rink & Playing Fields Building Committee is authorized and instructed to design and construct the Municipal Skating Rink Building (the “Building”) so that the Building conforms to the *Sustainable Building Design Policy* that was unanimously approved by the Belmont Board of Selectmen (now Select Board) March 5, 2007; so that the Building, when completed, will be all-electric (i.e., no fossil fuel combustion will be used to power the building or operate any building devices or services); so that the Building’s shell and mechanical systems reduce the electric load of the Building as much as feasible; and so that the Building maximizes solar generation of electricity.

The Motion: was defeated utilizing electronic voting devices, by roll call vote: Yes 83 ; No 136 ; Abstain 12, at the Annual Town Meeting held June 13, 2022 by remote-access participation.

---

### ARTICLE 9 SPECIAL ACT: RETAIL LIQUOR LICENSES

**MOVED:** That the Town vote to authorize the Select Board to petition the General Court for Special Legislation to increase the number of licenses that may be issued for the sale of alcoholic beverages, as set forth under Article 9 of the Warrant for this Town Meeting, with the exception that in Section 2 of the proposed special act the number “seven (7)” shall be replaced with the number “six (6)”, and to authorize the Select Board to approve amendments to the bill before enactment by the

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

General Court which shall be within the scope of the general public objectives of this petition.

The Motion: was adopted utilizing electronic voting devices, by roll call vote: Yes 228; No 18; Abstain 2, at the Annual Town Meeting held May 4, 2022 by remote-access participation

### TEXT OF WARRANT ARTICLE

#### ARTICLE 9:

#### SPECIAL ACT: RETAIL LIQUOR LICENSES

To see if the Town will vote to authorize the Select Board to petition the General Court to enact legislation increasing the number of licenses that may be issued for the sale of all alcoholic beverages not to be drunk on the premises, and the number of licenses that may be issued for the sale of beer and wine not to be drunk on the premises, substantially in the form below, and further to authorize the Select Board to approve amendments to the bill before enactment by the General Court which shall be within the scope of the general public objectives of the petition, or in any way act thereon.

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:*

SECTION 1. The Select Board of the town of Belmont may, in its discretion, grant licenses for the sale of all alcoholic beverages not to be drunk on the premises; provided, however, that no more than **four (4)** such licenses shall be in effect, including any license issued pursuant to chapter 395 of the acts of 2006 and chapter 16 of the acts of 2014. The licenses shall be subject to chapter 147 of the Acts of 2017, and chapter 138 of the General Laws.

SECTION 2. The Select Board of the town of Belmont may, in its discretion, grant licenses for the sale of beer and wine not to be drunk on the premises; provided, however, that no more than **seven (7)** such licenses shall be in effect, including those licenses issued pursuant to chapter 396 of the acts of 2006 and chapter 16 of the acts of 2014. The licenses shall be subject to chapter 147 of the Acts of 2017, and chapter 138 of the General Laws.

SECTION 3. This act shall take effect upon its passage.

### FINAL TEXT AS ADOPTED BY TOWN MEETING

To see if the Town will vote to authorize the Select Board to petition the General Court to enact legislation increasing the number of licenses that may be issued for the sale of all alcoholic beverages not to be drunk on the premises, and the number of licenses that may be issued for the sale of beer and wine not to be drunk on the premises, substantially in the form below, and further to authorize the Select Board to approve amendments to the bill before enactment by the General Court which shall be within the scope of the general public objectives of the petition, or in any way act thereon.

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:*

SECTION 1. The Select Board of the town of Belmont may, in its discretion, grant licenses for the sale of all alcoholic beverages not to be drunk on the premises; provided, however, that no more than **four (4)** such licenses shall be in effect, including any license issued pursuant to chapter 395 of the acts of 2006 and chapter 16 of the acts of 2014. The licenses shall be subject to chapter 147 of the Acts of 2017, and chapter 138 of the General Laws.

SECTION 2. The Select Board of the town of Belmont may, in its discretion, grant licenses for the sale of beer and wine not to be drunk on the premises; provided, however, that no more than **six (6)** such licenses shall be in effect, including those licenses issued pursuant to chapter 396 of the acts of 2006 and chapter 16 of the acts of 2014. The licenses shall be subject to chapter 147 of the Acts of 2017, and chapter 138 of the General Laws.

SECTION 3. This act shall take effect upon its passage.

---

### ARTICLE 10

### SPECIAL ACT: RELATING TO THE RETIREMENT CLASSIFICATION OF CERTAIN EMPLOYEES OF THE TOWN OF BELMONT

**MOVED:** That the Town vote to authorize the Select Board to petition the General Court to permit the Belmont Retirement Board to retain the current classification of Public Safety Communications Employees, as set forth under Article 10 of the Warrant for this Town Meeting, with the addition of the phrase “Supervisor and Operations Manager” after the phrase “Public Safety Communications Dispatchers” in Section 1, and to authorize the Select Board to approve amendments to the bill before enactment by the General Court to advance the general public objectives of this petition.

The Motion: was adopted utilizing electronic voting devices, by roll call vote: Yes 247; No 7; Abstain 5, at the Annual Town Meeting held May 4, 2022 by remote-access participation

### TEXT OF WARRANT ARTICLE

### ARTICLE 10: SPECIAL ACT RELATING TO THE RETIREMENT CLASSIFICATION OF CERTAIN EMPLOYEES OF THE TOWN OF BELMONT

To see if the Town will vote to authorize the Select Board to petition the General Court to enact legislation to permit the Belmont Retirement Board to retain the classification of Public Safety Communications Dispatchers in “Group 2” as defined in MGL c. 32 § 3(2)(g), substantially in the

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

form below, and further to authorize the selectmen to approve amendments to the bill before enactment by the General Court to advance the general public objectives of the petition, in whole or in part, or in any way act thereon.

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:*

SECTION 1. Notwithstanding the provisions of paragraph (2) (g) of section three of chapter thirty-two, or any other general or special law to the contrary, employees of the Town of Belmont employed as Public Safety Communications Dispatchers hired on or before January 1, 2022, shall be classified by the Belmont Retirement Board in Group 2.

SECTION 2. This act shall become effective upon its passage.

### **FINAL TEXT AS ADOPTED BY TOWN MEETING**

To see if the Town will vote to authorize the Select Board to petition the General Court to enact legislation to permit the Belmont Retirement Board to retain the classification of Public Safety Communications Dispatchers in “Group 2” as defined in MGL c. 32 § 3(2)(g), substantially in the form below, and further to authorize the selectmen to approve amendments to the bill before enactment by the General Court to advance the general public objectives of the petition, in whole or in part, or in any way act thereon.

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:*

SECTION 1. Notwithstanding the provisions of paragraph (2) (g) of section three of chapter thirty-two, or any other general or special law to the contrary, employees of the Town of Belmont employed as Public Safety Communications Dispatchers Supervisor and Operations Manager hired on or before January 1, 2022, shall be classified by the Belmont Retirement Board in Group 2.

SECTION 2. This act shall become effective upon its passage.

---

## **ARTICLE 11**

## **CITIZENS’ PETITION: A RESOLUTION IN SUPPORT OF CHANGING THE STATE FLAG & SEAL OF MASSACHUSETTS**

**MOVED:** That the Town vote to adopt the resolution to support changing the state flag and seal of Massachusetts, as printed in the Warrant for this Town Meeting.

**2022 ANNUAL REPORT**  
**2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION**  
**BELMONT, MASSACHUSETTS**  
**CERTIFICATION OF VOTES**

The Motion: was adopted utilizing electronic voting devices, by roll call vote: Yes 221; No 12; Abstain 19, at the Annual Town Meeting held May 9, 2022 by remote-access participation

**TEXT OF WARRANT ARTICLE**

To see if the Town will vote to approve the resolution as follows:

**Resolution in Support of Changing the State Flag & Seal of Massachusetts**

Whereas the history of the State of Massachusetts is replete with instances of conflict between the European Colonists and the Native Nations of the region, who first extended the hand of friendship to the Colonists on their shores in 1620, and helped them to survive starvation during the settlers' first winters on their land;

Whereas members of the Native Nation for whom the State of Massachusetts is named were ambushed and killed by Myles Standish, first commander of the Plymouth Colony, in April of 1623, barely two years after the Pilgrims arrived;

Whereas the Colonial broadsword held by a white hand above the head of the Native man on the Massachusetts State Flag and Seal is modeled after Myles Standish's own broadsword, borrowed for that purpose from the Pilgrim Hall in Plymouth by the illustrator Edmund Garrett in 1884;

Whereas the belt binding the Native's cloak on the Flag and Seal is modeled after a belt worn by Metacomet, known to the English as King Philip, who was among the Wampanoag leaders that resorted to a mutually destructive war in 1675-76 in defense of Native lands against Colonial encroachment;

Whereas the proportions of the body of the Native man in the Flag and Seal were taken from a Native skeleton unearthed in Winthrop, the bow modeled after a bow taken from a Native man shot and killed by a colonist in Sudbury in 1665, and the facial features taken from a photograph of an Ojibwe chief from Great Falls, Montana, considered by the illustrator to be a "fine specimen of an Indian," though not from Massachusetts;

Whereas the history of relations between Massachusetts since Colonial times and the Native Nations who continue to live within its borders includes the forced internment of thousands of so-called "praying Indians" on Deer Island, in Boston Harbor, where they died by the hundreds of exposure in the winter of 1675, the enslavement of Native people in Boston, Bermuda, and the Caribbean Islands, the offering of 40 pounds sterling as bounty for the scalps of Native men, women and children in Massachusetts beginning in 1686, increased to 100 pounds sterling for the scalps of Native adult males by 1722, half that amount for Native women and children;

Whereas Native Nations within the boundaries of Massachusetts were kept in a state of serfdom, and their members legally considered incompetent wards of the state until the nonviolent action of the so-called Mashpee Rebellion of 1833 led to the granting of Native self-rule by the Massachusetts legislature in 1834, as if the sovereign right of Native self-government was the Massachusetts legislature's to confer;

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

Whereas Native Americans were legally prohibited from even stepping foot into Boston from 1675 until 2004, when that law was finally repealed;

Whereas the 400th anniversary of the landing of the Colonists at Plymouth Plantation, which gave rise to the long chain of genocidal wars and deliberate policies of cultural destruction against Native Nations of this continent, occurred in the year 2020, affording every citizen of the

Commonwealth a chance to reflect upon this history and come to an appreciation of the need for better relations between the descendants of the Colonial immigrants and the Native Nations of the Commonwealth;

Whereas the land area now known as the Town of Belmont, formerly known as Pequosette, shares a rich Native history with modern tribal Nations like the Massachusett and the Wampanoag, who inhabited this area for thousands of years before the first colonial settlers arrived in 1630.

Now, therefore, BE IT RESOLVED that the Town of Belmont hereby adopts this resolution in support of the work of the Special Commission Relative to the Seal and Motto of the Commonwealth, established by a Resolve of the General Court in 2020 and appointed by the Governor to recommend changes to the current flag and seal of Massachusetts, and in support of a new seal and motto for the Commonwealth that may better reflect our aspirations for harmonious and respectful relations between all people who now call Massachusetts home. The town clerk shall forward a copy of this resolution to Sen. Marc Pacheco and Rep. Antonio Cabral, co-chairs of the Joint Committee on State Administration, who serve as members of the Special Commission Relative to the Seal and Motto of the Commonwealth, and to Sen. Will Brownsberger and Rep. Dave Rogers, with the request that they continue their advocacy and support for the work of the aforementioned Special Commission.

or in any way act thereon.

---

### ARTICLE 12

### CITIZENS' PETITION: AMEND GENERAL BYLAW §40-115: ENCOURAGING PUBLIC PARTICIPATION.

**Moved:** That article 12 be dismissed.

The Motion to dismiss was approved utilizing electronic voting devices, by roll call vote:  
Yes 219; No 22 ; Abstain 12, at the Annual Town Meeting held May 9, 2022  
by remote-access participation

---

### ARTICLE 13

### CITIZENS' PETITION: RESOLUTION REQUIRING MIDDLE/HIGH SCHOOL SOLAR FUNDING

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

**MOVED:** That the main motion under Article 13 be amended by substituting the following resolution:

### **RESOLUTION URGING MIDDLE/HIGH SCHOOL SOLAR FACILITY**

WHEREAS, the Belmont Middle and High School Building Committee (“BMHSBC”) presented to the June 4, 2018 Belmont Town Meeting a plan for the new Belmont Middle and High School (“BMHS”) to achieve Zero Net Energy (“ZNE”) status that included the installation of a rooftop solar photovoltaic facility that maximizes solar energy delivery consistent with the rooftop size, layout, and setbacks (“Solar PV Facility”); and

WHEREAS, during its March 9, 2022 meeting the BMHSBC voted unanimously to engage Solar Design Associates as the Solar PV Consultant to design the Solar PV Facility, and to prepare the bid package; and

WHEREAS, during its April 28, 2022 meeting the BMHSBC voted unanimously as follows: “That the Committee reconfirm its commitment to take all legal steps available to complete the construction of the Middle and High School Building with a photovoltaic array on the roof of the building as an energy design strategy consistent with the design as shown in the original building plans.”; and

WHEREAS, to complete the Solar PV Facility, among other things, the BMHSBC will need to publish a bid package, accept a bid, and pay the winning Solar PV contractor; and

NOW, THEREFORE, BE IT RESOLVED, that the Belmont Town Meeting hereby expresses its desire that the BMHSBC will ensure that the BMHS project will include a Solar PV Facility that maximizes solar energy capacity consistent with the rooftop size, layout, and setbacks, which Facility shall be installed as part of the construction of the BMHS project.

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 237; No 12 ; Abstain 12, at the Annual Town Meeting held June 6, 2022 by remote-access participation

---

## **ARTICLE 14**

## **COMMUNITY PRESERVATION COMMITTEE BUDGETS AND PROJECTS**

**MOVED:** That the Town reserve for appropriation the following amounts from FY22 estimated receipts of \$1,400,000 as recommended by the Community Preservation Committee:

1. \$140,000 for acquisition, creation and preservation of open space and for recreational use;
2. \$140,000 for acquisition, preservation, rehabilitation and restoration of historic resources;
3. \$140,000 for the creation, preservation and support of community housing;
4. \$910,000 to the budgeted reserve; and

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

5. \$70,000 to be appropriated for the Administrative Expenses and all other necessary proper expenses of the Community Preservation Committee for FY22.

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 247; No 2 ; Abstain 4, at the Annual Town Meeting held June 6, 2022 by remote-access participation

**MOVED: A. \$60,000** be appropriated from the Fund Balance reserved for Historic Preservation of the Community Preservation Fund for the **Belmont Cemetery Preservation and Master Plan.**

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 248; No 3 ; Abstain 4, at the Annual Town Meeting held June 6, 2022 by remote-access participation

**MOVED: B. \$200,000** be appropriated from the Fund Balance reserved for Open Space and Recreation of the Community Preservation Fund for the **Community Path Right Phase II 25% Design.**

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 236; No 17 ; Abstain 6, at the Annual Town Meeting held June 6, 2022 by remote-access participation

**MOVED: C. \$40,000** be appropriated from the Fund Balance reserved for Open Space and Recreation of the Community Preservation Fund for the **Grove Street Baseball and Basketball Reconstruction.**

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 243; No 7 ; Abstain 8, at the Annual Town Meeting held June 6, 2022 by remote-access participation

**MOVED: D. \$1,190,530** be appropriated from the Undesignated Fund Balance of the Community Preservation Fund for the **Payson Park Revitalization Phase II.**

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 235; No 11 ; Abstain 6, at the Annual Town Meeting held June 6, 2022 by remote-access participation

**MOVED: E. \$26,100** be appropriated from the Fund Balance reserved for Historic Preservation of the Community Preservation Fund for the **Restoration of Belmont's Historic Tower Clock.**

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 143; No 66 ; Abstain 38, at the Annual Town Meeting held June 6, 2022 by remote-access participation

**MOVED: F.** That a total of **\$343,409**, whereby **\$285,409** be appropriated from Fund Balance reserved for Open Space and Recreation of the Community Preservation Fund and that the remaining **\$58,000** be appropriated from the Undesignated Fund

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

Balance of the Community Preservation Fund for the **Town Field Playground and Court Restoration.**

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 239; No 0 ; Abstain 0, at the Annual Town Meeting held June 8, 2022 by remote-access participation

**MOVED: G.** That a total of **\$400,000**, whereby **\$312,000** be appropriated from the Fund Balance reserved for Community Housing, and that the remaining **\$88,000** be appropriated from the Undesignated Fund Balance of the Community Preservation Fund for the **Pre-Development Funding for Redevelopment of Sherman Gardens.**

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 234; No 1 ; Abstain 4, at the Annual Town Meeting held June 8, 2022 by remote-access participation

**MOVED: H.** **\$150,000** be appropriated from the Fund Balance reserved for Historic Preservation of the Community Preservation Fund for the **Benton Library Chimney Repair.**

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 217; No 20 ; Abstain 4, at the Annual Town Meeting held June 8, 2022 by remote-access participation

**MOVED: I.** **\$20,000** be appropriated from the Fund Balance reserved for Historic Preservation of the Community Preservation Fund for the **Benton Library Building Envelope Study.**

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 221; No 13 ; Abstain 2, at the Annual Town Meeting held June 8, 2022 by remote-access participation

**And** That all said projects being more particularly described in the Final Applications on file with the Community Preservation Committee.

The Motion: was approved by unanimous consent at the Annual Town Meeting held June 8, 2022 by remote-access participation

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

---

### ARTICLE 15

### SALARIES OF ELECTED OFFICIALS

**MOVED:** That there be paid to the elected officers of the Town as salaries for the fiscal year commencing July 1, 2022 the amount set forth opposite the name of each officer as listed below:

<b>Elected Officials of the Town</b>	<b>Salary</b>
Town Moderator	\$450
Chair of the Select Board	\$5,000
Select Board (2)	\$4,500 (each)
Town Clerk	\$106,556
Town Treasurer	\$110,871
Chair of the Board of Assessors	\$3,030
Assessors (2)	\$2,200 (each)

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 242; No 2 ; Abstain 1, at the Annual Town Meeting held June 1, 2022 by remote-access participation

---

### ARTICLE 16

### ENTERPRISE FUNDS FOR WATER, SEWER AND STORMWATER

**MOVED:** A) That **\$1,764,448 be appropriated** from Water Retained Earnings, and **\$6,324,031 be appropriated** from Water Revenues to fund the expenses of the Water Department pursuant to Chapter 44, § 53F½ of the General Laws as follows:

FY2023 Water Enterprise Fund Operating Budget	\$7,419,204
Water Department Capital Expenditures	<u>\$ 669,275</u>
Total Water Department Appropriation	\$8,088,479

said sum to be expended under the direction of the Select Board.

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 241; No 1 ; Abstain 1, at the Annual Town Meeting held June 1, 2022 by remote-access participation

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

---

### ARTICLE 16

### ENTERPRISE FUNDS FOR WATER, SEWER AND STORMWATER

**MOVED:** B) That **\$2,504,700** be transferred from Sewer Retained Earnings, and **\$8,559,545** be transferred from Sewer and Stormwater Revenues to fund the Sewer and Stormwater Enterprise Fund pursuant to Chapter 44, § 53F½ of the General Laws as follows:

FY2023 Sewer and Stormwater Enterprise Fund Operating Budget \$ 9,078,545

Sewer and Stormwater Capital Expenditures \$ 1,985,700

Total Sewer and Stormwater Enterprise Fund Appropriation \$11,064,245

said sum to be expended under the direction of the Select Board.

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 243; No 0; Abstain 0, at the Annual Town Meeting held June 1, 2022 by remote-access participation

---

### ARTICLE 17

### ESTABLISH EXPENDITURE LIMITATION FOR REVOLVING FUNDS

**MOVED:** That the Town establish expenditure limitations for the revolving accounts authorized in § 50-220 of the Towns General Bylaws for FY2023 as follows:

<b>§ 50-220 Revolving Accounts</b>	<b>FY2023 Expenditure Limit</b>
A. Senior Programs Fund	<b>\$ 150,000</b>
B. Art Gallery Fund	<b>\$ 15,000</b>
C. Rock Meadow Restoration and Maintenance Fund	<b>\$ 11,000</b>
D. Library Lost Book and Copying Fund	<b>\$ 15,000</b>
E. Stormwater Improvement Fund	<b>\$ 100,000</b>
F. Martin Luther King Day Breakfast Fund	<b>\$ 5,000</b>
G. Non-School Property Maintenance Fund	<b>\$ 60,000</b>
H. Stormwater Consulting Fund	<b>\$ 50,000</b>

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 234;  
No 2 ; Abstain 1, at the Annual Town Meeting held June 1, 2022 by remote-  
access participation

---

### ARTICLE 18

### APPROPRIATION OF TRANSPORTATION GRANT

**MOVED:** That the Town appropriate **\$9,483.50** received from the Commonwealth  
Transportation Infrastructure Fund for the purpose of funding improvements to  
the Town's transportation infrastructure as set forth under Article 18 in the  
Warrant for this meeting.

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 241;  
No 1 ; Abstain 1, at the Annual Town Meeting held June 1, 2022 by remote-  
access participation

---

### ARTICLE 19

### APPROPRIATION OF CAPITAL EXPENDITURE FUEL TANKS AT DPW YARD

**MOVED:** That the Town appropriate and transfer **\$649,699** from the General Fund (Free  
Cash), for the purpose of replacing the underground fuel tanks at the DPW Yard  
located at 37 C Street with underground fuel storage tanks.

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 180;  
No 44 ; Abstain 12, at the Annual Town Meeting held June 8, 2022 by  
remote-access participation

---

### ARTICLE 20

### APPROPRIATION OF FY23 CAPITAL EXPENDITURES

**MOVED:** A) That the following amounts be appropriated for the purchase of Public Safety  
Equipment, Site Improvements, Public Works Equipment, Equipment for Town  
Facilities, and consulting services in connection therewith, to construct public  
ways, and for Building and Facility and Public Works Construction; and for Major  
Maintenance and Alterations (including design work) as follows, said sums to be  
expended under the direction of the Select Board:

#### A (1) FACILITIES DEPARTMENT

2022 Hybrid Utility Vehicle	\$55,666
Butler Masonry Façade Repair	\$487,000

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

Butler KalWal Replacement	\$415,000
Butler PA System	\$300,000
Electric Van	\$54,756
Wellington Heat Pump	\$97,595
Winn Brook Fire/PA Systems	\$75,000
<b>TOTAL FACILITIES</b>	<b>\$1,485,017</b>

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 238;  
No 3 ; Abstain 2, at the Annual Town Meeting held June 1, 2022 by remote-access participation

**MOVED: A (2) FIRE DEPARTMENT**

Air Packs	\$376,584
Ambulance Replacement	\$80,000
Cardiac Monitor Replacement	\$7,000
Ambulance Power Load Cot System	\$45,081
Replace Staff Car	\$75,000
<b>TOTAL FIRE DEPARTMENT</b>	<b>\$583,665</b>

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 242;  
No 4 ; Abstain 1, at the Annual Town Meeting held June 1, 2022 by remote-access participation

**MOVED: A (3) IT DEPARTMENT**

Fiber Burbank/Wellington	\$20,000
Network Storage	\$60,000
Fiber Line to Antenna Site	\$150,000

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

<b>TOTAL IT DEPARTMENT</b>	<b>\$230,000</b>
----------------------------	------------------

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 250; No 1 ; Abstain 0, at the Annual Town Meeting held June 1, 2022 by remote-access participation

### **MOVED: A (4) LIBRARY DEPARTMENT**

RFID Tags	\$32,306
<b>TOTAL Library Department</b>	<b>\$32,306</b>

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 239; No 1 ; Abstain 4, at the Annual Town Meeting held June 1, 2022 by remote-access participation

### **MOVED: A (5) POLICE DEPARTMENT**

Radio Amplifier	\$30,000
Replace EMD Server	\$12,000
<b>TOTAL POLICE DEPARTMENT</b>	<b>\$42,000</b>

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 250; No 2 ; Abstain 1, at the Annual Town Meeting held June 1, 2022 by remote-access participation

### **MOVED: A (7) ALL DEPARTMENTS**

<b>Project Bid Reserve</b>	<b>\$205,738</b>
----------------------------	------------------

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 233; No 12 ; Abstain 4, at the Annual Town Meeting held June 1, 2022 by remote-access participation

### **MOVED: A (8) OFFICE OF COMMUNITY DEVELOPMENT**

Roads Rebuild and Patch	\$150,000
-------------------------	-----------

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

<b>TOTAL OCD</b>	<b>\$150,000</b>
------------------	------------------

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 245; No 0 ; Abstain 2, at the Annual Town Meeting held June 1, 2022 by remote-access participation

**AND**

**MOVED:** That to meet the foregoing appropriations, the sum of **\$1,549,953** shall be raised from the tax levy, and **\$545,121** be transferred from Capital Project Balances (Turnbacks) and that **\$1,042,722** be transferred from the Sale of Town Owned Property.

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 253; No 0 ; Abstain 1, at the Annual Town Meeting held June 1, 2022 by remote-access participation

**MOVED:** **B)** That **\$1,857,772** be appropriated for road paving projects, and **\$237,730** be appropriated for sidewalks as follows:

Capital Roads Non-Discretionary	\$1,857,772
Sidewalks	<u>\$ 237,730</u>
<b>Total Paving/Sidewalks</b>	<b>\$2,095,502</b>

said sum to be raised and expended under the direction of the Select Board.

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 252; No 1 ; Abstain 0, at the Annual Town Meeting held June 1, 2022 by remote-access participation

### ARTICLE 21

### APPROPRIATION TO OTHER POST-EMPLOYMENT BENEFITS (OPEB)

**MOVED:** That the Town appropriate and transfer **\$579,275** from the General Fund (Free Cash), and to appropriate and transfer a total of **\$29,000** from the Water Enterprise Fund, the Sewer Enterprise Fund and the Light Enterprise Fund to the Other Post Employee Benefits (“OPEB”) Stabilization Fund for the purpose of funding Other Post-Employment Benefits, as follows:

Town	95.2%	\$ 579,275
Light	2.8%	\$ 17,000
Sewer	0.7%	\$ 4,500

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

Water	1.3%	\$ 7,500
<b>Total</b>	<b>100.0%</b>	<b>\$ 608,275</b>

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 233; No 1; Abstain 1, at the Annual Town Meeting held June 8, 2022 by remote-access participation

---

### ARTICLE 22 FY23 BUDGET APPROPRIATION AND AUTHORIZATION TO TRANSFER BALANCES TO FUND THE FY23 BUDGET

**MOVED:** That the following amounts be appropriated for the Fiscal Year 2023 operating budget and be raised in the tax levy or from general revenues from the Town:

**A. General Government** **\$ 5,077,631**

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 242; No 1; Abstain 1, at the Annual Town Meeting held June 13, 2022 by remote-access participation

**MOVED: B. Employee Benefits, Retirement Expenses** **\$10,092,024**

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 238; No 3; Abstain 2, at the Annual Town Meeting held June 13, 2022 by remote-access participation

---

### ARTICLE 22 FY23 BUDGET APPROPRIATION AND AUTHORIZATION TO TRANSFER BALANCES TO FUND THE FY23 BUDGET

**MOVED: C. Employee Benefits, Other Reserves (including  
Health Insurance, Insurance and Salary Reserve)** **\$ 7,202,558**

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 238; No 3; Abstain 3, at the Annual Town Meeting held June 13, 2022 by remote-access participation

**MOVED: D. Public Safety** **\$13,465,276**

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 241; No 0; Abstain 0, at the Annual Town Meeting held June 13, 2022 by remote-access participation

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

**MOVED: E. Belmont Public Schools \$66,982,926**

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 238;  
No 7 ; Abstain 2, at the Annual Town Meeting held June 13, 2022 by  
remote-access participation

**MOVED: F. Vocational Education \$ 1,137,269**

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 216;  
No 0 ; Abstain 3, at the Annual Town Meeting held June 13, 2022 by  
remote-access participation

**MOVED: G. Public Services \$15,543,342**

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 244;  
No 0 ; Abstain 0, at the Annual Town Meeting held June 13, 2022 by  
remote-access participation

**MOVED: H. Human Services \$ 3,493,791**

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 238;  
No 0 ; Abstain 1, at the Annual Town Meeting held June 13, 2022 by  
remote-access participation

**MOVED: I. Principal Debt and Interest \$15,778,851**

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 247;  
No 0 ; Abstain 1, at the Annual Town Meeting held June 13, 2022 by  
remote-access participation

**AND**

**MOVED:** That the Town transfer the following sums to meet, in part, appropriations for  
capital expenditures and for Fiscal Year 2023 operating budgets made at this  
Town Meeting:

from fund balance in Abatement and Exemption Surplus Account	\$300,000
from Belmont Municipal Light Department (PILOT Payment)	\$350,000
from Unreserved Fund Balance (Free Cash)	\$6,609,452

# 2022 ANNUAL REPORT

## 2022 ANNUAL TOWN MEETING – ALL SESSIONS BY REMOTE-ACCESS PARTICIPATION BELMONT, MASSACHUSETTS CERTIFICATION OF VOTES

*(Updated to add Fuel Tank Amount from Article 19)*

from Parking Meters Receipts	\$30,000
from Water Revenue for indirect costs	\$519,000
from Sewer Revenue for indirect costs	\$519,000
from Capital Endowment Fund for various capital expenditures	\$150,000
from Capital Projects Fund for various capital expenditures	\$545,121
from Perpetual Care Fund Interest Transfer Out Account	\$25,000
from Sale of Town Owned Property	\$1,042,722
from American Rescue Plan Act	\$163,303

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 247;  
No 0; Abstain 0, at the Annual Town Meeting held June 8, 2022 by remote-access participation

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022

## INDEX OF WARRANT ARTICLES

Article #	Title
1	Reports
2	Authorization to Represent the Town's Legal Interests
3	Amend General By-law § 40-405 Capital Budget Committee
4	Amend General By-law § 60-320 Demolition Delay
5	Amend General By-law § 40-100 Membership of Town Committees
6	Amend General By-law § 60-325 Stormwater Management and Erosion Control
7	Acceptance of a Public Way: Oakmont Lane
8	Establish a Skating Rink & Playing Fields Building Committee
9	Special Act: Retail Liquor Licenses
10	Special Act: Relating to the Retirement Classification of Certain Employees of the Town of Belmont
<b>CITIZEN PETITIONS</b>	
11	A Resolution in Support of Changing the State Flag & Seal of Massachusetts
12	Amend General Bylaw § 40-115: Encouraging Public Participation
13	Resolution Requiring Middle/High School Solar Funding
<b>COMMUNITY PRESERVATION FUNDS</b>	
14	FY23 Community Preservation Committee Budget and Projects
<b>BUDGETARY &amp; FINANCIAL ARTICLES</b>	
15	Salaries of Elected Officials
16	Enterprise Funds for Water, Sewer and Stormwater
17	Establish Expenditure Limitation for Revolving Funds
18	Appropriation of Transportation Grant
19	Appropriation of Capital Expenditure Fuel Tanks at DPW Yard
20	Appropriation of FY23 Capital Expenditures
21	Appropriation to Other Post-Employment Benefits (OPEB)
22	FY23 Budget Appropriation and Authorization to Transfer Balances to Fund the FY23 Budget

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022



**TOWN OF BELMONT  
WARRANT FOR 2022 ANNUAL TOWN MEETING  
MAY 2, 2022  
COMMONWEALTH OF MASSACHUSETTS**

Middlesex, ss.

To any of the Constables of the Town of Belmont in said County:

Greetings:

In the name of the Commonwealth of Massachusetts you are required to notify and warn the Inhabitants of the Town of Belmont, qualified as the law requires to vote in elections and Town Affairs, to convene on **May 2, 2022 at 6:30 p.m.** by means of the audio/video conferencing platform described more particularly below, and to notify and warn the Town Meeting Members to convene by said method and act at said time on the Articles set forth on pages 2 through 34 of this Warrant.

The Town Meeting shall be held remotely by the means requested by the Moderator, as follows:

Interested members of the public may see and hear the proceedings by tuning in to the Belmont Media Center's live broadcast of the proceedings on Belmont cable television (Comcast channel 8, Verizon channel 28) or by live-streaming at [www.belmontmedia.org](http://www.belmontmedia.org).

Town Meeting Members will attend and vote by logging into a web page portal operated by the Town's electronic voting vendor with unique credentials that will be issued to each Town Meeting Member before the meeting.

Town Meeting Members and other participants approved by the Moderator who wish to address the meeting will participate in the meeting through the "Zoom" videoconferencing service. Login credentials will be provided to all Town Meeting Members. Registered voters who wish to address the meeting as approved by the Moderator may contact the Town Clerk's office for login credentials, 617-993-2603.

For more information, see the March 21, 2022 Moderator's letter to the Select Board appended to this Warrant as Appendix A.

---

**ARTICLE 1:**

**REPORTS**

To hear the report of the Select Board and other Town Officers, any Committee heretofore appointed and to act thereon.

Page 2 of 34

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022

*This article accepts the reports of Town departments appearing in the Annual Town Report and allows the Select Board and other Town officers, boards and committees to report orally to the Town Meeting on appropriate matters not otherwise appearing on the Warrant. This article stays "on the table" throughout the Town Meeting to allow Town officials and committees to report at the call of the Moderator.*

**Majority vote required for passage.**

---

## **ARTICLE 2: AUTHORIZATION TO REPRESENT THE TOWN'S LEGAL INTERESTS**

To see if the Town will authorize the Select Board to bring and defend actions for and against the Town, to submit any such claims to arbitration and to enter into settlement on account of the same on behalf of the Town, as and when they deem it for the best interest of the Town, or in any way act thereon.

*This is a standard article that authorizes the Select Board to represent the Town's legal interests and to settle legal claims.*

Submitted by the Select Board

The Select Board will report on this Article.

**Majority vote required for passage.**

---

## **ARTICLE 3: AMEND GENERAL BYLAW: § 40-405 CAPITAL BUDGET COMMITTEE**

To see if the Town will vote to amend § 40-405 of the Town's General Bylaws titled Capital Budget Committee, by striking out the current subsections A. through C. and replacing them with subsections A. through E., as follows:

§ 40-405. Comprehensive Capital Budget Committee.

A. The Capital Budget Committee shall henceforth be named "Comprehensive Capital Budget Committee" ("the Committee") composed of nine voting members and two non-voting members: the Vice-Chair of the Select Board, the Chair of the Warrant Committee (or a member of that Committee designated by its Chair), the Chair of the Energy Committee (or a member of that Committee designated by its Chair), the Chair of the School Committee (or a member of that Committee designated by its Chair), and five registered voters of the Town who shall be appointed by the Moderator. The Moderator-appointed members shall serve for staggered three-year terms and shall be eligible for reappointment. The Town Administrator and the Superintendent of Schools, or their designees, shall serve as the non-voting members.

B. The Committee shall prepare (and annually update) a Long-Term Capital Improvement Plan ("the Plan"). As used in this § 40-405, the term "capital improvement" shall refer to spending to acquire, lease, construct, rehabilitate, or upgrade long-lived assets such as buildings, infrastructure, vehicles, major pieces of equipment, and technology, and the acquisition by purchase or taking of land, easements, and other long-term interests in real estate, and such projects are referred to in this § 40-405 as "Capital Projects."

Page 3 of 34

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022

C. The Plan shall include one-year, five-year, and 30-year components, as hereinafter described. The Plan's one-year component shall include recommended appropriations for the next fiscal year, which shall consider the capital expenditure requests from each department head made through the Town Administrator and the Superintendent of Schools. The Plan shall also specify a program of capital expenditures by fiscal year over a period of five years. The Plan for one-year and five-years shall include recommendations for sources of funds the Town can utilize to pay for Capital Projects. Beginning with the second Long-Term Capital Improvement Plan, each Plan shall also include the Committee's analyses and recommendations for the anticipated capital improvement needs over a 30-year period following the date of the Plan.

D. The Committee shall coordinate with the Town Administrator to implement the Plan in accordance with the Town's Comprehensive Financial Policies and other governing plans of the Town adopted by the Select Board, as they may be amended from time to time. The Committee shall create procedures to be used by the Town and the Committee to review and prioritize Capital Project requests and ensure that full life-cycle costs and potential funding sources are identified for each Capital Project, including the establishment and updating of a comprehensive inventory of capital assets, and including coordination with related Town committees.

E. The Long-Term Capital Improvement Plan shall be provided annually to Town Meeting, including specific recommendations for appropriations and funding sources for the following fiscal year. The Plan shall be submitted to the Town Clerk in sufficient time for distribution to Town Meeting Members at least 14 days prior to the commencement of the Town Meeting session at which the capital budget is to be considered. The Plan shall be available at the Town Clerk's office and posted on the Town's website for distribution to the public. The Plan shall also be included in the Town of Belmont Annual Report.

or in any way act thereon.

*This article replaces the existing bylaw that creates and governs the Capital Budget Committee and replaces it with a bylaw that creates and governs a Comprehensive Capital Budget Committee. The new committee will be larger and have broader responsibility to work with the Town to develop one-, five-, and 30-year capital improvement plans, including both potential project costs and funding sources. The new committee, once convened after approval, will develop guidelines for its operations and its interactions with the Town staff and departments, as well as with other Town committees that are related to capital improvements and funding.*

Submitted by the Select Board

The Select Board, Capital Budget Committee and the Bylaw Review Committee will report on this Article.

**Majority vote required for passage.**

---

## ARTICLE 4:

### **AMEND GENERAL BYLAW: § 60-320 DEMOLITION DELAY**

To see if the Town will vote to amend § 60-320 of the Town's General Bylaws titled Demolition Delay Bylaw by striking the expiration date of December 31, 2022, updating the reference to the

Page 4 of 34

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022

List of Significant Historic Buildings to identify the most recent version, and eliminating the process for removal of properties from the List by the Select Board, as follows:

1. Section C, Definitions add the following phrase after the date, March 30, 2017, "modified and filed with the Town Clerk on April 3, 2018, subject to deletions" and change "Subsection D" to "Subsection C(3).
2. Delete Section B, Time Limitation
3. Delete Section D (1)
4. Correct the internal references in D(4) by changing F to E
5. Renumber as required to accomplish the above,

so that the proposed changes appear as follows:

## § 60-320. Demolition delay.

A. Intent and purpose. This section is adopted for the purpose of preserving and protecting significant buildings within the Town of Belmont that constitute or reflect distinctive features of the architectural, cultural, economic, political, or social history of the Town; and to limit the detrimental effect of demolition on the character of the Town. Through this section, owners of preferably preserved buildings are encouraged to seek out and consider alternative options that will preserve, rehabilitate or restore such buildings; and residents of the Town are alerted to impending demolitions of significant buildings. By preserving and protecting significant buildings, this section promotes the public welfare by making the Town a more attractive and desirable place in which to live and work. To achieve these purposes, the Belmont Historic District Commission is authorized to advise the Inspector of Buildings with respect to demolition permit applications.

~~B. Time limitation. The provisions of this section shall be null and void and of no force and effect on and after December 31, 2022.~~

~~C.~~ B. Definitions. For the purposes of this section, the following terms shall have the following definitions:

APPLICANT — Any person or entity that files an application for a demolition permit.

APPLICATION — An application for a demolition permit. BUILDING —

A roofed structure enclosing useful space. COMMISSION — The

Belmont Historic District Commission. DEMOLISH — To engage in demolition of a building.

DEMOLITION — The removal or dismantling of a building in whole or substantial part, with or without the intent to replace the construction so affected.

DEMOLITION PERMIT — The permit required by the Inspector of Buildings for demolition of a building.

INSPECTOR OF BUILDINGS — The person authorized by law to issue demolition permits within the Town of Belmont.

LIST — A list of buildings, entitled Belmont's Significant Historic Buildings Subject to Demolition Delay Bylaw, prepared by the Commission and filed with the Town Clerk,

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022

on March 30, 2017, modified and filed with the Town Clerk on April 3, 2018, subject to deletions as it may be further modified pursuant to Subsection D-C(3).

PREFERABLY PRESERVED BUILDING — Any significant building that the Commission determines, following a public hearing, should be preserved or rehabilitated rather than demolished.

SIGNIFICANT BUILDING — A building that is listed on the list.

STRUCTURE — Anything constructed or erected, the use of which requires fixed location on the ground.

D.C. The list of buildings.

~~(1) Upon the effective date of the 2017 amendments to this section, the Commission shall notify the owner of record of any building identified on the list, of the owner's right to appeal to the Select Board within 60 days of such notice to have the building removed from the list. The basis for this appeal shall be limited to a factual demonstration that the building does not qualify to be a significant building, based upon the following considerations:~~

~~(a) Whether the building is associated with events that have made a significant contribution to our history;~~

~~(b) Whether the building is associated with the lives of persons historically significant in our past;~~

~~(c) Whether the building embodies distinctive characteristics of a type, period, or method of construction; represents the work of a master; possesses high artistic value; or represents a significant and distinguishable entity whose components may lack individual distinction;~~

~~(d) Whether the building has recognized national, state, or local level historical significance;~~

~~(e) The historic context of the building; and,~~

~~(f) The integrity of the building.~~

~~(2)(1)~~ Additional buildings shall not be added to the list.

~~(3)(2)~~ Buildings that are located within the McLean Hospital National Historic District, the Common Street Historic District, the Pleasant Street Historic District and the Richardson Farm Historic District, as well as the Belmont Center Fire Station and Waverley Square Fire Station and all municipal buildings shall be ineligible for inclusion on the list.

~~(4)(3)~~ The demolition of a significant building following the issuance of a demolition permit shall automatically result in the removal of such building from the list. Demolition permits issued for significant buildings shall expire six months after their issuance, and a significant building that is not demolished within such period shall remain on the list, and shall be subject to the review procedure set forth in Subsection **E. F.**

# 2022 ANNUAL REPORT

E.D. Exclusions. Subsection E. F shall not apply to:

- (1) The removal of a building to another site within the Town of Belmont;
- (2) Routine maintenance of a building;
- (3) Interior renovations of a building;
- (4) Removal, replacement, renovation, or construction of a building's porches, entryways, entry platforms and accompanying roofs, decks, dormers, or other architectural elements;
- (5) Removal or replacement of a building's roofing materials, siding, railings, or windows;  
or
- (6) Removal or destruction of a substantial addition to a significant building that, in the determination of the Commission, does not contribute to the historic character of the building.

F.E. Review procedure.

- (1) No demolition permit for a significant building shall be issued until the provisions of this subsection have been satisfied.
- (2) An applicant proposing to demolish a significant building shall file with the Inspector of Buildings an application containing the following information:
  - (a) The address of the building to be demolished;
  - (b) The owner's name, address, relevant contact information and telephone number;
  - (c) A description of the building; and
  - (d) Photographs of the building and of neighboring properties.

If the applicant is not the owner of the building, the application shall demonstrate the owner's assent to the filing of the application.

- (3) The Inspector of Buildings shall, within seven days of receipt of such application, forward a copy thereof to the Commission.
- (4) Within 35 days of receipt of a copy of the application from the Inspector of Buildings, the Commission shall hold a public hearing to determine if it is in the public interest for a significant building to be preserved or rehabilitated rather than demolished and, based on such determination, whether the significant building is a preferably preserved building. Public notice of the time, place and purpose of the hearing shall be posted in the same manner as meeting notices posted in Belmont under the Open Meeting Law, MGL c. 30A, § 20, for a period of not less than seven days prior to the hearing date. The Inspector of Buildings, the applicant and the owner of the significant building (if different from the applicant) shall be notified in writing of the meeting time and place no less than 14 days prior to the hearing date.
- (5) Within 10 days of the first date of such public hearing, the Commission shall provide written notification to the Inspector of Buildings and the applicant of its determination

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022

as to whether the significant building is a preferably preserved building. If agreed to in writing by the applicant, the determination of the Commission and notification to the Inspector of Buildings may be postponed to a specified date. If the Commission does not provide written notification to the Inspector of Buildings and the applicant of its determination in writing by such deadline, then the Inspector of Buildings may issue the demolition permit.

- (6) If the Commission determines that the significant building is not a preferably preserved building, the Commission shall so notify the Inspector of Buildings and applicant in writing. The Inspector of Buildings may then issue the demolition permit.
- (7) If the Commission determines that the significant building is a preferably preserved building, a demolition permit may thereafter be issued no sooner than 12 months after the date that the application was filed with the Inspector of Buildings, unless a shorter time is otherwise authorized by the Commission based on its finding that the intent and purpose of this section, as provided in Subsection A hereof, will be adequately served.

## G.F. Responsibility of owners and applicants.

- (1) The owner of a significant building for which a demolition permit is being sought shall:
  - (a) Provide such information as is reasonably requested by the Commission in connection with its consideration of whether the significant building is a preferably preserved building;
  - (b) Allow exterior access to the property on which the significant building is located, as reasonably requested by the Commission; and
  - (c) Secure the significant building, if vacant, to the satisfaction of the Inspector of Buildings until a demolition permit is issued.
- (2) An applicant who has applied for a demolition permit for a preferably preserved building shall:
  - (a) Participate in the investigation of preservation options for the preferably preserved building; and
  - (b) Reasonably cooperate with the Commission and any interested parties in seeking alternatives to the demolition of the preferably preserved building.
- (3) If the owner of a significant building fails to secure the building to the satisfaction of the Inspector of Buildings, the subsequent destruction of the building through any cause shall be considered a voluntary demolition in violation of this section if such destruction could have been prevented by the required security measures.

## H.G. Emergency demolition.

- (1) Nothing in this section shall restrict the Inspector of Buildings from ordering the immediate demolition, in accordance with applicable law, of any building in the event of imminent danger to the safety of the public. In the event that the Inspector of Buildings is informed that a significant building is dangerous to life or limb, or otherwise may be subject to a removal order, the Commission shall be notified and, where practicable, the Commission or its designee shall be allowed to accompany the Inspector of Buildings during the inspection of the building.

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022

- (2) As soon as practicable after the Inspector of Buildings has issued an emergency demolition order for a significant building, a copy of such order shall be provided to the Commission, together with copies of all documentation relevant thereto.

## I.H. Administration, enforcement and remedies.

- (1) The Commission may adopt such rules and regulations as are necessary to administer the provisions of this section, but may not increase the length of the delay period stated herein.
- (2) In computing any period of time prescribed in this section, the day of the act, event, or default after which the designated period begins to run shall not be included. The last day of the period so computed shall be included, unless it is a Saturday, a Sunday or a legal holiday, in which event the period runs until the end of the next business day.
- (3) The Commission and the Inspector of Buildings are each specifically authorized to institute any and all actions and proceedings, in law or equity, as either of them may deem necessary and appropriate to obtain compliance with the requirements of this section or to prevent a threatened violation thereof.
- (4) Any owner of a significant building that is demolished without first obtaining a demolition permit in accordance with the provisions of this section shall be subject to a penalty of \$300. Each day that such violation exists until a faithful restoration of the demolished significant building or other remediation or remediation plan has been approved by the Commission shall constitute a separate offense. The Inspector of Buildings may enforce this section by noncriminal disposition as provided in MGL c. 40, § 21D.
- (5) If a significant building is voluntarily demolished without first obtaining a demolition permit in accordance with the provisions of this section, no building permit authorizing construction on the lot on which the building was located or on any adjoining lot under common ownership therewith shall be issued for a period of two years from the date of the demolition, unless agreed to by the Commission.

*or in any way act thereon.*

*The purpose of the demolition delay article is to make permanent the demolition delay bylaw which is set to expire at the end of 2022 and to eliminate the process for removal from the list of buildings. Also, minor changes to the Bylaw from the current version eliminate obsolete clauses and update document references and formatting.*

Submitted by the Select Board

The Select Board, Historic District Commission and the Bylaw Review Committee will report on this Article.

**Majority vote required for passage.**

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022

---

## ARTICLE 5:

### AMEND GENERAL BYLAW: § 40-100 MEMBERSHIP OF TOWN COMMITTEES

To see if the Town will vote to amend § 40-100 of the Town's General Bylaws titled Membership of Town Committees:

1. § 40-100(B) add the definition of Resident
2. § 40-120 change the title from "Failure to attend meetings" to "Grounds for removing members from appointed boards" and renumber the existing text as § 40-120(A) and delete the last sentence after the words "§ 40-110"
3. Add Subsections B, C, D and E to the resultant. § 40-120

so that the proposed changes appear as follows:

#### **Article 1** **General Provisions**

**§ 40-100** Applicability; definitions.

- A. Except as otherwise provided by law, or by these bylaws, or by specific vote of the Town Meeting, all Town boards shall be subject to the provisions of this article.
- B. As used in this article, the following terms shall have the following meanings:

#### **APPOINTED BOARD**

A board any of the members of which are appointed by an appointing authority.

#### **APPOINTING AUTHORITY**

The Moderator, the Select Board or any other officer or board of officers, or combination thereof, responsible for the appointment of members of an appointed board.

#### **BOARD**

Any board, committee, commission or other body of the Town, however named or constituted, which is composed of two or more members and has been or is established pursuant to statute, these bylaws, vote of the Town Meeting or vote of the Select Board.

#### **ELECTED BOARD**

Any board the members of which are elected by all the voters of the Town at the Town Election.

#### **PERMANENT APPOINTED BOARD**

An appointed board the purpose of which is ongoing and is not limited to one or more specifically defined objects culminating in the filing of a report or the completion of an authorized or delegated assignment.

**RESIDENT: A natural person who resides in the Town; a Post Office Box address or address used exclusively for mailing purposes is not sufficient.**

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022

## § 40-105 Term of office for members of permanent appointed boards.

The members of each permanent appointed board shall be appointed for a term of three years ending on June 30 of the third year following the year of appointment, except that, when appointing the initial members of a newly established permanent appointed board or when appointing the members of a permanent appointed board established prior to the effective date of this article the members of which had been appointed for a term of one year, the appointing authority shall appoint as nearly 1/3 of the members as possible for terms expiring on June 30 of the first, second and third years, respectively, following the year of appointment. The members of permanent appointed boards shall serve until their respective successors are appointed and qualified.

## § 40-110 Vacancies on appointed boards.

If a vacancy occurs in the membership of an appointed board, the appointing authority shall appoint a new member to serve for the balance of the unexpired term.

## § 40-115 Officers; records; annual report; conduct of meetings.

- A. Every board, including every elected board, shall annually select a chair, a clerk or secretary and such other officers, if any, as the board shall deem necessary. The clerk or secretary may, but need not, be a member of the board.
- B. The clerk or secretary shall keep an accurate record of each meeting of the board and shall file such records with the Town Clerk following their approval by the board. All rules and regulations adopted by a board shall likewise be filed with the Town Clerk.
- C. Every board shall annually file a report of its activities, in form suitable for printing in the Annual Town Report, on or before such date as may be fixed by the Select Board.
- D. Every board shall conduct its meetings in accordance with the Open Meeting Law of the commonwealth.

## § 40-120 Grounds for removing members from appointed boards. ~~Failure to attend meetings~~

### A. Failure to attend meetings.

The chair of each appointed board shall report to the appointing authority the name of any member who fails to attend any three successive meetings of the board. The appointing authority may thereupon declare the office of such member vacant and appoint a successor to fill such vacancy in accordance with § 40-110. ~~This section shall not apply to persons who are serving as members of an appointed board solely by virtue of their holding another Town office.~~

### B. Failure to comply with Conflict of Interest training requirement.

If under State law, members of a board are required to comply with the training requirements of the State Conflict of Interest (Ethics) Law (M.G.L. ch. 268A, § 28, or law of like import or effect), the Town Clerk shall notify the members of such requirements, and shall report to the appointing authority the name of any member who fails to comply with such requirements. The Town Clerk shall make at least two documented attempts to secure compliance by the member before making such report. Upon receipt of such report, the appointing authority shall thereupon declare the office of such member vacant and appoint a successor to fill such vacancy in accordance with § 40-110.

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022

## C. Failure to maintain resident status.

Only a Resident, as defined in § 40-100B, may be a member of an appointed board, unless the written charge of the board allows for an exception. A member of an appointed board who ceases to be a Resident shall promptly notify the board's appointing authority. Upon receipt of such report, or upon otherwise learning that a member of a board has ceased to be a Resident, the appointing authority shall thereupon declare the office of such member vacant and appoint a successor to fill such vacancy in accordance with § 40-110.

## D. Inapplicability to ex officio members.

Subsections 40-120.A-C shall not apply to board members who are paid or unpaid employees or officers of the Town, and serving as members of the board in question solely because of their other Town employment or office.

## E. Notice and Hearing

Before removing any board member pursuant to the provisions of § 40-120A, B or C, the appointing authority shall provide the board member reasonable notice and an opportunity to be heard on whether grounds for removal as set forth in this section are present.

## § 40-125 Use of Town materials.

No Town officer or member of a Town board shall use any paper, stationery or other article bearing the Town Seal or representation thereof or bearing the name of a Town board for other than official Town purposes regardless of whether private payment has been made for such use.

or in any way act thereon.

*The intent of this article is to clarify Belmont residency for appointments to Town committees, unless the appointing authority includes an exception in the charge when creating the committee, and articulate and expand on the reasons and process for removal of a member from an appointed committee. The amendment also adds a notice requirement to conform to certain state statutes providing for the removal of members of certain boards or commissions.*

Submitted by the Town Clerk

The Select Board, Town Clerk and the Bylaw Review Committee will report on this Article.

**Majority vote required for passage.**

---

## ARTICLE 6:

### AMEND GENERAL BYLAW: § 60-325 STORMWATER MANAGEMENT AND EROSION CONTROL

To see if the Town will vote to amend § 60-325 of the Town's General Bylaws titled Stormwater Management and Erosion Control:

1. In Section A (2), to add wording to clarify intent of definition, and in Section A (3) to add wording to include reference to Total Maximum Daily Load requirements and the General Permit (MS4) issued by EPA and DEP;

Page 12 of 34

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022

2. In Section B, Definitions, to add new definitions and remove unnecessary definitions to align with the General Permit;
3. In Section E, to clarify intent of this Section; to add wording to align with the General Permit, and to add subsection E (6) to address pet waste;
4. In Section F, Stormwater Management and Erosion Control, to add wording to align with the General Permit; and
5. Throughout the Bylaw, to replace wording to align with Bylaw Review Committee formatting.

So that the proposed changes appear as follows:

## **§60-325 Stormwater Management and Erosion Control**

A. Purposes. The purposes of this **§ 60-325 bylaw** are:

- (1) To prevent pollutants from entering the Town of Belmont's Municipal Separate Storm Sewer System ("MS4");
- (2) To prohibit illicit connections and unauthorized discharges to the MS4 and to require the removal of all such illicit connections and unauthorized discharges;
- (3) To comply with state and federal statutes and regulations relating to stormwater discharges, including Total Maximum Daily Load requirements, and comply with the General Permit for Stormwater Discharges from Small Municipal Separate Stormwater Systems in Massachusetts, issued by the U.S. Environmental Protection Agency ("EPA") and the Massachusetts Department of Environmental Protection ("MS4 Permit");
- (4) To establish the legal authority to ensure compliance with the provisions of this bylaw through permitting, inspection, monitoring, and enforcement;
- (5) To control runoff and prevent soil erosion and sedimentation resulting from construction site stormwater runoff,
- (6) To promote infiltration and the recharge of groundwater;
- (7) To protect, maintain, and enhance the public safety, environment, health, and general welfare by establishing minimum requirements and procedures to manage stormwater runoff; and
- (8) To ensure that soil erosion and sedimentation control measures and stormwater runoff control practices are incorporated into the site planning and design process and are implemented and maintained.

B. Definitions. For the purposes of this **§ 60-325 bylaw**, the following definitions shall apply:

### **ALTERATION**

Any activity, that will change the ability of a ground surface area to absorb water or will change existing surface drainage patterns. Examples include, but are not limited to without limitation, construction of new structures, earthmoving, paving, and modification of existing vegetation.

### **BEST MANAGEMENT PRACTICES (BMPs)**

Page 13 of 34

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022

Structural, non-structural, and managerial techniques that are recognized to be the most effective and practical means to prevent or minimize increases in stormwater volumes and flows, reduce point-source and nonpoint-source pollution, and promote stormwater quality and protection of the environment.

## **CLEAN WATER ACT**

The Federal *Water Pollution Control Act* (33 U.S.C. §§ 1251 *et seq.*) as it may hereafter be amended.

## **CONSTRUCTION AND WASTE MATERIALS**

Excess or discarded building or site materials that may adversely impact water quality, including without limitation concrete truck "washout," chemicals, litter, and sanitary waste at a construction site.

## **CONSTRUCTION SITE**

Any site where activity is proposed or occurs that involves the alteration of more than 2,500 square feet of land.

## **~~DEVELOPMENT~~**

~~The alteration of land to accommodate a new use or an expansion or modification of an existing use.~~

## **HAZARDOUS MATERIAL**

Any material that, because of its quantity, concentration, chemical, corrosive, flammable, reactive, toxic, infectious or radioactive characteristics, either separately or in combination with any substance or substances, constitutes a present or potential threat to human health, safety, welfare, or to the environment. Hazardous materials include any synthetic organic chemical, petroleum product, heavy metal, radioactive or infectious material, acid and alkali, and any substance defined as Toxic or Hazardous under *M.G.L. c.21C* and *c. 21E*, or the regulations at 310 CMR 30.000 or 310 CMR 40.0000.

## **ILLICIT CONNECTION**

A surface or subsurface drain or conveyance that allows an ~~illicit~~ **Discharge** into the MS4, including any connection from an indoor drain, sinks, toilet, or laundry facility, regardless of whether the connection was previously allowed, permitted, or approved before the effective date of ~~this this bylaw~~ **§ 60-325**.

## **ILLICIT DISCHARGE**

Any direct or indirect discharge to the MS4 or the Waters of the Commonwealth that is not composed entirely of stormwater, including, without limitation, any discharge of a pollutant, sewage, process wastewater, or wash water, except as exempted in Subsection **E(3)**. The term does not include a discharge in compliance with an NPDES Stormwater Discharge Permit or a Surface Water Discharge Permit.

## **IMPERVIOUS SURFACE**

Any material or structure on, above or below the ground that prevents water from infiltrating through to the underlying soil. Impervious surfaces may include, without limitation: paved surfaces, parking lots, sidewalks, driveways, roof tops, and swimming pools.

## **LOW IMPACT DEVELOPMENT or LID**

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022

Site planning and design strategies that use or mimic natural processes that result in the infiltration, evapotranspiration, or use of stormwater in order to protect water quality and associated aquatic habitat. LID employs principles to create functional and appealing site drainage that treat stormwater as a resource rather than a waste product, such as preserving and recreating natural landscape features and minimizing effective imperviousness. LID practices include without limitation bioretention facilities, rain gardens, vegetated rooftops, rain barrels, and permeable pavements.

## **MS4 (MUNICIPAL SEPARATE STORM SEWER SYSTEM)**

The system of conveyances, owned or operated by the Town of Belmont, that is designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, swale, culvert, channel, catch basin, outfall, outlet, reservoir, or other drainage structure.

## **NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM ("NPDES") STORMWATER DISCHARGE PERMIT**

A permit issued by the ~~United States Environmental Protection Agency~~ EPA or jointly with the state that authorizes the discharge of stormwater containing pollutants into waters of the United States.

## **NEW DEVELOPMENT**

Any Alteration creating any impervious cover that occurs on a lot or parcel that has not previously been developed.

## **NONPOINT SOURCE POLLUTION**

Any water pollution having a source that is not a "point source."

## **NON-STORMWATER DISCHARGE**

A discharge into the MS4 that is not composed entirely of stormwater.

## **OCD**

Town of Belmont Office of Community Development

## **OPERATION AND MAINTENANCE PLAN**

A plan setting the functional, financial and organizational mechanisms for the ongoing operation and maintenance of a stormwater management system to ensure that it continues to function as designed.

## **PERSON**

An individual, partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the Commonwealth of Massachusetts or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

## **POINT SOURCE**

Any discernible, confined and discrete conveyance, including, without limitation, any pipe, ditch, channel, tunnel, conduit, well, discrete fissure, container, rolling stock, concentrated animal feeding operation, or vessel or other floating craft, from which pollutants are or may be discharged. The term does not include agricultural stormwater discharges and return flows from irrigated agriculture.

Page 15 of 34

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022

## **POLLUTANT**

Any element or characteristic of sewage, agricultural, industrial, or commercial waste, runoff, leachate, heated effluent, or other matter whether originating at a point or nonpoint source, that is or may be introduced into Belmont's MS4 or waters of the Commonwealth. Pollutants shall include, but are not limited to:

- (1) Paints, varnishes, and solvents;
- (2) Oil and other automotive fluids;
- (3) Non-hazardous liquid and solid wastes and yard wastes;
- (4) Refuse, rubbish, garbage, litter, or other discarded or abandoned objects, ordnances, accumulations and floatables;
- (5) Excess Pesticides, herbicides, and fertilizers;
- (6) Hazardous materials and wastes;
- (7) Sewage, fecal coliform and pathogens;
- (8) Dissolved and particulate metals;
- (9) Animal wastes;
- (10) Rock, sand, salt, silt, soils;
- (11) Construction wastes and residues; and
- (12) Noxious or offensive matter of any kind.

## **RECHARGE**

The process by which groundwater is replenished by precipitation.

## **REDEVELOPMENT**

Development, rehabilitation, expansion, demolition, construction, land alteration, or phased projects that disturb the ground surface, including impervious surfaces, on previously developed sites.

## **RUNOFF**

The water from rain, snowmelt, or irrigation that flows over the land surface and is not absorbed into the ground, instead flowing into the MS4 or streams or other surface waters or land depressions.

## **SANITARY SEWER SYSTEM**

A separate underground conveyance system specifically for transporting sanitary waste operated separately and independently from the MS4, to which storm, surface, and ground waters are not lawfully admitted.

## **STORMWATER**

Stormwater runoff, snowmelt runoff, and surface water runoff and drainage.

## **STORMWATER MANAGEMENT**

The use of structural or non-structural practices that are designed to reduce and control stormwater runoff pollutant loads, discharge volumes or peak flow discharge rates.

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022

Stormwater Management includes the use of Low-Impact Development (LID) management practices.

## **STORMWATER MANAGEMENT AND EROSION CONTROL PERMIT**

A permit issued by the Town of Belmont Office of Community Development, approving a system that is designed to protect the environment of the Town from the deleterious effects of uncontrolled and untreated stormwater runoff.

## **STORMWATER MANAGEMENT STANDARDS**

The Stormwater Management Standards and accompanying Stormwater Handbook(s) issued by the Massachusetts Department of Environmental Protection or any successor agency, as such Standards and Handbooks may be hereafter superseded or amended.

## **SUBSTANTIAL DEMOLITION**

The demolition of at least 50% of an existing principal structure, measured by the area of the footprint of the structure on the lot.

## **TOTAL MAXIMUM DAILY LOAD or TMDL**

Section 303(d) of the Clean Water Act authorizes the EPA to assist states, territories, and authorized tribes in listing impaired waters and developing a Total Maximum Daily Load ("TMDL") for each of these waterbodies. A TMDL establishes the maximum amount of a pollutant that a waterbody can accept and still meet water quality standards for protecting public health and maintaining the designated beneficial uses of those waters for drinking, swimming, recreation, and fishing. A TMDL includes Waste Load Allocations for point source discharges, Load Allocations for nonpoint sources, and natural background and must include a margin of safety and account for seasonal variations.

## **VEGETATION**

Trees, shrubs, bushes, and ground cover, including grass.

## **WATERS OF THE COMMONWEALTH**

All waters within the jurisdiction of the Commonwealth, including, without limitation, rivers, streams, lakes, ponds, springs, impoundments, estuaries, wetlands, coastal waters, and groundwater.

### **C. Administration.**

- (1) The ~~Board of Selectmen~~ **Select Board** shall adopt, and may periodically amend, rules and regulations relating to the requirements, procedures, administration, and enforcement of this **§ 60-325 bylaw**, after conducting a public hearing to receive comments on any proposed rules and regulations.
- (2) The OCD shall be responsible for the day-to-day administration of this **§ 60-325 bylaw** and shall be the Stormwater Management and Erosion Control Permit Granting Authority.
- (3) The OCD shall have the authority to investigate suspected illicit discharges and to require the elimination of illicit discharges.

### **D. Permit Process.**

Page 17 of 34

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022

- (1) A completed application for a Stormwater Management and Erosion Control Permit shall be filed with the OCD. A permit shall be obtained prior to the commencement of any work regulated by ~~this bylaw~~ § 60-325.
- (2) Some permit applications may require the OCD to secure the services of a Licensed Professional Engineer with expertise in stormwater management and erosion control to assist with the administration of ~~this bylaw~~ § 60-325. These services shall be paid for by the Applicant prior to the issuance of the Stormwater Management and Erosion Control Permit.
- (3) The OCD shall take final action on an application for a Stormwater Management and Erosion Control Permit within ~~thirty (30)~~ 30 days from the receipt of a complete application. The OCD may approve the application; approve the application with conditions; or disapprove the application. Failure by the OCD to take final action on an application within 30 days following the receipt of a complete application shall be deemed to be approval of the application, unless this timeframe is extended by mutual agreement of the OCD and applicant.
- (4) The applicant, or an agent thereof, shall obtain the approval of the OCD prior to any change or modification of an activity authorized in a Stormwater Management and Erosion Control Permit. The OCD may approve the request if it determines that the change or modification is consistent with the Regulations promulgated pursuant to Subsection E of ~~this bylaw~~ § 60-325, the Stormwater Management Standards and Best Management Practices. The OCD has the right to amend the existing permit and require additional stormwater runoff and erosion control measures prior to approval of the change or modification.

## E. Discharges to the Municipal Separate Storm Sewer System (MS4) ~~Illicit Connection Detection and Elimination.~~

- (1) Applicability. This Subsection E shall apply to all direct or Indirect Discharges to the municipal storm drain system and to any activities that might obstruct the municipal storm drain system.
- (2) Prohibited Activities.
  - (a) Illicit Discharges. No person shall ~~commence, cause or~~ allow, conduct, or continue any Illicit Discharge into the MS4 or into the Waters of the Commonwealth. Nothing in ~~the this § 60-325 article~~ shall be construed to exempt stormwater discharges from regulation under the National Pollutant Discharge Elimination System ("NPDES") stormwater program where applicable.
  - (b) Illicit Connections. No person shall construct, use, allow, maintain, or continue any Illicit Connection to the MS4, regardless of whether the connection was permissible under applicable law, regulation, or custom at the time of connection.
  - (c) Obstruction of Municipal Storm Drain System. No person shall obstruct or interfere with the normal flow of Sstormwater into or out of the MS4 without prior written approval from the OCD.

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022

- (3) Regulated Activities. No person shall connect a pipe or other appurtenance to the Town of Belmont Sanitary Sewer System or the MS4, or otherwise perform any modification, repair, rehabilitation, or replacement work on either system, without a Sanitary Sewer and Storm Drain Connection Stormwater Management and Erosion Control Permit.
- (4) Exemptions. The following Non-Stormwater Discharges are exempt from the requirements of Sections D and E of this bylawSection except if the OCD determines, after notice and an opportunity for hearing, that the source is a significant contributor of a Pollutant to the MS4 or Waters of the United States:
- (a) Water line flushing;
  - (b) Landscape irrigation;
  - (c) Diverted stream flows;
  - (d) Rising ground waters,
  - (e) Uncontaminated ground water infiltration (as defined at 40 CFR 35.2005[20]);
  - (f) Uncontaminated pumped ground water;
  - (g) Discharges from potable water sources;
  - (h) Foundation drains;
  - (i) Air conditioning condensation;
  - (j) Irrigation water and springs;
  - (k) Water from basement, cellar, and crawl space pumps;
  - (l) Footing drains;
  - (m) Lawn watering;
  - (n) Car washing undertaken by individual residents at their homes;
  - (o) Flows from wetland resource areas;
  - (p) De-chlorinated swimming pool discharges;
  - (q) Street wash water and residential building wash waters, without detergents;
  - (r) Discharges or flows from firefighting activities;
  - (s) Dye testing, if written approval is given by the OCD prior to the time of the test;
  - (t) Non-Stormwater Discharges permitted under an NPDES permit, waiver, or waste discharge order administered under the authority of the U.S. Environmental Protection Agency, provided that the discharge is in full compliance with the requirements of the permit, waiver, or order and applicable laws and regulations; and
  - (u) Discharges necessary to protect public health, safety, welfare or the environment, for which advanced written approval is received from the OCD.
- (5) Emergency Suspension of Storm Drain System Access. The OCD may suspend MS4 access to any person or property without prior written notice when such suspension is determined to be necessary to prevent or terminate a threatened or actual discharge of Pollutants that presents imminent risk of harm to the public health, safety, welfare or the environment. In the event that any person fails to comply with an emergency suspension

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022

order issued pursuant to this section, the OCD may take all reasonable steps to prevent or minimize harm to the public health, safety, welfare, or the environment.

## ~~(5)~~(6) Additional Prohibited Pollutants

Pet Waste: The Town of Belmont is subject to a Pathogen TMDL, and dog feces are a major component of stormwater pollution. In addition to the requirements of § 60-200, dog feces shall not be disposed in any public or private storm drain, catch basin, wetland, or water body or on any paved or impervious surface

## F. Stormwater Management and Erosion Control.

(1) Regulated Activities. A Stormwater Management and Erosion Control Permit shall be required prior to undertaking any land disturbance that involves:

- (a) An alteration that will result in land disturbances of 2,500 square feet of total area or more, or that is part of a common plan ~~offer~~ development that will disturb 2,500 square feet or more;
- (b) An alteration that will increase the amount of a lot's impervious surface area to more than 25% of the lot's total area; or
- (c) Storage or permanent placement of more than 100 cubic yards of excavated material, fill, snow or ice.

(2) Exempt Activities. Alteration on lots with one, two, or three ~~dwelling~~ units existing as of the effective date of the Article shall be exempt from Subsections **D** and **F**, except for Alteration on any such lot greater than one-acre of land or associated with the Substantial Demolition of such dwelling unit(s) and Alteration on such lot thereafter. In addition, the following activities shall be exempt from Subsection **F**:

- (a) Any work or projects for which all necessary approvals and permits have been issued before the effective date of this bylaw;
- (b) Use of land for the primary purpose of agriculture, horticulture, floriculture, or viticulture, or the use, expansion, or reconstruction of existing structures for the primary purpose of agriculture, horticulture, floriculture, or viticulture, to the extent protected under the Zoning Act, M.G.L. c. 40A, § 3;
- (c) Customary cemetery management;
- (d) Stormwater discharges that are authorized by an Order of Conditions issued by the Conservation Commission that meet the requirements of the Massachusetts Stormwater Standards;
- (e) Customary landscaping, gardening, and lawn care activities;
- (f) Activities not expressly regulated by Subsection **F(1)**;
- (g) ~~Normal~~ maintenance of Town-owned public land, ways, public utilities, and appurtenances; and
- (h) Emergency activities necessary to protect public health or safety

## (3) General Requirements

- (a) An Operation and Maintenance Plan shall be submitted to the OCD for approval prior to the issuance of a Stormwater Management and Erosion Control Permit. The

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022

Operation and Maintenance Plan shall be designed to ensure compliance with the Stormwater Management and Erosion Control Permit, this ~~bylaw~~Section, and the Massachusetts Surface Water Quality Standards, 314 CMR 4.00, in all seasons and throughout the life of the system.

(b) As-built drawings ~~showing all stormwater management systems~~ shall be submitted to the OCD at the completion of a project. The as-built drawings must depict all on-site controls, both structural and non-structural, designed to manage the stormwater associated with the completed site.

(c) The OCD may require the applicant to contribute to the cost of design, construction, and maintenance of a public or shared stormwater facility in lieu of an onsite stormwater facility where the OCD determines that there are not sufficient site conditions for onsite Best Management Practices that will satisfy the design criteria set forth in Subsection **F(4)** of this bylaw and the performance standards set forth in the regulations promulgated under this bylaw. Funds so contributed may be used to design, construct, and maintain stormwater projects that will improve the quality and quantity of surface waters in Belmont by treating and recharging stormwater from existing impervious surfaces that is now discharged to said waters with inadequate treatment or recharge. The amount of any required contribution to the fund shall be determined by the OCD pursuant to standards established in the Regulations adopted pursuant to this ~~bylaw~~Section.

(4) Design Criteria. ~~All-Each New~~ Development and each Redevelopment shall satisfy the following design criteria:

(a) Compliance with all applicable provisions of the Stormwater Management Standards, regardless of the proximity of the development to resource areas or their buffer zones, as defined by the Wetlands Protection Act, M.G.L. c. 131, § 40, and its implementing regulations.

(b) Erosion and sediment controls must be implemented to prevent adverse impacts during disturbance and construction activities.

(c) There shall be no change to the existing conditions of abutting properties from any increase in peak flows or volumes of stormwater runoff or from erosion, silting, flooding, sedimentation or impacts to wetlands, ground water levels, or wells.

(d) When any proposed discharge may have an impact upon streams, wetlands, or and/or storm sewers, the OCD may require minimization or elimination of this impact based on site conditions and existing stormwater system capacity.

~~(d)~~(e) Compliance with all applicable provisions of the MS4 Permit, including performance standards for New Development and Redevelopment.

G. Severability. If any provision of this ~~§ 60-325~~Article shall be found invalid for any reason in a court of competent jurisdiction, such invalidity shall be construed as narrowly as possible, and the balance of ~~the Article~~the Section shall be deemed to be amended to the minimum extent necessary, so as to secure the purposes thereof, as set forth in Subsection **A**.

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022

- H. Enforcement. The OCD shall enforce this bylaw, and any regulations, orders, violation notices, and enforcement orders made pursuant to this **§ 60-325 bylaw**, and may pursue all civil and criminal remedies for such violations.
- (1) The OCD may issue a written order to enforce the provisions of this bylaw or the regulations thereunder, which may include (but are not limited to) an order to:
    - (a) Eliminate illicit connections or discharges to the MS4;
    - (b) Perform monitoring, analyses, and reporting;
    - (c) Cease and desist unlawful discharges, practices, or operations; and
    - (d) Remediate contamination in connection therewith.
  - (2) If the OCD determines that abatement or remediation of contamination is required, the order shall set forth a deadline by which such abatement or remediation must be completed. Said order shall further advise that, should the violator or property owner fail to abate or perform remediation within the specified deadline, the OCD may, at its option, authorize such work, and the expenses thereof shall be charged to the violator in an amount not exceeding the penalty specified in Subsection **H(5)**.
  - (3) If the OCD performs the work described in Subsection **H(2)**, the violator and the property owner shall be notified of the costs incurred by the OCD, including administrative costs, within ~~thirty (30)~~**30** days after completing all measures necessary for the abatement or remediation. Within ~~thirty (30)~~**30** days of receipt of such notification, the violator or property owner may file with the Town Administrator a written protest objecting to the amount or basis of the costs incurred. Upon receipt of such a protest, the Town Administrator may adjust the amount of the costs to be charged to the violator pursuant to Subsection **H(2)**.
  - (4) If a person violates the provisions of this bylaw, or any regulation, permit, notice, or order issued thereunder, the OCD, with the approval of the ~~Board of Selectmen~~**Select Board**, may seek injunctive relief in a court of competent jurisdiction to restrain such person from activities that would create further violations or to compel the person to perform abatement or remediation of the violation.
  - (5) As an alternative to criminal remedies set forth in this Section, the OCD may elect to utilize non-criminal disposition procedures set forth in M.G.L. c.40, § 21D. The penalty for the first violation shall be \$100.00. The penalty for the second violation shall be \$200.00. The penalty for the third and subsequent violations shall be \$300.00. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.
  - (6) To the extent permitted by state law, or if authorized by the owner or other party in control of the property, the OCD, its agents, officers, and employees may enter upon privately owned property for the purpose of performing their duties under this section and regulation, and may make or cause to be made such examinations, surveys, or sampling as the OCD deems reasonably necessary.
  - (7) The remedies set forth in this ~~S~~**sub**section **H** are not intended to be exclusive of any other remedies available under applicable federal, state, or local law.

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022

or in any way act thereon.

*The article is to comply with state and federal regulations that requires a municipality to have a stormwater bylaw. New stormwater permitting requirements from the state require certain language be included in the bylaw.*

Submitted by the Select Board

The Select Board and the Bylaw Review Committee will report on this Article.

**Majority vote required for passage.**

---

## ARTICLE 7: ACCEPTANCE OF A PUBLIC WAY: OAKMONT LANE

To see if the Town will vote to accept Oakmont Lane as a public way, as laid out by the Select Board and as shown on a plan entitled "Acceptance Street Plan and Profile Oakmont Lane Belmont, MA," prepared by Glenn R. Clancy, P.E., dated April 4, 2022, and on file with the Town Clerk; to authorize the Select Board to acquire, by gift, purchase or eminent domain such land and easements for the creation, maintenance and operation of a public way, including but not limited to easements for access, grading, drainage, sloping, construction and utilities, in all or any portions of such way and parcels on such way, or in any way act thereon.

*The article is to accept Oakmont Lane as a public way.*

Submitted by the Select Board

The Select Board will report on this Article.

**Two-thirds/Majority vote required for passage.**

---

## ARTICLE 8: ESTABLISH A SKATING RINK & PLAYING FIELDS BUILDING COMMITTEE

To see if the Town will vote to establish a new Municipal Skating Rink & Playing Fields Building Committee for the purpose of design and construction of a new public skating rink, and to consider design and construction related to the land and its contents west of Harris Field; to authorize the Town Moderator to appoint the new Municipal Skating Rink & Playing Fields Building Committee to oversee the design and construction of said project; to authorize said Municipal Skating Rink & Playing Fields Building Committee to enter into contracts and take all actions necessary to carry out said project, or in any way act thereon.

*The skating rink building and playing surface are terrible, fragile, past its useful life and not up to code. The committee will continue the work of the Preliminary Rink Design Committee recently appointed by the Select Board.*

Submitted by the Select Board

Page 23 of 34

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022

The Select Board and the Warrant Committee will report on this Article.

**Majority vote required for passage.**

---

**ARTICLE 9:****SPECIAL ACT: RETAIL LIQUOR LICENSES**

To see if the Town will vote to authorize the Select Board to petition the General Court to enact legislation increasing the number of licenses that may be issued for the sale of all alcoholic beverages not to be drunk on the premises, and the number of licenses that may be issued for the sale of beer and wine not to be drunk on the premises, substantially in the form below, and further to authorize the Select Board to approve amendments to the bill before enactment by the General Court which shall be within the scope of the general public objectives of the petition, or in any way act thereon.

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:*

SECTION 1. The Select Board of the town of Belmont may, in its discretion, grant licenses for the sale of all alcoholic beverages not to be drunk on the premises; provided, however, that no more than **four (4)** such licenses shall be in effect, including any license issued pursuant to chapter 395 of the acts of 2006 and chapter 16 of the acts of 2014. The licenses shall be subject to chapter 147 of the Acts of 2017, and chapter 138 of the General Laws.

SECTION 2. The Select Board of the town of Belmont may, in its discretion, grant licenses for the sale of beer and wine not to be drunk on the premises; provided, however, that no more than **seven (7)** such licenses shall be in effect, including those licenses issued pursuant to chapter 396 of the acts of 2006 and chapter 16 of the acts of 2014. The licenses shall be subject to chapter 147 of the Acts of 2017, and chapter 138 of the General Laws.

SECTION 3. This act shall take effect upon its passage.

*This article would increase the current alcohol retail licenses that are held in Town. Currently the Town is allowed two all alcohol retail licenses and four wine and beer retail licenses.*

Submitted by the Select Board

The Select Board will report on this Article.

**Majority vote required for passage.**

---

**ARTICLE 10:****SPECIAL ACT RELATING TO THE RETIREMENT  
CLASSIFICATION OF CERTAIN EMPLOYEES OF THE TOWN OF BELMONT**

Page 24 of 34

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022

To see if the Town will vote to authorize the Select Board to petition the General Court to enact legislation to permit the Belmont Retirement Board to retain the classification of Public Safety Communications Dispatchers in "Group 2" as defined in MGL c. 32 § 3(2)(g), substantially in the form below, and further to authorize the selectmen to approve amendments to the bill before enactment by the General Court to advance the general public objectives of the petition, in whole or in part, or in any way act thereon.

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:*

SECTION 1. Notwithstanding the provisions of paragraph (2) (g) of section three of chapter thirty-two, or any other general or special law to the contrary, employees of the Town of Belmont employed as Public Safety Communications Dispatchers hired on or before January 1, 2022, shall be classified by the Belmont Retirement Board in Group 2.

SECTION 2. This act shall become effective upon its passage.

*This article would allow the Town to continue to classify employees of the Town of Belmont who became employed in the Belmont Joint Public Safety Communications Center on or before January 1, 2022, shall be classified by the Belmont Retirement Board in Group 2.*

Submitted by the Select Board

The Select Board and the Retirement Board will report on this Article.

**Majority vote required for passage.**

---

**ARTICLE 11: CITIZEN PETITION: A RESOLUTION IN SUPPORT OF CHANGING THE STATE FLAG & SEAL OF MASSACHUSETTS**

To see if the Town will vote to approve the resolution as follows:

**Resolution in Support of Changing the State Flag & Seal of Massachusetts**

Whereas the history of the State of Massachusetts is replete with instances of conflict between the European Colonists and the Native Nations of the region, who first extended the hand of friendship to the Colonists on their shores in 1620, and helped them to survive starvation during the settlers' first winters on their land;

Whereas members of the Native Nation for whom the State of Massachusetts is named were ambushed and killed by Myles Standish, first commander of the Plymouth Colony, in April of 1623, barely two years after the Pilgrims arrived;

Whereas the Colonial broadsword held by a white hand above the head of the Native man on the Massachusetts State Flag and Seal is modeled after Myles Standish's own broadsword, borrowed for that purpose from the Pilgrim Hall in Plymouth by the illustrator Edmund Garrett in 1884;

Whereas the belt binding the Native's cloak on the Flag and Seal is modeled after a belt worn by Metacomet, known to the English as King Philip, who was among the Wampanoag leaders that

Page 25 of 34

# 2022 ANNUAL REPORT

*2022 Belmont Annual Town Meeting Warrant*

*April 4, 2022*

resorted to a mutually destructive war in 1675-76 in defense of Native lands against Colonial encroachment;

Whereas the proportions of the body of the Native man in the Flag and Seal were taken from a Native skeleton unearthed in Winthrop, the bow modeled after a bow taken from a Native man shot and killed by a colonist in Sudbury in 1665, and the facial features taken from a photograph of an Ojibwe chief from Great Falls, Montana, considered by the illustrator to be a "fine specimen of an Indian," though not from Massachusetts;

Whereas the history of relations between Massachusetts since Colonial times and the Native Nations who continue to live within its borders includes the forced internment of thousands of so-called "praying Indians" on Deer Island, in Boston Harbor, where they died by the hundreds of exposure in the winter of 1675, the enslavement of Native people in Boston, Bermuda, and the Caribbean Islands, the offering of 40 pounds sterling as bounty for the scalps of Native men, women and children in Massachusetts beginning in 1686, increased to 100 pounds sterling for the scalps of Native adult males by 1722, half that amount for Native women and children;

Whereas Native Nations within the boundaries of Massachusetts were kept in a state of serfdom, and their members legally considered incompetent wards of the state until the nonviolent action of the so-called Mashpee Rebellion of 1833 led to the granting of Native self-rule by the Massachusetts legislature in 1834, as if the sovereign right of Native self-government was the Massachusetts legislature's to confer;

Whereas Native Americans were legally prohibited from even stepping foot into Boston from 1675 until 2004, when that law was finally repealed;

Whereas the 400th anniversary of the landing of the Colonists at Plymouth Plantation, which gave rise to the long chain of genocidal wars and deliberate policies of cultural destruction against Native Nations of this continent, occurred in the year 2020, affording every citizen of the Commonwealth a chance to reflect upon this history and come to an appreciation of the need for better relations between the descendants of the Colonial immigrants and the Native Nations of the Commonwealth;

Whereas the land area now known as the Town of Belmont, formerly known as Pequosette, shares a rich Native history with modern tribal Nations like the Massachusett and the Wampanoag, who inhabited this area for thousands of years before the first colonial settlers arrived in 1630;

Now, therefore, BE IT RESOLVED that the Town of Belmont hereby adopts this resolution in support of the work of the Special Commission Relative to the Seal and Motto of the Commonwealth, established by a Resolve of the General Court in 2020 and appointed by the Governor to recommend changes to the current flag and seal of Massachusetts, and in support of a new seal and motto for the Commonwealth that may better reflect our aspirations for harmonious and respectful relations between all people who now call Massachusetts home. The town clerk shall forward a copy of this resolution to Sen. Marc Pacheco and Rep. Antonio Cabral, co-chairs of the Joint Committee on State Administration, who serve as members of the Special Commission Relative to the Seal and Motto of the Commonwealth, and to Sen. Will Brownsberger and Rep. Dave Rogers, with the request that they continue their advocacy and support for the work of the aforementioned Special Commission.

or in any way act thereon.

Page 26 of 34

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022

Submitted by  
Joseph Bernard Precinct (3) on behalf of the petitioners.

The petitioner will report on this Article.

**Majority vote required for passage. This is a non-binding vote.**

---

**ARTICLE 12:**

**CITIZEN PETITION: AMEND GENERAL  
BYLAW: 40-115, ENCOURAGING PUBLIC PARTICIPATION**

To see if the Town will amend § 40-115 of the General Bylaws by adding to Paragraph B, the following:

Appointed boards shall establish procedures to encourage and facilitate public participation on important issues, which procedures could include ways to ensure public comments are provided to the board's members and ways to allow public comment before the board votes on a pending motion involving significant issues.

Or in any way act thereon.

Submitted by Robert McGaw Precinct (1) on behalf of the petitioners.

The petitioner will report on this Article.

**Majority vote required for passage.**

---

**ARTICLE 13:**

**CITIZEN PETITION: RESOLUTION REQUIRING  
MIDDLE/HIGH SCHOOL SOLAR FUNDING**

To see if the Town will vote to adopt the following binding resolution:

The Belmont Middle and High School Building Committee ("BMHSBC") presented to the 6/4/2018 Belmont Town Meeting a plan for the new Belmont Middle and High School ("BMHS") to achieve Zero Net Energy ("ZNE") status that included the installation of a 1.3 megawatt ("MW") rooftop solar photovoltaic facility ("Solar PV"), which is the amount necessary to achieve ZNE. Critical to the Town's financial planning, Solar PV of that scale is expected to save an estimated \$5 million in electricity costs over its 30+ year lifespan. The BMHSBC has included in its budget an amount dedicated to procuring PV equal to the sum of \$2,600,000 ("Solar Budget").

The BMHSBC has recently announced that there may be more than \$1.5 million of project cost increases in part caused by the Covid pandemic. The BMHSBC has also warned that it may reduce the size of the Solar Budget as part of balancing its budget. A failure to install the full 1.3MW Solar PV would prevent the BMHS from achieving ZNE, and would be contrary to Town Meeting and Town expectations.

The Town has applied for a Federal grant under the American Rescue Plan Act ("ARPA")

Page 27 of 34

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022

and is currently in the process of prioritizing how it will spend the expected ARPA funding upon receipt. Among the proposals under consideration is for the BMHSBC to receive a portion of the ARPA funds.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Belmont hereby directs, to the maximum extent allowed by law, the Town Administrator, the Town Treasurer, the Select Board and the BMHSBC as follows:

- (1) that the Solar PV facility shall be installed as part of the construction of the BMHS project; and
- (2) that as a condition of the receipt by the BMHSBC of a portion of the Town's ARPA funds, if any, the Town Administrator and the BMHSBC shall commit in writing that any ARPA funds allocated to the BMHSBC shall be applied exclusively to the expenditure of \$2,600,000 on the Solar PV Facility, or such lesser amount as may be required to procure a 1.3MW Solar PV facility,

Or in any way act thereon.

Submitted by Brian Iler Precinct (7) on behalf of the petitioners.

The petitioner will report on this Article.

**Majority vote required for passage.**

**ARTICLE 14: FY23 COMMUNITY PRESERVATION COMMITTEE  
BUDGET & PROJECTS**

To see if the Town will vote to act on the report of the Community Preservation Committee on the Fiscal Year 2023 Community Preservation Budget and to appropriate or reserve for later appropriation monies from the Community Preservation Fund annual revenues or available funds for the administrative and operating expenses of the Community Preservation Committee, the undertaking of Community Preservation Projects as summarized in the table below, and all other necessary and proper expenses for the year, or in any way act thereon.

Amount	Project Name	Category	Funding Source
\$60,000	Belmont Cemetery Preservation and Master Plan	HP	Historic Preservation
\$200,000	Belmont Community Path Phase II – 25% Design	RC	Open Space Recreation
\$40,000	Grove Street Baseball and Basketball Reconstruction	RC	Open Space Recreation
\$1,190,530	Payson Park Revitalization Phase II	RC	Open Space Recreation
\$26,100	Restoration of Belmont's Historic Clock Tower	HP	Historic Preservation
\$343,409	Town Field Playground and Court Restoration	RC	Open Space Recreation

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022

\$400,000	Pre-Development Funding for Redevelopment of Sherman Gardens	CH	Community Housing
<b>Emergency Funding Applications</b>			
\$150,000	Benton Library Chimney Repair	HP	Historic Preservation
\$20,000	Benton Library Building Envelope Study	HP	Historic Preservation

*This article is a standard article that appropriates funds to support the operations of the Town's Community Preservation Committee and its approved projects. The Community Preservation Fund receives revenues from a 1.5% property tax surcharge to fund the program. The state provides limited matching grant funds to the Town based on the surcharge collections.*

Submitted by the Community Preservation Committee

The Select Board, Community Preservation Committee, Warrant Committee, and Capital Budget Committee will report on this Article.

**Majority vote required for passage.**

## ARTICLE 15:

## SALARIES OF ELECTED OFFICIALS

To see if the Town will vote to fix the salary and compensation of each and all the elected officers of the Town, appropriate a sum of money for that purpose, determine how the same shall be raised, or in any way act thereon.

<b>Elected Officials of the Town</b>	<b>Salary</b>
Town Moderator	\$450
Chair of the Select Board	\$5,000
Select Board (2)	\$4,500 (each)
Town Clerk	\$106,556
Town Treasurer	\$110,871
Chair of the Board of Assessors	\$3,030
Assessors (2)	\$2,200 (each)

*This is a standard article to comply with the provision in M.G.L. c. 41, § 108 requiring the compensation levels of all elected officers to be fixed at the Annual Town Meeting, and to appropriate the funds necessary for FY23. Please note that Town Meeting will establish and appropriate the compensation of other municipal employees under Article 22. The Town Clerk and The Town Treasurer salaries include a two percent (2%) COLA increase over FY2022.*

Submitted by the Select Board

The Select Board and Warrant Committee will report on this Article.

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022

**Majority vote required for passage.**

---

**ARTICLE 16: ENTERPRISE FUNDS FOR WATER, SEWER AND STORMWATER SERVICES**

To see if the Town will vote to appropriate a sum of money from the accounts classified as an "Enterprise Fund", pursuant to Chapter 44, Section 53F½ of the General Laws for water service, and for sewer and stormwater service; or in any way act thereon.

*This is a standard article to appropriate funds to support the operations of the Town's water and sewer functions from enterprise funds that receive revenues from user fees. Enterprise funds are entirely self-supporting from user fees and do not receive any funding from property taxes.*

Submitted by the Select Board

The Select Board, Warrant Committee and Capital Budget Committee will report on this Article.

**Majority vote required for passage.**

---

**ARTICLE 17: ESTABLISH EXPENDITURE LIMITATION FOR REVOLVING FUNDS**

To see if the Town will vote, pursuant to Chapter 44, Section 53E½, of the General Laws, to establish expenditure limitations for FY2023 for the revolving funds authorized in § 50-220 of the Town Bylaws;

<u>Fund Title</u>	<u>Fund Spending Limits</u>
Senior Programs	\$150,000
Art Gallery	\$15,000
Rock Meadow Maintenance	\$11,000
Copying/Lost Books	\$15,000
Stormwater Improvements	\$100,000
MLK Day Breakfast	\$5,000
Non-School Property Maintenance	\$60,000
Stormwater Consulting	\$50,000
<b>Total</b>	<b>\$406,000</b>

or in any way act thereon.

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022

*This is a standard article that sets a limit on the amount of fee revenue that can be expended from the various revolving funds listed in § 50-220 of the Town Bylaws during the upcoming fiscal year.*

- A. Senior Programs Fund: funds derived from Council on Aging course and program fees, charges or other receipts to be expended by the Council on Aging to fund courses and programs for Fiscal Year 2018 and subsequent years.*
- B. Art Gallery Fund: funds derived from commissions on art sales, to be expended by the Belmont Cultural Council for gallery exhibits and event expenses, including administrative costs and part-time wages, for Fiscal Year 2018 and subsequent years.*
- C. Rock Meadow Restoration and Maintenance Fund: funds derived from rental fees from garden plots, to be expended by the Conservation Commission for costs associated with the restoration and maintenance of the Rock Meadow conservation area, including part-time wages, for Fiscal Year 2018 and subsequent years.*
- D. Library Lost Book and Copying Fund: funds derived from lost book fees and fees for printing and copying, to be expended by the Board of Library Trustees for the replacement of lost books and for copier and printer supplies and maintenance for Fiscal Year 2018 and subsequent years.*
- E. Stormwater Improvement Fund: funds derived from payments made in lieu of on-site stormwater facilities, under the Stormwater Management and Erosion Control Bylaw, to be expended by the Director of the Office of Community Development for design, construction, and maintenance of public or shared stormwater facilities, for Fiscal Year 2018 and subsequent years.*
- F. Martin Luther King Day Breakfast Fund: funds derived from ticket sales for the annual Martin Luther King Day Breakfast, to be expended by the Human Rights Commission for event expenses for Fiscal Year 2018 and subsequent years.*
- G. Non-School Property Maintenance Fund: funds derived from the rental of Town properties not under the control of the School Department, to be expended by the Select Board for the maintenance and repair of such properties.*
- H. Stormwater Consulting Fund: funds derived from consultant fees paid by applicants for stormwater permits, to be expended by the Director of the Office of Community Development for peer review consultant services for Fiscal Year 2018 and subsequent years.*

Submitted by the Select Board

The Select Board and Warrant Committee will report on this Article.

**Majority vote required for passage.**

---

## **ARTICLE 18:**

## **APPROPRIATION OF TRANSPORTATION GRANT**

To see if the Town will vote to appropriate a sum of money received from the Commonwealth Transportation Infrastructure Fund for the purpose of funding improvements to the Town's transportation infrastructure or any other public purpose substantially related to the operation of transportation network services, or in any way act thereon.

Page 31 of 34

# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022

*This article is to appropriate \$9,483.50 received from the Commonwealth as the Town's share of the Transportation Infrastructure Enhancement Trust Fund. The Town has decided to utilize these funds to support the Council on Aging and to help defer the costs of intersection improvements at Mill Street, Winter Street and Concord Avenue.*

Submitted by the Select Board

The Select Board and the Warrant Committee will report on this Article.

**Majority vote required for passage.**

---

**ARTICLE 19: APPROPRIATION OF CAPITAL EXPENDITURE  
FUEL TANKS AT DPW YARD**

To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds a sum of money for the purpose of removing and replacing two existing underground fuel tanks located at the DPW yard, or in any way act thereon.

*This article will provide the remaining necessary funding to ensure the completion of the project.*

Submitted by the Select Board

The Select Board and Warrant Committee will report on this Article.

**Majority vote required for passage.**

---

**ARTICLE 20: APPROPRIATION OF FY23  
CAPITAL EXPENDITURES**

To see if the Town will vote to appropriate sums of money to purchase public safety equipment, computer equipment (including consulting work), public works equipment and furnishings and equipment for Town facilities, construct public ways, and for building and facility and public works construction, major maintenance and alterations (including design work); to determine whether these appropriations shall be raised by borrowing or otherwise, or in any way act thereon.

*This is a standard article to appropriate funds for capital budget expenditures. While the article is general as to the categories of capital expenditures, the motion will be explicit. The recommendations of the Capital Budget Committee for FY2023 capital expenditures will be distributed to Town Meeting Members prior to the Annual Town Meeting.*

Submitted by the Select Board

The Select Board, Warrant Committee, and Capital Budget Committee will report on this Article.

**Majority vote required for passage.**



# 2022 ANNUAL REPORT

2022 Belmont Annual Town Meeting Warrant

April 4, 2022



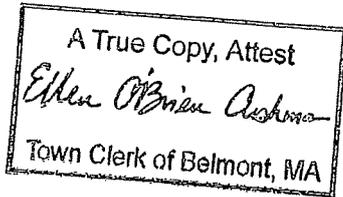
Given under our hands this 4<sup>th</sup> day of April, 2022

## BELMONT SELECT BOARD

Adam Dash, Chair

Roy Epstein, Vice Chair

Mark Paolillo, Member



# 2022 ANNUAL REPORT

**Statement of Votes Cast**  
**STATE PRIMARY**  
**BELMONT, MA**  
**Summary For All Precincts, All Counters, All Races**  
**OFFICIAL RESULTS**  
**9/6/2022**

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Total	Percent
Registered Voters	2221	2575	2242	1996	2214	2504	2177	2008	17937	
Total Cards Cast	660	691	594	470	590	843	579	568	4995	27.85%
Democratic Cards Cast	553	526	483	401	491	744	497	459	4154	
Republican Cards Cast	111	169	115	75	100	102	88	115	875	
Percent	29.72%	26.83%	26.49%	23.55%	26.65%	33.67%	26.60%	28.29%	27.85%	

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Total	Percent
<b>GOVERNOR</b>	<b>DEMOCRATIC</b>									
	Total	Total	Total	Total	Total	Total	Total	Total	Total	
Number of Precincts	1	1	1	1	1	1	1	1	1	8
Precincts Reporting	1	1	1	1	1	1	1	1	1	8
Times Counted	553	526	483	401	491	744	497	459	4154	
Total Votes	538	518	471	395	475	730	492	449	4068	100.00%
Times Blank Voted	15	8	12	6	16	14	5	10	86	
<b>MAURA HEALEY</b>	<b>502</b>	<b>467</b>	<b>415</b>	<b>330</b>	<b>419</b>	<b>668</b>	<b>430</b>	<b>405</b>	<b>3636</b>	<b>89.38%</b>
SONIA ROSA CHANG-DIAZ	36	51	55	64	56	62	60	44	428	10.52%
Write-in Votes	0	0	1	1	0	0	2	0	4	0.10%

# 2022 ANNUAL REPORT

		Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Total	Percent
<b>LIEUTENANT GOVERNOR</b>	<b>DEMOCRATIC</b>										
		Total									
Number of Precincts		1	1	1	1	1	1	1	1	8	
Precincts Reporting		1	1	1	1	1	1	1	1	8	
Times Counted		553	526	483	401	491	744	497	459	4154	
Total Votes		504	474	441	372	452	675	475	415	3808	100.00%
Times Blank Voted		49	52	42	29	39	69	22	44	346	
<b>KIMBERLEY DRISCOLL</b>		<b>220</b>	<b>178</b>	<b>181</b>	<b>180</b>	<b>207</b>	<b>282</b>	<b>200</b>	<b>169</b>	<b>1617</b>	<b>42.46%</b>
ERIC P LESSER		178	209	151	97	146	248	147	153	1329	34.90%
TAMI GOUVEIA		106	87	108	95	99	144	127	93	859	22.56%
Write-in Votes		0	0	1	0	0	1	1	0	3	0.08%
Total											
Percent											
<b>ATTORNEY GENERAL</b>	<b>DEMOCRATIC</b>										
		Total									
Number of Precincts		1	1	1	1	1	1	1	1	8	
Precincts Reporting		1	1	1	1	1	1	1	1	8	
Times Counted		553	526	483	401	491	744	497	459	4154	
Total Votes		531	486	453	387	468	718	479	435	3957	100.00%
Times Blank Voted		22	40	30	14	23	26	18	24	197	
<b>ANDREA JOY CAMPBELL</b>		<b>316</b>	<b>291</b>	<b>276</b>	<b>204</b>	<b>245</b>	<b>448</b>	<b>293</b>	<b>248</b>	<b>2321</b>	<b>58.66%</b>
SHANNON ERIKA LISS-RIORDAN		133	112	112	121	148	170	121	122	1039	26.26%
QUENTIN PALFREY		82	83	64	61	75	100	64	65	594	15.01%
Write-in Votes		0	0	1	1	0	0	1	0	3	0.08%
Total											
Percent											
<b>SECRETARY of STATE</b>	<b>DEMOCRATIC</b>										
		Total									
Number of Precincts		1	1	1	1	1	1	1	1	8	
Precincts Reporting		1	1	1	1	1	1	1	1	8	
Times Counted		553	526	483	401	491	744	497	459	4154	
Total Votes		540	498	462	393	483	723	487	442	4028	100.00%
Times Blank Voted		13	28	21	8	8	21	10	17	126	
<b>WILLIAM F GALVIN</b>		<b>354</b>	<b>356</b>	<b>305</b>	<b>247</b>	<b>301</b>	<b>462</b>	<b>281</b>	<b>292</b>	<b>2598</b>	<b>64.50%</b>
TANISHA M SULLIVAN		186	142	157	146	182	261	206	150	1430	35.50%
Write-in Votes		0	0	0	0	0	0	0	0	0	0.00%

# 2022 ANNUAL REPORT

		Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Total	Percent
<b>TREASURER</b>	DEMOCRATIC										
		Total									
Number of Precincts		1	1	1	1	1	1	1	1	8	
Precincts Reporting		1	1	1	1	1	1	1	1	8	
Times Counted		553	526	483	401	491	744	497	459	4154	
Total Votes		442	408	395	345	397	568	400	345	3300	100.00%
Times Blank Voted		111	118	88	56	94	176	97	114	854	
<b>DEBORAH B GOLDBERG</b>		<b>442</b>	<b>408</b>	<b>395</b>	<b>344</b>	<b>397</b>	<b>566</b>	<b>398</b>	<b>345</b>	<b>3295</b>	<b>99.85%</b>
Write-in Votes		0	0	0	1	0	2	2	0	5	0.15%
<b>AUDITOR</b>	DEMOCRATIC										
		Total									
Number of Precincts		1	1	1	1	1	1	1	1	8	
Precincts Reporting		1	1	1	1	1	1	1	1	8	
Times Counted		553	526	483	401	491	744	497	459	4154	
Total Votes		490	440	419	371	429	650	458	392	3649	100.00%
Times Blank Voted		63	86	64	30	62	94	39	67	505	
<b>CHRISTOPHER DEMPSEY</b>		<b>310</b>	<b>275</b>	<b>238</b>	<b>185</b>	<b>233</b>	<b>403</b>	<b>266</b>	<b>241</b>	<b>2151</b>	<b>58.95%</b>
DIANA DiZOGGIO		180	165	181	185	196	245	190	151	1493	40.92%
Write-in Votes		0	0	0	1	0	2	2	0	5	0.14%
<b>REP in CONGRESS</b>	DEMOCRATIC										
		Total									
Number of Precincts		1	1	1	1	1	1	1	1	8	
Precincts Reporting		1	1	1	1	1	1	1	1	8	
Times Counted		553	526	483	401	491	744	497	459	4154	
Total Votes		481	453	430	354	412	652	437	384	3603	100.00%
Times Blank Voted		72	73	53	47	79	92	60	75	551	
<b>KATHERINE M CLARK</b>		<b>481</b>	<b>453</b>	<b>425</b>	<b>354</b>	<b>412</b>	<b>650</b>	<b>434</b>	<b>382</b>	<b>3591</b>	<b>99.67%</b>
Write-in Votes		0	0	5	0	0	2	3	2	12	0.33%

# 2022 ANNUAL REPORT

		Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Total	Percent
<b>COUNCILLOR</b>	<b>DEMOCRATIC</b>										
		Total									
Number of Precincts		1	1	1	1	1	1	1	1	8	
Precincts Reporting		1	1	1	1	1	1	1	1	8	
Times Counted		553	526	483	401	491	744	497	459	4154	
Total Votes		469	415	394	361	402	614	431	385	3471	100.00%
Times Blank Voted		84	111	89	40	89	130	66	74	683	
<b>MARILYN M PETITTO DEVANEY</b>		<b>235</b>	<b>203</b>	<b>212</b>	<b>194</b>	<b>224</b>	<b>292</b>	<b>219</b>	<b>191</b>	<b>1770</b>	<b>50.99%</b>
MARA DOLAN		234	212	181	167	178	319	211	194	1696	48.86%
Write-in Votes		0	0	1	0	0	3	1	0	5	0.14%
<b>SEN in GENERAL COURT</b>	<b>DEMOCRATIC</b>										
		Total									
Number of Precincts		1	1	1	1	1	1	1	1	8	
Precincts Reporting		1	1	1	1	1	1	1	1	8	
Times Counted		553	526	483	401	491	744	497	459	4154	
Total Votes		490	451	422	359	417	644	436	384	3603	100.00%
Times Blank Voted		63	75	61	42	74	100	61	75	551	
<b>WILLIAM N BROWNSBERGER</b>		<b>490</b>	<b>451</b>	<b>420</b>	<b>353</b>	<b>417</b>	<b>644</b>	<b>435</b>	<b>382</b>	<b>3592</b>	<b>99.69%</b>
MARK A. PAOLILLO		0	0	0	6	0	0	0	0	6	0.17%
Write-in Votes, all others		0	0	2	0	0	0	1	2	5	0.14%
										Total	Percent
<b>REP in GENERAL COURT</b>	<b>DEMOCRATIC</b>										
		Total									
Number of Precincts		1	1	1	1	1	1	1	1	8	
Precincts Reporting		1	1	1	1	1	1	1	1	8	
Times Counted		553	526	483	401	491	744	497	459	4154	
Total Votes		462	436	409	347	398	603	417	374	3446	100.00%
Times Blank Voted		91	90	74	54	93	141	80	85	708	
<b>DAVID M ROGERS</b>		<b>462</b>	<b>436</b>	<b>408</b>	<b>345</b>	<b>398</b>	<b>602</b>	<b>416</b>	<b>372</b>	<b>3439</b>	<b>99.80%</b>
Write-in Votes		0	0	1	2	0	1	1	2	7	0.20%

# 2022 ANNUAL REPORT

		Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Total	Percent
<b>DISTRICT ATTORNEY</b>	DEMOCRATIC										
		Total									
Number of Precincts		1	1	1	1	1	1	1	1	8	
Precincts Reporting		1	1	1	1	1	1	1	1	8	
Times Counted		553	526	483	401	491	744	497	459	4154	
Total Votes		455	414	402	349	389	561	405	364	3339	100.00%
Times Blank Voted		98	112	81	52	102	183	92	95	815	
<b>MARIAN T RYAN</b>		<b>455</b>	<b>414</b>	<b>399</b>	<b>348</b>	<b>389</b>	<b>560</b>	<b>404</b>	<b>363</b>	<b>3332</b>	<b>99.79%</b>
Write-in Votes		0	0	3	1	0	1	1	1	7	0.21%
<b>SHERIFF</b>	DEMOCRATIC										
		Total									
Number of Precincts		1	1	1	1	1	1	1	1	8	
Precincts Reporting		1	1	1	1	1	1	1	1	8	
Times Counted		553	526	483	401	491	744	497	459	4154	
Total Votes		434	393	369	343	370	512	386	339	3146	100.00%
Times Blank Voted		119	133	114	58	121	232	111	120	1008	
<b>PETER J KOUTOUJIAN</b>		<b>434</b>	<b>393</b>	<b>369</b>	<b>342</b>	<b>370</b>	<b>511</b>	<b>383</b>	<b>339</b>	<b>3141</b>	<b>99.84%</b>
Write-in Votes		0	0	0	1	0	1	3	0	5	0.16%

# 2022 ANNUAL REPORT

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Total	Percent
<b>GOVERNOR</b>										
REPUBLICAN										
	Total									
Number of Precincts	1	1	1	1	1	1	1	1	8	
Precincts Reporting	1	1	1	1	1	1	1	1	8	
Times Counted	111	169	115	75	100	102	88	115	875	
Total Votes	111	168	115	74	97	99	87	114	865	100.00%
Times Blank Voted	0	1	0	1	3	3	1	1	10	
<b>CHRIS DOUGHTY</b>	<b>58</b>	<b>112</b>	<b>62</b>	<b>38</b>	<b>50</b>	<b>54</b>	<b>46</b>	<b>61</b>	<b>481</b>	<b>55.61%</b>
GEOFF DIEHL	53	56	53	36	47	45	41	52	383	44.28%
Write-in Votes	0	0	0	0	0	0	0	1	1	0.12%
<b>LIEUTENANT GOVERNOR</b>										
REPUBLICAN										
	Total									
Number of Precincts	1	1	1	1	1	1	1	1	8	
Precincts Reporting	1	1	1	1	1	1	1	1	8	
Times Counted	111	169	115	75	100	102	88	115	875	
Total Votes	97	142	97	69	90	84	77	96	752	100.00%
Times Blank Voted	14	27	18	6	10	18	11	19	123	
<b>KATE CAMPANALE</b>	<b>53</b>	<b>99</b>	<b>47</b>	<b>34</b>	<b>51</b>	<b>51</b>	<b>41</b>	<b>56</b>	<b>432</b>	<b>57.45%</b>
LEAH V ALLEN	44	42	49	35	39	32	36	39	316	42.02%
Write-in Votes	0	1	1	0	0	1	0	1	4	0.53%
<b>ATTORNEY GENERAL</b>										
REPUBLICAN										
	Total									
Number of Precincts	1	1	1	1	1	1	1	1	8	
Precincts Reporting	1	1	1	1	1	1	1	1	8	
Times Counted	111	169	115	75	100	102	88	115	875	
Total Votes	81	110	66	57	72	65	59	69	579	100.00%
Times Blank Voted	30	59	49	18	28	37	29	46	296	
<b>JAMES R McMAHON, III</b>	<b>81</b>	<b>110</b>	<b>64</b>	<b>57</b>	<b>72</b>	<b>64</b>	<b>59</b>	<b>67</b>	<b>574</b>	<b>99.14%</b>
Write-in Votes	0	0	2	0	0	1	0	2	5	0.86%

# 2022 ANNUAL REPORT

		Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Total	Percent
<b>SECRETARY of STATE</b>	REPUBLICAN										
		Total									
Number of Precincts		1	1	1	1	1	1	1	1	8	
Precincts Reporting		1	1	1	1	1	1	1	1	8	
Times Counted		111	169	115	75	100	102	88	115	875	
Total Votes		75	109	63	55	69	60	58	62	551	100.00%
Times Blank Voted		36	60	52	20	31	42	30	53	324	
<b>RAYLA CAMPBELL</b>		<b>75</b>	<b>108</b>	<b>62</b>	<b>54</b>	<b>69</b>	<b>58</b>	<b>58</b>	<b>61</b>	<b>545</b>	<b>62.29%</b>
Write-in Votes		0	1	1	1	0	2	0	1	6	1.09%
<b>TREASURER</b>	REPUBLICAN										
		Total									
Number of Precincts		1	1	1	1	1	1	1	1	8	
Precincts Reporting		1	1	1	1	1	1	1	1	8	
Times Counted		111	169	115	75	100	102	88	115	875	
Total Votes		0	0	4	1	1	3	1	3	13	100.00%
Times Blank Voted		111	169	111	74	99	99	87	112	862	
Write-in Votes		0	0	4	1	1	3	1	3	13	100.00%
<b>AUDITOR</b>	REPUBLICAN										
		Total									
Number of Precincts		1	1	1	1	1	1	1	1	8	
Precincts Reporting		1	1	1	1	1	1	1	1	8	
Times Counted		111	169	115	75	100	102	88	115	875	
Total Votes		78	110	69	55	72	65	61	68	578	100.00%
Times Blank Voted		33	59	46	20	28	37	27	47	297	
<b>ANTHONY AMORE</b>		<b>78</b>	<b>110</b>	<b>68</b>	<b>55</b>	<b>72</b>	<b>64</b>	<b>61</b>	<b>66</b>	<b>574</b>	<b>99.31%</b>
Write-in Votes		0	0	1	0	0	1	0	2	4	0.69%

# 2022 ANNUAL REPORT

		Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Total	Percent
<b>REP in CONGRESS</b>	REPUBLICAN										
		Total									
Number of Precincts		1	1	1	1	1	1	1	1	8	
Precincts Reporting		1	1	1	1	1	1	1	1	8	
Times Counted		111	169	115	75	100	102	88	115	875	
Total Votes		79	115	73	55	73	61	63	68	587	100.00%
Times Blank Voted		32	54	42	20	27	41	25	47	288	
<b>CAROLINE COLARUSSO</b>		<b>79</b>	<b>113</b>	<b>72</b>	<b>55</b>	<b>73</b>	<b>61</b>	<b>62</b>	<b>65</b>	<b>580</b>	<b>66.29%</b>
Write-in Votes		0	2	1	0	0	0	1	3	7	1.19%

		Total	Percent								
<b>COUNCILLOR</b>	REPUBLICAN										
Number of Precincts		1	1	1	1	1	1	1	1	8	
Precincts Reporting		1	1	1	1	1	1	1	1	8	
Times Counted		111	169	115	75	100	102	88	115	875	
Total Votes		0	0	3	1	0	2	1	2	9	100.00%
Times Blank Voted		111	169	112	74	100	100	87	113	866	
Write-in Votes		0	0	3	1	0	2	1	2	9	100.00%

		Total	Percent								
<b>SEN in GENERAL COURT</b>	REPUBLICAN										
Number of Precincts		1	1	1	1	1	1	1	1	8	
Precincts Reporting		1	1	1	1	1	1	1	1	8	
Times Counted		111	169	115	75	100	102	88	115	875	
Total Votes		0	1	2	1	0	2	0	2	8	100.00%
Times Blank Voted		111	168	113	74	100	100	88	113	867	
Write-in Votes		0	1	2	1	0	2	0	2	8	100.00%

# 2022 ANNUAL REPORT

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Total	Percent
<b>REP in GENERAL COURT</b>	REPUBLICAN									
	Total									
Number of Precincts	1	1	1	1	1	1	1	1	8	
Precincts Reporting	1	1	1	1	1	1	1	1	8	
Times Counted	111	169	115	75	100	102	88	115	875	
Total Votes	1	0	1	0	0	2	1	1	6	100.00%
Times Blank Voted	110	169	114	75	100	100	87	114	869	
Write-in Votes	1	0	1	0	0	2	1	1	6	100.00%
									<b>Total</b>	<b>Percent</b>

<b>DISTRICT ATTORNEY</b>	REPUBLICAN									
	Total	Total	Total	Total	Total	Total	Total	Total	Total	
Number of Precincts	1	1	1	1	1	1	1	1	8	
Precincts Reporting	1	1	1	1	1	1	1	1	8	
Times Counted	111	169	115	75	100	102	88	115	875	
Total Votes	0	0	1	0	0	2	0	2	5	100.00%
Times Blank Voted	111	169	114	75	100	100	88	113	870	
Write-in Votes	0	0	1	0	0	2	0	2	5	100.00%

<b>SHERIFF</b>	REPUBLICAN									
	Total	Total	Total	Total	Total	Total	Total	Total	Total	
Number of Precincts	1	1	1	1	1	1	1	1	8	
Precincts Reporting	1	1	1	1	1	1	1	1	8	
Times Counted	111	169	115	75	100	102	88	115	875	
Total Votes	0	0	1	1	0	2	0	3	7	100.00%
Times Blank Voted	111	169	114	74	100	100	88	112	868	
Write-in Votes	0	0	1	1	0	2	0	3	7	100.00%

# 2022 ANNUAL REPORT

**BELMONT, MASSACHUSETTS  
NOVEMBER 8, 2022 STATE ELECTION OFFICIAL RESULTS**

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	TOTAL	Percent
Registered Voters	2276	2590	2272	2028	2249	2533	2223	2016	18187	
Total Cards Cast	1535	1778	1457	1252	1437	1805	1466	1433	12163	
Turnout	67%	69%	64%	62%	64%	71%	66%	71%	67%	

**GOVERNOR & LT. GOVERNOR**

	Total	Total	Total	Total	Total	Total	Total	Total	Total	Percent
Number of Precincts	1	1	1	1	1	1	1	1	1	
Precincts Reporting	1	1	1	1	1	1	1	1	1	
Total Votes	1506	1746	1429	1239	1419	1782	1444	1394	11959	100%
Times Blank Voted	29	32	28	13	18	23	22	39	204	
Number of Uncast Votes	0	0	0	0	0	0	0	0	0	
<b>HEALEY &amp; DRISCOLL</b>	<b>1165</b>	<b>1216</b>	<b>1109</b>	<b>920</b>	<b>1103</b>	<b>1438</b>	<b>1115</b>	<b>977</b>	<b>9043</b>	<b>76%</b>
DIEHL & ALLEN	310	487	292	285	290	315	303	387	2669	22%
REED & EVERETT	24	41	27	34	26	24	24	29	229	2%
Write-in Votes	7	2	1	0	0	5	2	1	18	0%

**ATTORNEY GENERAL**

	Total	Total	Total	Total	Total	Total	Total	Total	Total	Percent
Number of Precincts	1	1	1	1	1	1	1	1	1	
Precincts Reporting	1	1	1	1	1	1	1	1	1	
Total Votes	1485	1714	1385	1209	1396	1755	1424	1368	11736	100%
Times Blank Voted	50	64	72	43	41	50	42	65	427	
Number of Uncast Votes	0	0	0	0	0	0	0	0	0	
<b>ANDREA JOY CAMPBELL</b>	<b>1131</b>	<b>1175</b>	<b>1081</b>	<b>904</b>	<b>1074</b>	<b>1408</b>	<b>1119</b>	<b>942</b>	<b>8834</b>	<b>75%</b>
JAMES R McMAHON, III	351	537	304	305	321	345	304	426	2893	25%
Write-in Votes	3	2	0	0	1	2	1	0	9	0%

**SECRETARY of STATE**

	Total	Total	Total	Total	Total	Total	Total	Total	Total	Percent
Number of Precincts	1	1	1	1	1	1	1	1	1	
Precincts Reporting	1	1	1	1	1	1	1	1	1	
Total Votes	1480	1725	1403	1215	1406	1755	1431	1377	11792	100%
Times Blank Voted	55	53	54	37	31	50	35	56	364	
Number of Uncast Votes	0	0	0	0	0	0	0	0	0	
<b>WILLIAM F GALVIN</b>	<b>1190</b>	<b>1291</b>	<b>1128</b>	<b>953</b>	<b>1107</b>	<b>1437</b>	<b>1133</b>	<b>1046</b>	<b>9285</b>	<b>79%</b>
RAYLA CAMPBELL	247	405	232	211	244	259	233	300	2131	18%
JUAN SANCHEZ	42	28	43	51	55	59	64	31	373	3%
Write-in Votes	1	1	0	0	0	0	1	0	10	0%

# 2022 ANNUAL REPORT

## BELMONT, MASSACHUSETTS NOVEMBER 8, 2022 STATE ELECTION OFFICIAL RESULTS

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	TOTAL	Percent
<b>TREASURER</b>										
	Total	Total	Total	Total	Total	Total	Total	Total		
Number of Precincts	1	1	1	1	1	1	1	1		
Precincts Reporting	1	1	1	1	1	1	1	1		
Total Votes	1378	1572	1315	1140	1298	1640	1341	1243	10927	100%
Times Blank Voted	157	206	142	112	139	165	125	190	1236	
Number of Uncast Votes	0	0	0	0	0	0	0	0	0	
<b>DEBORAH B GOLDBERG</b>	<b>1179</b>	<b>1278</b>	<b>1116</b>	<b>942</b>	<b>1114</b>	<b>1445</b>	<b>1166</b>	<b>1031</b>	<b>9271</b>	<b>85%</b>
CRISTINA CRAWFORD	197	293	199	197	183	194	169	212	1644	15%
Write-in Votes	2	1	0	1	1	1	6	0	12	0%
<b>AUDITOR</b>										
	Total	Total	Total	Total	Total	Total	Total	Total		
Number of Precincts	1	1	1	1	1	1	1	1		
Precincts Reporting	1	1	1	1	1	1	1	1		
Total Votes	1401	1660	1344	1175	1356	1676	1382	1302	11296	100%
Times Blank Voted	134	118	113	77	81	129	84	131	867	
Number of Uncast Votes	0	0	0	0	0	0	0	0	0	
<b>DIANA DIZOGLIO</b>	<b>886</b>	<b>972</b>	<b>873</b>	<b>758</b>	<b>883</b>	<b>1162</b>	<b>925</b>	<b>733</b>	<b>7192</b>	<b>64%</b>
ANTHONY AMORE	430	619	384	310	355	405	349	496	3348	30%
G. A. CABALLERO-ROCA	37	23	40	49	67	50	59	28	353	3%
DOMINIC GIANNONE,III	19	18	27	29	28	35	28	18	202	2%
DANIEL RIEK	27	28	20	29	23	23	21	27	198	2%
Write-in Votes	2	0	0	0	0	1	0	0	3	0%
<b>REP in CONGRESS</b>										
	Total	Total	Total	Total	Total	Total	Total	Total		
Number of Precincts	1	1	1	1	1	1	1	1		
Precincts Reporting	1	1	1	1	1	1	1	1		
Total Votes	1463	1711	1395	1202	1396	1751	1412	1355	11685	100%
Times Blank Voted	72	67	62	50	41	54	54	78	478	
Number of Uncast Votes	0	0	0	0	0	0	0	0	0	
<b>KATHERINE M CLARK</b>	<b>1143</b>	<b>1202</b>	<b>1101</b>	<b>914</b>	<b>1100</b>	<b>1427</b>	<b>1115</b>	<b>967</b>	<b>8969</b>	<b>77%</b>
CAROLINE COLARUSSO	317	508	294	288	296	324	297	387	2711	23%
Write-in Votes	3	1	0	0	0	0	0	1	5	0%
<b>COUNCILLOR</b>										
	Total	Total	Total	Total	Total	Total	Total	Total		
Number of Precincts	1	1	1	1	1	1	1	1		
Precincts Reporting	1	1	1	1	1	1	1	1		
Total Votes	1116	1219	1045	942	1062	1290	1106	951	8731	100%
Times Blank Voted	419	559	412	310	375	515	360	482	3432	
Number of Uncast Votes	0	0	0	0	0	0	0	0	0	
<b>M.M. PETITTO DEVANEY</b>	<b>1106</b>	<b>1210</b>	<b>1043</b>	<b>937</b>	<b>1053</b>	<b>1272</b>	<b>1096</b>	<b>940</b>	<b>8657</b>	<b>99%</b>
Write-in Votes	10	9	2	5	9	18	10	11	74	1%

# 2022 ANNUAL REPORT

**BELMONT, MASSACHUSETTS  
NOVEMBER 8, 2022 STATE ELECTION OFFICIAL RESULTS**

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	TOTAL	Percent
<b>SEN in GENERAL COURT</b>										
	Total	Total	Total	Total	Total	Total	Total	Total		
Number of Precincts	1	1	1	1	1	1	1	1		
Precincts Reporting	1	1	1	1	1	1	1	1		
Total Votes	1218	1352	1142	998	1140	1471	1177	1048	9546	100%
Times Blank Voted	317	426	315	254	297	334	289	385	2617	
Number of Uncast Votes	0	0	0	0	0	0	0	0	0	
<b>WILLIAM BROWNSBERGER</b>	<b>1206</b>	<b>1341</b>	<b>1137</b>	<b>990</b>	<b>1134</b>	<b>1457</b>	<b>1167</b>	<b>1034</b>	<b>9466</b>	<b>99%</b>
Write-in Votes	12	11	5	8	6	14	10	14	80	1%
<b>REP in GENERAL COURT</b>										
	Total	Total	Total	Total	Total	Total	Total	Total		
Number of Precincts	1	1	1	1	1	1	1	1		
Precincts Reporting	1	1	1	1	1	1	1	1		
Total Votes	1178	1308	1120	979	1114	1425	1155	1020	9299	100%
Times Blank Voted	357	470	337	273	323	380	311	413	2864	
Number of Uncast Votes	0	0	0	0	0	0	0	0	0	
<b>DAVID M ROGERS</b>	<b>1168</b>	<b>1300</b>	<b>1117</b>	<b>976</b>	<b>1112</b>	<b>1419</b>	<b>1152</b>	<b>1017</b>	<b>9261</b>	<b>100%</b>
Write-in Votes	10	8	3	3	2	6	3	3	38	0%
<b>DISTRICT ATTORNEY</b>										
	Total	Total	Total	Total	Total	Total	Total	Total		
Number of Precincts	1	1	1	1	1	1	1	1		
Precincts Reporting	1	1	1	1	1	1	1	1		
Total Votes	1204	1330	1123	993	1128	1438	1166	1059	9441	100%
Times Blank Voted	331	448	334	259	309	367	300	374	2722	
Number of Uncast Votes	0	0	0	0	0	0	0	0	0	
<b>MARIAN T RYAN</b>	<b>1195</b>	<b>1325</b>	<b>1119</b>	<b>989</b>	<b>1127</b>	<b>1433</b>	<b>1162</b>	<b>1055</b>	<b>9405</b>	<b>100%</b>
Write-in Votes	9	5	4	4	1	5	4	4	36	0%
<b>SHERIFF</b>										
	Total	Total	Total	Total	Total	Total	Total	Total		
Number of Precincts	1	1	1	1	1	1	1	1		
Precincts Reporting	1	1	1	1	1	1	1	1		
Total Votes	1159	1324	1092	980	1115	1387	1144	1016	9217	100%
Times Blank Voted	376	454	365	272	322	418	322	417	2946	
Number of Uncast Votes	0	0	0	0	0	0	0	0	0	
<b>PETER J KOUTOUJIAN</b>	<b>1155</b>	<b>1319</b>	<b>1087</b>	<b>977</b>	<b>1115</b>	<b>1383</b>	<b>1135</b>	<b>1014</b>	<b>9185</b>	<b>100%</b>
Write-in Votes	4	5	5	3	0	4	9	2	32	0%

# 2022 ANNUAL REPORT

**BELMONT, MASSACHUSETTS  
NOVEMBER 8, 2022 STATE ELECTION OFFICIAL RESULTS**

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	TOTAL	Percent
<b>QUESTION 1</b>										
	Total	Total	Total	Total	Total	Total	Total	Total		
Number of Precincts	1	1	1	1	1	1	1	1		
Precincts Reporting	1	1	1	1	1	1	1	1		
Total Votes	1487	1727	1405	1214	1401	1776	1421	1393	11824	100%
Times Blank Voted	48	51	52	38	36	29	45	40	339	
Number of Uncast Votes	0	0	0	0	0	0	0	0	0	
<b>YES</b>	<b>824</b>	<b>666</b>	<b>801</b>	<b>786</b>	<b>887</b>	<b>1063</b>	<b>912</b>	<b>700</b>	<b>6639</b>	<b>56%</b>
<b>NO</b>	<b>663</b>	<b>1061</b>	<b>604</b>	<b>428</b>	<b>514</b>	<b>713</b>	<b>509</b>	<b>693</b>	<b>5185</b>	<b>44%</b>
<b>QUESTION 2</b>										
	Total	Total	Total	Total	Total	Total	Total	Total		
Number of Precincts	1	1	1	1	1	1	1	1		
Precincts Reporting	1	1	1	1	1	1	1	1		
Total Votes	1465	1715	1388	1205	1387	1724	1419	1370	11673	100%
Times Blank Voted	70	63	69	47	50	81	47	63	490	
Number of Uncast Votes	0	0	0	0	0	0	0	0	0	
<b>YES</b>	<b>1136</b>	<b>1295</b>	<b>1060</b>	<b>959</b>	<b>1126</b>	<b>1372</b>	<b>1128</b>	<b>1028</b>	<b>9104</b>	<b>78%</b>
<b>NO</b>	<b>329</b>	<b>420</b>	<b>328</b>	<b>246</b>	<b>261</b>	<b>352</b>	<b>291</b>	<b>342</b>	<b>2569</b>	<b>22%</b>
<b>QUESTION 3</b>										
	Total	Total	Total	Total	Total	Total	Total	Total		
Number of Precincts	1	1	1	1	1	1	1	1		
Precincts Reporting	1	1	1	1	1	1	1	1		
Total Votes	1428	1670	1361	1177	1347	1660	1386	1343	11372	100%
Times Blank Voted	107	108	96	75	90	145	80	90	791	
Number of Uncast Votes	0	0	0	0	0	0	0	0	0	
<b>YES</b>	<b>711</b>	<b>760</b>	<b>676</b>	<b>571</b>	<b>701</b>	<b>852</b>	<b>668</b>	<b>646</b>	<b>5585</b>	<b>49%</b>
<b>NO</b>	<b>717</b>	<b>910</b>	<b>685</b>	<b>606</b>	<b>646</b>	<b>808</b>	<b>718</b>	<b>697</b>	<b>5787</b>	<b>51%</b>
<b>QUESTION 4</b>										
	Total	Total	Total	Total	Total	Total	Total	Total		
Number of Precincts	1	1	1	1	1	1	1	1		
Precincts Reporting	1	1	1	1	1	1	1	1		
Total Votes	1484	1710	1409	1206	1396	1752	1422	1381	11760	100%
Times Blank Voted	51	68	48	46	41	53	44	52	403	
Number of Uncast Votes	0	0	0	0	0	0	0	0	0	
<b>YES</b>	<b>1009</b>	<b>1101</b>	<b>994</b>	<b>808</b>	<b>982</b>	<b>1320</b>	<b>1037</b>	<b>829</b>	<b>8080</b>	<b>69%</b>
<b>NO</b>	<b>475</b>	<b>609</b>	<b>415</b>	<b>398</b>	<b>414</b>	<b>432</b>	<b>385</b>	<b>552</b>	<b>3680</b>	<b>31%</b>

# 2022 ANNUAL REPORT

<b>BELMONT, MASSACHUSETTS</b> <b>NOVEMBER 8, 2022 STATE ELECTION OFFICIAL RESULTS</b>
--

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	TOTAL	Percent
<b>QUESTION 5</b>										
	Total	Total	Total	Total	Total	Total	Total	Total		
Number of Precincts	1	1	1	1	1	1	1	1		
Precincts Reporting	1	1	1	1	1	1	1	7		
Total Votes	1495	1740	1409	1204	1400	1761	1429	1406	11844	100%
Times Blank Voted	40	38	48	48	37	44	37	27	319	
Number of Uncast Votes	0	0	0	0	0	0	0	0	0	
<b>YES</b>	<b>901</b>	<b>925</b>	<b>822</b>	<b>647</b>	<b>834</b>	<b>1117</b>	<b>885</b>	<b>750</b>	<b>6881</b>	<b>58%</b>
<b>NO</b>	<b>594</b>	<b>815</b>	<b>587</b>	<b>557</b>	<b>566</b>	<b>644</b>	<b>544</b>	<b>656</b>	<b>4963</b>	<b>42%</b>
<b>QUESTION 6</b>										
	Total	Total	Total	Total	Total	Total	Total	Total		
Number of Precincts	1	1	1	1	1	1	1	1		
Precincts Reporting	1	1	1	1	1	1	1	1		
Total Votes	1488	1737	1398	1198	1390	1740	1415	1395	11761	100%
Times Blank Voted	47	41	59	54	47	65	51	38	402	
Number of Uncast Votes	0	0	0	0	0	0	0	0	0	
<b>YES</b>	<b>749</b>	<b>813</b>	<b>659</b>	<b>570</b>	<b>640</b>	<b>901</b>	<b>673</b>	<b>705</b>	<b>5710</b>	<b>49%</b>
<b>NO</b>	<b>739</b>	<b>924</b>	<b>739</b>	<b>628</b>	<b>750</b>	<b>839</b>	<b>742</b>	<b>690</b>	<b>6051</b>	<b>51%</b>

**2022 ANNUAL REPORT**  
**SPECIAL TOWN MEETING 1 NOVEMBER 29, 2022, 6:30 PM**  
**BELMONT, MASSACHUSETTS , BY REMOTE-ACCESS PARTICIPATION**  
**CERTIFICATION OF VOTES**

---

**QUORUM/ ATTENDANCE CHECK**

**NOVEMBER 29, 2022**  
**SPECIAL TOWN MEETING 1**

---

November 29, 2022 Starting Attendance 199 AT 6:30 PM

November 30, 2022 Starting Attendance 227 AT 6:30 PM

Quorum Requirement 100 per Representative Town Meeting Act of 1926, as amended

---

**PRELIMINARY MOTION**

**MOVED:** That the Town Meeting will meet and act on all matters on the warrant for this annual town meeting by means of the video and audio conferencing and voting technologies described in the Moderator's October 3, 2022 letter to the Select Board posted with the warrant.

**November 29, 2022** The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 228; No 3 ; Abstain 0 at the Special Town Meeting 1 held November 29, 2022 by remote-access participation

**November 30, 2022** The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 246; No 2 ; Abstain 0 at the Special Town Meeting 1 held November 30, 2022 by remote-access participation

---

**ARTICLE 1:**

**REPORTS**

**MOVED:** That the reports of the Selectmen and other Town Officers, departments and committees be accepted.

The Motion: was approved by unanimous consent at the Special Town Meeting 1 held November 29, 2022 by remote-access participation

---

**ARTICLE 2: APPROPRIATION BELMONT LIBRARY, AUTHORIZATION TO BORROW**

**MOVED:** That the Town appropriate the amount of thirty-four million five hundred thousand (\$34,500,000) Dollars for the purpose of paying costs of designing, demolishing, constructing, originally equipping, and furnishing the Belmont Public Library, located at 336 Concord Avenue in Belmont and all costs incidental or related thereto (the "Project"), said amount to be expended under the direction of the Belmont Public Library Building Committee. To meet this appropriation the Treasurer with the approval of the Select Board, is authorized to borrow said amount under M.G.L. Chapter 44, or pursuant to any other enabling authority.

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 227,

**2022 ANNUAL REPORT**  
**SPECIAL TOWN MEETING 1 NOVEMBER 29, 2022, 6:30 PM**  
**BELMONT, MASSACHUSETTS , BY REMOTE-ACCESS PARTICIPATION**  
**CERTIFICATION OF VOTES**

No 27 ; Abstain 8, at the Special Town Meeting 1 held November 30, 2022  
by remote-access participation

---

**ARTICLE 3: ESTABLISH GENERAL BYLAW: LEAF BLOWER**

**MOVED:** That the Town establish a General Bylaw titled “Leaf Blower” as printed in the Special Town Meeting Warrant.

The Motion: was approved, as amended, utilizing electronic voting devices, by roll call vote: Yes 207, No 45,; Abstain 4, at the Special Town Meeting 1 held November 29, 2022 by remote-access participation

**TEXT OF WARRANT ARTICLE**

To see if the Town will vote to establish a general bylaw titled “Leaf Blower” as follows:

**Chapter 60 of the Belmont General Bylaws is amended by adding this Article 12,  
entitled “Leaf Blower Control”**

**ARTICLE 12**

**Leaf Blower Control**

**§ 60-1200. Purpose.**

The reduction of noise and air pollution due to combustion of gasoline and oil-based fuels are the public purposes of this Leaf Blower Control Article.

**§ 60-1205. Definitions.**

As used in this Article, the following terms shall have the following meanings:

**ASSESSORS’ RECORDS** — The records of Belmont real estate maintained by the Board of Assessors. The Assessors’ Records are hereby authorized to be used and relied on to determine lot size and classification of a Relevant Property for purposes of this Article.

**COMBUSTION LEAF BLOWER** — Any Leaf Blower powered in part by gasoline or oil.

**ENFORCING PERSON** — Any Town employee designated by the Select Board as an enforcing person.

**LEAF BLOWER** — Any powered machine used to blow leaves, dirt, and other debris by forced air for landscape maintenance, including, but not limited to, cleaning of downspouts and gutters.

**PROPERTY MANAGER** — Any person or entity in control of real property, including, but not limited to, a condominium association or a tenant in possession.

**PROPERTY OWNER** — The legal owner or owners of record of real property as listed by the real estate and probate records of Middlesex County.

# 2022 ANNUAL REPORT

## SPECIAL TOWN MEETING 1 NOVEMBER 29, 2022, 6:30 PM BELMONT, MASSACHUSETTS , BY REMOTE-ACCESS PARTICIPATION CERTIFICATION OF VOTES

**RELEVANT PROPERTY** — Any real property, as identified by map number, block number, and lot number, with a property type classification of 013 or 101 through 111, all as determined by the Assessors' Records. In addition, a Relevant Property may include a parcel of land containing units with zero lot size that have the same map number, block number, and lot number.

### § 60-1210. Limitations on Use.

- A. All lot sizes in this section shall be determined by the Assessors.
- B. Up to two Leaf Blowers may be operated simultaneously on a Relevant Property with a lot size greater than zero and less than or equal to 14,000 square feet, or any Relevant Property of more than 14,000 and less than 24,000 square feet that abuts two or more Relevant Properties each of which has a lot size of greater than zero and less than or equal to 14,000 square feet.
- C. Up to three Leaf Blowers may be operated simultaneously on a Relevant Property with a lot size of more than 14,000 square feet and less than 24,000 square feet that is not described in § 60-1210(B).
- D. Up to four Leaf Blowers may be operated simultaneously on a Relevant Property with a lot size of 24,000 square feet or more.
- E. For Relevant Properties with a lot size of zero including condominium and cooperative units, the following limits shall apply:
  - 1. Up to two Leaf Blowers may be operated simultaneously on a parcel of land with the same map, block, and lot number that contains three or fewer units.
  - 2. Up to four Leaf Blowers may be operated simultaneously on a parcel of land with the same map, block, and lot number that contains four to six units.
  - 3. Up to eight Leaf Blowers may be operated simultaneously on a parcel of land with the same map, block, and lot number that contains seven or more units.
- F. Effective January 1, 2023, no Combustion Leaf Blower shall be operated by a commercial landscaper or other commercial entity on any Relevant Property between May 15 and September 30, inclusive.
- G. Effective January 1, 2023, the Town shall not purchase or acquire a Combustion Leaf Blower.
- H. Effective January 1, 2026, the use of Combustion Leaf Blowers in the Town is prohibited.
- I. Article 6 of Chapter 60 of the General Bylaws ("Noise") shall not apply to Leaf Blowers.
- J. Effective January 1, 2023, no Combustion Leaf Blower shall be operated on a Relevant Property between the hours of 8:00 p.m. and 7:00 a.m. on weekdays and Saturday, and between the hours of 8:00 p.m. and 9:00 a.m. on Sunday or a legal holiday

# 2022 ANNUAL REPORT

## SPECIAL TOWN MEETING 1 NOVEMBER 29, 2022, 6:30 PM BELMONT, MASSACHUSETTS , BY REMOTE-ACCESS PARTICIPATION CERTIFICATION OF VOTES

### § 60-1215. Regulations and Administration.

- A. The Director of Public Works shall have the authority to promulgate regulations to implement the provisions of this Article, subject to the approval of the Select Board.
- B. The Director of Public Works shall have the authority to waive temporarily any of the limitations on the use of Leaf Blowers set forth in this Article in order to aid in emergency operations or clean-up associated with storms. The Director of Public Works shall make good faith efforts to notify the public of any such waiver, including by posting a notice prominently on the Town's website; however, the validity of the waiver shall not be affected by the adequacy of those efforts.
- C. The Town shall maintain publicly-available list(s) of Relevant Properties. The list(s) shall state which category described in § 60-1210 each Relevant Property falls into. A Property Owner of a Relevant Property or the Property Owner of an abutting Relevant Property thereto on the same street may request that the Select Board review whether such property has been correctly listed. The Select Board shall respond to this request within 30 days.
- D. The Town shall create and maintain an online application form for service providers to affirm their commitment to comply with the Leaf Blower provisions of this Article. A list of providers who have so affirmed shall be made available to the public on the Town's website.

### § 60-1220. Enforcement.

- A. "Enforcing Person" as used in this Article shall mean any Town employee designated by the Select Board as an enforcing person.
- B. Violations of this Article, or any rule or regulation adopted hereunder, shall be subject to the following penalties:
  - 1. For the first offense in any calendar year, a written warning will be issued to the Property Owner or Property Manager.
  - 2. For the second offense in the same calendar year, the penalty shall be \$100, and the penalty shall be \$300 for the third and each subsequent offense in the same calendar year.
  - 3. Penalties shall be cumulative and each day on which a violation occurs shall constitute a separate offense. If, after written notice of a violation has issued under § 60-1220(B)(2), another violation occurs the same day, that additional violation shall constitute a separate offense.
- C. An Enforcing Person taking cognizance of a violation subject to § 60-1220(B)(2) of this Article shall give the offending Property Owner or Property Manager a written notice to appear before the Clerk of the District Court having jurisdiction thereof for the noncriminal disposition thereof in accordance with the provision of General Laws c. 40, § 21D. The provisions of § 21D are incorporated by this reference.

# 2022 ANNUAL REPORT

## SPECIAL TOWN MEETING 1 NOVEMBER 29, 2022, 6:30 PM BELMONT, MASSACHUSETTS , BY REMOTE-ACCESS PARTICIPATION CERTIFICATION OF VOTES

- D. Any Enforcing Person taking cognizance of a violation subject to § 60-1220(B) of this Article may give notice in writing to the Town Administrator's Office of the name of the service provider who was working on the Relevant Property. If the service provider appears on the list described in § 60-1215(D), the Select Board may remove the service provider from the list and give the service provider written notice of the removal. A service provider removed from the list may reapply for inclusion on the list in accordance with § 60-1215(D) after three months have elapsed since the date of its removal.

### § 60-1225. Severability.

The invalidity of any parts of this Article shall not affect the validity of the remaining parts.

### Amendment by John Robotham, Town Meeting Member Precinct 2

**MOVED:** To strike the words "with a property type classification of 013 or 101 through 111,"

The Motion to amend was approved utilizing electronic voting devices, by roll call vote: Yes 124, No 114 ; Abstain 9, at the Special Town Meeting 1 held November 30, 2022 by remote-access participation

## TEXT OF BYLAW AS ADOPTED

### ARTICLE 12

#### Leaf Blower Control

### § 60-1200. Purpose.

The reduction of noise and air pollution due to combustion of gasoline and oil-based fuels are the public purposes of this Leaf Blower Control Article.

### § 60-1205. Definitions.

As used in this Article, the following terms shall have the following meanings:

**ASSESSORS' RECORDS** — The records of Belmont real estate maintained by the Board of Assessors. The Assessors' Records are hereby authorized to be used and relied on to determine lot size and classification of a Relevant Property for purposes of this Article.

**COMBUSTION LEAF BLOWER** — Any Leaf Blower powered in part by gasoline or oil.

**ENFORCING PERSON** — Any Town employee designated by the Select Board as an enforcing person.

**LEAF BLOWER** — Any powered machine used to blow leaves, dirt, and other debris by forced air for landscape maintenance, including, but not limited to, cleaning of downspouts and gutters.

**PROPERTY MANAGER** — Any person or entity in control of real property, including, but not limited to, a condominium association or a tenant in possession.

# 2022 ANNUAL REPORT

## SPECIAL TOWN MEETING 1 NOVEMBER 29, 2022, 6:30 PM BELMONT, MASSACHUSETTS , BY REMOTE-ACCESS PARTICIPATION CERTIFICATION OF VOTES

**PROPERTY OWNER** — The legal owner or owners of record of real property as listed by the real estate and probate records of Middlesex County.

**RELEVANT PROPERTY** — Any real property, as identified by map number, block number, and lot number, all as determined by the Assessors' Records. In addition, a Relevant Property may include a parcel of land containing units with zero lot size that have the same map number, block number, and lot number.

### § 60-1210. Limitations on Use.

- A. All lot sizes in this section shall be determined by the Assessors.
- B. Up to two Leaf Blowers may be operated simultaneously on a Relevant Property with a lot size greater than zero and less than or equal to 14,000 square feet, or any Relevant Property of more than 14,000 and less than 24,000 square feet that abuts two or more Relevant Properties each of which has a lot size of greater than zero and less than or equal to 14,000 square feet.
- C. Up to three Leaf Blowers may be operated simultaneously on a Relevant Property with a lot size of more than 14,000 square feet and less than 24,000 square feet that is not described in § 60-1210(B).
- D. Up to four Leaf Blowers may be operated simultaneously on a Relevant Property with a lot size of 24,000 square feet or more.
- E. For Relevant Properties with a lot size of zero including condominium and cooperative units, the following limits shall apply:
  - 1. Up to two Leaf Blowers may be operated simultaneously on a parcel of land with the same map, block, and lot number that contains three or fewer units.
  - 2. Up to four Leaf Blowers may be operated simultaneously on a parcel of land with the same map, block, and lot number that contains four to six units.
  - 3. Up to eight Leaf Blowers may be operated simultaneously on a parcel of land with the same map, block, and lot number that contains seven or more units.
- F. Effective January 1, 2023, no Combustion Leaf Blower shall be operated by a commercial landscaper or other commercial entity on any Relevant Property between May 15 and September 30, inclusive.
- G. Effective January 1, 2023, the Town shall not purchase or acquire a Combustion Leaf Blower.
- H. Effective January 1, 2026, the use of Combustion Leaf Blowers in the Town is prohibited.
- I. Article 6 of Chapter 60 of the General Bylaws ("Noise") shall not apply to Leaf Blowers.
- J. Effective January 1, 2023, no Combustion Leaf Blower shall be operated on a Relevant Property between the hours of 8:00 p.m. and 7:00 a.m. on weekdays and Saturday, and between the hours of 8:00 p.m. and 9:00 a.m. on Sunday or a legal holiday

# 2022 ANNUAL REPORT

## SPECIAL TOWN MEETING 1 NOVEMBER 29, 2022, 6:30 PM BELMONT, MASSACHUSETTS , BY REMOTE-ACCESS PARTICIPATION CERTIFICATION OF VOTES

### § 60-1215. Regulations and Administration.

- A. The Director of Public Works shall have the authority to promulgate regulations to implement the provisions of this Article, subject to the approval of the Select Board.
- B. The Director of Public Works shall have the authority to waive temporarily any of the limitations on the use of Leaf Blowers set forth in this Article in order to aid in emergency operations or clean-up associated with storms. The Director of Public Works shall make good faith efforts to notify the public of any such waiver, including by posting a notice prominently on the Town's website; however, the validity of the waiver shall not be affected by the adequacy of those efforts.
- C. The Town shall maintain publicly-available list(s) of Relevant Properties. The list(s) shall state which category described in § 60-1210 each Relevant Property falls into. A Property Owner of a Relevant Property or the Property Owner of an abutting Relevant Property thereto on the same street may request that the Select Board review whether such property has been correctly listed. The Select Board shall respond to this request within 30 days.
- D. The Town shall create and maintain an online application form for service providers to affirm their commitment to comply with the Leaf Blower provisions of this Article. A list of providers who have so affirmed shall be made available to the public on the Town's website.

### § 60-1220. Enforcement.

- E. "Enforcing Person" as used in this Article shall mean any Town employee designated by the Select Board as an enforcing person.
- F. Violations of this Article, or any rule or regulation adopted hereunder, shall be subject to the following penalties:
  - 1. For the first offense in any calendar year, a written warning will be issued to the Property Owner or Property Manager.
  - 2. For the second offense in the same calendar year, the penalty shall be \$100, and the penalty shall be \$300 for the third and each subsequent offense in the same calendar year.
  - 3. Penalties shall be cumulative and each day on which a violation occurs shall constitute a separate offense. If, after written notice of a violation has issued under § 60-1220(B)(2), another violation occurs the same day, that additional violation shall constitute a separate offense.
- G. An Enforcing Person taking cognizance of a violation subject to § 60-1220(B)(2) of this Article shall give the offending Property Owner or Property Manager a written notice to appear before the Clerk of the District Court having jurisdiction thereof for the noncriminal disposition thereof in accordance with the provision of General Laws c. 40, § 21D. The provisions of § 21D are incorporated by this reference.

# 2022 ANNUAL REPORT

## SPECIAL TOWN MEETING 1 NOVEMBER 29, 2022, 6:30 PM BELMONT, MASSACHUSETTS , BY REMOTE-ACCESS PARTICIPATION CERTIFICATION OF VOTES

- H. Any Enforcing Person taking cognizance of a violation subject to § 60-1220(B) of this Article may give notice in writing to the Town Administrator's Office of the name of the service provider who was working on the Relevant Property. If the service provider appears on the list described in § 60-1215(D), the Select Board may remove the service provider from the list and give the service provider written notice of the removal. A service provider removed from the list may reapply for inclusion on the list in accordance with § 60-1215(D) after three months have elapsed since the date of its removal.

### **§ 60-1225. Severability.**

The invalidity of any parts of this Article shall not affect the validity of the remaining parts.

**2022 ANNUAL REPORT**  
**SPECIAL TOWN MEETING 2 NOVEMBER 29, 2022, 7:00 PM**  
**BELMONT, MASSACHUSETTS**  
**CERTIFICATION OF VOTES**

---

**QUORUM/ ATTENDANCE CHECK**

**NOVEMBER 29, 2022**

---

Starting Attendees 199 AT 6:30 PM

Quorum Requirement 100 per Representative Town Meeting Act of 1926, as amended

---

**PRELIMINARY MOTION**

**November 29, 2022**

**MOVED:** That the Town Meeting will meet and act on all matters on the warrant for this annual town meeting by means of the video and audio conferencing and voting technologies described in the Moderator's October 3, 2022 letter to the Select Board posted with the warrant.

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 243; No 3 ; Abstain 0 at the Special Town Meeting 2 held November 29, 2022 by remote-access participation

---

**ARTICLE 1: SUPPLEMENTAL BUDGET FOR RECREATION DEPARTMENT**

**MOVED:** That the Town raise and appropriate \$284,000 to supplement the fiscal year 2023 Recreation Department budget.

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 236; No 5 ; Abstain 8 at the Special Town Meeting 2 held November 29, 2022 by remote-access participation

---

**ARTICLE 2: REDUCE FY2023 DEBT SERVICE APPROPRIATION**

**MOVED:** That the Town reduce the appropriation for principal debt and interest in the FY2023 budget from \$15,778,851 to \$15,243,002.

The Motion: was approved utilizing electronic voting devices, by roll call vote: Yes 250, No 0 ; Abstain 1, at the Special Town Meeting 2 held November 29, 2022 by remote-access participation

---

**ARTICLE 3: OFF-CYCLE COMMUNITY PRESERVATION PROJECT TOWN HALL ROOF**

**MOVED:** That \$206,300 be appropriated from the Fund Balance reserved for Historic Preservation of the Community Preservation Fund and \$60,000 be appropriated from the Undesignated Fund Balance of the Community Preservation Fund, for a total appropriation of \$266,300, for the Town Hall Complex Slate Roofs, as

# 2022 ANNUAL REPORT

**SPECIAL TOWN MEETING 2 NOVEMBER 29, 2022, 7:00 PM**

**BELMONT, MASSACHUSETTS**

**CERTIFICATION OF VOTES**

described in the Community Preservation Committee Report to the 2019 Annual Town.

The Motion: was adopted, utilizing electronic voting devices, by roll call vote: Yes 246 ; No 0 ; Abstain 3 , at the Special Town Meeting 2 held November 29, 2022 by remote-access participation.

# 2022 ANNUAL REPORT

2022 Belmont Special Town Meeting 1 Warrant

November 14, 2022

## INDEX OF WARRANT ARTICLES

Article 1: Reports .....	3
Article 2: Appropriation Belmont Library, Authorization to Borrow.....	3
Article 3: Amend General Bylaws: Leaf Blowers.....	3

# 2022 ANNUAL REPORT

2022 Belmont Special Town Meeting 1 Warrant

November 14, 2022



## TOWN OF BELMONT WARRANT FOR 2022 SPECIAL TOWN MEETING 1 NOVEMBER 29, 2022 COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To any of the Constables of the Town of Belmont in said County:

Greetings:

In the name of the Commonwealth of Massachusetts you are required to notify and warn the Inhabitants of the Town of Belmont, qualified as the law requires to vote in elections and Town Affairs, to convene on **November 29, 2022 at 6:30 p.m.** by means of the audio/video conferencing platform described more particularly below, and to notify and warn the Town Meeting Members to convene by said method and act at said time on the Articles set forth on pages 2 through 6 of this Warrant.

The Town Meeting shall be held remotely by the means requested by the Moderator, as follows:

Interested members of the public may see and hear the proceedings by tuning in to the Belmont Media Center's live broadcast of the proceedings on Belmont cable television (Comcast channel 8, Verizon channel 28) or by live-streaming at [www.belmontmedia.org](http://www.belmontmedia.org).

Town Meeting Members will attend and vote by logging into a web page portal operated by the Town's electronic voting vendor with unique credentials that will be issued to each Town Meeting Member before the meeting.

Town Meeting Members and other participants approved by the Moderator who wish to address the meeting will participate in the meeting through the "Zoom" videoconferencing service. Login credentials will be provided to all Town Meeting Members. Registered voters who wish to address the meeting as approved by the Moderator may contact the Town Clerk's office for login credentials, 617-993-2603.

For more information, see the October 3, 2022 Moderator's letter to the Select Board appended to this Warrant as Appendix A.

---

# 2022 ANNUAL REPORT

2022 Belmont Special Town Meeting 1 Warrant

November 14, 2022

## ARTICLE 1:

## REPORTS

To hear the report of the Select Board and other Town Officers, any Committee heretofore appointed and to act thereon.

*This article allows the Select Board and other Town officers, boards and committees to report orally to Town Meeting on appropriate matters not otherwise appearing on the Warrant. This article stays "on the table" throughout Town Meeting to allow Town officials and committees to report at the call of the Moderator.*

**Majority vote required for passage.**

---

## ARTICLE 2:            APPROPRIATION BELMONT LIBRARY, AUTHORIZATION TO BORROW

To see if the Town will vote to appropriate, borrow or transfer from available funds, the amount of thirty-four million five hundred thousand dollars (\$34,500,000), to be expended under the direction of the Belmont Library Building Committee for designing, demolishing, constructing, originally equipping, and furnishing the Belmont Public Library, located at 336 Concord Avenue in Belmont; or in any way act thereon.

*This article will authorize the funds needed to build the Belmont Public Library as approved by the voters at the November 8<sup>th</sup> General Election. The article requests that Town Meeting authorize the borrowing of \$34,500,000. The remaining funds needed to meet the construction cost of \$39,500,000 will be funded through grants, donations, and other funding sources. The Library Trustees will report out at Town Meeting the total dollars committed, projected and received to date. It is the intention of the Library Trustees and the Select Board to apply any additional funds received from grants and donations, exceeding the \$39,500,000 total, to offset the \$34,500,000 borrowing by the Town.*

Submitted by the Select Board

The Select Board, Warrant Committee and Library Building Committee will report on this Article.

**Two-thirds vote required for passage for borrowing.**

---

## ARTICLE 3:

## AMEND GENERAL BYLAWS: LEAF BLOWERS

To see if the Town will vote to establish a general bylaw titled "Leaf Blower" as follows:

**Chapter 60 of the Belmont General Bylaws is amended by adding this Article 12, entitled "Leaf Blower Control"**

### ARTICLE 12 Leaf Blower Control

#### § 60-1200.    Purpose.

The reduction of noise and air pollution due to combustion of gasoline and oil-based fuels are the public purposes of this Leaf Blower Control Article.

#### § 60-1205.    Definitions.

As used in this Article, the following terms shall have the following meanings:

# 2022 ANNUAL REPORT

2022 Belmont Special Town Meeting 1 Warrant

November 14, 2022

**ASSESSORS' RECORDS** — The records of Belmont real estate maintained by the Board of Assessors. The Assessors' Records are hereby authorized to be used and relied on to determine lot size and classification of a Relevant Property for purposes of this Article.

**COMBUSTION LEAF BLOWER** — Any Leaf Blower powered in part by gasoline or oil.

**ENFORCING PERSON** — Any Town employee designated by the Select Board as an enforcing person.

**LEAF BLOWER** — Any powered machine used to blow leaves, dirt, and other debris by forced air for landscape maintenance, including, but not limited to, cleaning of downspouts and gutters.

**PROPERTY MANAGER** — Any person or entity in control of real property, including, but not limited to, a condominium association or a tenant in possession.

**PROPERTY OWNER** — The legal owner or owners of record of real property as listed by the real estate and probate records of Middlesex County.

**RELEVANT PROPERTY** — Any real property, as identified by map number, block number, and lot number, with a property type classification of 013 or 101 through 111, all as determined by the Assessors' Records. In addition, a Relevant Property may include a parcel of land containing units with zero lot size that have the same map number, block number, and lot number.

## § 60-1210. Limitations on Use.

- A. All lot sizes in this section shall be determined by the Assessors.
- B. Up to two Leaf Blowers may be operated simultaneously on a Relevant Property with a lot size greater than zero and less than or equal to 14,000 square feet, or any Relevant Property of more than 14,000 and less than 24,000 square feet that abuts two or more Relevant Properties each of which has a lot size of greater than zero and less than or equal to 14,000 square feet.
- C. Up to three Leaf Blowers may be operated simultaneously on a Relevant Property with a lot size of more than 14,000 square feet and less than 24,000 square feet that is not described in § 60-1210(B).
- D. Up to four Leaf Blowers may be operated simultaneously on a Relevant Property with a lot size of 24,000 square feet or more.
- E. For Relevant Properties with a lot size of zero including condominium and cooperative units, the following limits shall apply:
  1. Up to two Leaf Blowers may be operated simultaneously on a parcel of land with the same map, block, and lot number that contains three or fewer units.
  2. Up to four Leaf Blowers may be operated simultaneously on a parcel of land with the same map, block, and lot number that contains four to six units.
  3. Up to eight Leaf Blowers may be operated simultaneously on a parcel of land with the same map, block, and lot number that contains seven or more units.
- F. Effective January 1, 2023, no Combustion Leaf Blower shall be operated by a commercial landscaper or other commercial entity on any Relevant Property between May 15 and September 30, inclusive.

# 2022 ANNUAL REPORT

2022 Belmont Special Town Meeting 1 Warrant

November 14, 2022

- G. Effective January 1, 2023, the Town shall not purchase or acquire a Combustion Leaf Blower.
- H. Effective January 1, 2026, the use of Combustion Leaf Blowers in the Town is prohibited.
- I. Article 6 of Chapter 60 of the General Bylaws ("Noise") shall not apply to Leaf Blowers.
- J. Effective January 1, 2023, no Combustion Leaf Blower shall be operated on a Relevant Property between the hours of 8:00 p.m. and 7:00 a.m. on weekdays and Saturday, and between the hours of 8:00 p.m. and 9:00 a.m. on Sunday or a legal holiday

## **§ 60-1215. Regulations and Administration.**

- A. The Director of Public Works shall have the authority to promulgate regulations to implement the provisions of this Article, subject to the approval of the Select Board.
- B. The Director of Public Works shall have the authority to waive temporarily any of the limitations on the use of Leaf Blowers set forth in this Article in order to aid in emergency operations or clean-up associated with storms. The Director of Public Works shall make good faith efforts to notify the public of any such waiver, including by posting a notice prominently on the Town's website; however, the validity of the waiver shall not be affected by the adequacy of those efforts.
- C. The Town shall maintain publicly-available list(s) of Relevant Properties. The list(s) shall state which category described in § 60-1210 each Relevant Property falls into. A Property Owner of a Relevant Property or the Property Owner of an abutting Relevant Property thereto on the same street may request that the Select Board review whether such property has been correctly listed. The Select Board shall respond to this request within 30 days.
- D. The Town shall create and maintain an online application form for service providers to affirm their commitment to comply with the Leaf Blower provisions of this Article. A list of providers who have so affirmed shall be made available to the public on the Town's website.

## **§ 60-1220. Enforcement.**

- A. "Enforcing Person" as used in this Article shall mean any Town employee designated by the Select Board as an enforcing person.
- B. Violations of this Article, or any rule or regulation adopted hereunder, shall be subject to the following penalties:
  - 1. For the first offense in any calendar year, a written warning will be issued to the Property Owner or Property Manager.
  - 2. For the second offense in the same calendar year, the penalty shall be \$100, and the penalty shall be \$300 for the third and each subsequent offense in the same calendar year.
  - 3. Penalties shall be cumulative and each day on which a violation occurs shall constitute a separate offense. If, after written notice of a violation has issued under § 60-1220(B)(2), another violation occurs the same day, that additional violation shall constitute a separate offense.

# 2022 ANNUAL REPORT

2022 Belmont Special Town Meeting 1 Warrant

November 14, 2022

- C. An Enforcing Person taking cognizance of a violation subject to § 60-1220(B)(2) of this Article shall give the offending Property Owner or Property Manager a written notice to appear before the Clerk of the District Court having jurisdiction thereof for the noncriminal disposition thereof in accordance with the provision of General Laws c. 40, § 21D. The provisions of § 21D are incorporated by this reference.
- D. Any Enforcing Person taking cognizance of a violation subject to § 60-1220(B) of this Article may give notice in writing to the Town Administrator's Office of the name of the service provider who was working on the Relevant Property. If the service provider appears on the list described in § 60-1215(D), the Select Board may remove the service provider from the list and give the service provider written notice of the removal. A service provider removed from the list may reapply for inclusion on the list in accordance with § 60-1215(D) after three months have elapsed since the date of its removal.

**§ 60-1225. Severability.**

The invalidity of any parts of this Article shall not affect the validity of the remaining parts.

*This will establish an enforceable General Bylaw regarding the use of electric leaf blowers throughout Town.*

Submitted by the Select Board

The Select Board will report on this Article.

**Majority vote required for passage.**

---

# 2022 ANNUAL REPORT

2022 Belmont Special Town Meeting 1 Warrant

November 14, 2022



Given under our hands this 14<sup>th</sup> day of November, 2022.

## BELMONT SELECT BOARD

Mark Paolillo, Chair

Adam Dash, Vice Chair

Roy Epstein, Member

A True Copy, Attest  
*Ellen O'Brien Ashman*  
Town Clerk of Belmont, MA

# 2022 ANNUAL REPORT



## TOWN OF BELMONT

455 CONCORD AVENUE  
BELMONT, MASSACHUSETTS  
02478

MICHAEL J. WIDMER  
TOWN MODERATOR

mike.j.widmer@gmail.com  
617-489-1822 (home)

October 3, 2022

### By Hand

Mark Paolillo, Chair Belmont Select Board  
455 Concord Avenue  
Belmont, MA 02478

Re: 2022 Special Town Meeting – Request to Call Meeting to be Held by Remote Participation

Dear Mr. Paolillo and Members of the Select Board:

I am hereby requesting, in my capacity as Town Moderator, that the Select Board call for the November 29, 2022 Special Town Meeting to be held through remote participation because of the public health and safety risk presented by holding a physical meeting with 300 people. This letter is intended to conform to the requirements of Chapter 22 of the Acts of 2022, Section 26 and Chapter 107 of the Acts of 2022.

Such a meeting would be conducted using a combination of technologies, described in more detail below, that will allow Town Meeting Members (TMMs) to see and hear the Moderator and all other participants, to be recognized and address the meeting, and to vote securely. This combination of technologies will allow non-TMMs to see and hear the proceedings and, when authorized in advance by the Moderator, to address the meeting in the same manner as is the practice in Belmont. It will allow TMMs to signal the Moderator when they wish to address the pending question and be put in line to speak, as is customary at live Town Meetings, to determine whether a quorum is present, to raise a point of order where appropriate, and to determine whether their votes have been properly recorded. The technologies will allow interested members of the public to watch the meeting remotely for purposes of witnessing the meeting and it allows for the meeting to be recorded so that the proceedings can be heard and viewed at a later time. Lastly, our court reporter would be creating the word-by-word transcript as required by Belmont General Bylaw §20-210.

The combination of technology methods I am proposing includes the following:

- TMMs will attend the meeting and vote using “TurningPoint,” a secure online application operated by Turning Technologies, the same company that provides

# 2022 ANNUAL REPORT

Belmont Select Board

Request for the 2022 Annual Town Meeting by Remote Participation

the electronic voting system acquired by the Town and used at Town Meetings since 2014. Each TMM will be assigned unique login credentials to use the system. TMMs who are logged in through TurningPoint will be deemed present at the meeting and will be able to vote using its features. All votes will be recorded electronically and the vote of each TMM will be displayed on the screen so that each member can verify that his or her vote was correctly recorded, as a roll call vote.

- Active participation in the meeting will be conducted through “Zoom,” a proprietary video conferencing platform (<https://zoom.us/>). The Town currently has a license to conduct a Zoom meeting with up to 500 participants. This number is sufficient to accommodate the 288 TMMs from the Town’s 8 precincts, the at-large members, and town officials and staff, with more than sufficient additional capacity for additional speakers if necessary. All approved speakers and TMMs will be issued an invitation allowing them to log in to the meeting from a desktop or laptop computer, tablet or smartphone, or to call into the meeting with any telephone (audio only). For security and clarity of presentation, the screen and the audio will be controlled by Town staff acting under my direction, as is our custom. All speakers will be muted until recognized by the Moderator. TMMs may use the “raise hand” feature of the software to get in line to speak, and will be recognized in order, unless I choose to recognize a town official to answer a question or address a particular point. Any non –TMM who has made arrangements with me in advance of the meeting to speak can be recognized in a similar manner.
- Town officials and staff will participate by logging in to the Zoom meeting in the same manner.
- If a TMM has a point of order, it can be raised by using the “Q&A” feature, which will be monitored by one of my staff assistants so that any such point of order can be brought to my attention promptly. This same feature would allow a TMM who does not have a microphone to contribute to the meeting, as above, with a member of the staff reading the comments and questions submitted through the Q&A feature so that they may be entered into the record.
- The Zoom video and audio feed will be simultaneously broadcast by Belmont Media on local cable stations and by livestreaming on the internet. It will also be simultaneously recorded for future viewing. Any member of the public, whether or not a Belmont resident, will be able to view the proceeding live. TMMs may choose to listen to and view the proceedings in the same manner, but will not be considered present unless also logged in to TurningPoint.

With the assistance and cooperation of the Town Clerk’s office and the Town’s Information Technology Department, I have tested these platforms and am satisfied that they will allow the conduct of a Town Meeting that will function in substantially the same manner as a Town Meeting conducted in a physical location and in accordance with the operational and functional requirements set forth in Chapter 92. Furthermore, Belmont has held seventeen successful sessions of Annual and Special Town Meeting in 2020,

# 2022 ANNUAL REPORT

Belmont Select Board

Request for the 2022 Annual Town Meeting by Remote Participation

2021 and 2022 that were attended by between 250 and 260 Town Meeting Members, using the combination of technologies described in this letter.

We will continue to conduct testing of these platforms in addition to holding training sessions and a warrant briefing which we propose to hold in the same manner prior to Town Meeting. Those training sessions and tests will allow us to ensure that all TMMS have the training and equipment necessary to participate fully, and to determine whether any adjustments are needed to the process to make sure it runs as smoothly as possible. I hereby confirm that I have conferred with the Chair of the Belmont Disabilities Access Commission about accessibility to the Town Meeting.

I appreciate your consideration of this request. Please contact me if you have any questions.

Sincerely,

Michael J. Widmer  
Town Moderator

cc: Patrice Garvin, Town Administrator (by email)  
Ellen O'Brien Cushman, Town Clerk (by email)  
George A. Hall, Jr., Town Counsel (by email)

# 2022 ANNUAL REPORT

2022 Belmont Special Town Meeting 1 Warrant

November 14, 2022

## INDEX OF WARRANT ARTICLES

Article 1: Reports .....	3
Article 2: Appropriation Belmont Library, Authorization to Borrow.....	3
Article 3: Amend General Bylaws: Leaf Blowers.....	3

# 2022 ANNUAL REPORT

2022 Belmont Special Town Meeting 1 Warrant

November 14, 2022



## TOWN OF BELMONT WARRANT FOR 2022 SPECIAL TOWN MEETING 1 NOVEMBER 29, 2022 COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To any of the Constables of the Town of Belmont in said County:

Greetings:

In the name of the Commonwealth of Massachusetts you are required to notify and warn the Inhabitants of the Town of Belmont, qualified as the law requires to vote in elections and Town Affairs, to convene on **November 29, 2022 at 6:30 p.m.** by means of the audio/video conferencing platform described more particularly below, and to notify and warn the Town Meeting Members to convene by said method and act at said time on the Articles set forth on pages 2 through 6 of this Warrant.

The Town Meeting shall be held remotely by the means requested by the Moderator, as follows:

Interested members of the public may see and hear the proceedings by tuning in to the Belmont Media Center's live broadcast of the proceedings on Belmont cable television (Comcast channel 8, Verizon channel 28) or by live-streaming at [www.belmontmedia.org](http://www.belmontmedia.org).

Town Meeting Members will attend and vote by logging into a web page portal operated by the Town's electronic voting vendor with unique credentials that will be issued to each Town Meeting Member before the meeting.

Town Meeting Members and other participants approved by the Moderator who wish to address the meeting will participate in the meeting through the "Zoom" videoconferencing service. Login credentials will be provided to all Town Meeting Members. Registered voters who wish to address the meeting as approved by the Moderator may contact the Town Clerk's office for login credentials, 617-993-2603.

For more information, see the October 3, 2022 Moderator's letter to the Select Board appended to this Warrant as Appendix A.

---

# 2022 ANNUAL REPORT

2022 Belmont Special Town Meeting 1 Warrant

November 14, 2022

## ARTICLE 1:

## REPORTS

To hear the report of the Select Board and other Town Officers, any Committee heretofore appointed and to act thereon.

*This article allows the Select Board and other Town officers, boards and committees to report orally to Town Meeting on appropriate matters not otherwise appearing on the Warrant. This article stays "on the table" throughout Town Meeting to allow Town officials and committees to report at the call of the Moderator.*

**Majority vote required for passage.**

---

## ARTICLE 2:            APPROPRIATION BELMONT LIBRARY, AUTHORIZATION TO BORROW

To see if the Town will vote to appropriate, borrow or transfer from available funds, the amount of thirty-four million five hundred thousand dollars (\$34,500,000), to be expended under the direction of the Belmont Library Building Committee for designing, demolishing, constructing, originally equipping, and furnishing the Belmont Public Library, located at 336 Concord Avenue in Belmont; or in any way act thereon.

*This article will authorize the funds needed to build the Belmont Public Library as approved by the voters at the November 8<sup>th</sup> General Election. The article requests that Town Meeting authorize the borrowing of \$34,500,000. The remaining funds needed to meet the construction cost of \$39,500,000 will be funded through grants, donations, and other funding sources. The Library Trustees will report out at Town Meeting the total dollars committed, projected and received to date. It is the intention of the Library Trustees and the Select Board to apply any additional funds received from grants and donations, exceeding the \$39,500,000 total, to offset the \$34,500,000 borrowing by the Town.*

Submitted by the Select Board

The Select Board, Warrant Committee and Library Building Committee will report on this Article.

**Two-thirds vote required for passage for borrowing.**

---

## ARTICLE 3:            AMEND GENERAL BYLAWS: LEAF BLOWERS

To see if the Town will vote to establish a general bylaw titled "Leaf Blower" as follows:

**Chapter 60 of the Belmont General Bylaws is amended by adding this Article 12, entitled "Leaf Blower Control"**

### ARTICLE 12 Leaf Blower Control

#### § 60-1200.    Purpose.

The reduction of noise and air pollution due to combustion of gasoline and oil-based fuels are the public purposes of this Leaf Blower Control Article.

#### § 60-1205.    Definitions.

As used in this Article, the following terms shall have the following meanings:

# 2022 ANNUAL REPORT

2022 Belmont Special Town Meeting 1 Warrant

November 14, 2022

**ASSESSORS' RECORDS** — The records of Belmont real estate maintained by the Board of Assessors. The Assessors' Records are hereby authorized to be used and relied on to determine lot size and classification of a Relevant Property for purposes of this Article.

**COMBUSTION LEAF BLOWER** — Any Leaf Blower powered in part by gasoline or oil.

**ENFORCING PERSON** — Any Town employee designated by the Select Board as an enforcing person.

**LEAF BLOWER** — Any powered machine used to blow leaves, dirt, and other debris by forced air for landscape maintenance, including, but not limited to, cleaning of downspouts and gutters.

**PROPERTY MANAGER** — Any person or entity in control of real property, including, but not limited to, a condominium association or a tenant in possession.

**PROPERTY OWNER** — The legal owner or owners of record of real property as listed by the real estate and probate records of Middlesex County.

**RELEVANT PROPERTY** — Any real property, as identified by map number, block number, and lot number, with a property type classification of 013 or 101 through 111, all as determined by the Assessors' Records. In addition, a Relevant Property may include a parcel of land containing units with zero lot size that have the same map number, block number, and lot number.

## § 60-1210. Limitations on Use.

- A. All lot sizes in this section shall be determined by the Assessors.
- B. Up to two Leaf Blowers may be operated simultaneously on a Relevant Property with a lot size greater than zero and less than or equal to 14,000 square feet, or any Relevant Property of more than 14,000 and less than 24,000 square feet that abuts two or more Relevant Properties each of which has a lot size of greater than zero and less than or equal to 14,000 square feet.
- C. Up to three Leaf Blowers may be operated simultaneously on a Relevant Property with a lot size of more than 14,000 square feet and less than 24,000 square feet that is not described in § 60-1210(B).
- D. Up to four Leaf Blowers may be operated simultaneously on a Relevant Property with a lot size of 24,000 square feet or more.
- E. For Relevant Properties with a lot size of zero including condominium and cooperative units, the following limits shall apply:
  1. Up to two Leaf Blowers may be operated simultaneously on a parcel of land with the same map, block, and lot number that contains three or fewer units.
  2. Up to four Leaf Blowers may be operated simultaneously on a parcel of land with the same map, block, and lot number that contains four to six units.
  3. Up to eight Leaf Blowers may be operated simultaneously on a parcel of land with the same map, block, and lot number that contains seven or more units.
- F. Effective January 1, 2023, no Combustion Leaf Blower shall be operated by a commercial landscaper or other commercial entity on any Relevant Property between May 15 and September 30, inclusive.

# 2022 ANNUAL REPORT

2022 Belmont Special Town Meeting 1 Warrant

November 14, 2022

- G. Effective January 1, 2023, the Town shall not purchase or acquire a Combustion Leaf Blower.
- H. Effective January 1, 2026, the use of Combustion Leaf Blowers in the Town is prohibited.
- I. Article 6 of Chapter 60 of the General Bylaws ("Noise") shall not apply to Leaf Blowers.
- J. Effective January 1, 2023, no Combustion Leaf Blower shall be operated on a Relevant Property between the hours of 8:00 p.m. and 7:00 a.m. on weekdays and Saturday, and between the hours of 8:00 p.m. and 9:00 a.m. on Sunday or a legal holiday

## **§ 60-1215. Regulations and Administration.**

- A. The Director of Public Works shall have the authority to promulgate regulations to implement the provisions of this Article, subject to the approval of the Select Board.
- B. The Director of Public Works shall have the authority to waive temporarily any of the limitations on the use of Leaf Blowers set forth in this Article in order to aid in emergency operations or clean-up associated with storms. The Director of Public Works shall make good faith efforts to notify the public of any such waiver, including by posting a notice prominently on the Town's website; however, the validity of the waiver shall not be affected by the adequacy of those efforts.
- C. The Town shall maintain publicly-available list(s) of Relevant Properties. The list(s) shall state which category described in § 60-1210 each Relevant Property falls into. A Property Owner of a Relevant Property or the Property Owner of an abutting Relevant Property thereto on the same street may request that the Select Board review whether such property has been correctly listed. The Select Board shall respond to this request within 30 days.
- D. The Town shall create and maintain an online application form for service providers to affirm their commitment to comply with the Leaf Blower provisions of this Article. A list of providers who have so affirmed shall be made available to the public on the Town's website.

## **§ 60-1220. Enforcement.**

- A. "Enforcing Person" as used in this Article shall mean any Town employee designated by the Select Board as an enforcing person.
- B. Violations of this Article, or any rule or regulation adopted hereunder, shall be subject to the following penalties:
  - 1. For the first offense in any calendar year, a written warning will be issued to the Property Owner or Property Manager.
  - 2. For the second offense in the same calendar year, the penalty shall be \$100, and the penalty shall be \$300 for the third and each subsequent offense in the same calendar year.
  - 3. Penalties shall be cumulative and each day on which a violation occurs shall constitute a separate offense. If, after written notice of a violation has issued under § 60-1220(B)(2), another violation occurs the same day, that additional violation shall constitute a separate offense.

# 2022 ANNUAL REPORT

2022 Belmont Special Town Meeting 1 Warrant

November 14, 2022

- C. An Enforcing Person taking cognizance of a violation subject to § 60-1220(B)(2) of this Article shall give the offending Property Owner or Property Manager a written notice to appear before the Clerk of the District Court having jurisdiction thereof for the noncriminal disposition thereof in accordance with the provision of General Laws c. 40, § 21D. The provisions of § 21D are incorporated by this reference.
- D. Any Enforcing Person taking cognizance of a violation subject to § 60-1220(B) of this Article may give notice in writing to the Town Administrator's Office of the name of the service provider who was working on the Relevant Property. If the service provider appears on the list described in § 60-1215(D), the Select Board may remove the service provider from the list and give the service provider written notice of the removal. A service provider removed from the list may reapply for inclusion on the list in accordance with § 60-1215(D) after three months have elapsed since the date of its removal.

**§ 60-1225. Severability.**

The invalidity of any parts of this Article shall not affect the validity of the remaining parts.

*This will establish an enforceable General Bylaw regarding the use of electric leaf blowers throughout Town.*

Submitted by the Select Board

The Select Board will report on this Article.

**Majority vote required for passage.**

---

# 2022 ANNUAL REPORT

2022 Belmont Special Town Meeting 1 Warrant

November 14, 2022



Given under our hands this 14<sup>th</sup> day of November, 2022.

## BELMONT SELECT BOARD

Mark Paolillo, Chair

Adam Dash, Vice Chair

Roy Epstein, Member

A True Copy, Attest  
*Ellen O'Brien Ashman*  
Town Clerk of Belmont, MA

# 2022 ANNUAL REPORT



## TOWN OF BELMONT

455 CONCORD AVENUE  
BELMONT, MASSACHUSETTS  
02478

MICHAEL J. WIDMER  
TOWN MODERATOR

mike.j.widmer@gmail.com  
617-489-1822 (home)

October 3, 2022

### By Hand

Mark Paolillo, Chair Belmont Select Board  
455 Concord Avenue  
Belmont, MA 02478

Re: 2022 Special Town Meeting – Request to Call Meeting to be Held by Remote Participation

Dear Mr. Paolillo and Members of the Select Board:

I am hereby requesting, in my capacity as Town Moderator, that the Select Board call for the November 29, 2022 Special Town Meeting to be held through remote participation because of the public health and safety risk presented by holding a physical meeting with 300 people. This letter is intended to conform to the requirements of Chapter 22 of the Acts of 2022, Section 26 and Chapter 107 of the Acts of 2022.

Such a meeting would be conducted using a combination of technologies, described in more detail below, that will allow Town Meeting Members (TMMs) to see and hear the Moderator and all other participants, to be recognized and address the meeting, and to vote securely. This combination of technologies will allow non-TMMs to see and hear the proceedings and, when authorized in advance by the Moderator, to address the meeting in the same manner as is the practice in Belmont. It will allow TMMs to signal the Moderator when they wish to address the pending question and be put in line to speak, as is customary at live Town Meetings, to determine whether a quorum is present, to raise a point of order where appropriate, and to determine whether their votes have been properly recorded. The technologies will allow interested members of the public to watch the meeting remotely for purposes of witnessing the meeting and it allows for the meeting to be recorded so that the proceedings can be heard and viewed at a later time. Lastly, our court reporter would be creating the word-by-word transcript as required by Belmont General Bylaw §20-210.

The combination of technology methods I am proposing includes the following:

- TMMs will attend the meeting and vote using “TurningPoint,” a secure online application operated by Turning Technologies, the same company that provides

# 2022 ANNUAL REPORT

Belmont Select Board

Request for the 2022 Annual Town Meeting by Remote Participation

the electronic voting system acquired by the Town and used at Town Meetings since 2014. Each TMM will be assigned unique login credentials to use the system. TMMs who are logged in through TurningPoint will be deemed present at the meeting and will be able to vote using its features. All votes will be recorded electronically and the vote of each TMM will be displayed on the screen so that each member can verify that his or her vote was correctly recorded, as a roll call vote.

- Active participation in the meeting will be conducted through “Zoom,” a proprietary video conferencing platform (<https://zoom.us/>). The Town currently has a license to conduct a Zoom meeting with up to 500 participants. This number is sufficient to accommodate the 288 TMMs from the Town’s 8 precincts, the at-large members, and town officials and staff, with more than sufficient additional capacity for additional speakers if necessary. All approved speakers and TMMs will be issued an invitation allowing them to log in to the meeting from a desktop or laptop computer, tablet or smartphone, or to call into the meeting with any telephone (audio only). For security and clarity of presentation, the screen and the audio will be controlled by Town staff acting under my direction, as is our custom. All speakers will be muted until recognized by the Moderator. TMMs may use the “raise hand” feature of the software to get in line to speak, and will be recognized in order, unless I choose to recognize a town official to answer a question or address a particular point. Any non –TMM who has made arrangements with me in advance of the meeting to speak can be recognized in a similar manner.
- Town officials and staff will participate by logging in to the Zoom meeting in the same manner.
- If a TMM has a point of order, it can be raised by using the “Q&A” feature, which will be monitored by one of my staff assistants so that any such point of order can be brought to my attention promptly. This same feature would allow a TMM who does not have a microphone to contribute to the meeting, as above, with a member of the staff reading the comments and questions submitted through the Q&A feature so that they may be entered into the record.
- The Zoom video and audio feed will be simultaneously broadcast by Belmont Media on local cable stations and by livestreaming on the internet. It will also be simultaneously recorded for future viewing. Any member of the public, whether or not a Belmont resident, will be able to view the proceeding live. TMMs may choose to listen to and view the proceedings in the same manner, but will not be considered present unless also logged in to TurningPoint.

With the assistance and cooperation of the Town Clerk’s office and the Town’s Information Technology Department, I have tested these platforms and am satisfied that they will allow the conduct of a Town Meeting that will function in substantially the same manner as a Town Meeting conducted in a physical location and in accordance with the operational and functional requirements set forth in Chapter 92. Furthermore, Belmont has held seventeen successful sessions of Annual and Special Town Meeting in 2020,

# 2022 ANNUAL REPORT

Belmont Select Board

Request for the 2022 Annual Town Meeting by Remote Participation

2021 and 2022 that were attended by between 250 and 260 Town Meeting Members, using the combination of technologies described in this letter.

We will continue to conduct testing of these platforms in addition to holding training sessions and a warrant briefing which we propose to hold in the same manner prior to Town Meeting. Those training sessions and tests will allow us to ensure that all TMMS have the training and equipment necessary to participate fully, and to determine whether any adjustments are needed to the process to make sure it runs as smoothly as possible. I hereby confirm that I have conferred with the Chair of the Belmont Disabilities Access Commission about accessibility to the Town Meeting.

I appreciate your consideration of this request. Please contact me if you have any questions.

Sincerely,

Michael J. Widmer  
Town Moderator

cc: Patrice Garvin, Town Administrator (by email)  
Ellen O'Brien Cushman, Town Clerk (by email)  
George A. Hall, Jr., Town Counsel (by email)