

**TOWN OF BELMONT
COMMUNITY PATH PROJECT COMMITTEE**

<https://www.belmont-ma.gov/community-path-project-committee>

**MEETING MINUTES
January 10, 2023
Remote Meeting (held via Zoom)**

**RECEIVED
TOWN CLERK
BELMONT, MA**

DATE: February 7, 2024
TIME: 2:29 PM

CPCC Members: Holly Muson, Bonnie Friedman, Mark Kagan, Vincent Stanton, Ellen Sugarman, Steve Engler, Eric Perkins (School Committee Liaison), Phil Lawrence

Members of Public: Aleida Leza, Allison Lenk (Left 8:45 AM), Jarrod Goentzel (Left 9:00 AM)

Town: Glenn Clancy (Left 9:00 AM)

Nitsch Engineering: John Michalak (Left 8:45 AM)

Called to order 8:04 AM

1. Phase 1 Update: John Michalak provided updates
 - a. 25% Design Public Hearing: Nitsch has set the date of the MassDOT 25% Design Public Hearing to March 7th, 7:00 PM at the Beech St. Senior Center. It will be held in-person with live streaming by Belmont Media. Everyone who wishes to ask questions during the hearing must attend in-person. MassDOT will have a period after the hearing for people to submit input. The committee discussed which local officials should speak at the 25% Design Public Hearing in support of the projects. Holly Muson will work with Eric Perkins on the communication with the School Committee.
 - b. 75% Design: John Michalak described the next steps for the 75% Design, including subsurface engineering to map the utilities underground, with a target submission date of June. Holly Muson asked that the abutter walk take place before the end of May. Bonnie Friedman, Holly Muson, Vince Stanton, and John Michalak discussed the details of the process of getting the 75% Design completed. Vince Stanton raised the question of whether the subsurface engineering work is necessary since the MBTA has installed signaling equipment in recent years and therefore surveys should have been performed. John Michalak responded that there are no as-built drawings available for Nitsch to utilize.
 - c. Right of Way: John Michalak outlined the details of the right of way process, with the target date for the project to be ready for construction in January, 2026. Bonnie Friedman and Glenn Clancy discussed where the 7 Channing Rd property comes in as part of this process.
2. Nitsch Invoices: Committee reviewed Nitsch invoices for the design work. Phil Lawrence, Holly Muson, Vincent Stanton and Glenn Clancy discussed how the invoices correspond to what Nitsch has communicated has been done, and Glenn Clancy confirmed that the invoices are on par with what is expected.

3. Phase 2 Update: Glenn Clancy provided an update on Phase 2. Pare has received approval from Glenn Clancy to begin the survey work in response to Select Board questions around the route feasibility. Glenn Clancy is in communication with Pare and will keep the committee informed on the progress.
4. Minutes: Committee reviewed minutes for December 13th. Approved unanimously as amended.
5. Open to Do Items: "To Do" items remain open from previous meetings:
 - a. Get guidelines from Age-friendly committee to Nitsch – Assigned to: Mark Kagan
6. Future Agenda Items: Carried over from previous minutes
 - a. Waverley Square Business Owner Interviews to get their feedback on the Path, because Phase 2 of the Path will go through the Square.
7. Next meetings:
 - a. Wednesday, January 24th, 2024.
8. Adjourned at 9:27 AM.

Minutes Submitted by Mark Kagan